

Application

Profile**Which Boards would you like to apply for?**

5th and Avon Community Advisory Committee: Submitted

Magisterial District *

☒ Scottsville

David

First Name

Storm

Middle Initial

Last Name

813 HARRIS RD

Home Address

Suite or Apt

CHARLOTTESVLE

City

VA

State

22902

Postal Code

Home: (434) 244-0186

Primary Phone

Home:

Alternate Phone

davidastorm@gmail.com

Email Address

LexisNexis

Employer

Analyst

Occupation

Business Address:

701 E. Water St. Charlottesville VA 22902

Date of Employment:

11/15/2005

Years Resident in Albemarle County:

16

Previous Residence:

Charlottesville

Spouse:

Audrey Storm

Number of Children

3

Education

Education:

BA University of Virginia JD Villanova Law School

Interests & Experiences

Memberships:

Holy Comforter Catholic Church Wine Guild of Charlottesville 5th & Avon CAC Co-Chair 2017-2019 ACPS LRPAC

Interests:

Wine, Barbecue, Golf

Reason to Serve:

Continuing helping my community

How did you hear about this vacancy:

reappointment request

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Application

Profile

Which Boards would you like to apply for?

5th and Avon Community Advisory Committee: Submitted

Magisterial District *

☒ Scottsville

Glenn

First Name

Michael

Last Name

1509 Maymont Ct

Home Address

Suite or Apt

Charlottesville

City

VA

State

22902

Postal Code

Home: (434) 327-1609

Primary Phone

Mobile: (540) 332-4423

Alternate Phone

uvaglen@gmail.com

Email Address

Augusta Emergency Physicians

Employer

Emergency Physician

Occupation

Business Address:

78 Medical Center Drive Fishersville, VA 22939

Date of Employment:

07/01/2011

Years Resident in Albemarle County:

12

Previous Residence:

Spouse:

Lauren

Number of Children

3

Education**Education:**

MD (UCSF) 2007 BA (UVA) 2002

Interests & Experiences**Memberships:**

n/a

Interests:

Medical team manager of federal urban search and rescue (disaster response) team

Reason to Serve:

I am currently a member on the committee and would like to serve for a 2nd term

How did you hear about this vacancy:

No response to this question

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Profile

Which Boards would you like to apply for?

5th and Avon Community Advisory Committee: Submitted

Magisterial District *

☒ Scottsville

Karen

First Name

Middle Initial

Davenport

Last Name

1701 Stoney Creek Dr

Home Address

Suite or Apt

Charlottesville

City

VA

State

22902

Postal Code

Home: (434) 979-0992

Primary Phone

Home:

Alternate Phone

kgdaven@gmail.com

Email Address

retired

Employer

retired

Occupation

Business Address:

Date of Employment:

Years Resident in Albemarle County:

about 45

Previous Residence:

Spouse:

none

Number of Children

none

Education**Education:**

BSN University of Virginia

Interests & Experiences**Memberships:**

Christ Episcopal Church ACLU NAACP Audubon Society

Interests:

Birds, natural areas, housing equality

Reason to Serve:

I love this area and have found the CAC meetings to be interesting and informative

How did you hear about this vacancy:

I am a current member and am asking for a 2nd term

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Profile

Which Boards would you like to apply for?

5th and Avon Community Advisory Committee: Submitted

Magisterial District *

☒ Scottsville

Craig

First Name

Roller

Last Name

Middle Initial

1222 Foxchase Ridge

Home Address

Suite or Apt

Charlottesville

City

VA

State

22902

Postal Code

Mobile: (434) 242-8024

Primary Phone

Home:

Alternate Phone

our6thman@gmail.com

Email Address

State Farm

Employer

underwriter

Occupation

Business Address:

1500 State Farm Blvd, Charlottesville, VA 22909

Date of Employment:

10/5/87

Years Resident in Albemarle County:

23

Previous Residence:

Frederick MD

Spouse:

Julia Roller

Number of Children

4

Education

Education:

BS degree, Shepherd University, 1983

Interests & Experiences

Memberships:

Interests:

Reason to Serve:

Have lived in this area for 23 yrs and have seen many changes, good and bad. Wish to continue serving on this committee to help shape the future development and use of the Avon and 5th St area

How did you hear about this vacancy:

This is application for renewal

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Application

Profile

Which Boards would you like to apply for?

Acquisition of Conservation Easements Committee ACE: Submitted

Magisterial District *

☒ Scottsville

Rob

First Name

Farrell

Last Name

Middle Initial

4785 Mechunk Road

Home Address

Suite or Apt

Keswick

City

VA

State

22947

Postal Code

Mobile: (757) 810-6943

Primary Phone

Home:

Alternate Phone

rob.farrell@dof.virginia.gov

Email Address

Commonwealth of Virginia

Employer

State Forester

Occupation

Business Address:

900 Natural Resources Drive, #800 Charlottesville, VA 22903

Date of Employment:

10/2000

Years Resident in Albemarle County:

12

Previous Residence:

Yorktown, VA

Spouse:

Number of Children

Education

Education:

1988 - BS - Forestry and Wildlife, VA Tech 2003 - MS - Forest Resources and Environment, VA Tech

Interests & Experiences

Memberships:

Interests:

Reason to Serve:

Continue to help ACE program to be effective and efficient.

How did you hear about this vacancy:

Currently serving

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Profile

Which Boards would you like to apply for?

Albemarle Conservation Easement Authority: Submitted

Magisterial District *

☒ White Hall

Rose

First Name

B

Middle Initial

Emery

Last Name

3475 Free Union Rd

Home Address

Suite or Apt

Charlottesville

City

VA

State

22901

Postal Code

Home: (434) 978-4041

Primary Phone

Mobile: (434) 989-6495

Alternate Phone

roseemery22@gmail.com

Email Address

Retired

Employer

Lawyer

Occupation

Business Address:

Date of Employment:

Years Resident in Albemarle County:

19

Previous Residence:

Lexington, VA

Spouse:

Number of Children

One

Education**Education:**

BA Sweet Briar JD Washington & Lee

Interests & Experiences**Memberships:**

Interests:

Land conservation/ gardening/ country life/ reading/ golf/ animals

Reason to Serve:

I believe passionately in land conservation and served on the PEC Board in the seventies. I am especially interested in land conservation preserved by County rather than by private 501C3 organizations because I believe the County is well suited to make judgments as to which pieces of land need protection.

How did you hear about this vacancy:

Jack Brown

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Application

Profile**Which Boards would you like to apply for?**

Albemarle Conservation Easement Authority: Submitted

Magisterial District *

☒ Samuel Miller

John

First Name

P

Middle Initial

Moore

Last Name

1946 Ambrose Commons Drive

Home Address

Suite or Apt

Charlottesville

City

VA

State

22903

Postal Code

Home: (406) 422-6169

Primary Phone

Home:

Alternate Phone

jp54moore@gmail.com

Email Address

Retired

Employer

Retired

Occupation

Business Address:

1946 Ambrose Commons Drive

Date of Employment:

Years Resident in Albemarle County:

20+ cumulatively

Previous Residence:

Montpelier Station, VA

Spouse:

Katherine Imhoff

Number of Children

None

Education

Education:

See attached resume.

Interests & Experiences

Memberships:

Keswick Hunt Club, Farmington Beagles

Interests:

Reading, hiking, fly fishing, birding, sailing, biking, whitewater boating ... outdoor adventure sports

Reason to Serve:

A deep interest in conservation generally and a desire to be involved locally.

How did you hear about this vacancy:

Rex Linville

[JMooreResumeCurrent8-19.doc](#)

Upload a Resume

John P. Moore
1946 Ambrose Commons Drive
Charlottesville, VA 22903
406 422-6169
jp54moore@gmail.com

EDUCATION

Master's in Planning, University of Virginia, School of Architecture, 1984
B.A., Geology, Skidmore College, 1978
Studies in Geology, University of Vermont, 1976

PROFESSIONAL REGISTRATION

American Institute of Certified Planners, 1990
National Association of Realtors, 2010
Graduate Realtor's Institute, 2013

PROFESSIONAL EXPERIENCE

Trimac Group LLC, Helena, MT, 2010-2013

Licensed real estate agent, Montana. Realtor, GRI. Experience with residential, commercial, and land sales and leases.

