

**ANNUAL RESOLUTION OF APPROPRIATIONS  
OF THE COUNTY OF ALBEMARLE  
FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

A RESOLUTION making appropriations of sums of money for all necessary expenditures of the COUNTY OF ALBEMARLE, VIRGINIA, for the fiscal year ending June 30, 2021; to prescribe the provisions with respect to the items of appropriation and their payment; and to repeal all previous appropriation ordinances or resolutions that are inconsistent with this resolution to the extent of such inconsistency.

**BE IT RESOLVED** by the Albemarle County Board of Supervisors:

**SECTION I - GENERAL GOVERNMENT**

That the following sums of money be and the same hereby are appropriated from the GENERAL FUND to be apportioned as follows for the purposes herein specified for the fiscal year ending June 30, 2021:

**Paragraph One: ADMINISTRATION**

Board of Supervisors	\$703,532
Executive Leadership	\$2,790,182
Human Resources	\$856,705
County Attorney	\$1,131,224
Finance Department	\$6,060,031
Information Technology	\$4,076,545
Voter Registration and Elections	<u>\$971,510</u>
	\$16,589,729

**Paragraph Two: JUDICIAL**

Clerk of the Circuit Court	\$915,467
Commonwealth's Attorney	\$1,577,185
Sheriff	\$2,981,515
Circuit Court	\$193,886
General District Court	\$40,800
Magistrate	\$4,575
Juvenile Court	\$121,674
Public Defender's Office	<u>\$82,717</u>
	\$5,917,819

**Paragraph Three: PUBLIC SAFETY**

Police Department	\$19,649,017
Fire Rescue Department (including City Fire Contract, System-wide Fleet Mgmt., and Forest Fire Extinction)	\$16,838,927
Charlottesville Albemarle Rescue Squad	\$116,300
Crozet Volunteer Fire Department	\$172,040
Earlsville Volunteer Fire Company	\$187,469
East Rivanna Volunteer Fire Company	\$237,617
North Garden Volunteer Fire Company	\$147,164
Scottsville Volunteer Fire Department	\$164,906
Seminole Trail Volunteer Fire Department	\$293,486
Stony Point Volunteer Fire Company	\$144,891
Western Albemarle Rescue Squad (WARS) (including Contingency: WARS MOU)	\$429,565
Volunteer Fire Rescue Tax Credit	\$90,000
Inspections	\$1,493,179
Emergency Communications Center	\$2,840,549
Albemarle Charlottesville Regional Jail	\$4,199,579
Blue Ridge Juvenile Detention Center	\$465,500
Foothills Child Advocacy Center	\$44,791
Offender Aid and Restoration (OAR)	\$218,805
Charlottesville Albemarle SPCA	\$641,567
Virginia Juvenile Community Crime Control Act (VJCCCA)	<u>\$52,231</u>
	\$48,427,583

**Paragraph Four: PUBLIC WORKS**

Facilities and Environmental Services	\$4,994,118
Rivanna Solid Waste Authority (RSWA)	<u>\$1,500,947</u>
	\$6,495,065

**Paragraph Five: HEALTH AND WELFARE**

Department of Social Services	\$15,178,128
Transfer to Bright Stars Fund	\$914,487
Transfer to Children Services Act (CSA) Fund	\$1,846,529
Boys & Girls Club	\$56,650
Charlottesville Free Clinic	\$116,699
Charlottesville/Albemarle Health Department	\$805,822
Child Health Partnership	\$319,861
Computers4Kids	\$14,193
Georgia's Friends	\$24,560
Jefferson Area Board for Aging (JABA)	\$377,985
Legal Aid Justice Center	\$39,435
Light House Studio	\$16,642

Literacy Volunteers	\$26,827
Monticello Area Community Action Agency (MACAA)	\$44,500
On Our Own	\$13,179
Piedmont Court Appointed Special Advocates	\$9,500
ReadyKids	\$72,450
Region Ten	\$813,260
Sexual Assault Resource Agency (SARA)	\$21,855
Shelter for Help in Emergency (SHE)	\$93,443
Tax Relief for Elderly/Disabled	\$1,190,000
The Bridge Line	\$15,914
Thomas Jefferson Area Coalition for the Homeless (TJACH)	\$22,259
United Way	\$173,978
Women's Initiative	<u>\$14,853</u>
	\$22,223,009

**Paragraph Six: EDUCATION**

Piedmont Virginia Community College	\$24,048
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**Paragraph Seven: PARKS, RECREATION AND CULTURE**

