

RESOLUTION

WHEREAS, the Albemarle County Road Naming and Property Numbering Manual has been adopted by the Board of Supervisors; and

WHEREAS, the Board desires to amend the Manual.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors of Albemarle County, Virginia, hereby amends Part II, Numbering, of the Albemarle County Road Naming and Property Numbering Manual, as follows:

PART II. NUMBERING

1. Assignment of Numbers by Agent

- a. All numbers for properties and addressable structures shall be assigned by the agent following the procedures and guidelines contained in this manual. Numbers assigned by any other person or entity shall not be recognized.
- b. Numbers shall be assigned to any new addressable structure shown on a site development plan or lot created by subdivision. Numbers shall not be officially assigned until the final site development plan or subdivision plat has been approved. Numbers shall also be assigned when requested by individuals for new structures that do not require site development plan or subdivision approval.

2. Uniform Numbering System Established

All numbers shall be determined by the uniform numbering system hereby established. This uniform system shall utilize a grid system combined with an equal-interval numbering system.

3. Albemarle County Numbering Grid Defined

- a. The Albemarle County Numbering Grid shall be based on the grid superimposed over the State having lines at 10,000 foot intervals oriented north-south and eastwest. The Numbering Grid shall have lines every 1000 feet interpolated between the 10,000 foot grid lines. The Numbering Grid thereby establishes a series of 10,000 square foot cells or blocks covering the entire County.
- b. The axes or baselines of the Numbering Grid shall have their origin at the intersection of the 1000 foot gridlines nearest to the actual intersection of Wertland Street and 15th Street NW in the City of Charlottesville.
- c. Numbering along the axes of the grid begins with zero at the origin and increases outward from that point with 100 numbers allotted per 1000 feet (thus resulting in a pair of numbers every twenty feet). This grid shall be used to determine the direction and address range of a given road segment.

4. Numbering Procedures

- a. Direction of Road Determined

(1) Before numbering along a named road may proceed, the direction of the road must be determined (east-west or north-south). Generally, a road's direction shall be

determined as that of the Numbering Grid baseline the road in question most closely parallels.

- (2) Consideration may also be given to the type of development involved, the relationship of the road in question to other roads around it, and the pattern of address numbers that result.

b. Number Range of Road Established

- (1) The number range along a named road shall be established by the Numbering Grid baseline which has the same direction as the named road.
- (2) In the event that a named road crosses one of the baselines of the Numbering Grid, the number range of that named road shall be adjusted so that no number occurs twice along the named road.

c. Numbers Assigned

Once the direction and number range of a particular road segment has been determined, the numbering of the addressable structures and properties along the road segment shall be done utilizing an equal-interval methodology. The numbers shall be assigned beginning at the end of the road segment nearest the origin of the Numbering Grid. The numbers shall then be evenly distributed within established number range.

5. General Numbering Guidelines

- a. Even numbers shall occur on the right hand side of the road in the direction of increasing range. Odd numbers shall occur on the opposite sides.
- b. All addressable structures and properties shall be on the named road which a structure's or properties numbered primary access intersects. The specific number shall be determined by the point at which the access meets the named road.
- c. The number sequence for addressable structures or properties on opposite sides of a road should conform to each other as nearly as possible.
- d. Half numbers ~~shall not~~ may be used when there is no available address to assign under the General Numbering Guidelines to a detached structure requiring an address that shares its primary access with an existing structure with a primary address. The Agent may assign a new address using a half number with the existing primary address of the adjacent existing structure as a base. Alphabetical suffixes are acceptable when a secondary address designation is necessary within an existing addressable structure.
- e. Reverse frontage or through lots shall be numbered along the local road which provides access to the lot.
- f. Corner lots shall be numbered on the road which provides access. Where the driveway for a corner lot intersects more than one street, the agent shall make the final determination as to which road to base the number, with consideration to such factors as the driveway's length, orientation of the structure and other relevant factors.

- g. When two (2) addressable structures share an access, they shall be numbered consecutively with adequate consideration given to possible future development between the structures.
- h. Temporary numbers shall not be issued. A number may be issued to a structure that is intended to be temporary (such as a construction site trailer office), and upon removal of the temporary structure, the number shall be retired.

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I, Claudette K. Borgersen, do hereby certify that the foregoing writing is a true, correct copy of a Resolution duly adopted by the Board of Supervisors of Albemarle County, Virginia, by a vote of _____ to _____, as recorded below, at a regular meeting held on _____.

Clerk, Board of County Supervisors

	<u>Aye</u>	<u>Nay</u>
Mr. Dill	_____	_____
Ms. Mallek	_____	_____
Ms. McKeel	_____	_____
Ms. Palmer	_____	_____
Mr. Randolph	_____	_____
Mr. Sheffield	_____	_____