

An adjourned meeting of the Board of Supervisors of Albemarle County, Virginia, was held on May 15, 2017, at 12:30 p.m., Lane Auditorium, County Office Building, McIntire Road, Charlottesville, Virginia. This meeting was adjourned from May 10, 2017.

PRESENT: Mr. Norman G. Dill, Ms. Ann Mallek, Ms. Diantha H. McKeel, Ms. Liz A. Palmer, Mr. Rick Randolph, and Mr. Brad Sheffield.

ABSENT: None.

OFFICERS PRESENT: Interim County Executive, Doug Walker, County Attorney, Greg Kamptner, Clerk, Claudette Borgersen, and Senior Deputy Clerk, Travis O. Morris.

Agenda Item No. 1. Call to Order. The meeting was called to order at 12:30 p.m., by the Chair, Ms. McKeel.

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Agenda Item No. 2. Closed Meeting.

At 12:31 p.m., **motion** was offered by Mr. Randolph that the Board go into a Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia: Under Subsection (1) to interview, discuss, and consider prospective candidates for the citizen position on the proposed Albemarle County wireless service authority. Ms. Mallek **seconded** the motion. Roll was called and the motion carried by the following recorded vote:

AYES: Mr. Randolph, Mr. Sheffield, Mr. Dill, Ms. Mallek, Ms. McKeel and Ms. Palmer.  
NAYS: None.

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Agenda Item No. 3. Certify Closed Meeting.

At 1:29 p.m., the Board reconvened into open meeting and Mr. Randolph **moved** that the Board certify by a recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing in the closed meeting were heard, discussed, or considered in the closed meeting. The motion was **seconded** by Ms. Mallek. Roll was called and the motion carried by the following recorded vote:

AYES: Mr. Randolph, Mr. Sheffield, Mr. Dill, Ms. Mallek, Ms. McKeel and Ms. Palmer.  
NAYS: None.

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**NonAgenda.** At 1:30 p.m., the Board recessed. At 2:00 p.m., the Chair called the meeting back to order.

Ms. McKeel then introduced the presiding security officer, Officer Joshua Wright, and County staff present.

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Agenda Item No. 4. **Public Hearing:** To Receive Comments on Proposed Calendar Year 2017 Tax Rates for Real Property. *(Advertised in the Daily Progress on April 15, 2017, and posted on April 14, 2017.)*

Ms. Lori Allshouse, Director of the Office of Management and Budget, addressed the Board and introduced Ms. Laura Vinzant, Senior Budget Analyst, who she said had been instrumental in preparing the budget documents. Ms. Allshouse stated that the real estate tax rate has been built on a rate of .839 per \$100 of assessed value, with the total assessed value of real property, excluding additional assessments due to new construction, exceeding last year's total assessed value by 2.87%. She noted the lowered tax rate that would levy the same amount of real estate tax as 2016 would be .809 per \$100 of assessed value, with a difference between the proposed and lowered rate of 3.0 cents, or 3.71%. Ms. Allshouse stated that individual property taxes may increase at a percentage greater than or less than these percentages.

Ms. McKeel asked if staff needs to provide anything additional prior to the public hearing. Mr. Walker responded that there is no additional information to be provided, but he noted that the timing is awkward in that a technical issue with the posting of the public hearing advertisement necessitated a delay and a second public hearing on the tax rate. He stated that because of this, staff would not go through an extensive presentation at this meeting.

The Chair opened the public hearing.

Mr. Dill invited speakers and described the comment parameters.

Ms. Mary Jean Foss addressed the Board, stating that she is a resident of the Rio District and has been a resident of the County for 48 years, as well as serving as a science teacher for County schools for 33 years. She noted that her husband also taught earth science and chemistry at Albemarle High School, and their two daughters attended County schools, becoming successful adults. Ms. Foss

stated that she had four major surgeries upon her retirement, with her independence temporarily limited, and a friend takes her to the Senior Center, attending many activities and programs and making many friends. She said that she has been a center member for 10 years and has served on the Senior Center board and the council, including as president. Ms. Foss said she volunteers on several committees and as a group leader, and fully enjoys her time there, as there are multiple opportunities to help others continue learning and be active, as well as socializing. She noted that the County's largest projected demographic shift continues to be the increase in the senior population, with the Senior Center demonstrating a successful 50+ years serving that population. Ms. Foss said that in 1990, the Senior Center moved to a new building on Pepsi Place in Charlottesville, a facility that no longer has sufficient space for indoor recreation, meetings, banquets and classrooms. She stated that occasionally programs must be held in the basement or kitchen to allow room for special events, and parking is also critical. Ms. Foss pointed out that the Senior Center has been recognized nationally as one of the best in the nation and is an asset to Albemarle County, and the Board's support is a visible sign that the City and County are working together on shared needs. She thanked them for their time and investment in the new Senior Center building, adding that they will not come back for more money.

Mr. Bruce Garretson addressed the Board, stating that he is before them to request funding for the Senior Center, where he works in the café. Mr. Garretson stated that the café is very small for the amount of people it serves, and there are many times he had to give up his seat there to accommodate people coming in for meetings, OLLI classes, and other uses. He noted that he uses JAUNT, which transports him from his house to the front door of the center, which is convenient for him because he is disabled. Mr. Garretson stated that he hopes the CAT bus schedule will be adjusted so they will drop people off at the front door of the Senior Center. He commented that the center provides socialization and joy for many people, getting them out of their homes and facilities to have something to do.

Mr. Jay James addressed the Board, stating that he is representing a nonprofit organization, Bridge Ministries Substance Abuse Rehabilitative Program for Men, a residential program that lasts 18 months for participants. Mr. James stated that the program was recently granted an allocation of \$34,800 from the City of Charlottesville to work toward support services for individuals who could be homeless coming out of incarceration and suffering from opioid addiction. He said the organization has observed that methamphetamines are just as potent as opioids, and Governor Terry McAuliffe recently issued a statement indicating that 1,100 people died in Virginia just last year because of opioid overdose and addiction, heroin, and other narcotics, with devastation in rural communities of those using meth, cocaine, and other stimulants. Mr. James stated the cost for the program to accommodate an individual is about \$24,000 due to insurance and treatment, and they are requesting a special allocation from the Board, perhaps from public safety funding or another source, as they feel this is a critical service to restore the lives of men in the community who suffer from addiction. He noted that the organization has been in the community for more than 25 years and has recently undergone significant restructuring as a new nonprofit, now working with the Center for Nonprofit Excellence. Mr. James thanked the Board for the opportunity to share information, noting that individuals are court-ordered into the program, which was recently visited by Chief of Police, Ron Lantz and Commonwealth's Attorney, Robert Tracci.

Ms. Kirstina Lilly addressed the Board, introducing fellow Monticello High School students Ms. Bailey Stickler and Mr. Iaza Datya. Ms. Lilly commented that Albemarle County is a wonderful and inviting place to live, due in part to the beautiful and natural environment and open spaces in the community. She stated that the continued existence of these pristine features could largely be attributed to the Board's work to protect the natural environment through initiatives such as the Acquisition of Conservation Easements (ACE) program, and as engaged citizens, they feel that the growth of the County may be threatening these natural resources. Ms. Lilly said they recognize that growth and development are necessary for the County to support economic prosperity for its residents, but they would like to see more done to protect cherished natural areas that make Albemarle County beautiful, specifically through expansion of the ACE program.