Parks & Recreation	\$3,114,060
African American Cultural Arts Festival / Chihamba	\$1,500
Charlottesville/Albemarle Convention and Visitor's Bureau	\$757,416
Jefferson-Madison Regional Library	\$4,657,607
Jefferson School African American Heritage Center	\$10,000
Municipal Band	\$8,000
Paramount Theater	\$2,500
Rivanna Conservation Alliance - FLOW Festival	\$4,700
Virginia Discovery Museum	\$2,500
Virginia Festival of the Book	\$10,000
Virginia Film Festival	<u>\$10,000</u>
	\$8,578,283

**Paragraph Eight: COMMUNITY DEVELOPMENT**

Department of Community Development	\$5,419,999
Office of Economic Development	\$627,788
Central Virginia Partnership for Economic Development	\$54,319
Central Virginia Small Business Development Center (CVSBDC)	\$36,000
Virginia Career Works - Piedmont Region	\$16,295
Central Shenandoah Planning District Commission	\$770
Charlottesville Area Transit	\$516,560
Jaunt	\$2,363,297
Regional Transit Partnership	\$147,886
Transit Reserve	\$245,000
Albemarle Housing Improvement Program (AHIP)	\$412,000
Piedmont Housing Alliance (PHA)	\$60,757
Rivanna Conservation Alliance - Streamwatch	\$15,000
Thomas Jefferson Planning District Commission	\$132,253
Thomas Jefferson Soil and Water Conservation	\$121,980
Virginia Cooperative Extension Service	<u>\$214,644</u>
	\$10,384,548

**Paragraph Nine: REVENUE SHARING AGREEMENT**

Revenue Sharing Agreement	<u>\$14,589,313</u>
	\$14,589,313

**Paragraph Ten: TAX REFUNDS, ABATEMENTS, & OTHER REFUNDS:**

Refunds and Abatements	<u>\$120,000</u>
	\$120,000

**Paragraph Eleven: OTHER USES OF FUNDS**

Transfer to School Operations	\$134,184,078
Formula Transfer to Capital Projects and Debt Service Funds	\$30,142,066
Transfer to Water Resources Fund	\$1,388,008
Transfer to Economic Development Authority Fund	\$280,000
Board's Strategic Priorities Support	\$145,000
Reserve for Contingencies	\$874,802
Salary and Benefits Reserve	\$150,000
Personnel Savings	<u>(\$978,100)</u>
Business Process Optimization (BPO) Reserve	\$250,000
Early Retirement	<u>\$609,000</u>
	\$167,044,854

**Total GENERAL FUND appropriations for the fiscal year ending June 30, 2021:****\$300,394,251**

**To be provided as follows:**

Revenue from Local Sources	\$263,038,656
Revenue from the Commonwealth	\$24,753,797
Revenue from the Federal Government	\$7,041,656
Transfers In from Other Funds	\$3,120,169
Use of Fund Balance	\$2,439,973

**Total GENERAL FUND resources available for fiscal year ending June 30, 2021:** **\$300,394,251**

**SECTION II: GENERAL FUND SCHOOL RESERVE FUND**

That the following sums of money be and the same hereby are appropriated for GENERAL FUND SCHOOL RESERVE FUND purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2021:

**Paragraph One: GENERAL FUND SCHOOL RESERVE FUND**

Transfer to the School Fund	\$1,028,600
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**Total GENERAL FUND SCHOOL RESERVE FUND appropriations for fiscal year ending June 30, 2021:** **\$1,028,600**

**To be provided as follows:**

Use of Fund Balance	\$1,028,600
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**Total GENERAL FUND SCHOOL RESERVE FUND resources available for fiscal year ending June 30, 2021:** **\$1,028,600**

**SECTION III: REGULAR SCHOOL FUND**

That the following sums of money be and the same hereby are appropriated for SCHOOL purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2021:

**Paragraph One: REGULAR SCHOOL FUND**

School Fund Expenditures	\$193,741,120
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**Total REGULAR SCHOOL FUND appropriations for fiscal year ending June 30, 2021:** **\$193,741,120**

**To be provided as follows:**

Revenue from Local Sources (General Fund Transfer)	\$134,184,078
Revenue from Other Local Sources	\$2,046,896
Revenue from the Commonwealth	\$52,771,310
Revenue from the Federal Government	\$3,682,761
Transfers	\$27,475
Transfer from General Fund School Reserve Fund	\$1,028,600

**Total REGULAR SCHOOL FUND resources available for fiscal year ending June 30, 2021:** **\$193,741,120**

**SECTION IV: OTHER SCHOOL FUNDS**

That the following sums of money be and the same hereby are appropriated for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2021:

**Paragraph One: OTHER SCHOOL FUNDS**

Other School Funds	\$17,460,067
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**Total OTHER SCHOOL FUND appropriations for fiscal year ending June 30, 2021:** **\$17,460,067**

**To be provided as follows:**

Revenue from Local Sources	\$6,793,078
Revenue from the Commonwealth	\$1,564,295
Revenue from the Federal Government	\$7,376,573
Transfers	\$1,152,121
Use of Fund Balance	\$574,000

**Total OTHER SCHOOL FUND resources available for fiscal year ending June 30, 2021:** **\$17,460,067**

**SECTION V: OTHER GENERAL GOVERNMENT FUNDS**

That the following sums of money be and the same hereby are appropriated for OTHER PROGRAM purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2021:

**Paragraph One: OTHER GENERAL GOVERNMENT FUNDS**

Computer Maintenance and Replacement	\$599,550
Yancey Strengthening Systems Grant	\$100,000
Commonwealth's Attorney Delinquent Fines and Fees	\$60,000
Victim-Witness Grant	\$177,949
Regional Firearms Training Center - Operations	\$218,082
Regional Firearms Training Center - Capital	\$90,000
Criminal Justice Grant	\$731,081
Water Resources	\$1,388,008
Courthouse Maintenance	\$30,776
Old Crozet School Operations	\$96,326
Vehicle Replacement	\$700,582
Bright Stars Program	\$1,524,946
Children's Services Act	\$9,633,312
Martha Jefferson Health Grant	\$4,000
Housing Assistance Fund	\$3,465,561
CACVB Fund	\$1,972,107
Darden Towe Memorial Park	\$278,936
Tourism	\$1,239,563
Economic Development Authority	\$442,549
Economic Development Fund	\$35,000

<b>Total OTHER GENERAL GOVERNMENT FUNDS appropriations for fiscal year ending June 30, 2021:</b>	<b><u>\$22,788,328</u></b>
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**To be provided as follows:**

Revenue from Local Sources	\$3,129,043
Revenue from the Commonwealth	\$7,076,904
Revenue from the Federal Government	\$3,561,306
Transfers In from Other Funds	\$8,833,353
Use of Fund Balance	\$187,722

<b>Total OTHER GENERAL GOVERNMENT FUNDS resources available for fiscal year ending June 30, 2021:</b>	<b><u>\$22,788,328</u></b>
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**SECTION VI - GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND**

That the following sums of money be and the same hereby are appropriated from the GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND to be apportioned as follows for the purposes herein specified for the fiscal year ending June 30, 2021:

**Paragraph One: PUBLIC SAFETY**

Fire Rescue Apparatus Replacement Program	\$1,915,304
Fire Rescue Mobile Data Computers Replacement	\$195,000
Police County 800Mhz Radio Replacements	\$971,111
Police Mobile Data Computers Replacement	\$13,000
Police Patrol Video Cameras Replacement	<u>\$156,600</u>
	\$3,251,015

**Paragraph Two: PUBLIC WORKS**

County Owned Facilities Maintenance/Replacement	\$1,199,030
Ivy Fire Station 15 Maintenance Obligation	\$50,000
Ivy Landfill Remediation	\$475,000
Moore's Creek Septage Receiving Station	\$109,441
Regional Firearms Training Center Capital Reserve - County Share	<u>\$39,600</u>
	\$1,873,071

**Paragraph Three: COMMUNITY/NEIGHBORHOOD DEVELOPMENT**

Economic Development Funding for Public-Private Partnerships	<u>\$1,000,000</u>
	\$1,000,000

**Paragraph Four: HEALTH AND WELFARE**

The Center at Belvedere	<u>\$500,000</u>
	\$500,000

**Paragraph Five: PARKS, RECREATION & CULTURE**

County Owned Parks Maintenance/Replacement	<u>\$82,500</u>
	\$82,500

**Paragraph Six: TECHNOLOGY AND GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

County Server/Infrastructure Upgrade	<u>\$476,633</u>
	\$476,633

**Paragraph Seven: OTHER USES OF FUNDS**

Cost of Issuance	\$191,628
Project Management Services	\$1,329,063
Borrowed Proceeds Transfer	\$7,057,770
	<u>\$8,578,461</u>

**Total GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND appropriations for fiscal year ending June 30, 2021:** **\$15,761,680**

**To be provided as follows:**

Revenue from Local Sources (General Fund Transfer)	\$8,107,112
Revenue from Local Sources (Other Transfers)	\$30,776
Revenue from Other Local Sources	\$250,000
Borrowed Funds	\$9,600,524
Use of Fund Balance	<u>(\$2,226,732)</u>

