

February 2, 2021

Ms. Abby Cook
Controller
WillowTree, LLC
1835 Broadway Street
Charlottesville, Virginia 22902

RE: Request for Extension of Performance Date

Dear Ms. Cook:

As you know, WillowTree received a \$200,000 grant from the Virginia Jobs Investment Program (VJIP), which required that WillowTree meet certain performance targets by the January 9, 2021, Performance Date.

In conjunction with the VJIP program, extensions of up to 15 months are allowable after consultation with the Virginia Economic Development Partnership (VEDP). In 2017, the enabling legislation governing VEDP was changed to require that such requests for extensions be approved by VEDP's Board of Directors.

At a meeting held on January 28, 2021, VEDP's Board of Directors approved of the request for an extension of the Performance Date for WillowTree from January 9, 2021, to April 9, 2022. Therefore, VEDP considers the Performance Date for the VJIP grant to WillowTree to be April 9, 2022.

We look forward to watching WillowTree grow and prosper in Albemarle.

Sincerely,



Johan Salen
Vice President, Incentives

JS:kme

cc Tim Stuller, Vice President, Workforce Development, VEDP
Jackie Hudson, Business Manager, Workforce Development, VEDP
Kim Ellett, Incentives Coordination Manager, VEDP