Mr. Iaza Datya addressed the Board and stated that through an interview with a Ms. Tyler, a local landowner of more than 300 acres, the students learned that landowners are willing to put in extra effort to make an investment for their land, as long as they feel supported by the government. He said that Ms. Tyler had participated in several programs supported by the USDA to enact measures that protect water quality and native species on her land. Mr. Datya stated that they see the ACE program as a way for local government to support landowners with the ultimate goal of resource preservation.

Ms. Bailey Stickler addressed the Board and stated that expanding the ACE program will help the County invest in the future of natural resources, while simultaneously helping local landowners. She said that securing more easements over time will be a huge step to ensure the protection of air and water quality and the preservation of open space that makes Albemarle a perfect mix of urban and rural landscapes. Ms. Stickler said the students would like to see more money allocated to the ACE program so it can continue to promote sustainable land management practices while supporting local landowners.

Board members thanked the students for addressing them.

There were no additional speakers from the public, and the Chair closed the public hearing. Ms. McKeel then moved to the discussion on the tax rate and budget.

The Executive Summary as presented to the Board states that on February 17, 2017, the County Executive presented the Recommended FY18 Operating and Capital Budget to the Board of Supervisors. On February 21, 2017, the Board held a Public Hearing on the Recommended Budget and then had several public Work Sessions and Town Hall meetings. The Board authorized the advertising of a \$0.839/\$100 real estate tax rate for the 2017 Tax Year.

On April 11, 2017, separate Public Hearings were held on the Board of Supervisors' Proposed Budget and on the Calendar Year 2017 Tax Rates.

Due to a defect in the public notice and in the interests of full transparency, a second Public Hearing on the Calendar Year 2017 Tax Rates will be held on May 15, 2017. Formal approval of the Calendar Year 2017 Tax Rates and adoption of the FY 18 Budget will follow the May 15, 2017 public hearing.

The FY 18 Operating and Capital Budget for the Board's approval on May 15, 2017 totals \$397,897,173 and is based upon the proposed real estate tax rate of \$0.839 per \$100 of assessed value for the 2017 Tax Year. This is an increase of \$534,243 over the County Executive's Recommended Budget of \$397,362,930 and reflects changes made during the Board's work sessions and changes to be discussed with the Board on May 15, 2017. The revenue and expenditure changes made to the County Executive's Recommended Budget are summarized on the following page:

**Revenue Adjustments**

Source	Fund	Amount
Local Revenue	General Government Special Revenue Funds	79,927
State Revenue*	General Fund	54,531
	School Fund	(46,162)
Use of Fund Balance	School Special Revenue	507,074
	Capital Projects Fund	(349,274)
Transfers		288,147
<b>Total Revenue Adjustments</b>		<b>534,243</b>

**Expenditure Adjustments**

Fund	Item	Amount
General Fund	Real Estate Appraiser	73,089
	Regional Jail Savings	(37,082)
	Entrance Corridor Beautification	12,000
	Fully Fund JABA	30,000
	Neighborhood Planner	82,658
	Neighborhood Improvement Program	(82,658)
	JAUNT	24,951
	*Health Insurance Adjustment	(50,224)
	Reserve for Contingencies	4,514
School Fund	*School Division Expenses	(238,904)
School Special Revenue Funds	*School Special Revenue Expenses	987,963
Special Revenue Funds	EDA Expenses	80,000
	*Health Insurance Adjustment	(2,790)
Capital Projects Fund	Time and Attendance Project	151,580
Debt Service Fund	Debt Service Savings	(500,854)
<b>Total Expenditure Adjustments</b>		<b>534,243</b>

\*These proposed changes will be discussed with the Board on May 15,2017.

Staff recommends that the Board adopt: 1) the attached Resolution to Set Calendar Year 2017 Tax Rates (Attachment A); and 2) the attached FY 18 Budget Resolution approving the FY 18 Operating and Capital Budget as recommended by the County Executive and amended by the Board of Supervisors (Attachment B).

Ms. Mallek commented that there is always concern about the future and making the right decision, but she recalls that for 7 of the last 10 years, the Board was so overcome by that fear that they did not do anything, and they cannot avoid doing something now. She said they have the ability to do some small improvements, which is at least a start.

Ms. Palmer agreed, stating that for several years during the recession they starved local government, and they have an obligation to schools, the environment, police, fire and rescue, solid waste, and other areas, so now it is time to get things done. She said she is happy they did not have to raise the tax rate this time, but they need to make up for the previous years of equalized or leveled rates. Ms. Palmer acknowledged that some people had difficulty paying their taxes, but they need to take care of their obligations and she approves the motion to adopt the tax rate as presented.

Mr. Randolph stated that he had several concerns after reading the budget when originally presented by Mr. Walker, the first being the 19.02 new hires initially contained in the budget, which are now 22.02, occurring now in the 95<sup>th</sup> month of the third largest economic expansion in U.S. history. Mr. Randolph said he proposed to his constituents whether all of these new hires are essential in meeting critical County staffing and operational needs, and whether these are new employees at risk of becoming the first victims of a potential downturn, as had occurred in FY08 to cut budget costs. He stated that upon

looking at the budget closely, he supports all new hires except for one part-time employee to be working at the Crozet Library, as he feels it is possible to find one or two volunteers to perform those duties.

Mr. Randolph said his second concern pertains to the political consequences of the County running an additional fiscal surplus in 2017, now estimated at \$1.8 million, that when tied to the surplus of \$8 million reinforces a perception among some members of the public that the County is overtaxing its residents. He stated that he is looking to keep the FY18 budget as controlled as possible for the taxpayers being represented. Mr. Randolph said his largest concern is the low amount of funds dedicated to the CIP in the FY18 budget during this time of economic growth, particularly when two major unfunded big-ticket capital projects lay ahead of the Board, a new County office building and new high school. He stated that because those items were not resolved to his satisfaction, he will not be able to support the FY18 budget.

Ms. McKeel commented that she appreciates Mr. Randolph's comments about the additional new County employees, and asked for confirmation from staff that per capita, the County is at 2008 staffing levels.

Mr. Walker said that is correct, noting that this puts them in line with their overall benchmarks, but not on a department-by-department basis.

Ms. McKeel stated that she recalled years when the CIP was down to bare maintenance only, and citizens are reacting to that by asking for improvements, services, and amenities. She said she is very comfortable with the proposed tax rate and budget status at this point, noting that they are positioning the County for a good year and have a lot of exciting work ahead.

**Motion** was then offered by Ms. Palmer to adopt the proposed Resolution to Set Calendar Year 2017 Tax Rates. Mr. Dill **seconded** the motion. Roll was called and the motion carried by the following recorded vote:

AYES: Mr. Randolph, Mr. Sheffield, Mr. Dill, Ms. Mallek, Ms. McKeel and Ms. Palmer.

NAYS: None.

