### INTERGOVERNMENTAL

### MEMORANDUM OF UNDERSTANDING

### Between

Albemarle County and the City of Charlottesville

July 1, 2019 – June 30, 2020

WHEREAS, the City of Charlottesville (City) and Albemarle County (County), Virginia have historically cooperated in providing public transit services through a department of the City, Charlottesville Area Transit (CAT), serving all of the City of Charlottesville and portions of Albemarle County; and

WHEREAS, the City of Charlottesville on behalf of Charlottesville Area Transit receives ongoing Virginia Department of Rail and Public Transportation (DRPT) and Federal Transit Administration (FTA) grant money for the operation and capital improvements of CAT; and

WHEREAS, both the City of Charlottesville and County of Albemarle (collectively, the Parties) desire that the collaboratively operated service of CAT continues in both jurisdictions; and

WHEREAS, both the City of Charlottesville and County of Albemarle on October 30, 2017 entered into a Memorandum of Understanding with the Charlottesville Albemarle Metropolitan Planning Organization, the Thomas Jefferson Planning District Commission and JAUNT, Inc., creating the Regional Transit Partnership (RTP) to advise and recommend to the parties improved efforts for regional transit cooperation; and

WHEREAS, a written understanding between the City and County was recommended by the RTP to communicate and implement each party's roles and responsibilities toward shared public transit service; and

WHERAS, this Memorandum of Understanding is not intended to be an agreement for Purchase of Service.

NOW, THEREFORE, this Memorandum of Understanding is entered between the City and County for the purpose of budgeting, funding, operating and planning for public transit services within Albemarle County, Virginia by Charlottesville Area Transit for the time period of July 1, 2019 through June 30, 2020.

Accordingly, the City and County understand as follows:

### I. TERM

This Memorandum of Understanding is effective upon signature by all representatives for both parties and shall remain in full force and effect until June 30, 2020, or until canceled

pursuant to the provisions of Section VIII below; provided however that the terms of this MOU are subject to written amendment pursuant to Section X.

### II. OPERATIONS AND SERVICES

- A. <u>Operations</u>. The Parties agree to continue operations of CAT providing ongoing public transit service within the City of Charlottesville and County of Albemarle. The CAT operating year begins on July 1 and ends on June 30 of the following year.
- B. <u>Services</u>. All transit services will be provided in vehicles open to the general public without discrimination.

The Parties agree to the bus routes and timetables for the various routes as set forth in Attachment A to this agreement.

The Parties agree to make best efforts to mutually develop routes, timetables and headways on or before January 1 of each year for the following fiscal year services, if the Parties anticipate renewing this MOU for the subsequent period.

The routes and timetables in Attachment A may be amended from time to time by mutual written agreement between the City and County. To the extent that such changes impact cost for services, the City and County will include the proper adjustment of those costs in the written amendment.

Emergency temporary changes and deviations of routes due to weather, sports events, concerts, community events or similar unexpected one-time occurrences are not subject to written amendment. Verbal or electronic notice to Albemarle County will be provided within a reasonable time period.

CAT will provide marketing and advertising services equitably between City and County routes. Marketing and advertising services should be provided systematically and not specific to any particular route unless specifically identified in the operating budget for that specific route or specific service.

All annual budgets, agreements, agreement amendments, route and timetable changes shall be presented to the Regional Transit Partnership for their review.

### III. COMPLIANCE WITH FEDERAL AND STATE LAWS, RULES AND REGULATIONS

CAT has the sole responsibility for ensuring compliance with applicable federal and state laws, rules and regulations.

CAT, City and County will cooperate to develop a regional urban transit agency strategic plan that includes the development of regional operational strategic plans for transit agencies pursuant to Virginia Code Section 33.2-286.

Any charter use of any system vehicles used in the course of implementing services is subject to agreement of the parties and applicable FTA guidelines.

### IV. FINANCIAL / EQUIPMENT COMMITMENTS

The Parties are obligated to the financial commitments for CAT as indicated in Attachment "B", Financial Detail Sheet.

### A. Albemarie County.

1. The County shall pay an annual amount for public transit services provided during the period of July 1, 2019 through June 30, 2020 as set forth in Attachment "B" to this agreement.

Payments shall be from the County to the City on the following intervals:

Equal quarterly payments are due in July, October, January and April.

The actual fiscal year public transit services funding as stated in Section (IV) (A)(1) to be provided by the County to the City will be determined based upon the actual City approved budget and actual approved state and federal grants for operational expenses for the upcoming fiscal year.

2. County contributions are for operating services only. No contributions by the County create ownership by the County of any City or CAT capital stock, land, buildings or equipment.

### B. City of Charlottesville.

- 1. The City will provide a draft budget to the County and RTP upon submission by the City Manager to the City Council.
- 2. The City will maintain a CAT fund account as part of the City budget.
- 3. The City will account for all funds received from the County pursuant to this agreement, and revenues generated by the CAT operations accounts. In the event that the County chooses to terminate this MOU, the City will prorate any and all related year-to-date operating expenses and reimburse the County any funds paid by the County up to the service termination date. In the event these related operating expenses exceed payments received from the County at the time of service termination, the City shall invoice the County within 30 days of service termination, for payment of utilized but unpaid hours of service. The City will retain all other operational and capital purchase reserve amounts in the CAT account, not otherwise owed to the County under this agreement. Those funds shall be utilized for the ongoing operation of the transit service.
- 4. The City, shall apply for federal and state grants for CAT when mutually beneficial to the system. Any grant applications which, if awarded, would commit County resources shall be reviewed by the Regional Transit Partnership and approved by the

- Albemarle County Executive prior to the submission of the grant application to the sponsor or funding agency.
- 5. The City shall carry insurance coverages with written proof of coverage meeting the following minimum amounts:
- a. <u>Workers' Compensation</u> Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include the employer. This policy shall specifically list Virginia as a covered state.
- b. Employer's Liability \$100,000. This policy shall list Virginia as a covered state.
- c. <u>General Liability</u> \$1,000,000 per occurrence. General Liability is to include bodily injury and property damage, personal injury, advertising injury, contractual liability, products and completed operations coverage and public official's liability coverage.
- d. Automobile Liability \$1,000,000 per occurrence.
- e. <u>Excess Liability Coverage</u> \$3,000,000 per occurrence. The excess liability coverage policy will be written on an occurrence basis and shall follow form, without exclusions, to the underlying Commercial General Liability and Auto Liability coverages.

