## MEMORANDUMS OF UNDERSTANDING COUNTY OF ALBEMARLE & CITY OF CHARLOTTESVILLE



OCTOBER 4, 2018

# EDUCATION

### Short-Term Implementation with No Significant Resource or Policy Changes

Piedmont Fut	Piedmont Futures			
Status	Opportunities	Required Resources/Policy Direction	Timeframe	
• Ongoing/ underway	<ul> <li>Continue to participate on the planning committee</li> <li>Sponsor breakfast/lunch for the vendors. This could be a great way to showcase CATEC's culinary program.</li> <li>Promote the career fairs to employers through your marketing channels.</li> <li>Continue to provide transportation to and from these events.</li> </ul>	<ul> <li>Implementation of these opportunities can be accomplished within existing staff resources and does not require any changes in policy direction.</li> </ul>	<ul> <li>Many of these activities are already underway and recommendation is that they continue on the current timeframe. The new efforts, such as sponsoring a meal for vendors or promoting career fairs should be accomplished within the next 12 months.</li> </ul>	
KidsCollege@				
Status	Opportunities	Required Resources/Policy Direction	Timeframe	
• Ongoing/ underway	<ul> <li>Promote Kids College through available marketing channels.</li> <li>Promote scholarship opportunities (donations) through available marketing channels. We use free or reduced lunch guidelines to award scholarships.</li> <li>Participate on our Youth Advisory Council.</li> </ul>	<ul> <li>Implementation of these opportunities can be accomplished within existing staff resources and does not require any changes in policy direction.</li> </ul>	These initiatives should be accomplished within the next 12 months.	

City/County Career Centers - Satellite Centers of the PWN focused on our region			
Status	Opportunities	Required Resources/Policy Direction	Timeframe
<ul> <li>Ongoing/ underway</li> <li>Virginia Career Works is taking the lead on the coordination of monthly, mini-job fairs at the North Central Library and Crozet Library.</li> </ul>	<ul> <li>Continued collaboration with libraries in the County to expand career center services beyond the current location in the County's Department of Social Services modeled after the City's center in the JMRL Main Branch downtown.</li> <li>Continued partnership in conducting regional job fairs and in training and placing local residents in jobs available across both jurisdictions, i.e. the current recruitment underway by new business in Fifth Street Station.</li> </ul>	<ul> <li>Initial contact has already been made with the Jefferson Madison Regional Library (JMRL) Executive Director who has indicated support for the concept. JMRL is waiting for a more detailed proposal with specifics pending the approval of this initiative by the City/County – a staff team will convene to develop the proposal.</li> <li>Implementing this initiative can be accomplished within existing staff resources and would involve a coordinated approach between the City and County Economic Development Offices and the Piedmont Workforce Network.</li> </ul>	These initiatives should be accomplished within the next 12 months. Several joint recruitment events were held in the last 12 months.
	Albemarle Early Education Task		- 
Status	Opportunities	Required Resources/Policy Direction	Timeframe
<ul> <li>Shared application is complete and family barriers have been initiated. Support of the EETF recommendations is ongoing.</li> <li>Vision Keepers, including locality and school system leadership recently affirmed continued support of the Task Force.</li> </ul>	<ul> <li>Continue support of existing recommendations from the EETF report, do not establish competing initiatives.</li> <li>Explore putting the shared pre-k application developed in 2017 for Charlottesville, Albemarle, and Head Start online.</li> <li>Completing \$350,000 grant application due Nov. 2018 with VA Early Childhood Foundation to pilot integrated financing with public pre-k and DSS subsidy programs to maximize use of State VA Preschool funds, increase access to high- quality pre-k for 4's currently in family day homes, and re-purpose portion of subsidy funds for DSS waitlists. This project may also provide supporting funds for local non-profit private providers participating in the CASTL Streamin3 age 0-5 curriculum pilot.</li> <li>The Task Force is aware the national Early Head Start grant program will open summer/fall 2019 and will examine the best potential application to serve the Charlottesville/Albemarle community.</li> </ul>	Currently accomplished within existing appropriations, collaboration, grant awards and private philanthropy.	<ul> <li>Ongoing</li> <li>VA Early Childhood Foundation grant application due 11/2018, award 12/2018 with 6 month planning period and implementation school years 20 &amp; 21. Expect to serve both City and County.</li> <li>Early Head Start grant program application is expected to be due fall 2019.</li> </ul>