#### **RESOLUTION TO SET CALENDAR YEAR 2017 TAX RATES**

**BE IT RESOLVED** that the Board of Supervisors of Albemarle County, Virginia, does hereby set the County Levy for Calendar Year 2017 for general County purposes at:

- (1) Eighty-Three and Nine-Tenths Cents (\$0.839) on every One Hundred Dollars for assessed value of real estate;
- (2) Eighty-Three and Nine-Tenths Cents (\$0.839) on every One Hundred Dollars for assessed value of manufactured homes;
- (3) Eighty-Three and Nine-Tenths Cents (\$0.839) on every One Hundred Dollars for assessed value of public service property;
- (4) Four Dollars and Twenty-Eight Cents (\$4.28) on every One Hundred Dollars for assessed value of personal property;
- (5) Four Dollars and Twenty-Eight Cents (\$4.28) on every One Hundred Dollars for assessed value of business personal property with an original cost of less than Two Hundred and Fifty Dollars (\$250.00); and
- (6) Four Dollars and Twenty-Eight Cents (\$4.28) on every One Hundred Dollars for assessed value of machinery and tools; and

**BE IT FURTHER RESOLVED** that the Board of Supervisors orders the Director of Finance of Albemarle County to assess and collect County taxes on all taxable property, including all taxable real estate and all taxable personal property.

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Ms. Allshouse reported that there is a one-time change this year, as staff had mentioned previously, with the tax due date this year being June 15, 2017. She stated that this will be noted on the tax bill, and the Finance Department's frontline staff are aware of the change, with their telephone greeting updated, a display ad appearing in the paper, press releases sent, with the County's website and social media updated and mortgage companies notified. Ms. Allshouse added that the new date announcement will be displayed in public spaces and at government department front desks in both COB buildings.

Ms. Allshouse stated that the adoption of the FY18 operating and capital budgets reflect changes made from the County Executive's budget to the Board's proposed budget, as well as several changes recommended by staff for the Board's consideration. She presented all of the changes made at the work sessions held since the County Executive's budget, including the addition of appraiser and neighborhood planner positions, as well as full funding of JABA and additional funding for JAUNT, movement of the

EDA back into the budget, and additional funding for the time and attendance project. Ms. Allshouse noted that there had been some savings in debt service on the interest rates, with that money placed into the capital fund balance. She explained that while they were working through the work sessions, there was also a staff group with schools, Human Resources, Finance, County Executive's Office, and OMB looking carefully at the health insurance program, as well as changing their provider.

Ms. Allshouse stated that the consultant has worked very closely with staff, and at this point it seems the County can reduce the healthcare increase from 7% to 6% and share those savings with all parties. She noted that the change appears in multiple places, with general government, ECC, and jail budgets realizing a combined savings of \$50,000, with the County savings brought back into the reserve for contingencies. She stated that the school division also had some updates, incorporating their health insurance savings of approximately \$176,000, offsetting a state funding decrease of \$46,000 and making other adjustments in the school fund and the special revenue fund. She mentioned that both Jackson Zimmerman and Dean Tistadt are present from the schools to answer questions about changes in the schools' budget.

Ms. Allshouse reported that the Board is approving both the operating and capital budgets, and there was \$7 million in FY16 general fund year-end positive variance appropriated on April 5, 2017 into the capital program, so the FY16 funds were placed into the CIP as cash equity. She said that staff shared the Board's desire to get more pay-go cash into the CIP program, and that was planned as part of this budget. Ms. Allshouse mentioned that there is also \$1.2 million in one-time general fund revenue in FY18 that was placed into the CIP budget, as well as \$700,000 in ongoing general fund revenue added back to the CIP beginning in FY18, and staff shares the Board's concern about trying to get more cash into capital. She said the total County budget is displayed as a revenue and expenditure pie chart, with all net changes adding \$5,000 overall to the operating and capital budget for the year.

Mr. Dill responded to Mr. James' request for the FY18 budget, stating that this is not typically the time the Board adds items to the budget, but they can talk more in the future.

Ms. McKeel stated that it would be helpful for the Board to receive some information from the Bridge Ministries so they can have it for their next budget cycle, as they are aware of the opioid drug problems in the area.

Mr. Dill mentioned that he owes the Bridge the entry fee for a concert he had planned to attend but did not.

Ms. Palmer stated that an actual budget request would be helpful.

Ms. Mallek said that Bridge should also provide extra details in response to ABRT questions from their evaluation, so the Board can evaluate a request out of their contingency.

Mr. Randolph noted that the information is provided on page 25 of the report.

Ms. Palmer said that the City had decided to put some money in for mental health court, so the County would likely receive a request for that next year.

Mr. Kamptner clarified that the Board's motion will be to adopt the amended resolution of appropriations as presented.

Ms. Allshouse pointed out that they are currently discussing the budget adoption, which is the executive summary that accompanied the tax rate, and the next item will be the appropriations. She stated that the total budget was represented as Attachment B to their budget.

**Motion** was then offered by Ms. Palmer to adopt the FY 18 Budget Resolution approving the FY 18 Operating and Capital Budget as recommended by the County Executive and amended by the Board of Supervisors. Ms. Mallek **seconded** the motion. Roll was called and the motion carried by the following recorded vote:

AYES: Mr. Sheffield, Mr. Dill, Ms. Mallek, Ms. McKeel and Ms. Palmer.

NAYS: Mr. Randolph.

#### **FY 2018 BUDGET RESOLUTION**

#### **BE IT RESOLVED by the Board of Supervisors of Albemarle County, Virginia:**

- 1) That the budget for the County for the Fiscal Year beginning July 1, 2017 is made up of the County Executive's Recommended Budget document and the amendments made by the Board of Supervisors.
- 2) That the budget for the County for the Fiscal Year beginning July 1, 2017 is summarized as follows:

#### **General Government - General Fund**

Administration  
Judicial

\$14,131,859  
4,970,674

Public Safety	39,754,004
Public Works	5,286,696
Health & Welfare (including PVCC)	22,898,162
Parks, Recreation, and Culture	8,205,635
Community Development	8,252,959
Nondepartmental	170,743,269
<b>Total General Fund</b>	<b>\$274,243,257</b>

Less Transfers to Other Funds	(171,596,055)
<b>Net General Government - General Fund</b>	<b>\$102,647,202</b>

**School Division - School Fund**

School Fund	\$180,486,940
Less Transfer to Other Funds	(4,351,642)
<b>Net School Division - School Fund</b>	<b>\$176,135,298</b>

**School Division - Special Revenue Funds**

School Special Revenue Funds	\$19,154,746
Less Transfer to Other Funds	(400,000)
<b>Net School Division - Special Revenue Funds</b>	<b>\$18,754,746</b>

**General Government - Other Funds**

Computer Maintenance and Replacement Fund	\$308,981
Commonwealth Attorney Commission Fund	60,000
Victim Witness Grant Fund	172,272
Problem Oriented Policing (POP) Grant Fund	139,900
Regional Firearms Training Center - Operations Fund	237,997
Fire Rescue Services Fund	15,410,665
Criminal Justice Grant Fund	731,081
Water Resources Fund	1,411,708
Facilities Development Fund	1,240,599
Courthouse Maintenance Fund	29,001
Old Crozet School Fund	82,672
Vehicle Replacement Fund	1,137,390
Bright Stars Fund	1,467,217
Children Services Act Fund	11,692,098
Martha Jefferson Health Grant Fund	5,000
Darden Towe Park Fund	313,278
Tourism Fund	2,199,245
Proffers Fund	36,598
Economic Development Authority Fund	80,000
Economic Development Fund	550,000
Housing Assistance Fund	3,420,000
<b>Total General Government - Other Funds</b>	<b>\$40,725,702</b>
Less Transfer to Other Funds	(4,253,349)
<b>Net General Government - Other Funds</b>	<b>\$36,472,353</b>

**Capital Projects Funds**

General Government CIP Fund	17,809,984
Water Resources CIP Fund	1,185,530
School Projects CIP Fund	30,091,799
<b>Total Capital Projects Funds</b>	<b>\$ 49,087,313</b>

Less Transfer to Other Funds	(9,533,388)
<b>Net Capital Projects Funds</b>	<b>\$ 39,553,925</b>

**Debt Service Funds**

General Government Debt Service Fund	8,222,754
School Division Debt Service Fund	16,110,895
<b>Total Debt Service Funds</b>	<b>\$24,333,649</b>

**TOTAL COUNTY BUDGET** **\$397,897,173**

- 3) That the budget for the County for the Fiscal Year beginning July 1, 2017 as described in 1) and 2) above is approved.