Piedmont Environmental Council, Warrenton, VA – September, 2000 through May, 2008

Land Conservation Officer for private, non-profit environmental advocacy and land conservancy group operating for over 30 years in Virginia's nine northeastern piedmont counties. Provided general education about conservation easements to public, professionals, and various units of government. Assisted landowners through conservation easement donation process. Developed and executed complex land and easement purchase deals. Managed Orange County Land Conservation Fund. Liaison with other land trusts and with government agencies. Managed PEC Conservation Buyer Program. Provided technical support to land use and environmental planning projects.

The Environmental Company Inc., Charlottesville, VA - 1992 to 2000

Environmental Planning Group Leader and Project Director/Manager. Supervised the Environmental Planning Group at company headquarters in Charlottesville, VA. Managed over 65 projects, primarily for federal government clients with a total value of over \$6 million. Directed both programs and specific projects subcontracted to other firms for which TEC was prime contractor. Contract values totaled over \$100 million. Member of corporate marketing team.

CH₂MHill, Reston, VA - 1990 to 1992 (CH₂MHill acquired RGH in 1990)

Project Manager in the Planning Group. Manager and team member for a wide variety of environmental planning projects for private sector and government agencies.

Rogers, Golden, and Halpern, Reston, VA, 1988-1990

Project Manager and project team member for a variety of environmental planning and NEPA-related projects. Clients included private industry, federal, state and local government agencies.

Fauquier County, Warrenton, VA, 1984-1988

Senior Planner. Responsible for comprehensive planning, site plan review, and special project management. Revised the 1979 Comprehensive Plan. Drafted first public facilities and utilities and transportation elements of plan. Assisted with coordination of public input and facilitated public meetings. The plan's goals and objectives focus on natural resource protection, rural area and agricultural preservation, and encouragement of growth in the Service Districts and Villages.

Virginia Division of Mineral Resources, Charlottesville, VA, 1983-1984

Geologist. Performed an analysis of the conflicts between non-mining land uses and stone quarries. This work involved extensive research into land use planning issues, mine reclamation, and state-of-the-art environmental controls. Co-authored *Minerals for Virginia*; Publication 62, a compendium of Virginia's mineral mining and processing industries.

The Blue Ridge School, Dyke, VA, 1979-1982

Faculty, Earth Science. Admissions Committee. Director/founder, Outdoor Program. Coach, wrestling team. Blue Ridge is a four-year, college-prep, boarding school located in Greene County, VA.

Application

Profile

Which Boards would you like to apply for?

JAUNT Board: Submitted

Magisterial District *

☒ Samuel Miller

Frances

First Name

Hooper

Last Name

Middle Initial

5577 Windward Cove Road

Home Address

Suite or Apt

Covesville

City

VA

State

22931

Postal Code

Home: (434) 979-1631

Primary Phone

Mobile: (202) 209-5690

Alternate Phone

fhoops@aol.com

Email Address

Retired

Employer

Retired

Occupation

Business Address:

Date of Employment:

Years Resident in Albemarle County:

2004

Previous Residence:

Fairfax, Virginia

Spouse:

Dennis Miller

Number of Children

none

Education

Education:

Syracuse University - Public Administration - Masters Degree Hope College - Bachelor of Arts Ann Arbor High School

Interests & Experiences

Memberships:

American Public Transportation Association (APTA) Women's Transportation Seminar (WTS) Conference of Minority Transportation Officials (COMTO) JAUNT Board of Directors Charlottesville-Albemarle Regional Transit Partnership Charlottesville-Albemarle Regional MPO Citizen Transportation Advisory Committee CvilleRail Board of Directors

Interests:

Public transportation Reading Cooking

Reason to Serve:

I have worked in the public transportation industry for over 30 years. I worked at Washington Metro, Dallas DART, New Jersey Transit and the American Public Transit Association, the transit trade association. When I moved to Albemarle County I was interested in what transit organizations there were in the area and how I could help and support them. And Albemarle County appointed me to be on the JAUNT board of directors. I served as JAUNT's President from 2014 to 2017.

How did you hear about this vacancy:

County Clerk

[FRH_resume.doc](#)

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FRANCES R. HOOPER
Principal, Fran Hooper Consulting LLC

Fran Hooper has extensive experience in public transit and local government operations, administration, public relations and finance; with specific expertise in bus and rail transit operations, public procurement, governmental relations and association management. She has held senior leadership positions at three public transit agencies and the transit industry's national trade association. As a consultant to the public transit industry she brings outstanding organizational and writing skills that are effectively used to provide CEOs and policy board members with complex information required in the decision-making process. Her knowledge of transit operations and ability to observe and assess industry programs are used to define creative answers to transit problems and to craft solutions that meet client needs.

Education

Syracuse University, Maxwell School of Citizenship and Public Affairs,
Syracuse, New York; MPA program, 1972
Hope College, Holland, Michigan; BA 1971

Public Involvement

JAUNT Board of Directors
Charlottesville-Albemarle Regional Transit Partnership
Charlottesville-Albemarle Regional MPO Citizen Transportation Advisory
Committee
CvilleRail Board of Directors

Professional Associations

American Public Transportation Association (APTA)
Women's Transportation Seminar (WTS)
Conference of Minority Transportation Officials (COMTO)
Transportation Research Board Panel Member
Hope College National Alumni Board

Experience

Years with Fran Hooper Consulting: 7
Years with other organizations: 33

Fran Hooper Consulting, LLC: Consulting engagements include providing project management staff support to the American Public Transportation Association's programs for private sector

Fran Hooper Consulting, LLC
PO Box 124 / Coveseville, Virginia / 22931
202-309-5690 / fhoops@aol.com

FRANCES R. HOOPER

Page two

members, development of industry procurement standards, development of a long range vision for public transportation, and a review of and changes to the organization's governance and committee structure. Peer review engagements have included assessments of transit agency revenue management, human resource management and procurement operations, a review of a transit system's fare structure, review of a proposed regional fare system procurement, operations and maintenance cost estimates for a proposed rail system extension, and a review of the operations and maintenance plans for a new start rail system.

American Public Transportation Association; Washington, DC: As Director of Member Services for a 1,500+ member trade association, she directed and managed the programs and services provided to APTA members in a variety of areas including services and support for commuter rail and intercity rail, transit procurement, revenue management, private sector members, and international programs.

New Jersey Transit Corporation; Newark, New Jersey: As Assistant Executive Director - External Affairs for the statewide bus and rail transit agency, an \$829 million public transportation operating agency, she directed the agency's relations with federal, state and local elected officials and community relations outreach programs, with a staff of fifteen employees and a \$1.1 million budget.

Dallas Area Rapid Transit; Dallas Texas: As Assistant to the Deputy Executive Director for a \$142 million transit operating agency, providing bus service and developing light rail transit service for the Dallas metropolitan area. She managed the administrative functions of the Executive Office and provided staff support to the Deputy Executive Director, the official responsible for agency operations, finance and administration.

Washington Metropolitan Area Transit Authority; Washington, DC: She served in a variety of positions at WMATA including Supervisor of Budget and Analysis for Bus Operations Assistant Superintendent of Bus Operations at Bladensburg Garage, Project Administrator for the Rail Post Accident Project and Budget Analyst for the Department of Transit Operations.

County of Fairfax; Fairfax, Virginia: As a Budget Analyst she analyzed and prepared recommendations for a \$40 million public works operating budget, and prepared financing plans for capital construction projects.

Fran Hooper Consulting, LLC
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202-309-5690 / fhoops@aol.com

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202-309-5690 / fhoops@aol.com

Application

Profile

Which Boards would you like to apply for?

JAUNT Board: Submitted

Magisterial District *

☒ Jack Jouett

raymond

First Name

e

Middle Initial

east

Last Name

2759 Town Mews Lane

Home Address

Suite or Apt

Charlottesville

City

VA

State

22901

Postal Code

Home: (434) 825-6051

Primary Phone

Home:

Alternate Phone

earleast@aol.com

Email Address

n/a

Employer

Retired

Occupation

Business Address:

2759 Town Mews Lane

Date of Employment:

Years Resident in Albemarle County:

20

Previous Residence:

Fairfax County VA

Spouse:

Caroline

Number of Children

1

Education

Education:

College

Interests & Experiences

Memberships:

Sojourners UCC

Interests:

Board chair, Retirement Housing Foundation, Long Beach CA

Reason to Serve:

Having served on this board for 23 years.

