

COUNTY OF ALBEMARLE

Claudette K. Borgersen  
Clerk



Travis O. Morris  
Senior Deputy Clerk

*Office of the Clerk to the Board of Supervisors*

December 3, 2018

Mr. Norman G. Dill  
Mr. Ned L. Gallaway  
Ms. Ann H. Mallek  
Ms. Diantha H. McKeel  
Ms. Liz A. Palmer  
Mr. Rick Randolph  
Mr. Jeffrey B. Richardson  
Mr. Greg Kamptner

Dear Ladies and Gentlemen:

This is to notify you that the Chair, Ms. Mallek, has called a special meeting of the Albemarle County Board of Supervisors on Monday, December 3, 2018 at 4:30 p.m. **at the southwest corner of Park Street and East High Street in Charlottesville, Virginia on the grounds of the Albemarle County Courthouse** for the purpose of allowing a quorum of Board members to convene an open meeting and to announce a pending Memorandum of Agreement between the County of Albemarle and the City of Charlottesville concerning construction of a new General District Courts complex and a parking structure that will serve both localities.

The special meeting will then move to **Lane Auditorium, 401 McIntire Road, Charlottesville, Virginia**, where the Board will consider and act on a Memorandum of Agreement to Facilitate the Expansion, Renovation, and Efficient and Safe Operation of the Albemarle Circuit Court, the Albemarle General District Court, and the Charlottesville General District Court.

No matter not specified in this notice shall be considered at this meeting unless all members are present.

Sincerely,

  
Claudette K. Borgersen, Clerk

cc: Mr. Travis O. Morris