Agenda Item No. 6. Approval of the Resolution of Appropriations for the Albemarle County Operating and Capital Budgets for FY 18.

The Executive Summary as presented to the Board states that the Board of Supervisors is scheduled to adopt the County's FY 18 Operating and Capital Budgets totaling \$397,897,173 during the May 15, 2017 Board meeting.

To provide the authority from the Board to spend these funds, an Annual Resolution of Appropriations for the fiscal year ending on June 30, 2018 is required. In addition, the Board's approval of

a Resolution of Official Intent to Reimburse Expenditures with Proceeds of a Borrowing is required to provide the County with the authority to use bond proceeds to reimburse capital program expenditures for the specified projects.

This Executive Summary includes two attachments.

**Attachment A: The Annual Resolution of Appropriations:** The Annual Resolution of Appropriations is a comprehensive resolution that appropriates the total County budget, including both general government and school operating and capital funds, School Self-Sustaining Funds, and Other General Government Fund appropriations in a single resolution. The Annual Resolution also includes the following:

**County Executive Authority:** As in previous years, to continue to provide administrative efficiency and effectiveness throughout the year while providing transparency in budgeting, the FY 18 Resolution continues to authorize the County Executive to transfer funding from specific Board approved FY 18 non-departmental reserve accounts to the appropriate department accounts for expenditure. For FY 18, these specific reserve accounts are: 1) the General Government's Training Pool, 2) the Innovation Fund, 3) the Salary Reserve, 4) the Fuel and Utilities Contingency Reserve, 5) the Strategic Priority Support Reserve, 6) the Transformational Initiatives Reserve, and 7) the Neighborhood Improvement Program Reserve. The Resolution also continues to authorize the County Executive to administratively approve budget transfers of unencumbered funds for up to \$50,000.00 per fund in the fiscal year from one classification, department or project to another within the same general government fund and to allocate the County-wide salary lapse budget between department budgets to appropriately reflect where salary lapse actually occurs. Additionally, this Resolution continues to authorize the County Executive to administratively transfer funding that is initially estimated and budgeted for specific capital project's project management services to other projects, when necessary and appropriate, to fully reflect where the project management services are actually performed.

Additionally, in accordance with Virginia Code 15.2-520, funds appropriated for outstanding grants may be carried over for one year without being re-appropriated. This Resolution requests that the Board authorize the County Executive to carry forward grants awarded in FY 18 into FY 19 without reappropriation.

In accordance with current practice, all of these transfers or distributions will be reported to the Board of Supervisors as part of the County's quarterly financial reports.

**Attachment B: Reimbursing Expenditures with Proceeds of a Borrowing:** The Resolution of Official Intent to Reimburse Expenditures with Proceeds of a Borrowing allows the County to use up to \$14,548,079 in bond proceeds to reimburse capital program expenditures in the FY 18 Capital Budget.

Staff recommends approval of the Annual Resolution of Appropriations for FY 18 (Attachment A) that allocates a total of \$397,897,173 to various General Government and School Division operating, capital improvement, and debt service accounts for expenditure in FY 18 and provides administrative authority to the County Executive to make budget adjustments and transfers as outlined above.

This appropriation totals \$397,897,173 and is made up of the following major funds:

General Fund	\$274,243,257
General Fund School Reserve Fund	1,062,403
School Fund	180,486,940
School Special Revenue Funds	19,154,746
Other General Government Funds	40,725,702
Capital Projects	49,087,313
Debt Service	24,333,649
<b>SUBTOTAL</b>	<b>\$589,094,010</b>
<u>Less Inter-fund Transfers</u>	<u>(\$191,196,837)</u>
<b>TOTAL (new appropriations)</b>	<b>\$397,897,173</b>

Additionally, in accordance with the funding plan presented in the Capital Budget, staff recommends approval of the attached Resolution of Official Intent to Reimburse Expenditures with Proceeds of a Borrowing (Attachment B) to allow the County to use up to \$14,548,079 in bond proceeds to reimburse capital program expenditures.

Ms. Allshouse stated that the appropriations are being presented as early as possible in an effort to support the schools, as they must enter into contracts that start before July 1, so staff decided to do the budget adoption and the appropriations in the same day. She noted that there is a slight amendment, as reflected in Amendment A and mentioned by Mr. Kamptner. She pointed out that on page 8, paragraph 6, there is County Executive authority, the legal authority to spend money, and authority was granted by the Board last year for the County Executive to make minor changes in appropriations. She stated that this included administrative items, such as project management costs and moving training funds to different places in the budget, up to \$50,000 per fund, and staff believes the County Executive should continue to have that authority. Ms. Allshouse noted that they also felt he should have the authority to carry forward outstanding grants received and approved in FY18, to FY19, which is allowed by state enabling authority,

and sometimes the federal fiscal year is different, requiring funds to be moved across fiscal years.

Ms. Mallek mentioned that there is a notice on the Consent Agenda every time this occurs, so it is a completely transparent process.

Ms. Allshouse confirmed this, adding that any changes the County Executive makes with appropriations, per Board authority, is brought to them every quarter as part of their fiscal reports.

Ms. Allshouse stated that FY18 appropriations are before the Board, with a minor change as reflected in Attachment A pursuant to a request from the school division to move \$1,338 from one category to two different categories of funding. She said that the resolution also includes the Board's capital borrowing resolution in the event they anticipate borrowing funding for capital projects in the future.

Mr. Randolph noted that this does not commit the Board to borrowing, only provides that legal opportunity should they need it.

Ms. Palmer then offered **motion** to adopt the proposed Annual Resolution of Appropriations for FY18 that allocates a total of \$397,897,173 to various General Government and School Division operating, capital improvement, and debt service accounts for expenditure in FY18 and provides administrative authority to the County Executive to make budget adjustments and transfers as outlined. Ms. Mallek **seconded** the motion. Roll was called and the motion carried by the following recorded vote:

AYES: Mr. Sheffield, Mr. Dill, Ms. Mallek, Ms. McKeel and Ms. Palmer.  
NAYS: Mr. Randolph.

Ms. Allshouse thanked the Board, OMB staff, and school division for their work on the budget.

Ms. McKeel thanked staff and recognized their hard work.

Mr. Walker thanked the Board and commented that the budget process is most of the important things staff undertakes in an effort to deliver services to the community, with collaboration ensuring they are being thoughtful and thorough along the way.

Mr. Kamptner noted that the previous motion had not included Attachment B, the Resolution of Official Intent.