How did you hear about this vacancy:

I was solicited by Sally Thomas.

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Profile

Which Boards would you like to apply for?

Pantops Community Advisory committee: Submitted

Magisterial District *

☒ N/A

Michael

First Name

R

Middle Initial

Spatz

Last Name

903 Locust Lane

Home Address

Suite or Apt

Charlottesville

City

VA

State

22901

Postal Code

Mobile: (434) 531-2147

Primary Phone

Home:

Alternate Phone

mrspatz@sentara.com

Email Address

Sentara Healthcare

Employer

Director of Facilities and
Construction

Occupation

Business Address:

500 Martha Jefferson Drive Charlottesville, VA 22911

Date of Employment:

12/1/1994

Years Resident in Albemarle County:

Was for apx 20 years

Previous Residence:

1950 English Oaks Circle North

Spouse:

Lisa Breeden

Number of Children

2

Education

Education:

BA Michigan State University

Interests & Experiences

Memberships:

Interests:

Reason to Serve:

Represent Sentara Martha Jefferson

How did you hear about this vacancy:

Through Catherine Hughes

[MS_resume_3.27.19r10289_003.docx](#)

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Michael R. Spatz, CHFM HCC

903 Locust Lane, Charlottesville, VA 22901
(434)531-2147 • rcode3150mach1@outlook.com

PROFESSIONAL EXPERIENCE

Sentara HealthCare, Charlottesville, Virginia, 2018 - Present **DIRECTOR OF CONSTRUCTION - SENTARA CORPORATE CONSTRUCTION**

Promoted to a corporate position in the Facilities and Construction Division of Sentara Healthcare.

Sentara Martha Jefferson Hospital, Charlottesville, Virginia, 1994 - 2018 **DIRECTOR OF FACILITIES, CONSTRUCTION, EVS AND SECURITY**

Portfolio of over 870,000 square feet and over 125 acres of property. The staffing consists of apx. 80 FTEs with 5 Direct reports.

A highly recognized leader who is proficient in developing strategies, setting goals, allocating resources and providing innovative solutions to complex issues. Strong leadership characteristics specifically related to communication, and developing strong cohesive and effective teams.

Responsibilities include Facility Master Plan, facility maintenance, operation, construction, renovation, EVS and Security Services for all SMJH properties. The development and maintenance of a working Facilities Master plan, Facilities Planning and Construction management. Provided cost effective operations, maintenance of equipment, and continuity plan systems that promote asset preservation. Responsible for ensuring systems are highly reliable, efficient, and demonstrate focused environmental stewardship.

- Co Safety Chair for the organization and Sentara Corporate Chairman of the Utility and Engineering Program which consists of 12 hospitals over 2 states.
- Created and manage an energy conservation program that resulted in a 20% reduction in consumption and reached best in class in peer group.
- Designed a state-of-the-art building control system and Engineered infrastructure which works seamlessly together to operate at its fullest potential.
- Responsible for the creation of the EOC/PE programs. During a recent Accreditation Inspection, the PE/EOC Survey stated **“This facility has one of the best Maintenance Programs I have ever seen. Its comprehensive and is sustainable.”** After the survey we learned he was the lead PE Surveyor for the DNV.
- 2 direct reports were promoted to Director/Executive Director positions. Both are also past President award winners.
- Experience with project management and working knowledge of e-Builder.

Since taking on this role,

- Achieved **BEST IN CLASS FOR PRODUCTIVITY**,
- Voted the **MOST BEAUTIFUL HOSPITAL IN AMERICA** in 2012,
- Awarded **LEED CERTIFICATION** in 2011,
- Awarded the **PRACTICE GREEN HEALTH** in 2010
- Best in class HCAHPS results.
- Awarded the **VSHE Teamwork Award** in 2016 for our efforts in energy conservation
- Chosen for the Martha Jefferson Presidents award in 1999.
- Created the first Facility Master Plan for the organization.



Major Projects completed were:

- Martha Jefferson Hospital - Replacement Hospital Project - 550,000 sf + 85 Acres - 2011
- De-Commissioning of our old hospital which was 365,000 square feet.
- Martha Jefferson Outpatient Care Center, Free Standing ED at 29 North - 80,000sf
- Martha Jefferson Orthopedics and Neurosciences Center - 20,000sf
- Martha Jefferson Outpatient Surgery Center 17,000sf
- Martha Jefferson Sports Medicine Center 25,000sf
- CTs, MRIs, Cath Labs, VIR Labs, Advanced Endo suite, X-Ray etc.
- Martha Jefferson Physician practices - 15 projects ranging from 5,000SF-10,000SF
- Free Standing Physical Therapy outpatient clinic - 5000 sf

- Renovation of Hospital Food Services – 20,000sf and 15,000sf
- Hospital Helipad
- OCC Pantops renovation which included a fitness club, wound Care clinic with hyperbaric services. – 60,000sf
- MRI – CT – Cath labs and VIR Labs - X-Ray units – Advanced Endo Suite

St. Luke's Hospital, Saginaw, Michigan - 1988 - 1994

DIRECTOR OF FOOD & NUTRITION SERVICES

- Directed the overall operation of two separate hospital Food & Nutrition Services locations
 - o This included inpatient and outpatient feeding programs, cafeterias, retail bakery/deli operations as well as the Clinical Nutrition Services Department
- Management of all space allocations in both facilities, phone system management and construction management of 21,000 square foot office building
- Fiscal management of approximately \$3.0 million in operating budget, revenues in excess of \$1.0 million and overall responsibility of 82.2 full time equivalents

Restaurant Dining Services, Phoenix, AZ - 1978 - 1988

DISTRICT MANAGER & Training Coordinator, Eastern United States

Promoted to District Manager in 1983

- District fiscal responsibility grew from \$3.5 million to \$8.5 million
- The facilities under my direction included employee cafeterias, executive dining rooms, full line vending, commercial airline inflight feeding, private clubs and school lunch programs
- Staff included 18 managers and 250 hourly personnel
- District covered Arizona, New Mexico and Southern California.
- District Manager of the year runner-up in 1985

EDUCATION and MEMBERSHIPS

Michigan State University 6/78

American Hospital Association

Associates Degree

Delta College 6/75

Eli Broad College of Business –HRIM

Certified Healthcare Facilities Mgr.



Application

Profile

Which Boards would you like to apply for?

Pantops Community Advisory committee: Submitted

Magisterial District *

☒ Rivanna

Ida Lee

First Name

D

Middle Initial

Wootten

Last Name

1920 N. Pantrops Dr.

Home Address

Suite or Apt

VA

State

22911

Postal Code

City

Home: (434) 971-6518

Primary Phone

Mobile: (434) 284-1779

Alternate Phone

ildwootten@gmail.com

Email Address

None

Employer

Retired

Occupation

Business Address:

Date of Employment:

Years Resident in Albemarle County:

37

Previous Residence:

1714 Solomon Rd, Charlottesville, VA

Spouse:

Henry Alwyn Wootten

Number of Children

2

Education

Education:

Graduate work in urban and regional planning B.S. in journalism, VCU, 1971

Interests & Experiences

Memberships:

Member Ashcroft Neighborhood Board of Directors

Interests:

environmental protection, traffic calming measures

Reason to Serve:

As a resident of Pantops and a member of the Ashcroft Board of Directors, I am keenly interested in development in the area, particularly when it comes to preserving and promoting green spaces, enhancing the area's beauty and addressing traffic challenges.

How did you hear about this vacancy:

county email

[Ida_resume_1_11.doc](#)

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Ida Lee Darby Shackelford Wootten

1920 North Pantops Drive
Charlottesville, Virginia 22911

PROFESSIONAL EXPERIENCE

Director of Community Relations, University of Virginia

Charlottesville, Virginia

August, 2003 – June, 2014

Led efforts to build bridges positively uniting the University and the community by engaging in sustained relationship-building that facilitated communication, fostered understanding about the University and helped address community needs. A significant component of building those relationships was looking for ways to link U.Va.'s resources to community-service opportunities. One such example is the Day in the Life Program, through which 3,100 U.Va. students provided 57,240 hours of mentoring and tutoring assistance to 10,065 area youth over a ten-year period. Another component was development of a sustainability-awareness campaign, through which U.Va. employees and students helped the environment. Yet another component was a commitment to broadening University-wide support in the Commonwealth of Virginia Campaign, a workplace-giving program, and Day of Caring, an annual day of volunteer service. In addition, as part of the commitment to fostering understanding about U.Va., led the development of the University's first "Report to the Community," "Good Neighbor Guide," "Sofa Shuffle" furniture-recycling event, and U.Va. community job fair.

