



**COUNTY OF ALBEMARLE**  
**Department of Community Development**  
**401 McIntire Road, North Wing**  
**Charlottesville, Virginia 22902-4596**

**Phone (434) 296-5832**

**Fax (434) 972-4126**

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June 14, 2019

Kelsey Schlein  
912 E High Str  
Charlottesville VA 22903

**RE: ZMA201800019, 3226 Proffit Rd Charlottesville VA 22911**

Dear Ms. Schlein,

The Albemarle County Planning Commission, at its meeting on May 21, 2019, took the following actions:

**Regarding ZMA201800019**

Recommended approval, by a vote of 6:0, as recommended by staff in the staff presentation.

**Regarding special exception #1**

Approval by a vote of 6:0, the sidewalk exception request as recommended by staff in the staff presentation.

**Regarding special exception #2**

Approval by a vote of 6:0, planting strip exception request as recommended by staff in the staff presentation.

If you should have any questions or comments regarding the above noted action, please do not hesitate to contact me at (434) 296-5832.

Sincerely,

Andy Reitelbach  
Planner  
Planning Division

Cc: Mermac LLC  
300 Panorama Rd  
Earlysville VA 22936