Ms. Palmer then **amended** her **motion** to adopt the proposed Annual Resolution of Appropriations for FY18 that allocates a total of \$397,897,173 to various General Government and School Division operating, capital improvement, and debt service accounts for expenditure in FY18 and provides administrative authority to the County Executive to make budget adjustments and transfers as outlined and to adopt the proposed Resolution of Official Intent to Reimburse Expenditures with Proceeds of a Borrowing to allow the County to use up to \$14,548,079 in bond proceeds to reimburse capital program expenditures. Ms. Mallek **seconded** the motion. Roll was called and the motion carried by the following recorded vote:

AYES: Mr. Sheffield, Mr. Dill, Ms. Mallek, Ms. McKeel and Ms. Palmer.  
NAYS: Mr. Randolph.

**ANNUAL RESOLUTION OF APPROPRIATIONS  
OF THE COUNTY OF ALBEMARLE  
FOR THE FISCAL YEAR ENDING JUNE 30, 2018**

**A RESOLUTION making appropriations of sums of money for all necessary expenditures of the COUNTY OF ALBEMARLE, VIRGINIA, for the fiscal year ending June 30, 2018; to prescribe the provisions with respect to the items of appropriation and their payment; and to repeal all previous appropriation ordinances or resolutions that are inconsistent with this resolution to the extent of such inconsistency.**

**BE IT RESOLVED by the Albemarle County Board of Supervisors:**

**SECTION I - GENERAL GOVERNMENT**

**That the following sums of money be and the same hereby are appropriated from the GENERAL FUND to be apportioned as follows for the purposes herein specified for the fiscal year ending June 30, 2018:**

**Paragraph One: ADMINISTRATION**

Board of Supervisors	\$677,190
County Executive	\$1,308,898
Human Resources	\$782,196
County Attorney	\$1,201,793
Finance Department	\$5,716,014
Management and Budget	\$511,697
Information Technology	\$3,305,980
Voter Registration/ Elections	<u>\$628,091</u>
	\$14,131,859

**Paragraph Two: JUDICIAL**



Circuit Court	\$106,684
General District Court	\$41,328
Magistrate	\$4,150
Juvenile Court	\$122,156
Public Defender's Office	\$78,196
Clerk of the Circuit Court	\$934,516
Sheriff's Office	\$2,438,878
Commonwealth's Attorney	<u>\$1,244,766</u>
	\$4,970,674

**Paragraph Three: PUBLIC SAFETY**

Police Department	\$17,972,519
Transfer to Fire Rescue Services Fund - Operations	\$12,658,516
Inspections and Building Codes	\$1,448,402
Emergency Communications Center	\$2,343,050
Albemarle Charlottesville Regional Jail	\$3,899,636
Community Attention Home	\$40,000
Juvenile Detention Center	\$568,805
Foothills Child Advocacy Center	\$31,297
Offender Aid and Restoration	\$154,402
SPCA Shelter Contribution	\$585,146
Virginia Juvenile Community Crime Control	<u>\$52,231</u>
	\$39,754,004

**Paragraph Four: PUBLIC WORKS**

Facilities and Environmental Services	\$4,644,757
Rivanna Solid Waste Authority	<u>\$641,939</u>
	\$5,286,696

**Paragraph Five: HEALTH AND WELFARE**

Department of Social Services	\$13,069,420
Transfer to Bright Stars Fund	\$940,467
Transfer to Children Services Act (CSA) Fund	\$3,542,469
Tax Relief for Elderly/Disabled	\$910,000
Health Department	\$703,784
Region Ten	\$723,260
Region Ten Treatment Center	\$75,000
Agency Budget Review Team (ABRT)	\$18,300
Boys & Girls Club	\$45,000
The Bridge Line	\$15,000
Charlottesville Free Clinic	\$116,699
ReadyKids	\$68,291
Computers 4 Kids	\$13,379
Jefferson Area Board for Aging (JABA)	\$377,985
Jefferson Area Children's Health Improvement Program (CHIP)	\$301,500
JAUNT	\$1,560,707
Legal Aid Justice Center	\$38,700
Literacy Volunteers	\$25,287
Monticello Area Community Action Agency (MACAA)	\$58,525
Piedmont CASA	\$9,270
Sexual Assault Resource Agency (SARA)	\$20,600
Shelter for Help in Emergency (SHE)	\$88,079
Thomas Jefferson Area Coalition for the Homeless (TJACH)	\$20,405
United Way	\$117,100
Women's Initiative	<u>\$14,000</u>
	\$22,873,227

**Paragraph Six: EDUCATION**

Piedmont Virginia Community College	\$24,934
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**Paragraph Seven: PARKS, RECREATION AND CULTURE**

Department of Parks & Recreation	\$2,885,222
Jefferson-Madison Regional Library	\$4,433,967
African American Festival	\$2,700
Ashlawn Opera	\$3,800
Municipal Band	\$8,000
Paramount Theater	\$2,500
Piedmont Council of the Arts	\$5,000
Virginia Discovery Museum	\$2,500
Virginia Festival of the Book	\$10,000
Virginia Film Festival	\$10,000
Visitor's Bureau	<u>\$841,946</u>
	\$8,205,635

**Paragraph Eight: COMMUNITY DEVELOPMENT**

Department of Community Development	\$5,301,432
Housing Office	\$490,523
VPI Extension Service	\$214,057

Soil & Water Conservation	\$121,141
Office of Economic Development	\$383,978
Albemarle Housing Improvement Program (AHIP)	\$400,000
Charlottesville Area Transit	\$1,135,821
Central Virginia Small Business Development Center (CVSBDC)	\$12,000
Piedmont Housing Alliance	\$34,716
Piedmont Workforce Network	\$15,758
Planning District Commission	\$128,533
Rivanna Conservation Alliance – Streamwatch Program	<u>\$15,000</u>
	\$8,252,959

**Paragraph Nine: REVENUE SHARING AGREEMENT**

Revenue Sharing Agreement	\$15,855,485
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**Paragraph Ten: TAX REFUNDS, ABATEMENTS, & OTHER REFUNDS:**

Refunds and Abatements	\$181,000
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**Paragraph Eleven: OTHER USES OF FUNDS**

Transfer to School Fund - Recurring	\$124,028,955
Transfer to Debt Service Funds	\$23,716,158
Transfer to Capital Projects Funds	\$2,533,441
Transfer to Water Resources Fund	\$1,230,689
Transfer to Economic Development Fund	\$550,000
Compression	\$326,500
Neighborhood Improvement Program	\$117,342
Board's Strategic Priorities Support	\$100,000
Grants Leveraging Fund	\$100,000
Innovation Fund	\$150,000
Fuel and Utilities Contingency	\$256,000
Training Pool	\$59,000
Reserve for Contingencies	\$304,514
Salary Reserve	\$210,000
Transformational Initiatives	\$275,000
VERIP Program	<u>\$749,185</u>
	\$154,706,784

<b>Total GENERAL FUND appropriations for the fiscal year ending June 30, 2018:</b>	<b><u>\$274,243,257</u></b>
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**To be provided as follows:**

Revenue from Local Sources	\$239,403,867
Revenue from the Commonwealth	\$23,939,467
Revenue from the Federal Government	\$5,710,660
Transfers In from Other Funds	\$3,588,505
Use of Fund Balance	\$1,600,758