<b>Home Visiting</b>	Home Visiting Collaborative (HVC)			
Status	Opportunities	Required Resources/Policy Direction	Timeframe	
<ul> <li>Not initiated</li> </ul>	<ul> <li>Present Fiscal Map Report demonstrating the unserved families of Charlottesville-Albemarle in need of Home Visiting to city and county elected officials.</li> </ul>	To Be Determeined	• This project was not undertaken, but the membership of the Task Force has been expanded to include home visiting and this will be discussed as part of the development of the new work plan.	
MACAA Head	Start	l	I	
Status	Opportunities	Required Resources/Policy Direction	Timeframe	
Ongoing	<ul> <li>Head Start will be participating in Virginia Quality to better serve our communities' most vulnerable children.</li> </ul>	<ul> <li>MACAA joined Virginia Quality spring 2018 and is participating in the pre-k PALS pilot with the Outcome Collaborative.</li> <li>MACAA may join the grant partners for potential inclusion in the VECF November 2018 project application.</li> </ul>	• Ongoing	
Outcome Colla				
Status	Opportunities	Required Resources/Policy Direction	Timeframe	
• Ongoing	<ul> <li>Establish outcome collaborative with initial partners</li> <li>Amend MOU w/ UVA PALS and add private partners</li> </ul>	<ul> <li>Initial partners: United Way, MACAA, CCS, ACPS, CHiP, Ready Kids</li> <li>Work undertaken to add additional pre-K focused partners-Barrett, Piedmont YMCA, JABA Shining Stars, The International School. All of these non-profit partners will have access to UVA pre-k PALS online database and reporting through United Way's Smart Beginnings Initiative. These partners will have the ability to track classes through kindergarten to better understand their programming for school readiness. This will also allow the public school partners a common assessment by which to gauge the success of Mixed Delivery.</li> </ul>	• Ongoing	

Long-Term Implementation that Requires Either Significant Resources or Policy Changes			
Charlottesville	-Albemarle Early Education Task	Force	
Status	Opportunities	Required Resources/Policy Direction	Timeframe
In development	<ul> <li>Consider increased support for 0 – 3 year olds.</li> <li>Examining single point of entry for Pre-K</li> </ul>	<ul> <li>Vision Keepers have affirmed support of continuing the work of the Task Force to address school readiness via ages 0-5, by expanding the Task Force membership and development of focused work plan year-by year to improve the community's early education system.</li> <li>County and Head Start have expressed interest in moving forward in steps, including addressing practices and technology and funding.</li> </ul>	<ul> <li>In discussion as part of the development of the FY19 work plan.</li> <li>Underway with next step putting application online but will take more than 1 year to complete</li> </ul>
Home Visiting	Collaborative (HVC)	I	
Status	Opportunities	Required Resources/Policy Direction	Timeframe
Ongoing	<ul> <li>Increase investment in HVC to assist unserved families.</li> </ul>	<ul> <li>Requires significant financial resources and capacity building by the HVC agencies.</li> </ul>	<ul> <li>Unknown; multi-year investment</li> </ul>
<b>Outcome Colla</b>	aborative	1	
Status	Opportunities	Required Resources/Policy Direction	Timeframe
• Underway	<ul> <li>Develop model for the addition of other foci/partners.</li> <li>Develop dashboard reporting of analyzed data for partners, interest groups and community.</li> </ul>	<ul> <li>In scope of work for 2-3 years out once the first 3 major data analyses have been completed. Currently participating on state committee to inform development of a state integrated early childhood data system with funding secured by national foundation.</li> <li>The first matched data will be analyzed October/November 2018 and will dictate timing of data sufficient to inform dashboards. In the interim, VA Early Childhood Foundation and VA Dept. of Education have provided 4 years of historical data and filters for 9 data points that can be used to develop Early Education profiles for each locality in the Planning District, as well as PALS benchmark data with filters for each elementary school in the planning district. These profiles should be available mid- Spring.</li> </ul>	Approximately 1 or more years-likely ongoing.