### All insurance coverage:

- a. shall be issued by an insurance carrier authorized to do business within the Commonwealth of Virginia or other qualified proof of self-insurance as confirmed and approved by the Commonwealth of Virginia;
- b. shall be kept in force throughout performance of services;
- c. shall be an occurrence-based policy;
- d. shall include completed operations coverage;
- e. shall contain a cross liability or severability of interest clause or endorsement. Insurance covering the specified additional insured shall be primary and non-contributory, and all other insurance carried by the additional insureds shall be excess insurance.
- f. A certificate of insurance will be provided by the City to the County's Office of Risk Management prior to the commencement of the operation of a transit vehicle. The premium for this insurance will be paid out of the transit account maintained by the City. All policies should name the County and its officers, employees, and volunteers as additional insureds on a primary and non-contributory basis. All insurance policies must also include a waiver of subrogation in favor of the County of Albemarle.
- 6. The City agrees that any excess funding paid by the County for operations will be accounted for as a percentage of contribution and the parties will mutually agree upon how the funds will be identified for use such as crediting them as matching funds or operational credit. Excess funding is defined as the actual budget dollars.
- 7. The City agrees to contribute the amount of funding necessary for normal operations to achieve and maintain the level of service established in Attachment "A" above any portion that County will pay. In the event of an extreme and

unexpected economic situation as determined by the City, i.e., significant increase in fuel expense, both the County and the City agree to mutually determine how to resolve the resulting funding requirement.

### V. OTHER COMMITMENTS AND GOALS

The parties are obligated to the financial commitments for CAT as indicated in Attachment "B".

### A. Albemarle County

- 1. The County agrees to participate in the Regional Transit Partnership.
- 2. The County agrees to immediately notify the City of any staffing changes of executive officials of the County that that would affect operations, management or administration of this MOU and joint transit services.

### B. City of Charlottesville

- 1. The City shall operate CAT in accordance with the terms, conditions and spirit of this MOU, including any properly executed amendments or other modifications mutually agreed upon in writing by both parties.
- 2. All CAT personnel will be employees of the City, and it is the City's responsibility to ensure that personnel who drive buses are properly licensed and trained.
- 3. The City will maintain all buses according to best practices to ensure that they are fully operational, safe, clean and well-kept, and the City will use its best efforts to ensure that buses display accurate information on the marquee of each bus.
- 4. The City agrees to jointly communicate with the County of any proposed route or schedule changes to its citizens, visitors and businesses.
- 5. The City agrees to participate in the Regional Transit Partnership.
- 6. The City agrees to immediately notify the County of any staffing changes of executive officials of the City (CAT) that that would affect operations, management or administration of this MOU and joint transit services.
- 7. The City agrees to provide reasonable accommodations of use at the Downtown Transit Station for public transit service of JAUNT and any other public transit service providing such services are pursuant to a contract with the County.

### VI. ADMINISTRATION

A. <u>Responsibilities</u>. Except as otherwise provided in this MOU, the City shall have the sole responsibility for the overall implementation, operations, and management of CAT. The City is responsible for adhering to the budget; any exceptions to the approved budget during the term of this agreement must be approved in writing by the County. The City

will provide operations information of ridership, fare revenues, expenses, routes, and general operational data to the County. All matters related to this agreement and the operation of the transit system shall be communicated to the County Executive with copy to the Regional Transit Partnership.

B. <u>Audit and Record Keeping</u>. The County shall have the right, upon reasonable notice, to audit the records of the City and CAT as they pertain to these public transit services, including relevant computer files. The City agrees to provide the County with a copy of any audit initiated by an outside agency which includes any aspect of the City's public transit service operations, equipment or facilities.

The Regional Transit Partnership shall be responsible for annual auditing of the revenue hours, County percentage of operations, County service hours, approved budgets and awarded grant amounts.

- C. <u>Reports</u>. The City shall provide the following reports to the Regional Transit Partnership:
  - 1. <u>Ridership Report</u>: The City shall electronically provide a monthly summary of ridership in a spreadsheet format. Additionally, the Regional Transit Partnership shall have access upon reasonable request to the daily ridership route logs.
  - 2. <u>Exception Reports</u>: The City shall deliver a summary report indicating any run on a scheduled route that was not started or completed detailing the reason for the cancellation, or early termination of the run on the route, within five (5) business days of the occurrence. Early/late runs are not subject to this report.
  - 3. <u>Financial Reports</u>: The City shall provide an annual budget report to the County showing the revenues and expenses for CAT including line item detail of the Capital Equipment Reserve Account and the CAT fund account.
- D. <u>Meetings</u>. The parties shall participate in regular Regional Transit Partnership meetings to discuss ridership trends, potential route modifications, operational matters, identify opportunities for efficiencies, and such other matters as the parties agree. Additionally, the parties agree to have at least one meeting between June 1 and September 1 of each calendar year to develop its budgetary priorities to communicate to the County and the City.

Upon submission of a recommended annual budget to the City of Charlottesville by the City Manager and to the Albemarle County Board of Supervisors by the County Executive, the RTP shall review the recommended CAT and public transit service budget for possible recommendations to the Charlottesville City Council and the Albemarle County Board of Supervisors.