<b>Total GENERAL FUND resources available for fiscal year ending June 30, 2018:</b>	<b><u>\$274,243,257</u></b>
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**SECTION II: GENERAL FUND SCHOOL RESERVE FUND**

That the following sums of money be and the same hereby are appropriated for GENERAL FUND SCHOOL RESERVE FUND purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2018:

**Paragraph One: GENERAL FUND SCHOOL RESERVE FUND**

Transfer to the School Fund	\$1,062,403
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<b>Total GENERAL FUND SCHOOL RESERVE FUND appropriations for fiscal year ending June 30, 2018:</b>	<b><u>\$1,062,403</u></b>
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**To be provided as follows:**

Use of Fund Balance	\$1,062,403
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<b>Total GENERAL FUND SCHOOL RESERVE FUND resources available for fiscal year ending June 30, 2018:</b>	<b><u>\$1,062,403</u></b>
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**SECTION III: REGULAR SCHOOL FUND**

That the following sums of money be and the same hereby are appropriated for SCHOOL purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2018:

**Paragraph One: REGULAR SCHOOL FUND**

Instruction	\$136,945,299
Administration, Attendance, and Health	\$8,196,489
Pupil Transportation	\$10,711,350
Operation and Maintenance	\$16,103,873
School Food Services and Other Non-Instructional Services	\$0

Facilities	\$536,078
Debt Service and Fund Transfers	\$4,351,642
Technology	\$3,642,209
Contingency/Reserve	\$0

<b>Total REGULAR SCHOOL FUND appropriations for fiscal year ending June 30, 2018:</b>	<b>\$180,486,940</b>
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To be provided as follows:

Revenue from Local Sources (General Fund Transfer)	\$124,028,955
Revenue from Other Local Sources	\$2,330,148
Revenue from the Commonwealth	\$49,666,936
Revenue from the Federal Government	\$2,998,498
Transfers	\$400,000
Transfer from General Fund School Reserve Fund	\$1,062,403

<b>Total REGULAR SCHOOL FUND resources available for fiscal year ending June 30, 2018:</b>	<b>\$180,486,940</b>
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#### SECTION IV: OTHER SCHOOL FUNDS

That the following sums of money be and the same hereby are appropriated for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2018:

##### **Paragraph One: OTHER SCHOOL FUNDS**

Instruction	\$9,089,502
Administration, Attendance, and Health	\$0
Pupil Transportation	\$1,109,702
Operation and Maintenance	\$286,027
School Food Services and Other Non-Instructional Services	\$7,269,515
Facilities	\$0
Debt Service and Fund Transfers	\$400,000
Technology	\$1,000,000
Contingency/Reserve	\$0

<b>Total OTHER SCHOOL FUND appropriations for fiscal year ending June 30, 2018:</b>	<b>\$19,154,746</b>
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To be provided as follows:

Revenue from Local Sources	\$9,432,016
Revenue from the Commonwealth	\$527,454
Revenue from the Federal Government	\$6,546,611
Transfers	\$2,128,010
Use of Fund Balance	\$520,655

<b>Total OTHER SCHOOL FUND resources available for fiscal year ending June 30, 2018:</b>	<b>\$19,154,746</b>
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#### SECTION V: OTHER GENERAL GOVERNMENT FUNDS

That the following sums of money be and the same hereby are appropriated for OTHER PROGRAM purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2018:

##### **Paragraph One: OTHER GENERAL GOVERNMENT FUNDS**

Computer Maintenance and Replacement	\$308,981
Commonwealth's Attorney Delinquent Fines and Fees	\$60,000
Victim-Witness Program	\$172,272
Problem Oriented Police (POP) Grant	\$139,900
Regional Firearms Training Center	\$237,997
Fire Rescue Services	\$15,410,665
Criminal Justice Grant Programs	\$731,081
Water Resources	\$1,411,708
Facilities Development	\$1,240,599
Courthouse Maintenance	\$29,001
Old Crozet School Operations	\$82,672
Vehicle Replacement	\$1,137,390
Bright Stars Program	\$1,467,217
Child Services Act	\$11,692,098
Martha Jefferson Hospital Health Grant	\$5,000
Darden Towe Memorial Park	\$313,278
Tourism Enhancement	\$2,199,245
Proffer Funds	\$36,598
Economic Development Authority	\$80,000
Economic Development Fund	\$550,000
Housing Assistance Fund	\$3,420,000

<b>Total OTHER GENERAL GOVERNMENT FUNDS appropriations for fiscal year ending June 30, 2018:</b>	<b>\$40,725,702</b>
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To be provided as follows:

Revenue from Local Sources	\$4,567,109
Revenue from the Commonwealth	\$7,522,799
Revenue from the Federal Government	\$3,590,695

Transfers In from Other Funds	\$24,253,963
Use of Fund Balance	\$791,136
Total OTHER GENERAL GOVERNMENT FUNDS resources available for fiscal year ending June 30, 2018:	<u>\$40,725,702</u>

**SECTION VI - GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND**

That the following sums of money be and the same hereby are appropriated from the GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND to be apportioned as follows for the purposes herein specified for the fiscal year ending June 30, 2018:

**Paragraph One: ADMINISTRATION**

Time and Attendance	<u>\$151,580</u>
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**Paragraph Two: COURTS**

Court Facilities Addition/Renovation	<u>\$28,055</u>
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**Paragraph Three: PUBLIC SAFETY**

Police County 800Mhz Radio Replacements	\$592,750
Police Mobile Command Center Replacement	\$188,593
Police Mobile Data Computers Replacement	\$37,068
Police Patrol Video Cameras Replacement	\$108,562
Fire Rescue Apparatus Replacement Program	\$1,061,280
Pantops Public Safety Station	\$70,000
Rescue 8 Renovation	<u>\$35,000</u>
	\$2,093,253

**Paragraph Four: PUBLIC WORKS**

City/County Co-Owned Maintenance/Replacement	\$349,050
COB McIntire Window Replacement	\$165,511
County Owned Facilities Maintenance/Replacement	\$1,250,346
Ivy Fire Station 15 Maintenance Obligation	\$50,000
Ivy Landfill Remediation	\$523,000
Moores Creek Septage Receiving	<u>\$109,441</u>
	\$2,447,348

**Paragraph Five: COMMUNITY/NEIGHBORHOOD DEVELOPMENT**

Sidewalk Construction Program	\$140,878
Transportation Revenue Sharing Program	<u>\$1,720,000</u>
	\$1,860,878

**Paragraph Six: HEALTH AND WELFARE**

PVCC Advanced Technology Center Sitework	<u>\$140,000</u>
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**Paragraph Seven: PARKS, RECREATION & CULTURE**

City/County Owned Parks Maintenance/Replacement	\$159,190
County Owned Parks Maintenance/Replacement	\$1,340,250
Crozet Park Maintenance/Replacement and Improvements	<u>\$229,270</u>
	\$1,728,710

**Paragraph Eight: TECHNOLOGY AND GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

County Server/Infrastructure Upgrade	\$290,049
GIS Project	<u>\$39,140</u>
	\$329,189

**Paragraph Nine: ACQUISITION OF CONSERVATION EASEMENTS (ACE)**

ACE Program	<u>\$250,000</u>
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**Paragraph Ten: OTHER USES OF FUNDS**

