



# Albemarle County

## Legislation Text

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**File #:** 17-563, **Version:** 1

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**AGENDA DATE:** 11/1/2017

**TITLE:**

Petty Cash Resolution

**SUBJECT/PROPOSAL/REQUEST:** Adoption of a Resolution to eliminate the Commonwealth's Attorney Petty Cash Fund

**ITEM TYPE:** Consent Action Item

**STAFF CONTACT(S):** Walker, Letteri, Kamptner, Burrell, Breeden

**PRESENTER (S):** N/A

**LEGAL REVIEW:** Yes

**REVIEWED BY:** Douglas C. Walker

**BACKGROUND:** Virginia Code Section 15.2-1229 provides that the County may adopt a resolution to establish petty cash funds not exceeding \$5,000 to be used to transact daily County business

**STRATEGIC PLAN:** *Quality Government Operations:* Ensure County government's ability to provide high quality service that achieves community priorities

**DISCUSSION:** The Board of Supervisors last established petty cash funds by a Resolution adopted on September 7, 2016. The Commonwealth's Attorney has requested the elimination of its \$300 petty cash fund. The Commonwealth's Attorney and staff now use P-cards for purchases previously reimbursed from petty cash funds, therefore there is no longer a need for petty cash.

**BUDGET IMPACT:** There is no budgetary impact.

**RECOMMENDATION:**

Staff recommends that the Board adopt the attached Resolution to amend the existing petty cash funds.

**ATTACHMENTS:** Attachment A--Petty Cash Resolution