Status	Opportunities	Required Resources/Policy Direction	Timeframe
In development	<ul> <li>Transportation to PVCC or CATEC from low-income neighborhoods (Southwood, Friendship Court). This is the most difficult hurdle for the parents.</li> <li>Transportation to PVCC or CATEC from central drop off/pick up points (Barracks Road, Fashion Square). This would serve all students regardless of income. However, appropriate processes must be in place for child safety.</li> <li>PVCC offered academic academies during Spring Break, but discontinued it due to lack of funding.</li> <li>Help develop afterschool or schoolbased enrichment program during the school year, using Kids College as the model. This could be held at PVCC or in the schools. Transportation is the major issue.</li> </ul>	<ul> <li>Implementation would require a policy direction and resource commitment from the Board of Supervisors and City Council, as well as the need to establish and fund transportation assistance and to support academic during Spring Break.</li> </ul>	Timeframe would depend on time required to develop and approve policy direction. Identifying resources would potentially need to wait until FY 19 budge cycle.
<b>City/County Ca</b>	areer Centers		
Status	Opportunities	Required Resources/Policy Direction	Timeframe
<ul> <li>Another joint GO Driver program is planned for June 2019. Plans to expand Go Cook programming are underway.</li> </ul>	Expand the successful Charlottesville Growing Opportunity (GO) program into Albemarle County.	Implementation would require the Board of Supervisors to provide policy direction and resource commitment establish and launch a GO program for the County.	<ul> <li>In 2018, the City of Charlottesville and Albemarle County expanded the GO Driver training program into Albemarle County. The cohort graduated in March of 2018 and four non-City residents who were funded by Albemarle County Economic Development were trained and placed into employment at Albemarle County School Bus.</li> <li>Timeframe would depend on time required to develop and approve policy direction. Identifying resources would potentially need to wait until FY 19 budge cycle.</li> </ul>

# ENVIRONMENT

	Short-Term Implementation with No Significant Resource or Policy Changes				
Rivanna Solid	Rivanna Solid Waste Authority (RSWA)				
Status	Opportunities	Required Resources/Policy Direction	Timeframe		
• Underway	Improve sustainability of solid waste management.	<ul> <li>County staff participates with the Board-appointed Solid Waste Alternatives Advisory Committee (SWAAC); City and RSWA staff and other local experts are invited to attend. Individual policy proposals will include a thorough budgetary and environmental impact analysis and will describe resource requirements specific to each proposal.</li> <li>UVA/City/County collaborating with RSWA on a pilot strategy to support a local compostable collection model. No additional resources required for the near term strategy. Additional resources associated with longer term strategies to be evaluated. New Ivy MUC transfer station now open; discussion initiated about how composting might be addressed.</li> </ul>	<ul> <li>Many of these activities are already underway and recommendation is that they continue on the current timeframe. The new efforts, such as sponsoring a meal for vendors or promoting career fairs should be accomplished within the next 12 months.</li> </ul>		
Joint Solid Was	ste Management Plan				
Status	Opportunities	Required Resources/Policy Direction	Timeframe		
• Not initiated	<ul> <li>Use this plan and team as mechanism to better coordinate solid waste-related initiatives.</li> </ul>	<ul> <li>Commit to meet on a regular basis (i.e., twice per year) to review and track work plan progress and opportunities. RSWA participation is requested.</li> <li>Required resources and policy direction are TBD.</li> </ul>	<ul> <li>Meetings can begin in the near term and, if effective, this process could be an ongoing effort.</li> </ul>		