Interim Director of Community Relations, University of Virginia

Charlottesville, Virginia

August, 2001 – August, 2003

Revamped and substantially broadened scope and outreach of Community Relations Office. The broadened effort included five major outreach efforts: to neighbors, area nonprofit organizations, local businesses, local schools, and the community at large. Components of enhanced neighborhood relations efforts included creation of comprehensive new web site, establishment of advisory groups that met frequently with residents living near the University to address issues concerning U.Va.'s unprecedented capital expansion, creation of U.Va. Community Briefings to explain University's growth to the public, and production of University's first "Off-Grounds Living Guide," which encouraged responsible conduct of student renters. As part of broadening service to community, hired the University's first administrator of the Commonwealth of Virginia Campaign, through which U.Va. employees give generously to charities of their choice, and created the Day in the Life Program, through which U.Va. students provided mentoring and tutoring to area youth. Also hired University's first assistant director of community relations.

Senior News Officer, News Services Office, University of Virginia

Charlottesville, Virginia

January 1990 – August, 2001

A writer and media specialist covering the education school, social sciences and student affairs. I wrote about and engaged local, regional and national media attention on psychological research, sociological studies, student events, trends in student/alumni activities and graduation stories. Named to national leadership honor society. Work recognized with six national and regional awards.

Stayed at home with our second child until he was nearly three.
February, 1987 - January, 1990

Director of Public Relations, Piedmont Virginia Community College

Charlottesville, Virginia

August, 1984 - January, 1987

Was the college's first full-time public relations practitioner. As a consequence, the college enjoyed national, statewide and local media attention and benefited from its first comprehensive marketing campaign. Responsibilities included writing and disseminating news releases, writing and editing major college publications, staging special events to secure media attention, serving as coordinator of summer recruitment, and serving as coordinator of lecture series. FTE enrollment grew by nearly 10 percent during tenure. Work recognized by two service awards.

Stayed at home with our first child until he was about two-and-a-half.
January, 1982 - August, 1984

Director of Public Information and Publications, Occidental College

Los Angeles, California

January, 1980 - January, 1982

Administered nine budgets totaling over \$750,000 as directed staff of 20 in the college's publications, public information, print shop, mail room and duplicating centers. In charge of the direction, content, appearance, and production of the college's major publications, which included a view book, catalogues, a quarterly alumni magazine, and as well as newsletters, brochures, posters, and flyers. Served as editor of the alumni magazine, writing approximately 40 percent of the copy, including feature stories, news and advertising copy. Also directed the college's lectures/special events series. View book won national award.

Director of Publications, Texas Association of School Boards

Austin, Texas

May, 1978 - January, 1980

In charge of the direction, content and production of a variety of publications including a quarterly scholarly magazine, a weekly legislative newsletter, a quarterly legal newsletter, and a quarterly general newsletter plus special-interest handbooks, flyers, manuals, and annual reports. Revenue from sales of the publications was triple that of any previous years. Also served as editor/policy consultant, writing school district policies to conform to state, federal mandates. Work recognized with six awards.

Information Officer, Virginia Commonwealth University

Richmond, Virginia

September, 1973 - April, 1978

Responsibilities included writing news releases and engaging local, regional and national print and broadcast attention for the Academic Campus and the Medical College of Virginia campus. Specialized in feature writing, and wrote stories in a variety of fields including education, business, psychology, the arts, medicine, and cancer research. Also furnished radio feeds weekly to stations throughout the state and nation. Also wrote and edited monthly and quarterly newsletters and created specialized publications, such as brochures, flyers and catalogues, for the University's School of Education for three years. Work received two national honors.

Editor, Monthly Trade Magazine, Virginia Food Dealers Association

Richmond, Virginia

September, 1971 - November, 1972

Wrote, designed and produced a monthly magazine. Responsibilities included writing about 85 percent of each issue, traveling statewide to interview and photograph news sources, and assisting in convention promotion.

Information Clerk, Virginia Commonwealth University

Richmond, Virginia

September, 1970 - September, 1971

During senior year, wrote news and feature press releases for local and statewide distribution, developed articles in cooperation with newspapers and interviewed, photographed news sources.

Editor, 1971 Yearbook, Virginia Commonwealth University

Richmond, Virginia

June, 1970 - June, 1971

Held during my senior year, the position called for administrative know-how as well as writing and photographic skills. Responsible for designing staff assignments, budgeting, arranging copy schedules, writing and proofing copy, and promoting sales of book. Yearbook was a complete sell-out in three days.

June, 1970 - June, 1971

Promoter, Humble Oil and Refining Company

Richmond, Virginia

Hired and trained personnel to participate in grand openings of Esso service stations. Responsibilities included hiring, arranging work schedules, designing promotion activities, writing radio scripts, press notices.

Columnist, The Salisbury Advertiser

Salisbury, Maryland

Wrote a column for a weekly newspaper.

September, 1966 - June, 1967, also September, 1963 - June, 1964.

PRESENTATIONS/SEMINARS

Frequently lead presentations on U.Va.'s neighborhood and community outreach efforts, 2001 – 2014.

Gave presentations before state and national audiences on university/community relations, June, 2006; July, 2005.

Led one-day seminars through U.Va.'s School of Continuing and Professional Studies; topics included how to handle the media in time of crisis, media relations for nonprofit organizations and how to profit from public relations, 1994 - 2001.

Gave Rotunda presentation for Leadership 2000, "The ABCs of Positive Media Attention," June, 2000.

Led day-long workshop, "Selling Your Success Stories," for statewide conference of the Virginia Councils for Children With Disabilities, November, 1997.

Delivered "Creative Media Relations: Profiting from Public Relations" presentation, Roanoke, March, 1997.

Gave "Your Multi-Media Voice" presentation, Virginia Beach, December, 1996.

Gave "Partnerships in Public Relations" presentation, Virginia Library Association, November, 1996.

Led "Creative Media Relations: Profiting from Public Relations," workshop, Charlottesville, October, 1996.

Led "Creative, Low Cost Promotion and Publicity," day-long workshop for Central Virginia profit and nonprofit organizations, April, 1996.

Led "Profiting from Public Relations," day-long workshop for Central Virginia nonprofit organizations, November, 1995.

Led "Getting Your Company's Name into Customer's Brain," day-long workshop for Richmond, VA, profit organizations, June, 1995.

Delivered "Creative, Low Cost Promotion and Publicity" presentation for continuing education faculty, February, 1995.

Led "Getting Your Company's Name into Customer's Brain," day-long workshop for Richmond, VA, profit organizations, June, 1995.

Gave six three-hour presentations, "Dealing with the Media After a Crisis," during the Virginia Youth Violence Project, June-August, 1994.

Gave presentation, "How Colleges Can Gain National Media Attention," at PennState, June, 1992.

CONSULTING/FREE-LANCING

Designed, led and conducted workshops in publicity and media relations for profit and non-profit organizations, 1994 – 2001.

Frequent contributor to educational, medical, business, general interest, and alumni publications, 1982 – 2001.

Consultant in media relations, communications for schools in Texas, Virginia, 1982-1997.

PUBLICATIONS

"In Jefferson's Shadow," Fall, 2000, Virginia, U.Va. Alumni News magazine.

"Positively Winning," Summer, 1997, UVA Alumni News.

"In Home Care Debuts in Area," March, 1996, Charlottesville Business Journal.

"Giving Others a Break," Summer, 1995, Virginia Magazine.

"Sold on Albemarle: The Landed Gentry's View of Albemarle County," April/May, 1994, Albemarle Magazine.

"Having Fun with 101," March/April 1994, (U.Va.) Virginia Magazine.