### VII. OVERSIGHT

- A. <u>Regional Transit Partnership</u>. The Regional Transit Partnership has been established as an advisory board that provides recommendations to City, County, Public Transit Operators and other stakeholders, such as the University of Virginia (UVA). The Partnership shall not have any inherent decision-making powers and does not supersede management over the Public Transit Operators.
  - Changes to multi-jurisdictional routes, bus stops outside of the City of Charlottesville, substantial rider or service policies shall be submitted to the RTP for their review and recommendations to the governing bodies.
- B. <u>Transit Director</u>. The City's Transit Director shall apprise the RTP of all matters pertaining to CAT and will recommend to the RTP those actions and policies believed necessary for the efficient operation of CAT. The Transit Director shall receive advisory direction from the RTP but is ultimately a City employee responsible to the City and they will be governed by City administrative, financial, and personnel policies.

The Transit Director shall serve as the RTP's contact and staff representative for CAT operations and shall provide the RTP with the following information monthly, or upon request:

- 1. monthly operations reports of relevant operational activities of CAT; (narrative of activities occurring such as staffing/driver concerns, fuel cost projections, upcoming construction detours, site issues, etc.)
- ridership data for all routes;
- 3. revenue/expenditure reports;
- 4. citizen complaints and suggestions;
- 5. Citizen Advisory Committeeupdates; ;
- 6. new service requests;
- 7. grant requests;
- 8. long-range planning; and
- 9. capital improvement programs.

### **VIII. TERMINATION / EXTENSION**

This MOU may be terminated by either party upon 120 days written notice.

Upon termination:

- 1. The City will reimburse the County any funds paid by the County during the year in which the termination occurred which had not yet been obligated.
- 2. Upon any reduction or elimination of grant funding for CAT by the DRPT or by the FTA, neither party to this MOU shall be required to provide funding to maintain operations and services. This event will be considered a Special Exception allowing the early termination of this MOU, if the MOU cannot be modified, by the written agreement of both parties to continue operations without the grant funds at issue.

This MOU will automatically renew for a one (1) year term, for a maximum of four one-year renewal terms, unless either party provides notice to the other of its intent to terminate this agreement not less than one hundred twenty (120) days before the end of the then current MOU term. Such renewal is terminated upon the execution of a new or amended MOU.

### IX. LIABILITY AND INDEMNIFICATION

To the fullest extent allowed by law, the City of Charlottesville will and does hereby agree to protect and defend, hold harmless and indemnify Albemarle County and its respective affiliated enterprises, officers, employees, representatives and agents from and against all damages, losses, liens, causes of action, suits, judgments, expenses and other claims of any nature, kind or description by any entity or person resulting from the operation of Charlottesville Area Transit under the performance of this agreement through the procurement of and coverages offered by general liability insurance, public official liability, automobile and bus, worker's compensation, excess liability insurance coverage, and any other insurance endorsements that serve to protect the City of Charlottesville.

### X. RENEGOTIATION

Both parties agree to meet, review and consider changes that could be caused by grant funding changes, service level changes, ridership, and efficiencies including any potential amendments of this MOU. All such changes or amendments to this MOU must be in writing and be signed by the authorized representatives of the parties.

### XI. Non-appropriation

The obligation of the County to appropriate funds to the City as provided in this agreement is subject to, and dependent upon, appropriations being made from time to time by the County's Board of Supervisors. Under no circumstances shall this agreement be construed to establish an irrevocable obligation on the County to contribute the funds. The obligation of the City to appropriate funds as provided in this Agreement is subject to, and dependent upon, appropriations being made from time to time by the Charlottesville City Council. Under no circumstances shall this Agreement be construed to establish an irrevocable obligation on the City to contribute the funds.

### XIII. Entire Memorandum of Understanding.

This MOU states all covenants, promises, agreements, conditions, and understandings between the County and the City regarding the County's contribution of funds to the City for public transit services.

### XIV. Amendments

In addition to renegotiating certain changes identified in Section X, this MOU may be amended by a mutual written amendment signed by the authorized representatives of the parties.

### **XV. NOTICE TO PARTIES**

Any notice, consent or other communication ("Notice") required or permitted under this MOU shall be in writing and either delivered in person, sent by electronic mail (e-mail), deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested, or deposited with any commercial air courier or express service addressed as follows:

### If to the City:

City of Charlottesville Charlottesville Area Transit Attn: Transit Director 615 East Water Street Charlottesville, VA 22902

### and to:

City of Charlottesville City Manager PO Box 911 Charlottesville, VA 22902

### If to the County:

Albemarle County Attn: County Executive 401 McIntire Road Charlottesville, VA 22902

### and to:

Albemarle County Attn: Director of Community Development 401 McIntire Road Charlottesville, VA 22902