Borrowed Proceeds Transfer	\$8,475,114
Cost of Issuance	\$255,857
Project Management Services - General Government	<u>\$50,000</u>
	\$8,780,971
	\$8,780,971

Total GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND appropriations for fiscal year ending June 30, 2018:	<u>\$17,809,984</u>
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**To be provided as follows:**

Revenue from Local Sources (General Fund Transfer)	\$2,533,441
Revenue from Local Sources (Other Transfers)	\$279,001
Revenue from Other Local Sources	<u>\$307,527</u>

<b>Borrowed Funds</b>	\$13,048,679
<b>Use of Fund Balance</b>	\$1,641,336

<b>Total GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND resources available for fiscal year ending June 30, 2018:</b>	<b>\$17,809,984</b>
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**SECTION VII: SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND**

That the following sums of money be and the same hereby are appropriated from the SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2018:

**Paragraph One: EDUCATION (SCHOOL DIVISION)**

Administrative Technology	\$263,000
High School Capacity Planning	\$400,000
Instructional Technology	\$575,000
Learning Space Modernization	\$3,059,200
School Bus Replacement	\$1,200,000
School Maintenance/Replacement	\$6,781,040
School Security Improvements	\$1,434,210
Scottsville Elementary School Sitework Improvements	\$210,150
State Technology Grant	\$726,000
Western Albemarle High School Environmental Academy	\$451,750
Woodbrook Elementary School Addition-Modernization	\$14,991,449

<b>Total SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND appropriations for fiscal year ending June 30, 2018:</b>	<b>\$30,091,799</b>
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**To be provided as follows:**

Revenue from Other Local Sources	\$2,000
Revenue from the Commonwealth	\$1,026,000
Revenue from Local Sources (General Govt Capital Programs Transfer)	\$7,526,690
Use of Fund Balance	\$21,537,109

<b>Total SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND resources available for fiscal year ending June 30, 2018:</b>	<b>\$30,091,799</b>
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**SECTION VIII: WATER RESOURCES CAPITAL IMPROVEMENTS FUND**

That the following sums of money be and the same hereby are appropriated from the WATER RESOURCES CAPITAL IMPROVEMENTS FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2018:

**Paragraph One: WATER RESOURCES PROJECTS**

Hollymead Dam Spillway Improvement	\$81,620
Water Resources Total Maximum daily Load (TMDL)	\$1,103,910

<b>Total WATER RESOURCES CAPITAL IMPROVEMENTS FUND appropriations for fiscal year ending June 30, 2018:</b>	<b>\$1,185,530</b>
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**To be provided as follows:**

Revenue from Local Sources (Water Resources Fund Transfer)	\$237,106
Revenue from Local Sources (General Govt Capital Programs Transfer)	\$948,424

<b>Total WATER RESOURCES CAPITAL IMPROVEMENTS FUND resources available for fiscal year ending June 30, 2018:</b>	<b>\$1,185,530</b>
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**SECTION IX: DEBT SERVICE**

That the following sums of money be and the same hereby are appropriated for the function of DEBT SERVICE to be apportioned as follows from the GENERAL GOVERNMENT DEBT SERVICE FUND and the SCHOOL DIVISION DEBT SERVICE FUND for the fiscal year ending June 30, 2018:

**Paragraph One: SCHOOL DIVISION DEBT SERVICE FUND**

Debt Service - School Division	\$16,110,895
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<b>Total SCHOOL DIVISION DEBT SERVICE appropriations for fiscal year ending June 30, 2018:</b>	<b>\$16,110,895</b>
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**To be provided as follows:**

Revenue from Local Sources (Transfer from General Fund)	\$15,715,180
Revenue from Other Local Sources	\$120,983
Revenue from the Commonwealth	\$195,852
Revenue from the Federal Government	\$78,880

<b>Total SCHOOL DIVISION DEBT SERVICE resources available for fiscal year ending June 30, 2018:</b>	<b>\$16,110,895</b>
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**Paragraph Two: GENERAL GOVERNMENT DEBT SERVICE FUND**

	<u>\$8,222,754</u>
Debt Service - General Government	
<b>Total GENERAL GOVERNMENT DEBT SERVICE appropriations for fiscal year ending June 30, 2018:</b>	<b><u>\$8,222,754</u></b>
To be provided as follows:	
Revenue from Local Sources (Transfer from General Fund)	<b>\$8,000,978</b>
Revenue from Local Sources (Transfer from Stormwater Fund)	<b>\$221,776</b>
<b>Total GENERAL GOVERNMENT DEBT SERVICE resources available for fiscal year ending June 30, 2018:</b>	<b>\$8,222,754</b>
<b>GRAND TOTAL - DEBT SERVICE FUNDS</b>	<b><u>\$24,333,649</u></b>

**TOTAL APPROPRIATIONS INCLUDED IN  
SECTIONS I - IX OF THIS RESOLUTION  
FOR THE FISCAL YEAR ENDING June 30, 2018**

**RECAPITULATION:**

**Appropriations:**

Section I	General Fund	\$274,243,257
Section II	General Fund School Reserve Fund	\$1,062,403
Section III	School Fund	\$180,486,940
Section IV	Other School Funds	\$19,154,746
Section V	Other General Government Funds	\$40,725,702
Section VI	General Government Capital Improvements Fund	\$17,809,984
Section VII	School Division Capital Improvements Fund	\$30,091,799
Section VIII	Water Resources Capital Improvements Fund	\$1,185,530
Section IX	Debt Service	<u>\$24,333,649</u>
		\$589,094,010
Less Inter-Fund Transfers		(\$191,196,837)

<b>GRAND TOTAL - ALBEMARLE COUNTY APPROPRIATIONS</b>	<b><u>\$397,897,173</u></b>
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**SECTION X: EMERGENCY COMMUNICATIONS CENTER**

That the following sums of money be and the same hereby are appropriated from the EMERGENCY COMMUNICATIONS CENTER FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2018:

**Paragraph One: EMERGENCY COMMUNICATIONS CENTER FUND**

Emergency Communications Center	<u>\$5,552,984</u>
<b>Total EMERGENCY COMMUNICATIONS CENTER FUND appropriations for fiscal year ending June 30, 2018:</b>	<b>\$5,552,984</b>
To be provided as follows:	
Albemarle County	\$2,343,050
City of Charlottesville	\$1,584,845
University of Virginia	\$720,301
Revenue from Other Local Sources	\$301,024
Revenue from the Commonwealth	\$600,000
Revenue from the Federal Government	<u>\$3,764</u>
<b>Total EMERGENCY COMMUNICATIONS CENTER FUND resources available for fiscal year ending June 30, 2018:</b>	<b>\$5,552,984</b>

**SECTION XI**

All of the monies appropriated as shown by the contained items in Sections I through X are appropriated upon the provisos, terms, conditions, and provisions herein before set forth in connection with said terms and those set forth in this section. The Director of Finance and Clerk to the Board of Supervisors are hereby designated as authorized signatories for all bank accounts.

**Paragraph One**

Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional, and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all of the appropriations in full.

Otherwise, the said appropriations shall be deemed to be payable in such proportion as the total sum of all

realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.

