



# Albemarle County

## Legislation Details (With Text)

**File #:** 20-128      **Version:** 1      **Name:**  
**Type:** Policy      **Status:** Action Items  
**File created:** 12/16/2019      **In control:** Board of Supervisors  
**On agenda:** 1/8/2020      **Final action:**  
**Title:** Adoption of Board Rules of Procedure.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Att.A - Rules of Procedure

Date	Ver.	Action By	Action	Result
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**AGENDA DATE:** 1/8/2020

**TITLE:**  
Adoption of Board Rules of Procedure

**SUBJECT/PROPOSAL/REQUEST:** Adopt Rules of Procedure

**ITEM TYPE:** Regular Action Item

**STAFF CONTACT(S):** Richardson, Kamptner

**PRESENTER (S):** Greg Kamptner

**LEGAL REVIEW:** Yes

**REVIEWED BY:** Jeffrey B. Richardson

**BACKGROUND:** Rules of parliamentary procedure guide public bodies such as the Board of Supervisors through the various procedural issues that may arise before and in the course of a Board meeting, such as the order of business and voting procedures. Rules of procedure exist for the simple purpose of facilitating and rendering orderly the Board's official actions.

The Board adopts its Rules of Procedure at its annual organizational meeting each January. The rules also may be amended from time to time in the manner prescribed in the rules (Rule 12).

**STRATEGIC PLAN:** Mission: To enhance the well-being and quality of life for all citizens through the provision of the highest level of public service consistent with the prudent use of public funds.

**DISCUSSION:** The proposed Rules of Procedure are the same rules last amended by the Board on March 20, 2019. If the Board desires to amend the rules, Rule 12 establishes the procedure to amend - any Supervisor may give notice of a proposed motion to amend at one Board meeting, followed by the motion to amend and the vote thereon at the next regular meeting of the Board.

**BUDGET IMPACT:** None

**RECOMMENDATION:**

Staff recommends that the Board adopt the Rules of Procedure (Attachment A). If any amendments are desired, staff will return to the Board at a later meeting with amended Rules for the Board's consideration.

**ATTACHMENTS:**

A - Rules of Procedure