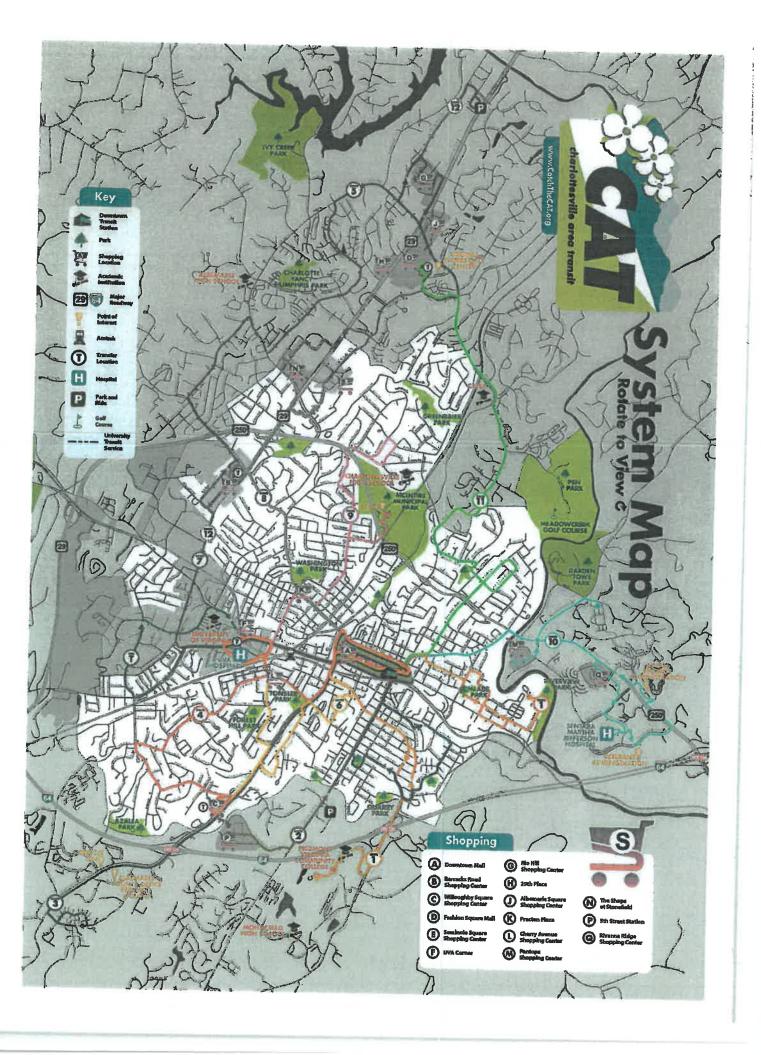
Correspondence should be copied to:

Thomas Jefferson Planning District Commission Regional Transit Partnership Executive Director 401 East Water Street Charlottesville, VA 22902

	concerned parties have execute		
Understanding on the	day of	2019:	
Signatures:			
	WITNESS BY		
	DATE		
Ned Gallaway,			
Chair			
County of Albemarle Board	of Supervisors		
	WITNESS BY		
	DATE		
Nikuyah Walker,			
Mayor			
City of Charlottesville, and o	on behalf of the Charlottesville	Transit Service	

### ATTACHMENT "A"

### CHARLOTTESVILLE AREA TRANSIT ROUTE MAP AND SCHEDULE



FREE Night ONLY bus stop (after 8 PM) Monday - Saturday 6940 AM - 11:37 PM Sunday 8:00 AM - 5:47 PM (schedule on page 37) W Main zt AWAS HOL Se STATION A----elt Brown Blyd LUVA 10SPITAL Œ 9 9 9 8000 8000

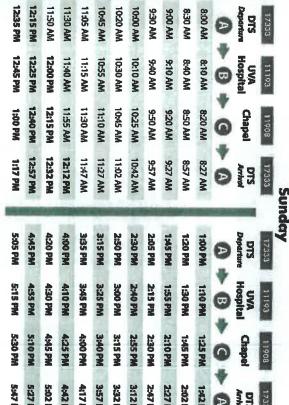
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The perfect choice when traveling between UVA and Downtown.

Free to Ride!

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### System Facts

Did you know that, on average, CAT logs enough miles to travel to California each day? These facts are based on data collected from fiscal year 2017.

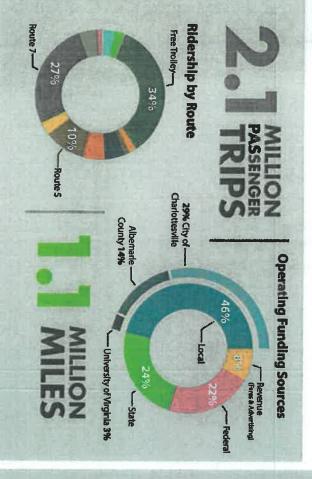
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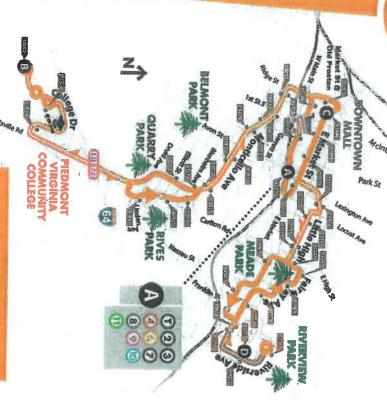
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### Special Note

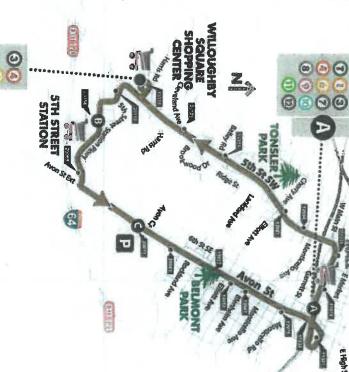
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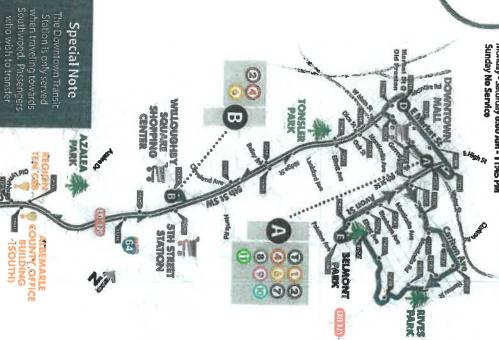


