



# Albemarle County

## Legislation Details (With Text)

**File #:** 19-280      **Version:** 1      **Name:**  
**Type:** Report      **Status:** Discussion  
**File created:** 4/22/2019      **In control:** Board of Supervisors  
**On agenda:** 5/1/2019      **Final action:**  
**Title:** Review of Pilot Board of Supervisors Meeting Schedule.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**AGENDA DATE:** 5/1/2019

**TITLE:**  
Review of Pilot Board of Supervisors Meeting Schedule

**SUBJECT/PROPOSAL/REQUEST:** BOS approval to adopt proposed schedule change to regular meetings

**ITEM TYPE:** Regular Action Item

**STAFF CONTACT(S):** Richardson

**PRESENTER (S):** Jeff Richardson

**LEGAL REVIEW:** Not Required

**REVIEWED BY:** Jeffrey B. Richardson

**BACKGROUND:** At the December 12, 2018 Board of Supervisors meeting, the County Executive proposed a staff-initiated change to the regular Board meeting schedule. The intent behind the proposal was to increase staff efficiency and productivity through a more balanced work calendar.

The proposal included:

- a shift of regular Board meetings from the first and second Wednesdays of every month to the first and third Wednesdays of each month
- the use of second Wednesdays for additional work sessions or closed meetings as needed
- a pilot period of six months to determine the comfort level with making the change permanent

The Board agreed to the proposal as presented, and a subsequent meeting on January 9, adopted an addition to the pilot to have the start times of both regular meetings begin at 1:00 pm to provide consistency and to recognize the importance of the evening session for public hearings and items that would require more public involvement.

**STRATEGIC PLAN:** Quality Government Operations: Ensure County government's capacity to provide high quality service that achieves community priorities

**DISCUSSION:** As the six-month pilot period for the scheduling changes adopted by the Board in December ends, staff has worked to evaluate the effectiveness of the change.

The County Executive's Office has worked to engaged staff in multiple departments, including the Office of Management and Budget, the Economic Development Office, the Office of the Clerk, and the County Attorney's Office in developing a recommendation regarding the status of the pilot.

Based on those conversations and the desire to achieve with certainty, the increased productivity, efficiency, and quality of meetings, the County Executive is recommending the pilot be extended to December 2019. The additional time will provide ample opportunity to experience the full calendar of Board meetings and the corresponding shifts in the size of the agendas and the people/partner agencies affected.

**BUDGET IMPACT:** No budget impact.

**RECOMMENDATION:**

Staff recommends that the Board meeting pilot schedule change be extended to December 2019.

**ATTACHMENTS:** None.