"New Room Gives Comfort, Security to Children Facing Surgery," Summer, 1993, Martha Jefferson Hospital Health News.

"The Three R's of Orthopaedics," Spring, 1992, Martha Jefferson Hospital Health News.
 "Getting the Big Picture," November, 1992, U.Va. Alumni News.
 "State-of-the-Art Cancer Care," Fall, 1991, Martha Jefferson Hospital Health News.
 "U.Va. in Space," Summer, 1991, U.Va. Alumni News.
 "Plastic Surgery: Art and Innovation in Practice," Summer, 1991, Martha Jefferson Hospital Health News.
 "Pediatrics in Practice," Spring, 1991, Martha Jefferson Hospital Health News.
 "Snively's Century," January, 1991, U.Va. Alumni News.
 "Percutaneous Diskectomy: Outpatient Back Surgery," 1989 year-end review, Martha Jefferson Hospital Health News.
 "School Vouchers -- Integral to School Finance Reform?," September, 1980, Texas School Board Journal.
 "The State Board of Education: The Chairman's View," June, 1980, Texas School Board Journal.
 "Teacher Corps: Partnership in Learning," August, 1974, VCU Magazine.
 "On Improving Teaching Effectiveness," Spring, 1977, VCU Magazine.
 "Reflections of a Drug Abuser," Summer, 1977, VCU Magazine.
 Newspapers that have credited me with bylines: "Global Traveler Plans Art Gallery," Charlottesville/Albemarle Tribune, Charlottesville, Virginia, November 15, 1984; "Tech Position Program Offered at PVCC," Charlottesville/Albemarle Tribune, Charlottesville, Virginia, November 29, 1984; "Chance of Pregnancy Increases with Operation," The Alexandria Gazette, Alexandria, Virginia, February 25, 1978; "Descendants May Copy Poor Reading Habits," The News-Virginian, Waynesboro, Virginia, July 31, 1976; "Reading, Communicating Important to Children," The News-Virginian, August 2, 1976; "Self-awareness Goal of Education," The News Journal, Chester, Virginia, September 12, 1976; "The Rights of Parents," The Blacksburg Sun, September, 1976; "Therapy is for Him," The Richmond News Leader, August 20, 1971, among others.

EDUCATIONAL BACKGROUND

Graduate work, Pasadena Art Center, College of Design, 1980 - 81.
 Master's degree study, Virginia Commonwealth University, 1973 - 78.
 B.S. in journalism from Virginia Commonwealth University, 1967.
 Special program at London School of Economics in London, Schiller College in West Berlin, and Moscow State University in Moscow, 1970.
 Graduated from Wicomico Senior High School, Salisbury, Maryland, 1967.

HONORS AND AWARDS

2008 Elected to Board of Directors of Madison House, the University of Virginia's student volunteer organization.
 2001 Elected president of Board of Governors of Colonnade Club. Served two years.
 2000 Grand Award in Media Relations Project category, Council for Advancement and Support of Education.
 1999 Named to Omicron Delta Kappa National Leadership Honor Society.
 1999 Special Merit Award in the Feature Story Category, Council for Advancement and Support of Education.
 1998 Grand Award in the Feature Story Division, Council for Advancement and Support of Education.
 1997 Elected to Board of Governors of Colonnade Club.
 1997 Award of Excellence, Council for Advancement and Support of Education.

1996 Elected to Steering Committee of Women Faculty Professional Association.
 1995 Elected to Board of Directors of U.Va. Women's Club.
 1992 Award of Excellence, Council for Advancement and Support of Education.
 1991 Award of Excellence, Council for Advancement and Support of Education.
 1986 Given two service awards by Piedmont Virginia Community College organizations.
 1981 National Recognition Award for view book design, Council for Advancement and Support of Education.
 1980 Texas School Board Journal, the TASB Legal Report and the 1979 TASB Annual Report given Awards of Excellence by the National School Public Relations Association.
 1980 The Texas School Board Journal named best journal in the state by the National School Public Relations Association, Texas Division.
 1979 The TASB Legal Report and TASB Legislative Report received Awards of Distinction from the National Association of State Education Department Information Officers.
 1978 Of 1,600 press releases received by the American Dental Association both of my releases were among the 60 chosen for a national press kit.
 1971 Named editor of VCU's yearbook, given VCU Service Award, named to Who's Who Among Students in American Colleges and Universities.
 1967, Awarded Old Home Prize for year's best historical feature, Wicomico, Maryland.

PROFESSIONAL AFFILIATIONS

Council for Advancement and Support of Education, 1973 - 2014.
 Served on advisory board of U.Va. Northern Virginia Center's public relations certificate program, 1997 – 2001.

UNIVERSITY/COMMUNITY SERVICE

Elected to Ashcroft Neighborhood Association Board of Directors, 2019.
 Elected to Heritage Point Neighborhood Association Board of Directors, 2009 – 2013; served as board president, 2011- 2013.
 Named to President's Committee on Sustainability, 2008 - 2014.
 Appointed to Madison House, Board of Directors, 20008 - 2014.
 Appointed to University Committee on Public Art, 2006 - 2014.
 Appointed to University's Security and General Safety Committee, 2004 – 2007.
 Board member, Charlottesville Community Scholarship Program, 2005 – 2007.
 Publicity Chair, U.Va. Women's Club, 1997 – 2006.
 Elected to Board of Governors, U.Va.'s Colonnade Club; served as publicity chair, 1997 – 2000; president, 2001 – 2003. Immediate past president on board, 2003 – 2005.
 Started Commonwealth Investment Club; elected senior partner, 1997.
 Communications Committee Chair, Newsletter Editor, U.Va. Women's Club, 1995 – 1997.
 Communications Committee Chair, Parent Council, The Covenant School, 1993 – 96.
 Editor, Connections Newsletter, The Covenant School, 1993 – 96.
 Coordinator for annual drive, American Heart Association, 1996.
 Publicity chair, Save A Sweet Heart Campaign, American Heart Association, 1991, 1992.
 Greer Elementary School PTO board member and publicity chair, 1988 – 91.
 Coordinator for annual drive, American Heart Association, 1984 – 86.
 Member, St. Paul's Episcopal Church.

Application

Profile**Which Boards would you like to apply for?**

Pantops Community Advisory committee: Submitted

Magisterial District *

☒ Rivanna

James

First Name

T

Middle Initial

Jenkins

Last Name

1696 Franklin Dr.

Home Address

Suite or Apt

Charlottesville

City

VA

State

22911

Postal Code

Mobile: (434) 989-7378

Primary Phone

Home:

Alternate Phone

jtjenkins61@gmail.com

Email Address

Northwestern Mutual

Employer

Financial Representative

Occupation

Business Address:

215 Wayles Ln. Suite 200, Charlottesville, Va. 22911

Date of Employment:

May 20, 2019

Years Resident in Albemarle County:

23

Previous Residence:

N/A

Spouse:

N/A

Number of Children

N/A

Education

Education:

Graduated for the University of Virginia in May 2019 with a Bachelor's degree in Foreign Affairs

Interests & Experiences

Memberships:

Interests:

Reason to Serve:

I have grown up in Albemarle county, and have lived in the Pantops area for the last 15 years. I took several classes about how important involvement in local government is. Therefore, I believe it is my civic duty to take an interest in and be a part of the decision making of the place I call home.

How did you hear about this vacancy:

Word of Mouth

[James_Jenkins_Resume_.docx](#)

Upload a Resume

James Trenton Jenkins

1696 FRANKLIN DRIVE, CHARLOTTESVILLE, VA. 22911 | (434) 989-7378 | jtjenkins61@gmail.com

Professional Experience

Northwestern Mutual- Charlottesville, Va.

May 2019-Present

Financial Representative

- Manages and grows independent financial planning practice centered around young families and local business owners
- Analyzes client's financial situation and formulates a needs-based financial plan addressing risk management, wealth accumulation and distribution, and tax strategy
- Cultivates client relationships through trust building and impeccable customer service

Cincinnati Insurance Companies- Cincinnati, Oh.

May 2018-June 2018

Future Insurance Professional Internship

- Developed a fundamental knowledge of the insurance industry
- Gained experience interacting with current and perspective clients
- Acquired foundational selling skills
- Obtained experience working in a professional, corporate environment

Hanckel-Citizens Insurance- Charlottesville, Va.