Free Parking

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## Southwood & Belmont

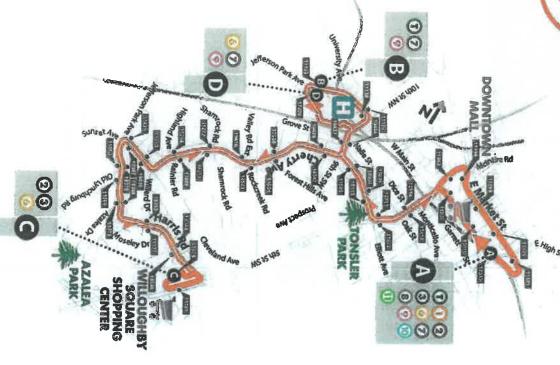
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3:27 PM	3:15 PM	3:00 PM	2:45 PM	2:40 PM	2:30 PM
2:27 PM	2:15 PM	2:00 PM	1:45 PM	1:40 PM	1:30 PM
1:27 PM	1:15 PM	1:00 PM	12:45 PM	12:40 PM	12:30 PM
12:27 PM	12:15 PM	12:00 PM	11:45 AM	11:40 AM	11:30 AM
11:27 AM	11:15 AM	11:00 AM	10:45 AM	10:40 AM	10:30 AM
10:27 AM	10:15 AM	10:00 AM	9:45 AM	9:40 AM	9:30 AM
9:27 AM	9:15 AM	9:00 AM	8:45 AM	8:40 AM	8:30 AM
- 8:57 AM	● 8:45 AM	● 8:30 AM	Ф 8:15 AM	● 8:10 AM	₩ 008
8:27 AM	8:15 AM	8:00 AM	7:45 AM	7:40 AM	7:30 AM
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Downtown Transit Station	Belmont Park	Market St @ Old Preston	Southwood	Willoughby Square Shopping Center	Transit Station Departure
17333	15887	11494	12939	19324	17333

when going to Belmont should do so at the East Market Street @ 5th

Monday - Friday 6:25 AM - 12:03 AM Saturday 6:36 AM - 12:03 AM Sunday No Service



■ NOT SERVED ON SATURDAY

10:56 PM	9:46 PM	8:36 PM	7:26 PM	6:16 PM	● 5:30 PM	5:06 PM	◆ 4,43 PM	• 4:20 PM	3:56 PM	• 3:33 PM	• 3:10 PM	2:46 PM	1:36 PM	12:26 PM	11:16 AM	10:06 AM	● 9:20 AM	8:56 AM	⊕ 8:33 AM	₩-8-10 AM	7:46 AM	● 7:23 AM	● 7:00 AM	6:36 AM	ı	ı	Ð	Downtown Transit Station Departure	17333
11:11 PM	10:01 PM	8:51 PM	7:41 PM	6:31 PM	• 5:45 PM	5:21 PM	• 4:58 PM	• 4:35 PM	4:11 PM	• 3:48 PM	• 3:25 PM	3:01 PM	1:51 PM	12:41 PM	11:31 AM	10:21 AM	● 9:35 AM	9:11 AM	• 8:48 AM	● 8:25 AM	8:01 AM	₩7:38 AM	● 7:15 AM	6:51 AM	i	1	<b>*</b>	UVA Hospital Outbound	11193
11:31 PM	10:21 PM	9:11 PM	8:01 PM	6:51 PM	● 6:05 PM	5:41 PM	● 5:18 PM	• 4:55 PM	4:31 PM	◆ 4:08 PM	• 3:45 PM	3:21 PM	2:11 PM	1:01 PM	11:51 AM	10:41 AM	• 9:55 AM	9:31 AM	<b>№</b> 9:08 AM	● 8:45 AM	8:21 AM	● 7:58 AM	● 7:35 AM	7:11 AM	<b>⊕</b> 6:48 AM	⊕ 6:25 AM	•	Willoughby Square Shopping Center	19324
11:48 PM	10:38 PM	9:28 PM	8:18 PM	7:08 PM	● 6:22 PM	5:58 PM	● 5:35 PM	● 5:12 PM	4:48 PM	◆ 4:25 PM	◆ 4:02 PM	3:38 PM	2:28 PM	1:18 PM	12:08 PM	10:58 AM	◆ 10:12 AM	9:48 AM	● 9:25 AM	● 9:02 AM	8:38 AM	◆ 8:15 AM	● 7:52 AM	7:28 AM	● 7:05 AM	<b>●</b> 6:42 AM	•	Pinn Hall Inbound	17028
12:03 AM	10:53 PM	9:43 PM	8:33 PM	7:23 PM	• 6:37 PM	6:13 PM	● 5:50 PM	◆ 5:27 PM	5:03 PM	• 4:40 PM	● 4:17 PM	3:53 PM	2:43 PM	1:33 PM	12:23 PM	11:13 AM	• 10:27 AM	10:03 AM	● 9:40 AM	●:9:17 AM	8:53 AM	● 8:30 AM	● 8:07 AM	7:43 AM	● 7:20 AM	● 6:57 AM	<b>*</b>	Downtown Transit Station Arrival	17333

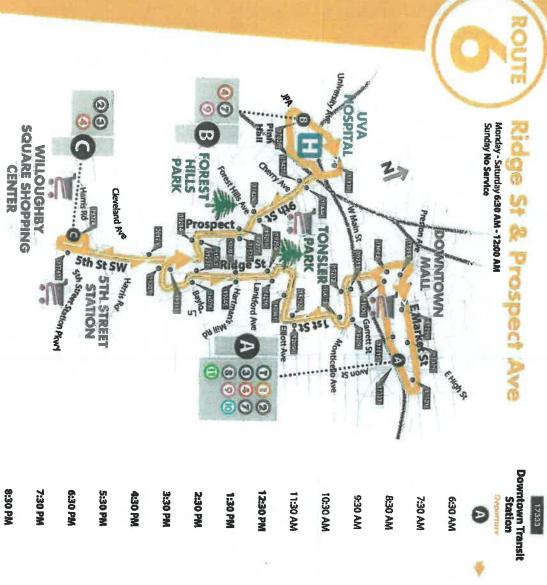


### Commonwealth Dr

Monday - Saturday 6:20 AM - 11:00 PM Sunday No Service (Refer to Route 12)



