



# Albemarle County

## Legislation Text

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**File #:** 16-299, **Version:** 1

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**AGENDA DATE:** 5/4/2016

**TITLE:**

Community Grants Process

**SUBJECT/PROPOSAL/REQUEST:** Summary of the Community Grants Process established in collaboration with the community advisory committee chairs

**ITEM TYPE:** Consent Information Item

**STAFF CONTACT(S):** Foley, Davis, Catlin, Shifflett, K, and Kilroy

**PRESENTER (S):** N/A

**LEGAL REVIEW:** Yes

**REVIEWED BY:** Thomas C. Foley

**BACKGROUND:** These guidelines outline the process to partner and collaborate with a community committee or group to submit a grant proposal to the County, in which the County will be the sole or primary grant applicant.

**STRATEGIC PLAN:** Grant awards provide funding to support a variety of projects supporting the County's Mission "To enhance the well-being and quality of life for all citizens through the provision of the highest level of public service consistent with the prudent use of public funds" and the County's Strategic Plan Goal 1. Citizen Engagement, Objective C, to "Create and implement initiatives that strengthen community leadership capacity."

**DISCUSSION:** As the number of community advisory committees and other community committees and groups has grown, the County is eager to collaborate and support the community grant proposals that advance the County's Strategic Plan Objectives. The attached Community Grants Process (Attachment A) is an initiative to define the roles and responsibilities of staff and the community committees and groups when initiating and administering a grant. All grant proposals in which the County is the sole or primary applicant, regardless of how the proposal is initiated, must undergo a review process similar to the process set forth in the County's Grants Process Policy (AP-11) prior to grant submission to improve chances for success. This process allows the County to fully review all applications for alignment with strategic priorities, coordinate grant proposals originating in different departments, identify opportunities for collaboration across departments, understand short- and long-term resource impacts of an application, and ensure legal compliance.

The Community Grants Process was provided to the community advisory committee chairs on March 19, 2016 and was reviewed at the Community Advisory Committee Chair meeting on March 22, 2016. Staff offered an opportunity for feedback, and none was received. Staff recommends that the Board approve the attached Community Grants Process (Attachment A).

**BUDGET IMPACT:** There is no expected direct budget impact related to the approval of the Community

Grants Process; however, approval of the policy may result in the award of a greater number of grants that will support and advance the County Strategic Plan Objectives.

**ATTACHMENT:**

Attachment A - Community Grants Process