



**COUNTY OF ALBEMARLE**  
**Department of Community Development**  
401 McIntire Road, North Wing  
Charlottesville, Virginia 22902-4596

Phone (434) 296-5832

Fax (434) 972-4126

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October 26, 2017

Kenneth Saunders  
831 Jefferson Drive  
Free Union VA 22940

**RE: SP201700014 Charlottesville Music Institute LLC**

Dear Mr. Saunders,

The Albemarle County Planning Commission, at its meeting on October 10, 2017, by a vote of 6:0, recommended approval of the above-noted petition to the Board of Supervisors.

Please note that this recommendation is subject to the following conditions:

1. The use shall be limited to no more than twenty percent (20%) of the production area as shown on the Charlottesville Music Institute Concept Plan, dated 7/17/2017 (Attachment A). All parking for the facility shall be located in areas designated on the plan, referenced above.
2. The use shall commence on or before [date two years from Board approval] or the permit shall expire and be of no effect.
3. The Special Use Permit shall expire 5 years from the date that the zoning clearance for the use is approved. Upon written request received by the Director of Planning before the 5 year period expires, the Director may grant one extension of the permit for a period of up to 18 months to account for delays with siting or construction of the applicant's new facility.

If you should have any questions or comments regarding the above noted action, please do not hesitate to contact me at (434) 296-5832.

Sincerely,

Rachel Falkenstein  
Senior Planner  
Planning Division