13265	16596		13296	16596	13265
BRSC at Arlington Blvd Southbound Departure	Fashion Square Mali Northbound		Walmart	Fashion Square Mail Southbound	BRSC at Ariington Bivd Southbound Arrival
A	<b>▶ B</b>	ф.	0	→ B	<b>→ A</b>
-	TELL PROPERTY.		6:20 AM	6:30 AM	6:55 AM
	6:30 AM		6:50 AM	7:00 AM	7:25 AM
6:30 AM	7:00 AM		7:20 AM	7:30 AM	7:55 AM
7:00 AM	7:30 AM		7:50 AM	8:00 AM	8:25 AM
7:30 AM	MA 00:8		8:20 AM	8:30 AM	8:55 AM
MA 00:8	8:30 AM		8:50 AM	9:00 AM	9:25 AM
8:30 AM	9:00 AM		9:20 AM	9:30 AM	9:55 AM
9:00 AM	9:30 AM		9:50 AM	10:00 AM	10:25 AM
9:30 AM	10:00 AM		10:20 AM	10:30 AM	10:55 AM
10:00 AM	10:30 AM		10:50 AM	11:00 AM	11:25 AM
10:30 AM	11:00 AM	<b>E</b>	11:20 AM	11:30 AM	11:55 AM
11:00 AM	11:30 AM		11:50 AM	12:00 PM	12:25 PM
11:30 AM	12:00 PM		12:20 PM	12:30 PM	12:55 PM
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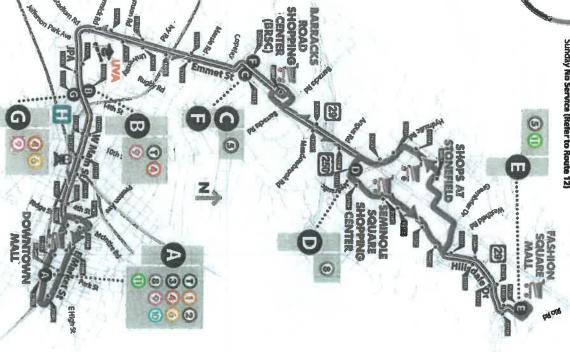
12:05 PM

12:27 PM

ROUTE

# Emmet St & Seminole Trl

Monday - Saturday 6:25 AM - 11:32 PM Sunday No Service (Refer to Route 12)



2:32 PM	2:20 PM	2:10 PM	1:45 PM	1:30 PM	1:20 PM	1:07 PM	12:55 PM
2:12 PM	2:00 PM	1:50 PM	1:25 PM	1:10 PM	1:00 PM	12:47 PM	12:35 PM
1:52 PM	1:40 PM	1:30 PM	1:05 PM	12:50 PM	12:40 PM	12:27 PM	12:15 PM
1:32 PM	1:20 PM	1:10 PM	12:45 PM	12:30 PM	12:20 PM	12:07 PM	11:55 AM
1:12 PM	1:00 PM	12:50 PM	12:25 PM	12:10 PM	12:00 PM	11:47 AM	11:35 AM
12:52 PM	12:40 PM	12:30 PM	12:05 PM	11:50 AM	11:40 AM	11:27 AM	11:15 AM
12:32 PM	12:20 PM	12:10 PM	11:45 AM	11:30 AM	11:20 AM	11:07 AM	10:55 AM
12:12 PM	12:00 PM	11:50 AM	11:25 AM	11:10 AM	11:00 AM	10:47 AM	10:35 AM
11:52 AM	11:40 AM	11:30 AM	11:05 AM	10:50 AM	10:40 AM	10:27 AM	10:15 AM
11:32 AM	11:20 AM	11:10 AM	10:45 AM	1030 AM	10:20 AM	10:07 AM	9:55 AM
11:12 AM	11:00 AM	10:50 AM	10:25 AM	10:10 AM	10:00 AM	9:47 AM	9:35 AM
10:52 AM	10:40 AM	10:30 AM	10:05 AM	9:50 AM	9:40 AM	9:27 AM	9:15 AM
10:32 AM	10:20 AM	10:10 AM	9:45 AM	9:30 AM	9:20 AM	9:07 AM	8:55 AM
10:12 AM	10:00 AM	9:50 AM	9:25 AM	9:10 AM	9:00 AM	8:47 AM	8:35 AM
9:52 AM	9:40 AM	9:30 AM	9:05 AM	8:50 AM	8:40 AM	8:27 AM	8:15 AM
9:32 AM	9:20 AM	9:10 AM	8:45 AM	8:30 AM	8:20 AM	8:07 AM	7:55 AM
9:12 AM	9:00 AM	8:50 AM	8:25 AM	8:10 AM	8:00 AM	7:47 AM	7:35 AM
8:52 AM	8:40 AM	8:30 AM	8:05 AM	7:50 AM	7:40 AM	7:27 AM	7:15 AM
8:32 AM	8:20 AM	8:10 AM	7:45 AM	7:30 AM	7:20 AM	7:07 AM	6:55 AM
8:12 AM	8:00 AM	7:50 AM	7:25 AM	7:10 AM	7:00 AM	6:47 AM	6:35 AM
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7:12 AM	7:00 AM	6:50 AM	6:25 AM	1	1	I	ı
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DTS Arrival		BRSC at Arlington Blvd Southbound	Fashion Square Mail	Kroger at Hydraulic Rd	BRSC at Arlington Blvd Northbound	Hospital	DTS Departure
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10:02 PM	9:45 PM	9:35 PM	9:15 PM	9:05 PM	8:55 PM	8:45 PM	8:35 PM
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7:32 PM	7:20 PM	7:10 PM	6:45 PM	6:30 PM	6:20 PM	6:07 PM	5:55 PM
7:12 PM	7:00 PM	6:50 PM	6:25 PM	6:10 PM	6:00 PM	5:47 PM	5:35 PM
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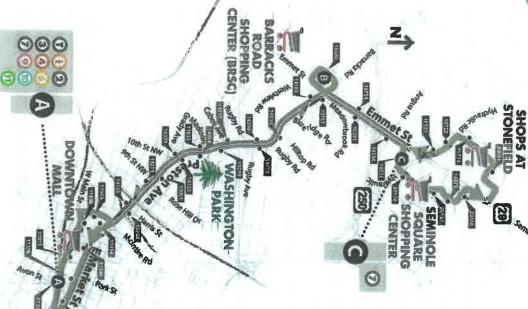