**Total GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND resources available for fiscal year ending June 30, 2021:** **\$15,761,680**

**SECTION VII: SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND**

That the following sums of money be and the same hereby are appropriated from the SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2021:

**Paragraph One: EDUCATION (SCHOOL DIVISION)**

School Bus Replacement	\$930,000
School Maintenance/Replacement	\$6,919,000
State Technology Grant	\$700,000
School Technology Replacement Program	\$988,000

**Total SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND appropriations for fiscal year ending June 30, 2021:** **\$9,537,000**

**To be provided as follows:**

Revenue from the Commonwealth	\$960,000
Revenue from Local Sources (General Govt Capital Programs Transfer)	\$7,057,770
Use of Fund Balance	<u>\$1,519,230</u>

**Total SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND resources available for fiscal year ending June 30, 2021:** **\$9,537,000**

**SECTION VIII: DEBT SERVICE**

That the following sums of money be and the same hereby are appropriated for the function of DEBT SERVICE to be apportioned as follows from the GENERAL GOVERNMENT DEBT SERVICE FUND and the SCHOOL DIVISION DEBT SERVICE FUND for the fiscal year ending June 30, 2021:

**Paragraph One: SCHOOL DIVISION DEBT SERVICE FUND**

Debt Service - School Division	<u>\$13,788,312</u>
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**Total SCHOOL DIVISION DEBT SERVICE appropriations for fiscal year ending June 30, 2021:** **\$13,788,312**

**To be provided as follows:**

Revenue from Local Sources (Transfer from General Fund)	\$13,382,027
Revenue from the Commonwealth	\$326,895
Revenue from the Federal Government	<u>\$79,390</u>

**Total SCHOOL DIVISION DEBT SERVICE resources available for fiscal year ending June 30, 2021:** **\$13,788,312**

**Paragraph Two: GENERAL GOVERNMENT DEBT SERVICE FUND**

Debt Service - General Government	<u>\$8,850,697</u>
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**Total GENERAL GOVERNMENT DEBT SERVICE appropriations for fiscal year ending June 30, 2021:** **\$8,850,697**

**To be provided as follows:**

Revenue from Local Sources (Transfer from General Fund)	\$8,652,927
Revenue from Local Sources (Transfer from Stormwater Fund)	<u>\$197,770</u>

**Total GENERAL GOVERNMENT DEBT SERVICE resources available for fiscal year ending June 30, 2021:** **\$8,850,697**

**GRAND TOTAL - DEBT SERVICE FUNDS** **\$22,639,009**

**TOTAL APPROPRIATIONS INCLUDED IN  
SECTIONS I - VIII OF THIS RESOLUTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

**RECAPITULATION:**

**Appropriations:**

Section I	General Fund	\$300,394,251
Section II	General Fund School Reserve Fund	\$1,028,600
Section III	School Fund	\$193,741,120
Section IV	Other School Funds	\$17,460,067
Section V	Other General Government Funds	\$22,788,328
Section VI	General Government Capital Improvements Fund	\$15,761,680
Section VII	School Division Capital Improvements Fund	\$9,537,000
Section VIII	Debt Service	<u>\$22,639,009</u>
		\$583,350,055

**Less Inter-Fund Transfers**

(\$186,408,660)

<b>GRAND TOTAL - ALBEMARLE COUNTY APPROPRIATIONS</b>	<b>\$396,941,395</b>
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**SECTION IX: EMERGENCY COMMUNICATIONS CENTER**

That the following sums of money be and the same hereby are appropriated from the EMERGENCY COMMUNICATIONS CENTER FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2021:

**Paragraph One: EMERGENCY COMMUNICATIONS CENTER FUND**

Emergency Communications Center	\$6,768,618
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Total EMERGENCY COMMUNICATIONS CENTER FUND appropriations for fiscal year ending June 30, 2021:	\$6,768,618
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**To be provided as follows:**

Albemarle County	\$2,833,190
City of Charlottesville	\$1,478,245
University of Virginia	\$1,409,456
Revenue from Other Local Sources	\$440,102
Revenue from the Commonwealth	\$579,180
Revenue from the Federal Government	\$28,445

Total EMERGENCY COMMUNICATIONS CENTER FUND resources available for fiscal year ending June 30, 2021:	\$6,768,618
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**SECTION X**

All of the monies appropriated as shown by the contained items in Sections I through IX are appropriated upon the provisos, terms, conditions, and provisions herein before set forth in connection with said terms and those set forth in this section. The Director of Finance and Clerk to the Board of Supervisors are hereby designated as authorized signatories for all bank accounts.

