



# Albemarle County

## Legislation Text

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**File #:** 20-172, **Version:** 1

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**AGENDA DATE:** 2/5/2020

**TITLE:**

Adoption of Amended Board Administrative Policies

**SUBJECT/PROPOSAL/REQUEST:** Adopt amended Board Administrative Policies

**ITEM TYPE:** Consent Action Item

**STAFF CONTACT(S):** Richardson, Kamptner

**PRESENTER (S):** N/A

**LEGAL REVIEW:** Yes

**REVIEWED BY:** Jeffrey B. Richardson

**BACKGROUND:** The Board of Supervisors considered proposed changes to its Administrative Policies (the "Policies") on January 8, 2020. Supervisor Price provided the Board with notice of a motion to amend the Board's Policies during the Board's January 15, 2020 meeting. The Board's Rules of Procedure require that the proposed amendments be considered by the Board at its first regular meeting following the notice of the motion to amend.

**STRATEGIC PLAN: Mission:** To enhance the well-being and quality of life for all citizens through the provision of the highest level of public service consistent with the prudent use of public funds.

**DISCUSSION:** The proposed amendments to the draft Policies (Attachment A) are:

**Policy 1(A)(2) (page 1):** The current Policy limits mileage reimbursement to only those matters that are pending before the Board. The proposed amendment would allow Supervisors to be reimbursed for mileage to attend matters that are within the responsibilities of the Board, even if they are not pending before Board at that time.

**Policy 1(A)(3) (page 1):** The current Policy allows Supervisors to be reimbursed for mileage to attend parades and community gatherings to discuss County business, but not to attend a Supervisor's "town hall meetings." There are many forms of a town hall meeting, many of which are community gatherings to discuss County business. The proposed amendment would replace "town hall meetings" with "campaign events" as non-reimbursable gatherings.

**Policy 4(B) (page 4):** The current Policy provides that a Supervisor who serves without remuneration as a member of the board of trustees of a not-for-profit entity must disclose that fact at each meeting of the Board of Supervisors at which a matter pertaining to the not-for-profit entity is considered or acted upon. The current Policy does not require that the disclosure be made at the beginning of the meeting. The proposed amendment would require the disclosure to be made at the beginning of the meeting, thereby ensuring that other Supervisors and the public are aware of the disclosing Supervisor's relationship to the not-for-profit

before the matter is considered or acted upon.

The catchlines for Policies 1(A)(1), (2), and (3) are also proposed to be amended to more accurately describe the content of each Policy

**BUDGET IMPACT:** There is no budget impact.

**RECOMMENDATION:**

Staff recommends that the Board adopt the amended Policies.

**ATTACHMENTS:**

Attachment A - Draft Amended Board Policies