**Paragraph Two**

All revenue received by any agency under the control of the Board of Supervisors included or not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by the said agency under the control of the Board of Supervisors without the consent of the Board of Supervisors being first obtained, nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

**Paragraph Three**

No obligations for goods, materials, supplies, equipment, or contractual services for any purpose may be incurred by any department, bureau, agency, or individual under the direct control of the Board of Supervisors except by requisition to the purchasing agent; provided, however, no requisition for items exempted by the Albemarle County Purchasing Manual shall be required; and provided further that no requisition for contractual services involving the issuance of a contract on a competitive bid basis shall be required, but such contract shall be approved by the head of the contracting department, bureau, agency, or individual, the County Attorney, and the Purchasing Agent or Director of Finance. The Purchasing Agent shall be responsible for securing such competitive bids on the basis of specifications furnished by the contracting department, bureau, agency, or individual.

In the event of the failure for any reason of approval herein required for such contracts, said contract shall be awarded through appropriate action of the Board of Supervisors.

Any obligations incurred contrary to the purchasing procedures prescribed in the Albemarle County Purchasing Manual shall not be considered obligations of the County, and the Director of Finance shall not issue any warrants in payment of such obligations.

**Paragraph Four**

Allowances out of any of the appropriations made in this resolution by any or all County departments, bureaus, or agencies under the control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the rate established by the County Executive for its employees and shall be subject to change from time to time.

**Paragraph Five**

All travel expense accounts shall be submitted on forms and according to regulations prescribed or approved by the Director of Finance.

**Paragraph Six**

The County Executive is authorized to:

- 1) administratively approve budget transfers of unencumbered funds of up to \$50,000.00 per fund in the fiscal year from one classification, department, or project to another within the same general governmental fund;
- 2) allocate funding from the below identified classifications to appropriate budget line-items for expenditure:

Expenditure Classifications Eligible for Transfer Under this Resolution:

- Training Pool
- Innovation Fund
- Salary Reserve
- Fuel and Utilities Contingency Reserve
- BOS Strategic Priority Support
- Transformational Initiatives
- Neighborhood Improvement Program

- 3) allocate salary lapse between department budgets; and

- 4) administratively approve budget transfers of unencumbered capital project management services funds in the fiscal year from one project to another within the same general governmental fund.

**Paragraph Seven**

The Director of Finance is hereby authorized to transfer monies from one fund to another, from time to time as monies become available, sums equal to, but not in excess of, for the appropriations made to these funds for the period covered by this appropriation resolution.

**Paragraph Eight**

All resolutions and parts of resolutions inconsistent with the provisions of this resolution shall be and the same are hereby repealed.

**Paragraph Nine**

This resolution shall become effective on July first, two thousand and sixteen.

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**RESOLUTION OF OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF A BORROWING**

**WHEREAS**, the Albemarle County Board of Supervisors, Virginia (the "Borrower") intends to

acquire, construct and equip the items and projects set forth in Exhibit A hereto (collectively, the “Project”); and

**WHEREAS**, plans for the Project have advanced and the Borrower expects to advance its own funds to pay expenditures related to the Project (the “Expenditures”) prior to incurring indebtedness and to receive reimbursement for such Expenditures from proceeds of tax-exempt bonds or taxable debt, or both.

**NOW, THEREFORE, BE IT RESOLVED** by the Albemarle County Board of Supervisors that:

1. The Borrower intends to utilize the proceeds of tax-exempt bonds (the “Bonds”) or to incur other debt to pay the costs of the Project in an amount not currently expected to exceed \$14,548,079.
2. The Borrower intends that the proceeds of the Bonds be used to reimburse the Borrower for Expenditures with respect to the Project made on or after the date that is no more than 60 days prior to the date of this Resolution. The Borrower reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Bonds or other debt.
3. Each Expenditure was or will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure); (b) a cost of issuance with respect to the Bonds; (c) a nonrecurring item that is not customarily payable from current revenues; or (d) a grant to a party that is not related to or an agent of the Borrower so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Borrower.
4. The Borrower intends to make a reimbursement allocation, which is a written allocation by the Borrower that evidences the Borrower’s use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Borrower recognizes that exceptions are available for certain “preliminary expenditures,” costs of issuance, certain de minimis amounts, expenditures by “small issuers” (based on the year of issuance and not the year of expenditure) and expenditures for construction of at least five years.
5. The Borrower intends that the adoption of this Resolution confirms the “official intent” within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.
6. This Resolution shall take effect immediately upon its passage.

Exhibit A

**CAPITAL IMPROVEMENT PROGRAM  
BOND FUNDED PROJECTS  
FY 2017/18**

<b>School Division</b>	<b>Amount (\$)</b>
<b>Schools Subtotal</b>	<b>0</b>
<b>General Government</b>	<b>Amount (\$)</b>
Cost of Issuance	105,323
COB McIntire Window Replacement	153,925
County 800Mhz Radio Replacements	551,258
County Owned Parks Maint/Repl	279,822
County Server Infrastructure Upgrade	269,746
County-Owned Facilities Maintenance/Replacement	377,772
Court Facilities Addition/Renovation	26,091
Crozet Park Maintenance/Replacement and Improvements	215,453
Fire Rescue Apparatus Replacement-Program	798,250
[Police] Mobile Command Center Replacement	175,391
Transportation Revenue Sharing Program	1,470,000
Hollymead Dam Spillway Improvement	65,296
Water Resources TMDL	883,128
<b>General Government Subtotal</b>	<b>5,371,455</b>
<b>TOTAL DEBT ISSUE - FY 17/18 Projects</b>	<b>5,371,455</b>

Exhibit A



PREVIOUSLY APPROPRIATED PROJECTS TO BE BOND FUNDED

School Division	Amount (\$)
School Bus Replacement	900,000
School Maintenance/Replacement	6,431,250
Scottsville Elementary School Sitework Improvements	195,440
<b>Schools Subtotal</b>	<b>7,526,690</b>
General Government	Amount (\$)
Cost of Issuance	179,934
Transportation Revenue Sharing Program	1,470,000
<b>General Government Subtotal</b>	<b>1,649,934</b>
<b>TOTAL DEBT ISSUE – ALL PROJECTS</b>	<b>14,548,079</b>

Agenda Item No. 7. From the Board: Committee Reports and Matters Not Listed on the Agenda.

**Motion** was offered by Ms. Palmer, **seconded** by Mr. Dill to appoint Ms. Andrea Bostrom to the Solid Waste Alternatives Advisory Committee (SWAAC) with said term to expire May 31, 2018. Roll was called and the motion carried by the following recorded vote:

AYES: Mr. Randolph, Mr. Sheffield, Mr. Dill, Ms. Mallek, Ms. McKeel and Ms. Palmer.  
NAYS: None.

Agenda Item No. 8. From the County Executive: Report on Matters Not Listed on the Agenda.

There were none.

Agenda Item No. 9. Closed Meeting. *(if needed)*

There was no need for a Closed Meeting.

Agenda Item No. 10. Adjourn to May 26, 2017, 1:00 p.m., Lane Auditorium.

At 2:45 p.m., **motion** was offered by Mr. Randolph, **seconded** by Ms. Mallek to adjourn to May 26, 2017, 1:00 p.m. Roll was called and the motion carried by the following recorded vote:

AYES: Mr. Randolph, Mr. Sheffield, Mr. Dill, Ms. Mallek, Ms. McKeel and Ms. Palmer.  
NAYS: None.

Chairman

Approved by Board
Date 09/06/2017
Initials CKB