Rivanna Conse	ervation Alliance		
Status	Opportunities	Required Resources/Policy Direction	Timeframe
• Underway	<ul> <li>Future projects in shared watersheds (depending on receipts of grant awards), expanded monitoring; higher level of sampling certification.</li> </ul>	<ul> <li>City/County staff to engage with RCA as needed to implement projects (e.g., through membership on science advisory committee, contracts for discrete monitoring projects, education efforts, letters of support for grant applications, and volunteer activities)</li> <li>FY19 City/County funding supporting near-term needs.</li> </ul>	Collaboration with RCA occurs in an ongoing manner.
Water Quality	Compliance (aka TMDLs)		
Status	Opportunities	Required Resources/Policy Direction	Timeframe
• Underway	Establish a mechanism for jointly pursuing cost effective capital projects that generate pollutant reduction credits needed by each to meet compliance requirements.	<ul> <li>Current partnership project underway with shared funding agreement and agreed-upon pollutant credit allocations: stream restoration at the River Run neighborhood and Pen Park. Project is County-led and is supported by grant (SLAF). City to apply for SLAF grant for expansion to project.</li> <li>No locality funding beyond existing TMDL appropriations is required.</li> <li>City/County/UVA collaborating in strategies to address TDMLs set for local waterways where allocations are assigned to the local Municipal Separate Storm Sewer System (MS4) permit holders in aggregate.</li> </ul>	<ul> <li>Cost-share principles and an agreement for the first project established. Subsequent agreements will be needed as opportunities present themselves and could become an ongoing process.</li> </ul>

	on Plan (CAP) Development Proces		Time of the rese
Status	Opportunities	Required Resources/Policy Direction	Timeframe
• Underway	<ul> <li>Utilize City/County experts and other local partners during the CAP development process. Build on past collaborative work including the Local Climate Action Planning Process (LCAPP) Framework.</li> <li>C-PACE - Explore partnership opportunities as both organizations pursue the adoption of a Commercial Property-Assessed Clean Energy (C-PACE) program.</li> </ul>	<ul> <li>County/City/UVA staff collaborating to review and determine activities by each organization related to actions and strategies identified by the LCAPP Framework.</li> <li>County: Development of the County CAP will require significant County staff resources and a smaller commitment by the City and other local partner organizations.</li> <li>City: Establishment of the emissions reduction targets for the City be conducted with significant public input; concurrent and then subsequent effort related to vulnerability assessment and development of a strategic action plan to reduce greenhouse gas emissions and adapt to climate change.</li> <li>City staff and leadership have been tracking C-PACE for many years and have been involved in local and regional stakeholder efforts. County leadership have affirmed an interest in establishing a C-PACE program. Adoption will require significant staff time, which can be partially met by new climate-focused staff position starting September 2018. Staff are exploring possible grants that may be used to secure external assistance in program development.</li> </ul>	<ul> <li>County: CAP work teams will begin meeting during Fall 2018 and are expected to develop initial recommendations by the end of Winter 2019. Subsequent related work (for instance, adding specificity to initial, broad goals and implementation of strategies) will continue over years.</li> <li>City: Following public release of the most recent greenhouse gas (GHG) inventory in Fall 2018, program will focus on setting reduction target(s) by June 2019 and then move to the action planning phase.</li> <li>The adoption of a C-PACE program will require a significant effort over the course of a couple of years.</li> </ul>
Status	Accords Opportunities	Required Resources/Policy Direction	Timeframe
Not initiated	Review the Accords and the accompanying document published by the members of the Thomas Jefferson Sustainability Council (6 localities). Original process led by the TJPDC.	<ul> <li>Primary effort could begin with City/ County staff coordinating a review of goals and objectives status and identification of collaboration opportunities.</li> <li>Required resources and policy direction are TBD.</li> </ul>	Review of the Accords is achievable in the near term. Pursuit of opportunities may require efforts over the mid to long term.

	structure Planning	Dequired Decourses (Delieur Direction	Time of women
Status	Opportunities	Required Resources/Policy Direction	Timeframe
• Underway	Complete green infrastructure inventory project.	• County and City were recipients of grant funded technical assistance in 2017. The County's Natural Heritage Committee and staff completed a Biodiversity Action Plan in June 2018. Data from the green infrastructure grant project were critical in developing the biodiversity plan. City project involved establishing a green infrastructure baseline (including mapping of key resources) and the development of an analysis/planning tool focused on tree planting potential.	Grant-funded technical assistance received.
	Long-Term Implementation that Req	uires Either Significant Resource	s or Policy Changes
	ness Challenge (BBC)		
Status	Opportunities	Required Resources/Policy Direction	Timeframe
• Underway	<ul> <li>Deliver round three of commercial sector-focused competition promoting sustainability. Previous challenge was conducted in FY14.</li> </ul>	<ul> <li>Round Three of the BBC is again being delivered by a local nonprofit, the Charlottesville Climate Collaborative (C3).</li> <li>Both the City and County are 2018 BBC Partners – contributing</li> </ul>	• The Charlottesville Area Better Business Challenge (BBC) was started by a partnership with Better World Betty and LEAP in 2010. Round Three has been launched in 2018 and will run approximately 18 months.