For bulk sales, please call 434-970-3649, Eat. 3

ROUSE

## Preston Ave & Emmet St

Monday - Friday 6:30 AM - 6:57 PM Saturday 6:30 AM - 6:27 PM Sunday No Service



• 6:00 PM	5:30 PM	• 5:00 PM	4:30 PM	• 4:00 PM	3:30 PM	◆ 3:00 PM	2:30 PM	1:30 PM	12:30 PM	11:30 AM	WA 05:01	9:30 AM	₩ 9:00 AM	8:30 AM	WA 00:8 .	7:30 AM	● 7:00 AM	6:30 AM	Downtown Transit Station Departure
• 6:10 PM	5:40 PM	● 5:10 PM	4:40 PM	+ 4:10 PM	3:40 PM	● 3:10 PM	2:40 PM	1:40 PM	12:40 PM	11:40 AM	10:40 AM	9:40 AM	● 9:10 AM	8:40 AM	● 8:10 AM	7:40 AM	₩ 7:10 AM	6:40 AM	Barracks Road Shop Ctr CVS
• 6:20 PM	5:50 PM	• 5:20 PM	4:50 PM	• 4:20 PM	3:50 PM	• 3:20 PM	2:50 PM	1:50 PM	12:50 PM	11:50 AM	10:50 AM	9:50 AM	● 9:20 AM	8:50 AM	● 8:20 AM	7:50 AM	• 7:20 AM	6:50 AM	Kroger at Hydraulic Rd
9 6:35 PM	6:05 PM	• 5:35 PM	5:05 PM	+ 4:35 PM	4:05 PM	• 3:35 PM	3:05 PM	2:05 PM	1:05 PM	12:05 PM	11:05 AM	10:05 AM	● 9:35 AM	9:05 AM	● 8:35 AM	8:05 AM	● 7:35 AM	7:05 AM	Barracks Road Shop Ctr CVS
• 6:57 PM	6:27 PM	◆ 5:57 PM	5:27 PM	• 4:57 PM	4:27 PM	◆ 3:57 PM	3:27 PM	2:27 PM	1:27 PM	12:27 PM	11:27 AM	10:27 AM	• 9:57 AM	9:27 AM	● 8:57 AM	8:27 AM	◆7:57 AM	7:27 AM	Downtown Transit Station Arrival

NOT SERVED ON SATURDAY



# The Health Dept & YMCA

Monday - Saturday 7:00 AM - 8:30 PM Sunday 10:40 AM - 5:40 PM



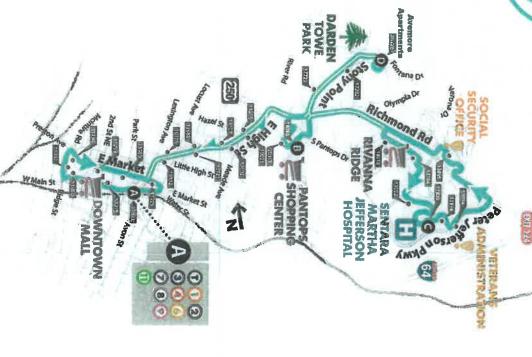
### Monday through Saturday

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ı	4:55 PM	3:45 PM	2:35 PM	1:25 PM	12:15 PM	11:05 AM	•	Pinn Hall	17028
****	5:10 PM	4:00 PM	2:50 PM	1:40 PM	12:30 PM	11:20 AM	<b>*</b>	Downtown Transit Station Arrival	17333



Monday - Saturday 6:30 AM - 11:27 PM Sunday No Service



10:30 PM	9:30 PM	8:30 PM	7:30 PM	6:30 PM	5:30 PM	430 PM	3:30 PM	2:30 PM	1:30 PM	12:30 PM	11:30 AM	10:30 AM	9:30 AM	8:30 AM	7:30 AM	6:30 AM	Downtown Transit Station Separture	
10:45 PM	9:45 PM	8:45 PM	7:45 PM	6:45 PM	5:45 PM	4:45 PM	3:45 PM	2:45 PM	1:45 PM	12:45 PM	11:45 AM	10:45 AM	9:45 AM	8:45 AM	7:45 AM	6:45 AM	Pantops Shopping Center	
11:00 PM	10:00 PM	9:00 PM	8:00 PM	7:00 PM	6:00 PM	5:00 PM	4:00 PM	3:00 PM	2:00 PM	1:00 PM	12:00 PM	11:00 AM	10:00 AM	9:00 AM	8:00 AM	7:00 AM	Sentara Martha Merican Hospital	
11:10 PM	10:10 PM	9:10 PM	8:10 PM	7:10 PM	6:10 PM	5:10 PM	4:10 PM	3:10 PM	2:10 PM	1:10 PM	12:10 PM	11:10 AM	10:10 AM	9:10 AM	8:10 AM	7:10 AM	Avemore Apartments	
11:27 PM	10:27 PM	9:27 PM	8:27 PM	7:27 PM	6:27 PM	5:27 PM	4:27 PM	3:27 PM	2:27 PM	1:27 PM	12:27 PM	11:27 AM	10:27 AM	9:27 AM	8:27 AM	7:27 AM	Downtown Transit Station Arrival	



ocust Ave & Rio Rd

Downtown Transit Station Departure

Fashion Square Mail

Downtown
Transit
Station
Arrival

Monday - Friday 6:00 AM - 9:27 PM Saturday 6:00 AM - 6:27 PM Sunday No Service

FASHION ES

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Save Time!
Skip the hustle and bustle of Route 7 and to Fashion Square Mall on Route 11