January 2017-May 2019

Home Inspector for Mutual Assurance Society of Virginia

- Inspected personal residences for clients of Hanckel-Citizens Insurance
- Worked without supervision to complete assigned inspections in a timely manner
- Created accurate records of home components to help determine home values

Charlottesville Parks and Recreation- Charlottesville, Va.

May 2010-May 2019

Assistant Swim Coach and Lifeguard

- Taught young children how to swim
- Led groups of swimmers ages 4-18 in group training programs, identified areas for growth, and developed targeted improvement plans
- Supervised swimmers while proactively identifying hazards to ensure their safety
- Maintained safety and cleanliness standards at the aquatic facilities

Education

University of Virginia- Charlottesville, Va.

July 2015-May 2019

Foreign Affairs

- Student-Athlete Honor Roll Spring 2017
- Classes centered around political theory, comparative politics, and local politics

Extracurricular Activities

University of Virginia Football Team- Charlottesville, Va.

July 2015-July 2017

Offensive Line Walk-on

- Spent 50+ hours per week attending practice, film sessions, and weights from August to December and March through April while carrying a full course load. Off-season spent 20+ hours per week in preparation for the upcoming season.

Frank Wagner for Governor Campaign

March 2017-May 2017

Volunteer

- Worked to glean endorsements from various city and town governments throughout the state

Application

Profile

Which Boards would you like to apply for?

Pantops Community Advisory committee: Submitted

Magisterial District *

☒ Rivanna

Ron

First Name

Brownfield

Last Name

935 Dorchester Pl #305

Home Address

Suite or Apt

Charlottesville

City

VA

State

22911

Postal Code

Home: (434) 409-6615

Primary Phone

Home:

Alternate Phone

rbrownfield@gmail.com

Email Address

none

Employer

retired

Occupation

Business Address:

Date of Employment:

Years Resident in Albemarle County:

7

Previous Residence:

Spouse:

Number of Children

Education

Education:

Bach of Architecture, University of Arizona, 1974

Interests & Experiences

Memberships:

Interests:

Reason to Serve:

I am interested in the development of Pantops, as well as the surrounding areas.

How did you hear about this vacancy:

From attending PCAC mtgs.

[Upload a Resume](#)

Application

Profile

Which Boards would you like to apply for?

Places 29 Rio Community Advisory Committee: Submitted

Magisterial District *

☒ Rio

Nancy

First Name

W

Middle Initial

Hunt

Last Name

1303 Branchlands Drive

Home Address

Suite or Apt

Charlottesville

City

VA

State

22901

Postal Code

Home: (434) 202-2992

Primary Phone

Mobile: (703) 309-3107

Alternate Phone

nhunt1303@comcast.net

Email Address

Retired

Employer

former bank
economist/regulator

Occupation

Business Address:

Date of Employment:

Years Resident in Albemarle County:

7

Previous Residence:

4809 S. 28th Street, Arlington, VA

Spouse:

Number of Children

0

Education

Education:

BA - Smith College 1968 MBA - New York University Graduate School of Business (Stern) 1978

Interests & Experiences

Memberships:

President, Branchlands Property Owners Association Member, Hillsdale Traffic Calming Committee (VDOT)

Interests:

Planning, Smart Growth, Economic Development, Traffic Safety, Small Area Plan, Form Based Code

Reason to Serve:

I have served 2 terms on the Places 29 Rio CAC and have been provided leadership during the development of the Small Area Plan. I have also been on the Places 29 FBC Steering Committee and the Residential Development Impact Work Group. Serving one more term would allow me to continue to work on the development of the Form Based Code for the Small Area Plan and hopefully provide insights from my FBC experience on Columbia Pike in Arlington (8 years on the Arlington County Planning Commission before moving to Charlottesville_.

How did you hear about this vacancy:

Reappointment email

[NH_Bio_Bullets.doc](#)

Upload a Resume

Nancy W. Hunt
1303 Branchlands Drive
Charlottesville, VA 22901
434-202-2992

Summary: Extensive leadership experience at domestic and foreign financial institutions. Business and public sector background. Ability to develop visions and implement strategies both as a team leader and a team member.

Professional Experience:

Systemic Risk Council (a joint venture of CFA Institute and Pew Charitable Trusts) – June 2012 through June 2013 – Part time advisor to SRC Chair Sheila Bair. SRC mission was to track and comment on progress of Dodd-Frank implementation and present positions and critiques of Congressional actions related to too big to fail and systemic risk.

Federal Deposit Insurance Corporation - 2007 to 2012 (Retired March 30)
Special Advisor to the Deputy Director for Complex Financial Institutions (OCFI) (July 2011 to March 2012) - Led the FDIC team that participated in the rulemaking to designate nonbank financial institutions as systemic. Involved in interagency rulemakings on enhanced prudential supervision for systemically important financial institutions.
Associate Director of the Capital Markets Branch (2009 to June 2011) - Managed the Capital Markets Group's involvement in Basel III and interagency capital rulemakings to implement Basel III, and directed the formulation of policy recommendations on capital markets issues including recommendations for the Dodd-Frank legislation.
Senior Policy Analyst, Capital Markets Branch (2007 - 2008) - Developed regulatory capital regulations for banks in coordination with the other banking agencies. Developed international risk-based capital proposals (Basel II).

Office of the Comptroller of the Currency - 2001 to 2007
Risk Expert, Capital Policy - Developed risk-based capital regulations in coordination with the other banking agencies and interpreted the OCC's regulatory capital rules.

Office of Federal Housing Enterprise Oversight (now Federal Housing Financing Agency) - 1996 to 2001
Senior Policy Analyst, Office of Policy Analysis and Research - Analyzed and developed policy alternatives on issues related to OFHEO's mission as the safety and soundness regulator for Fannie Mae and Freddie Mac.

Industrial Bank of Japan (now Mizuho) - 1989 to 1996
Vice President, Washington, DC Representative Office - Advised senior management on legislative, regulatory, and political developments of relevance to Japanese banks. Coordinated business with multinational and government sponsored entities in Washington with IBJ's operations in London and Tokyo.

Bankers Trust Company (now Deutsche Bank) - 1981 to 1989
Vice President and Economist, Corporate Finance Department - 1984 to 1989
Assistant Vice President, Commercial Lending - 1982-1984
Assistant Vice President, Market Strategy Division - 1981 to 1982

House of Representatives, Committee on Banking, Finance and Urban Affairs - 1979 to 1981

Minority Counsel, Subcommittee on General Oversight and Renegotiation

Education:

New York University (Stern) Graduate School of Business, MBA in Economics

Smith College, BA in Government

Carnegie-Mellon University, Advanced Skills Seminar (Economics)

In retirement

President of Branchlands Property Owners Association

Board member, Senior Statement of Virginia

Application

Profile

Which Boards would you like to apply for?

Places 29 Rio Community Advisory Committee: Submitted

Magisterial District *

☒ Rio

Martin

First Name

Meth

Last Name

Middle Initial

1568 Sawgrass Court

Home Address

Suite or Apt

Charlottesville

City

VA

State

22901

Postal Code

Home: (434) 284-7155

Primary Phone

Mobile: (571) 220-9412

Alternate Phone

mmeth@ieee.org

Email Address

Retired

Employer

retired

Occupation

Business Address:

Date of Employment:

Years Resident in Albemarle County:

2.5

Previous Residence:

Potomac, MD

Spouse:

Anne

Number of Children

Education**Education:**

Bachelor of Electrical Engineering Juris Doctor

Interests & Experiences**Memberships:**

Member of Dunlora Forest HOA County Rep to Citizen Transportation Advisory Committee

Interests:

Reason to Serve:

I am interested in serving the community and believe my previous work experience in strategic planning will be of value to the community

How did you hear about this vacancy:

Requesting Reappointment

Upload a Resume

Application

Profile

Which Boards would you like to apply for?