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	resources, participating on the Steering Committee, and supporting with promotion. Charlottesville has enrolled as a participant, as well.	
	Zoro BBo i di licio contributing	

#### **Green Infrastructure Planning** Status **Required Resources/Policy Direction Opportunities** Timeframe • Jointly develop a regional needs • A regional needs assessment is a much Ongoing · Continue pursuing topics such as parks, greenways, and trail connections and assessment for recreational and longer-term exercise. (Recommendations communication on those efforts. alternative transportation opportunities. to address outcomes will include both Additional resources may be required for short- and long- term strategies.) a regional needs assessment. County is beginning a Comprehensive Plan Amendment process to incorporate key elements of the Biodiversity Action Plan in the Comprehensive Plan. City is currently working on Comprehensive Plan updates and has incorporated several goals/ objectives addressing this topic.

Rivanna River	Rivanna River Basin Commission (RRBC)		
Status	Opportunities	Required Resources/Policy Direction	Timeframe
• TBD	• Current goal is to keep the state sanctioned Commission in good standing until permanent resources are identified to grow the organization within its mission limits.	<ul> <li>City and County should work with other RRBC partners to determine long term needs and role of Commission.</li> <li>City and County are supporting RRBC in FY19 through agency funding for TJPDC.</li> </ul>	<ul> <li>Continuation of RRBC would be an ongoing expectation.</li> </ul>
<b>Rivanna River</b>	Corridor Plan		
Status	Opportunities	Required Resources/Policy Direction	Timeframe
• Underway	<ul> <li>Committee made a staged set of recommendations to City and County for cooperatively planning uses and preservation of the section of the Rivanna River that borders both localities</li> </ul>	• The Board and City Council will be presented with a proposal by the TJPDC to conduct the Phase II/III Scope of Work this year. Later, both bodies will have an opportunity to review and adopt the drafted Rivanna River Corridor Plan.	<ul> <li>The Phase I report is being completed. The TJPDC has drafted a Phase II Scope of Work and is currently seeking endorsement by the Steering Committee. Phase II work will commence upon approval of scope and fee. The Board's Strategic Plan establishes a June 2019 deadline to adopt an updated joint Rivanna River Corridor Plan.</li> </ul>

## **REDEVELOPMENT & AFFORDABLE HOUSING**

Short-Term Implementation with No Significant Resource or Policy Changes

Partner with no priorities and s Status • Underway/ ongoing	<ul> <li>Inprofit organizations receiving for trategies</li> <li>Opportunities</li> <li>Continue existing and seek new non-profit collaborators.</li> </ul>	<ul> <li>unding support from both the Cit</li> <li>Required Resources/Policy Direction</li> <li>Appropriate resources as needed.</li> </ul>	y and County to implement Timeframe • Specific timelines have not been established as of yet.
Resident – Invo	olved Redevelopment		
Status	Opportunities	Required Resources/Policy Direction	Timeframe
• Ongoing	<ul> <li>The Charlottesville Redevelopment and Housing Authority (CRHA) the Public Housing Association of Residents (PHAR), and the City of Charlottesville applied for and received a grant of \$283,000 from the Charlottesville Area Community Foundation (CACF) to jump- start resident-involved redevelopment of Charlottesville's Public Housing.</li> <li>The results of this effort could clearly transfer lessons to collaborative efforts on redevelopment between the City of Charlottesville and Albemarle County.</li> </ul>	<ul> <li>Appropriate resources, would be identified as needed.</li> <li>Private property owners would be encouraged to include resident participation in redevelopment/ revitalization plans.</li> </ul>	<ul> <li>The County is currently promoting this on all Community Development Block Grant (CDBG) funded projects.</li> <li>The County has received a grant for conducting community outreach in Southwood. The completion of initial activities is expected in summer of 2017.</li> </ul>