PEN DA OLB CONTROL OF THE PARK

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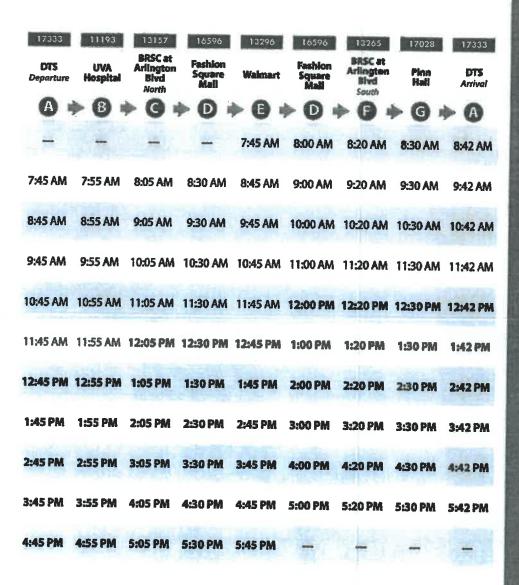
6:00 AM

6:27 AM

● 8:30 PM • 7:30 PM ₩ 6:30 PM 11:30 AM 12:30 PM 5:30 PM 4:30 PM 3:30 PM 2:30 PM 1:30 PM **● 7:00 PM** ● 9:00 PM . B:00 PM 12:00 PM 6:00 PM 5:00 PM 3:00 PM 2:00 PM 4:00 PM 1:00 PM ● 7:27 PM ● 8:27 PM # 9:27 PM 6:27 PM 5:27 PM 2:27 PM 3:27 PM 12:27 PM 4:27 PM 1:27 PM

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Don't Pay for Parking!

Take the bus and save! A 24-Hour Pass only costs \$1,50 and kids ride for free (see page 5 for details).

### ATTACHMENT "B"

### **RECOMMENDED BUDGET**

FISCAL YEAR 2020		ALBEMARI	E COUNTY COST	ALLOCATION	Recommended					
7/1/2019						May	23, 2019			
Routes by Funding			(A)							
Routes	Revenue Hours	County %	County Hours	Annual S	FOA Credit	Fare Credit	County Cost	City Cost		
Trolley	19,604	0%								
1	4,160	25%	1,040	\$75,416	-\$32,790	-\$7,194		\$266,232		
2	5,460	30%	1,638					\$340,128		
3	7,176	25%	1,794					\$459,250		
4	8,736	0%						\$633,496		
5	15,288	92%	14,065	\$1,019,928	-\$443,448			\$629,424		
6	5,616	0%						\$407,247		
7	24,960	24%	5,990	\$434,397	-\$188,869			\$1,605,895		
8	5,564			\$68,591			\$32,226	\$371,250		
9	4,680	0%	0					\$339,373		
10	5,304		2,652	\$192,311			\$90,354	\$294,269		
11	4,628			\$174,513			\$81,992	\$253,610		
12	1,092	44%	480	\$34,842			\$16,370	\$62,817		
Totals	112,268		31,012	\$2,248,872			\$1,056,588	\$7,084,585		
Historical Albemark	e Constribution				Sanira Cos	t/Credit Calo	ulations			
	Approved	Actual	Difference			perating Bud				
FY13	\$722,555		Difference		Expenditure		Rec	Ć0 141 172		
FY14	\$815,567				Gross Cost/Service Hour		\$8,141,173 \$72.52			
/15 \$868,9					FOA Federal / State Revenue					
FY16	\$905,477				FOA %	1 / State nev	enue	\$3,539,652		
FY17	\$1,054,244				FOA \$/Servi	ce Hour		44% \$31.53		
FY18	\$1,135,821				Farebox \$ / Service Hour			-\$31.53		
FY19	\$1,178,382				Net Cost per Service Hour (B)		-\$6.92 \$34.07			
FY20	<del>+1</del> ,2,0,002				Net cost pe	1 Service 1100	ai ( <i>bj</i>	\$34.07		
Service Hours - All R	outes									
	Service Hours /	Day								
Route	Weekday	Sat	Sun	Revenue Hrs	Annual \$	Ann Fare \$	Ann Grants \$			
Trolley	60.5	60.5	14	19,604						
1	16	0		4,160						
2	17.5	17.5		5,460						
3	24	18		7,176						
4	30	18		8,736						
5	49	49		15,288						
5	18	18		5,616						
7	80	80		24,960						
3	19	12		5,564						
)	14	14		4,680						
10	17	17		5,304						
11	15.5	11.5		4,628						
.2	0	0	21	1,092						
otal										

	Budget Formula		» (Marine) - Ba							
Α	Total Albemarle Co	unty Reven	ue Hours							
В	Net Cost per Service	e Hour								
C	County Funding									
	A x B = C									
A	Hours of fixed route	revenue s	ervice in Albe	marle County						
В	Total expenses min us Fed/State Grants minus System farebox revenues									
	divided by Total system revenue hours equals NET COST PER SERVICE HOUR									
	Farebox cost per service hour equals system									
	farebox revenue divided by system revenue hours.									