Attachment A – Brief History and Anticipated Implementation Schedule for Establishing a Stormwater Utility (updated October 2017)

Month/Year	Major Tasks/Events
HISTORY	
Fall 2013	Board receives updates related to new water resource protection mandates, including TMDL and VSMP
January 2014	Board directs staff to seek community input on how to best fund programs
February 2014	Board approves community engagement process
April 2014	Board approves advisory committee appointment process
May 2014	Board reviews RFP to secure consultant services
January 2015	Board receives update on Committee's preferred program plan (level of service)
October 2015	Board receives Committee's recommendation to adopt a stormwater utility to support its preferred program plan
May 2016	Board receives update on cost revisions to meet TMDL mandates
September 2016	**Board approves Committee's recommendation to adopt a stormwater utility to support its defined program plan**
Early 2017	consultant procured; consultant kickoff with staff; evaluation of GIS and financial systems; identification of staff preferences related to rate model
June 2017	advisory panel kickoff meeting; development of preliminary internal preferences for rate structure and credit policy; development of rate model
July – September 2017	Board receives update on progress and introduction to (grey) infrastructure maintenance program; two advisory panel meetings; meeting with City staff; refinement of rate structure and credit policy

	ANTICIPATED IMPLEMENTATION SCHEDULE		
	staff/consultant	**advisory panel**	**Board of Supervisors**
October 2017	finalize draft rate structure and credit policies; draft rate model; draft Master Account File (MAF)		update; affirm program scope and revised costs: • operating • mandates • *green* infrastructure (watershed restoration)
November 2017	continue GIS cleanup; begin draft ordinance	feedback on final draft policies	
December 2017	finalize draft infrastructure principles; finalize cost estimate		affirm *grey* infrastructure maintenance principles

January 2018	update rate model and MAF using final cost data	feedback on draft ordinance	
February 2018	initiate online "what's my fee" lookup tool; video/flyer, media briefing; community engagement	support community engagement	
March 2018	community engagement	support community engagement	
April 2018	report on community feedback; finalize draft ordinance		public hearing – ordinance
May 2018	prepare final ordinance for adoption		adopt FY 19 budget, rate, and ordinance
June – December 2018	refinements to GIS; finalize rate model and compile MAF; integrate into billing system		
January – May 2019	impervious area billing set; begin utility-focused public outreach; staff training		
May 2019	1st billing		
June 2019	1st bill due date		

Abbreviations/Definitions:

GIS – Geographic Information System

Green Infrastructure – natural systems such as streams and watersheds

Grey Infrastructure – built systems such as pipe, manholes, and channel

MAF – Master Account File, bill-related information for each County property

RFP – Request for Proposal

TMDL – Total Maximum Daily Load, a pollution limit to maintain healthy waters

VSMP – Virginia Stormwater Management Program, a state program regulated land disturbing activities