### Long-Term Implementation that Requires Either Significant Resources or Policy Changes

Regional Agreement for Use of Housing Choice Vouchers						
Status	Opportunities	Required Resources/Policy Direction	Timeframe			
	<ul> <li>Creation of a Regional HCV consortium, could allow CRHA to focus on public housing site improvements/ redevelopment.</li> </ul>	<ul> <li>Resources unknown</li> <li>Determination to share administration of existing programs or form a Housing Choice Voucher Consortium with lead agency</li> </ul>	<ul> <li>No timeframe established.</li> </ul>			
Partner with no	Partner with nonprofit organizations receiving funding support from both the City and County					
Status	Opportunities	Required Resources/Policy Direction	Timeframe			
	<ul> <li>Creation of a regional housing fund- expansion of the current City Housing Fund.</li> <li>Exploration of a collaborative funding model for the support of non-profits in this sector that assist in addressing City/ County goals.</li> </ul>	<ul> <li>Could provide potential applications for grant funds.</li> <li>Agreements &amp; funding will require a different approach and must be in accordance with procurement policies.</li> <li>Will likely require the use of RFPs.</li> </ul>	• No timeframe established.			

## TRANSPORTATION

Short-Term Implementation with No Significant Resource or Policy Changes Small Area Planning-Hydraulic Road and Route 29					
Land Use Plan approved and Smart Scale Grants submitted.	<ul> <li>Coordinated Land Use and Transportation Plan for City and County properties surrounding The Hydraulic/29 Intersection. MPO Policy Board grant requests for transportation improvements to the Secretary and Commonwealth Transportation Board for consideration.</li> </ul>	<ul> <li>Appointment of County staff to serve on the planning committee will likely be required. Once begun the process will require a good deal of County feedback from within the Community Development Department, County Executive's Office, and the Board of Supervisors.</li> <li>A scoping meeting was held with the selected consultants, stakeholders have been identified and are either already appointed, or pending appointment.</li> </ul>	<ul> <li>This process is underway and will continue through implementation of transportation and land use projects as necessary.</li> </ul>		
	le and Pedestrian Planning	Deguined Descuress/Deliev Direction	Time of your o		
Status	Opportunities	Required Resources/Policy Direction	Timeframe		
• Underway	<ul> <li>The City, County, and VDOT are currently coordinating on the regional Jefferson Area Bicycle and Pedestrian Plan update being developed by the TJPDC/C-A MPO.</li> </ul>	<ul> <li>County staff has been appointed to the advisory committee guiding development of the planning document. Once complete this will be approved by both the MPO Policy Board and the Board of Supervisors.</li> <li>Implementation will require identification of funding sources. County staff recently recommended this be the focus for the TJPDC 2018 Work Program.</li> </ul>	<ul> <li>The planning process is underway with an estimated completion at the end of 2018.</li> </ul>		

### Long-Term Implementation that Requires Either Significant Resources or Policy Changes

Regional Trans			
Status	Opportunities	Required Resources/Policy Direction	Timeframe
• Underway	<ul> <li>Consideration of creation of regional transit services by a combined structure between CAT and JAUNT with oversight from representatives of the City and County.</li> <li>Increase efforts toward City/County collaboration specifically in the process of creating the Charlottesville Area Transit and JAUNT Development Plans (TDP).</li> <li>Expansion of transit service (by CAT and/or JAUNT) in targeted areas.</li> <li>Staff participation/ Joint Comprehensive Planning exercises in the development process for transit operations and capital plans.</li> </ul>	<ul> <li>Regional Transit Partnership involves appointed City/County representatives.</li> <li>Participation in the CAT and JAUNT TDP updates requires staff time and direction from the Board of Supervisors and County Executive's office.</li> <li>Following the completion of the TDP the City and County will need to coordinate implementation of recommended service improvements along with cost estimates from the appropriate provider. These will require review and identification of funding and approval from staff and the Board of Supervisors. Financial commitment will be necessary to match State resources and should be commensurate with the County's service expectations.</li> </ul>	<ul> <li>Joint City/County Worksession held in for February 2017.</li> <li>The PDC/MPO completed the Transit Coordination Study.</li> <li>Regional Transit Partnership began meeting in October of 2017.</li> <li>County is participating in the update of the CAT and JAUNT Transit Development Plans.</li> <li>Transit service will be evaluated by the Regional Transit Partnership through the TDP</li> </ul>