

The Honorable Diantha McKeel
Chair
Albemarle County Board of Supervisors
401 McIntire Road
Charlottesville, Virginia 22902

Dear Chair McKeel and Supervisors,

As requested by your Board during the February 14, 2017 Joint Board of Supervisor –City Council meeting, The Thomas Jefferson Planning District Commission is prepared to present you on April 5th an update of the progress of our work toward the implementation of the Regional Transit Partnership. The Partnership is a recommendation accepted by the joint bodies on February 14th.

Attached is a summary of our progress to date toward:

- Preparation of a joint Memorandum of Understanding
- Work with a steering committee to develop a recommended framework
- Request for DRPT acceptance of the MPO's FY18 Work Program funding the administration of the RTP
- Transit operational reporting data

There is no action that is being asked of the Board at this time. This is an update of our progress toward a July, 2017 implementation schedule and first Partnership board meeting.

I and the TJPDC staff are available to answer any questions and would welcome any comments or suggestions that you may have. Please feel free to contact us at your convenience.

Sincerely,

Chip

Charles P. Boyles, II
Executive Director

Cc: Doug Walker
Bill Letteri



Regional Coordination Transit Study Regional Transit Partnership

The Thomas Jefferson Planning District Commission and Charlottesville Albemarle Metropolitan Planning Organization (MPO) completed a study requested by the Planning and Coordination Council (PACC) on the organizational structure and opportunities to better coordinate transit services within our region through policies, memorandum, funding and agreements or as a unified entity. The study and its recommendations were presented to the Charlottesville City Council and Albemarle County Board of Supervisors in joint session on February 14, 2017 and to PACC on March 14, 2017. All bodies recommended the pursuit of the study's recommendations.

The study recommendations included:

- Creation of a Regional Transit Partnership (RTP)
 - Advisory committee of City, County, University, JAUNT Board, Department of Rail and Public Transportation (DRPT) , & others to review and recommend actions and requests by the public transit providers to decision making bodies.
- Creation of a formal reporting system for CAT, JAUNT and Rideshare to the RTP and MPO.
- Development of written agreements between partnering transit providers defining scope of services, financial commitments and duration of the agreements.
- Coordinate and improve regional transit planning with the MPO.
- Continuation of a separate Charlottesville Area Transit Advisory Board to be a citizen's conduit and review for CAT services.
- MPO to request state funding approval to staff and manage the RTP.
- RTP to consider future feasibility of a combined regional system.

Next steps to implement these recommendations include:

- **March, 2017**
Creation of technical steering committee to guide the framework for the RTP.
- **April, 2017**
Development of a Joint Memorandum of Understanding to create the RTP through the MPO.
Mission of the RTP
Board membership & structure
Roles and responsibilities of the RTP
Establish meeting dates and times
Identify reporting requirements back to decision making bodies.
- **May, 2017**
Draft for Approval of MOU at next City/County Joint Meeting
- **May 24, 2017**
MPO to request approval for administrative funding from DRPT
- **July, 2017**
Hold first RTP Board Meeting



This is an update of the progress made toward the implementation of the recommended strategies to form a Regional Transit Partnership. There is no action required from the Board of Supervisors. The MPO is moving forward with these activities, but are certainly open to suggestions and direction from Albemarle County, City of Charlottesville, University of Virginia, MPO, CAT, JAUNT & the University Transit System.