Places 29 Rio Community Advisory Committee: Submitted

Magisterial District *

☒ Rio

Tom

First Name

Paoletti

Last Name

Middle Initial

1018 Wildmere Pl

Home Address

Suite or Apt

Charlottesville

City

VA

State

22901

Postal Code

Home: (434) 973-2918

Primary Phone

Mobile: (434) 806-1359

Alternate Phone

tpcville@gmail.com

Email Address

Retired

Employer

Retired

Occupation

Business Address:

Date of Employment:

Years Resident in Albemarle County:

33

Previous Residence:

Spouse:

Number of Children

Education

Education:

BS Ohio State Univ, BS Univ West FL

Interests & Experiences

Memberships:

Places 29 Rio CAC for past 2 years

Interests:

Reason to Serve:

Very interested in traffic and growth issue in county at large and specifically in the Rio/29 area where I have resided for 33 years

How did you hear about this vacancy:

On county website

Upload a Resume

Application

Profile

Which Boards would you like to apply for?

Places 29 Rio Community Advisory Committee: Submitted

Magisterial District *

☒ Rio

Rick

First Name

Seaman

Last Name

Middle Initial

1606 Sawgrass Ct

Home Address

Suite or Apt

Charlottesville

City

VA

State

22901

Postal Code

Home: (434) 973-8753

Primary Phone

Home: (434) 962-6590

Alternate Phone

afseaman@gmail.com

Email Address

Retired

Employer

Systems Engineer

Occupation

Business Address:

Date of Employment:

Years Resident in Albemarle County:

4

Previous Residence:

Charlottesville City 40 years

Spouse:

Linda S Seaman

Number of Children

2

Education

Education:

BA 1965 Lehigh University, Human Factors Engineering ME 1978 University of Virginia, Systems Engineering

Interests & Experiences

Memberships:

Rivanna Trails Foundation Charlottesville Camera Club Widow's Sons' Lodge #60 F&AM

Interests:

Photography, Gardening, Woodworking, Community Planning, Travel

Reason to Serve:

I have a strong interest in how the areas of the County designated as growth areas are developed. It is important to me that we maintain a sense of good design and appropriate form and scale as we add new features to the urbanizing landscape.

How did you hear about this vacancy:

Current member of the CAC seeking re-appointment.

[Upload a Resume](#)

Application

Profile**Which Boards would you like to apply for?**

Equalization Board: Submitted

Region Ten CommunityServices Board: Submitted

Magisterial District *

☒ Samuel Miller

Jaree

First Name

Magee

Middle Initial

Last Name

1218 Courtyard

Home Address

Suite or Apt

Charlottesville

City

VA

State

22903

Postal Code

Mobile: (630) 886-7594

Primary Phone

Home:

Alternate Phone

jaree21@gmail.com

Email Address

ThriVe Women's Healthcare of
Central Virginia

Employer

Director of Community
Relations & Outreach

Occupation

Business Address:

1416 Greenbrier Pl, Charlottesville, VA 22901

Date of Employment:

April 2019

Years Resident in Albemarle County:

2

Previous Residence:

IL

Spouse:

Cornell Magee

Number of Children

3

Education

Education:

Illinois Wesleyan University 2006-2008, Von Steuben Metropolitan Science Center 2002-2006

Interests & Experiences

Memberships:

Virginia Notary Public

Interests:

Reading, Crafting, and Working with the Community

Reason to Serve:

To get an informed idea of the happenings within Mental healthcare

How did you hear about this vacancy:

Albemarle County Website

[Jaree-Bell.pdf](#)

Upload a Resume

Jaree Bell

Charlottesville, VA
jaree21@gmail.com
6308867594

To gain a multi-tasking position drawing on extensive customer service experience to advance a proven track record for developing and maintaining departmental efficiencies.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Director of Community Relations and Outreach

ThriVe Women's Healthcare of Central Virginia - Charlottesville, VA
April 2019 to Present

- Creates and maintains a list of partners and events pertinent to outreach
- Conducts and evaluates education and outreach programs for at-risk populations
- Coordinates and collaborates with the Women's Healthcare and Friend & Fundraising teams for effective communication
- Develops course content related to sexual and reproductive health with the assistance of subject matter experts within the organization
- Identifies and develops cooperative working relationships with targeted community agencies, schools, and community groups
- Oversees ThriVe® Lives programs and events including finding venues for outreach, creating new partnerships, identifying appropriate community events to attend, coordinating coverage for events, maintaining a calendar and providing information to supervisors
- Represents ThriVe® at churches, health fairs, schools, colleges, community events, etc.
- Supports centers by searching for and supporting community liaisons
- Submits regular reports on activities, engagement levels, progress and outcomes
- Works with leadership to identify opportunities and implement changes as needed
- Creates opportunities to connect with communities

Legal Assistant/Paralegal

Slayton Law - Charlottesville, VA

2016 to 2019

- Keeps cases organized by establishing and organizing files; monitoring calendars; meeting deadlines; documenting actions; inputting information into file database and case management software; E-filing; confirming case status with attorney.
- Helps develop cases by maintaining contact with people involved in the case; scheduling depositions; preparing and forwarding summonses and subpoenas; drafting complaints; preparing and filing discovery requests; preparing responses to opposing counsel; generating status reports.
- Keeps clients informed by maintaining contact; communicating case progress.
- Maintains case costs by verifying outstanding balances with attorney, clients, and providers.
- Supports case preparation by preparing case summaries and materials for mediation conferences; preparing pleadings; monitoring and obtaining discovery responses; organizing materials for team case review.
- Enhances trial proceedings by organizing evidence; preparing exhibits; scheduling witnesses; ensuring that witnesses are ready when needed; taking courtroom notes.
- Updates job knowledge by participating in educational opportunities; reading professional publications.
- Accomplishes organization goals by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.
- Supervisor of all Chapter 7 Bankruptcy cases ensuring their efilings with the Federal Courts and compliance.

Call Center Dispatch Lead (Part Time)

A Better Answer - Charlottesville, VA

2015 to 2017

- Operate a multi-line telephone console system, alerting system, and TDD system for the deaf and hearing-impaired
- Translate information to the appropriate codes
- Determine and assign the level of priority of the call and enter the data into a computer-aided dispatch system for radio dispatch purposes
- Perform emergency medical dispatch and crisis intervention services
- Ask vital questions and provide pre-arrival instructions for emergency medical calls
- Monitor and operate a radio console and computer equipment
- Receive and respond to a variety of emergency and non-emergency services and complaints
- Ask questions to interpret, analyze and anticipate the caller's situation as to resolve problems, provide information, dispatch emergency services, or refer callers to other agencies
- Dispatch and coordinate the responses of public safety agencies
- Identify appropriate number and type of equipment or apparatus to dispatch
- Enters and modifies information into local, state and national computer databases
- Monitor and respond to a variety of technical systems and alarms

Quality Control

Blue Ridge Graphics - Charlottesville, VA
2010 to 2015

- Maintaining exemplary customer service via production of ordered items to be created while acting as a liaison between artists and prospective clients.
- Focuses on assisting with completion of specially ordered products.
- Ensuring quality care of produced items is maintained.
- Thoroughly processing, monitoring for defects, and packing of product to ensure quality service for client.
- Unpack all deliveries and put inventory into the correct locations.
- Ensure all stock is safely stored and easily accessible in compliance with all regulations and department guidelines.
- Maintain an accurate knowledge of inventory and their respective locations.

Receptionist and Personal Assistant

Sudler Sothebys International Realty - Chicago, IL
2007 to 2010

- Maintained real estate databases, coordinated showings for 80+ properties, managed office calendar for 40 realtors in a fast paced environment
- Oversaw phones and emails, completed clerical responsibilities such as faxing, photocopying, and typing as well as maintained all records
- Created flyers and brochures for selected properties, which were displayed publicly and distributed via email and by mail internationally
- Promoted to Personal Assistant after two months

Education

Microsoft Office Certification in Computer Science

Microsoft Online - Charlottesville, VA
2014 to 2016

Customer Service Certification in Customer Service

National Retail Foundation - Charlottesville, VA
2014 to 2015

Bachelor's

Illinois Wesleyan University
2006 to 2008

Skills

Typing 45+ /minute (6 years), Legal Research, Receptionist, Filing, Outlook, Billing, Word, Acrobat, Typing, Organizational Skills, Scheduling

Certifications/Licenses

Driver's License

Application

Profile

Which Boards would you like to apply for?

Route 250 West Task Force: Submitted

Magisterial District *

☒ Samuel Miller

James

First Name

R.