**Paragraph One**

Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional, and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all of the appropriations in full.

Otherwise, the said appropriations shall be deemed to be payable in such proportion as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.

**Paragraph Two**

All revenue received by any agency under the control of the Board of Supervisors included or not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by the said agency under the control of the Board of Supervisors without the consent of the Board of Supervisors being first obtained, nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

**Paragraph Three**

No obligations for goods, materials, supplies, equipment, or contractual services for any purpose may be incurred by any department, bureau, agency, or individual under the direct control of the Board of Supervisors except by requisition to the purchasing agent; provided, however, no requisition for items exempted by the Albemarle County Purchasing Manual shall be required; and provided further that no requisition for contractual services involving the issuance of a contract on a competitive bid basis shall be required, but such contract shall be approved by the head of the contracting department, bureau, agency, or individual, the County Attorney, and the Purchasing Agent or Director of Finance. The Purchasing Agent shall be responsible for securing such competitive bids on the basis of specifications furnished by the contracting department, bureau, agency, or individual.

In the event of the failure for any reason of approval herein required for such contracts, said contract shall be awarded through appropriate action of the Board of Supervisors.

Any obligations incurred contrary to the purchasing procedures prescribed in the Albemarle County

Purchasing Manual shall not be considered obligations of the County, and the Director of Finance shall not  
issue any warrants in payment of such obligations.

#### **Paragraph Four**

Allowances out of any of the appropriations made in this resolution by any or all County departments, bureaus, or agencies under the control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the rate established by the County Executive for its employees and shall be subject to change from time to time.

#### **Paragraph Five**

All travel expense accounts shall be submitted on forms and according to regulations prescribed or approved by the Director of Finance.

#### **Paragraph Six**

Any funds appropriated herein to recipients who are not directly governed by the Board of Supervisors ("External Recipients") may be used only for the exclusive and singular purpose for which the funds are appropriated, subject to any additional conditions as stated in the Approved Budget, County policies, County agreement with the External Recipient, or as otherwise required or proscribed by law or ordinance. External Recipients have an affirmative fiscal duty to account for the appropriate and most responsible use of the funds and, as an express condition of the appropriation and in addition to other reporting requirements, must provide an accounting upon request by the County within 30 days in a form determined by the Department of Finance or the Office of Management, or both. External Recipients must be able to at all times account for any County funds appropriated to them separate from donations from any other source. Failure to adhere to these conditions or to the purposes for which the appropriations are made may, among other things, affect future appropriations. The Department of Finance is authorized to withhold transfers of appropriated funds to any External Recipient until any pending requests for reporting and accounting have been met to the County's satisfaction.

#### **Paragraph Seven**

The County Executive is authorized to:

- 1) administratively approve budget transfers of unencumbered funds of up to \$50,000.00 per fund in the fiscal year from one classification, department, or project to another within the same general governmental fund;
- 2) allocate funding from the below identified classifications to appropriate budget line-items for expenditure:
  - Expenditure Classifications Eligible for Transfer Under this Resolution:
  - Salary and Benefits Reserve
  - Personnel Savings
  - Board of Supervisors Strategic Priority Support Reserve
  - Business Process Optimization Reserve
- 3) allocate salary lapse between department budgets; and
- 4) administratively approve the carry forward of outstanding grants received and appropriated in FY 20 into FY 21.

#### **Paragraph Eight**

The Director of Finance is hereby authorized to transfer monies from one fund to another, from time to time as monies become available, sums equal to, but not in excess of, for the appropriations made to these funds for the period covered by this resolution of appropriations.

#### **Paragraph Nine**

All resolutions and parts of resolutions inconsistent with the provisions of this resolution shall be and the same are hereby repealed.

#### **Paragraph Ten**

This resolution shall become effective on July 1, 2020.

I, Claudette K. Borgersen, do hereby certify that the foregoing writing is a true and correct copy of a Resolution duly adopted by the Albemarle County Board of Supervisors by a vote of \_\_\_\_\_ to \_\_\_\_\_, as recorded below, at a meeting held on June 3, 2020.

\_\_\_\_\_  
Clerk, Albemarle County Board of Supervisors

	<u>Aye</u>	<u>Nay</u>
Mr. Gallaway	_____	_____
Ms. LaPisto-Kirtley	_____	_____
Ms. Mallek	_____	_____
Ms. McKeel	_____	_____
Ms. Palmer	_____	_____
Ms. Price	_____	_____