Middle Initial

Sofka

Last Name

2850 Morgantown Road

Home Address

Suite or Apt

Charlottesville

City

VA

State

22903

Postal Code

Home: (434) 295-3496

Primary Phone

Home:

Alternate Phone

jsofka@aol.com

Email Address

Self

Employer

Historical
Consultant/Author/Lecturer

Occupation

Business Address:

2850 Morgantown Road, Charlottesville, VA 22903

Date of Employment:

2016

Years Resident in Albemarle County:

30 (1989)

Previous Residence:

Spouse:

Single

Number of Children

0

Education

Education:

Ph.D., University of Virginia, Politics, 1995; M.A., University of Virginia, Politics, 1991; A.B., Franklin and Marshall College, 1989

Interests & Experiences

Memberships:

Member, Boar's Head Sports Club Member, Board of Directors, Osher Lifelong Learning Foundation, University of Virginia Member, Rt. 250 Task Force (term ends Sept, 2019)

Interests:

Historical Preservation, Transportation

Reason to Serve:

Reappointment I have served on the Route 250 Task Force since 2010 and am eager to continue to serve the County in this capacity. As a property owner along the 250 corridor in Ivy with interests in preserving the scenic and historic nature of Western Albemarle and an awareness of careful improvements to traffic flow and development as the county expands I have a deep familiarity with the issues and challenges central to this board's mandate.

How did you hear about this vacancy:

Reappointment

[SofkaStandardBio2019.doc](#)

Upload a Resume

James R. Sofka, Ph.D.

jsofka@aol.com



Dr. James R. Sofka specializes in international relations and political leadership in the era of the American Founding. He has designed and delivered innovative academic, executive education, and general audience courses in these fields in both traditional and distance-learning formats and teaches regularly for the Brookings Institution, the Federal Executive Institute, and the University of Virginia's Osher Lifelong Learning Institute. He previously taught in the Department of Politics in the University of Virginia, where he also served as Dean of the undergraduate Honors program in the College of Arts and Sciences. He received his M.A. in 1991 and Ph.D. in Politics 1995 from the University of Virginia and his A.B. with Honors in Government from Franklin and Marshall College in 1989.

A Jefferson scholar specializing in diplomatic history, Dr. Sofka has published widely on American foreign relations in the Founding era and has contributed to international conferences organized by American and European universities and global research institutions such as the Robert H. Smith International Center for Jefferson Studies at Monticello, where he has held two fellowships. In addition, he has presented on Jefferson for the U.S. Department of State, all uniformed branches of the U.S. military, the Virginia Executive Institute, Monticello, the American Academy of Diplomacy, and executive audiences from prominent American and international corporations. Along with other leading scholars, Dr. Sofka appeared in the 2010 *History Channel* documentary "Jefferson," has served as a consultant to historical film projects, and has been interviewed by national media outlets. He co-edited a volume of articles by leading American and European scholars on America's role in the Mediterranean region during Jefferson's presidency. His most recent book, *Metternich, Jefferson, and the Enlightenment: Statecraft and Political Theory in the Early Nineteenth Century*, was featured at a forum hosted by Monticello in 2012. His current book project, *"A Commerce Which Must be Protected": Thomas Jefferson and American National Security*, is in preparation.

Dr. Sofka resides in Ivy, Virginia and serves on an advisory committee of Albemarle County, the Board of Directors of the University of Virginia O.L.L.I.

Foundation, and is active in several community organizations and foundations in the arts and historic preservation.

Application

Profile**Which Boards would you like to apply for?**

Route 250 West Task Force: Submitted

Magisterial District *

☒ N/AWilliam

First Name

Reifsteck

Middle Initial

Last Name

8119 West End Dr

Home Address

Suite or Apt

Crozet

City

VA

State

22932

Postal Code

Home: (336) 682-0586

Primary Phone

Home:

Alternate Phone

william.f.reifsteck@nm.com

Email Address

Northwestern Mutual

Employer

Financial Representative

Occupation

Business Address:

235 Wayles Ln Suite 200 Charlottesville, VA 22932

Date of Employment:

03/2019

Years Resident in Albemarle County:

2015

Previous Residence:

Greene County

Spouse:

Kelle Reifsteck

Number of Children

2

Education

Education:

BS - High Point University

Interests & Experiences

Memberships:

NAASMP

Interests:

Athletics Outdoor Activities

Reason to Serve:

I'm looking to be more involved in the area/community.

How did you hear about this vacancy:

Searching online

[Will_Reifsteck_Resume.pdf](#)

Upload a Resume

William F. Reifsteck

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Director of Sales

I am a dynamic and versatile leader with an innate ability to relate, communicate, motivate, train, and develop relationships across a broad spectrum of backgrounds and personality types. A high capacity for multi-tasking paired with a driving work ethic has fostered success in both high pressure collaborative work environments, and long term individual projects alike. I have extensive experience in information technology, finance, training, and team building.

Focused Skills

- Retail / B2B Negotiations
- Exemplary Presentation Skills
- Event Planning and Execution
- Operations / Logistics
- P&L Management
- CRM Development / Integration
- Executive Advisory
- Marketing / Social Media Management

EXPERIENCE

Flow Automotive Companies

Fifth largest privately owned automotive retailer in the US, representing over 45 franchises, 30 dealerships, and 1000 employees.

General Sales Manager, 2014 – Present

Charlottesville, VA

- Manage and oversee the daily variable operations of multiple luxury automotive franchises.
- Full responsibility for ordering, maintaining, and retailing over \$50 million of inventory annually.
- Achieve monthly customer satisfaction scores in the top 5% nationally per post sale surveys.
- Create and implement training curriculums to ensure sales and management staff achievement of defined objectives while fostering both professional and personal growth.
- Plan, coordinate, and execute all events with an annual budget in excess of \$100k.
- Design, maintain, and create content for manufacturer and internal websites.
- Guided enterprise to a 30% YoY increase in 2015, a 15% increase in 2016, a 25% increase in 2017, and 15% growth in 2018.
- Guided store to a prestigious Magna Society National Award.
- Develop and implement employee relations programs to increase morale, productivity, and efficiency; such as the lunch buddy program, more lucrative stair-step pay structures, and daily motivational training meetings supervised by management, but led by staff.
- Establish, maintain, and grow client and vendor relationships.

General Manager/Sales Manager, 2006 – 2014

Winston-Salem, NC

- Achieved annual record setting volume and gross profit figures, including a 27% YoY increase in 2011, a 13% increase in 2012, a 17% increase in 2013, and a 20% increase in 2014.
- Managed and ensured effective completion of sales process from inception to completion.
- Established, maintained, and grew client and vendor relationships.
- Took initiative to assess effectiveness of multiple business practices. Addressed and corrected deficiencies in inventory management, customer service, legal compliance, ineffective and unacceptable work ethic, and unrealized potential.

Finance Manager, 2003 - 2006

Greensboro, NC

- Managed and directed all financial transactions and product sales activities.
- Top 5% nationally in per vehicle retail averages monthly.
- Ensured legal compliance and accurate financial documents daily for 5 dealerships.
- Trained sales staff and ensured team achieved set objectives.
- Maintained 100% customer satisfaction index with multiple brands and scoring methods.
- Ensured timely cash flow and contact funding for over 100 retail car sales per month.

EDUCATION

High Point University

High Point, NC

Bachelor of Science in Business Administration and Communications, 2003

Minor in Sport Management

Wake Forest University

Winston-Salem, NC

Athletic Operations Internship/Practicum

- Coordinated and implemented events including soccer games, field hockey matches, football games, basketball games, and regional baseball tournaments.
- Publicized events using appropriate signage.
- Served as a University liaison by greeting visiting teams and officials.
- Ensured facility readiness including spectator and parking areas.
- Completed spring practicum, fall internship, and continued volunteer work.

CERTIFICATIONS, ACHIEVEMENTS, AND INTERESTS

- Audi Certified ABS/Sales Manager, 2003 - present
- Porsche Certified Brand Ambassador Sales Manager, 2014 - present
- Flow Automotive Sales Manager of the Year, 2015
- President's Council Finalist 2011 - 2018
- EEAF Board Member
- North American Society for Sport Management Member
- American Red Cross Volunteer
- Avid Golfer and Crossfit enthusiast

REFERENCES

Professional References Available Upon Request