

# **Quarterly Financial Report**



**Quarter Ended September 30, 2016**

**Pre-Official Closing of Financial System Records**

## Introduction

The Albemarle County *Quarterly Financial Report* (QFR) for the quarter ended September 30, 2016 displays general fund revenue and expenditure data using many of the same line item titles that are found in Exhibit 12 of the County's *Comprehensive Annual Financial Report* (CAFR). Although the information contained in this report is substantively complete, please be advised that the first quarter has not been officially closed at the time this report was prepared. Any change that could be made at closing is expected to be minimal, if any.

The *Quarterly Financial Report* document consists of five parts:

1. Analysis pages of YTD FY 16/17 revenues and expenditures that changed by more than 2% and that also experienced dollar changes of more than \$200,000 between Q1 of FY 15/16 and Q1 of FY 16/17.
2. A detailed table that shows (1) YTD actual dollar amounts of revenues and expenditures for FY 16/17 and FY 15/16; (2) budgeted dollar amounts of revenues and expenditures for FY 16/17 and FY 15/16; and (3) YTD actual revenues and expenditures as percentages of budgeted revenues and expenditures for FY 16/17 and FY 15/16.
  - An examination of the percentages for both fiscal years reveals the rate at which YTD actual revenues and expenditures in the current fiscal year are approaching budgeted amounts, compared with the rate at which YTD actual revenues and expenditures in the prior fiscal year approached budgeted amounts.
  - As an example of this comparison, the figure contained in Column D, Line No. 33 reveals that, in the first quarter of FY 16/17, the expenditures that the County incurred and paid for Public Safety, Police was 29.29% of the budgeted amount while, as shown in Column H, Line No. 33, the expenditures that Albemarle incurred and paid for Public Safety, Police, in the first quarter of FY 15/16 was 27.08% of the budgeted amount.
3. A table listing County Executive authorized transfers and appropriations during the Q1 of FY 16/17.
4. Pie charts that show (1) the budgeted and actual percentage share of various revenue streams for FY 16/17; and (2) the budgeted and actual percentage share of various expenditures for FY 16/17.

**Albemarle County Quarterly Financial Report – Introduction**

5. A table that shows School Fund (1) YTD actual dollar amounts of revenues and expenditures for FY 16/17 and FY 15/16; (2) budgeted dollar amounts of revenues and expenditures for FY 16/17 and FY 15/16; and (3) YTD actual revenues and expenditures as percentages of budgeted revenues and expenditures for FY 16/17 and FY 15/16.

**Albemarle County**  
**Analysis of Significant Variances in General Fund**  
**Quarter Ended September 30, 2016**

**Revenues**

**Description of Significant Year-to-Year Variances**

None	N/A
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**Expenditures**

**Description of Significant Year-to-Year Variances**

Line 33 – Public Safety, Police	<p>In FY 16/17, actual YTD expenditures as a percentage of FY 16/17 budgeted amount came to 29.29% vs. 27.08% in FY 15/16. Actual YTD expenditures equaled \$5,031,770 vs. \$4,731.619 in FY 15/16. The two primary contributors to the increase compared to FY 15/16 are as follows:</p> <ol style="list-style-type: none"> <li>1) The FY 15/16 budget included significant one-time costs associated with new police officers that were added in the budget year (such as vehicles), but the expenses did not occur in the first quarter, thereby creating a savings early in the year. The FY 16/17 budget did not include any additional officers/related equipment, so there is no savings in the first quarter due to that.</li> <li>2) The quarterly transfer to the Regional Firearms Training Center did not begin until the facilities opening the fourth quarter of FY 15/16.</li> </ol>
Line 35 – Public Safety, Regional Jail	<p>In FY 16/17, actual YTD expenditures as a percentage of FY 16/17 budgeted amount came to 38.66% vs. 25.54% in FY 15/16. Actual YTD expenditures equaled \$1,452,579 vs. \$916,027 in FY 15/16. This variance is due to 1) the increase in the County's share of operating costs and 2) timing differences in the payment of these costs. For example, all operating costs for the first quarter plus one month of the second quarter were invoiced and paid in the first quarter of FY 16/17, whereas only operating costs for the first quarter of FY 15/16 were invoiced and paid at that time.</p>
Line 49 – Education, Transfer to Schools Fund	<p>In FY 16/17, actual YTD transfers as a percentage of FY 16/17 budgeted amount came to 25% vs. 31.58% in FY 15/16. Actual YTD transfers equaled \$29,223,128 vs. \$36,008,376 in FY 15/16. This variance is due to the timing of the quarterly transfers in FY 15/16.</p>
Line 50 – Education, Transfer to Schools Debt Service	<p>In FY 16/17, actual YTD transfers as a percentage of FY 16/17 budgeted amount came to 67.50% vs. 75.99% in FY 15/16. Actual YTD transfers equaled \$8,878,580 vs. \$9,694,499 in FY 15/16. This variance is due to the reduction in debt service payments in the first quarter of FY 16/17.</p>

**Expenditures (Continued)****Description of Significant Year-to-Year Variances**

Line 64 – Contributions - Reserves	During the first quarter of FY 16/17, the Board appropriated and contributed an infusion of \$430,414 to the Healthcare Reserve Fund.
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**Note:** Significant variances are defined as differences of more than two percentage points *and* \$200,000.

**Albemarle County Quarterly Financial Report - Pre-Quarter Closing - General Fund**  
**Quarter Ended September 30, 2016 vs. Quarter Ended September 30, 2015**

**Albemarle County Quarterly Financial Report - Pre-Quarter Closing - General Fund**  
**Quarter Ended September 30, 2016 vs. Quarter Ended September 30, 2015**

		A	B	C	D	E		F	G	H
				FY16/17	Actual as a					Actual as a
		FY16/17	FY16/17	Actual	% of					% of
Line		Adopted	Revised	Through	Revised	Adopted	Revised	Actual	Revised	
No.	Item	Budget	Budget	Quarter 1	Budget	Budget	Budget	Through	Budget	
				Quarter 1	(Col C/Col B)	Prior Year	Prior Year	Quarter 1	(Col F/Col G)	
Judicial										
25	Circuit Court	\$ 181,357	\$ 181,357	\$ 40,687	22.43%	\$ 177,571	\$ 177,571	\$ 44,678	25.16%	
26	General District Court	41,328	41,328	5,544	13.41%	40,488	40,488	2,658	6.56%	
27	Magistrate	4,050	4,050	4,178	103.16%	4,650	4,650	-	0.00%	
28	Juvenile Court	126,445	126,445	(7,000)	-5.54%	116,296	116,296	-	0.00%	
29	Clerk of Court	914,181	914,181	212,110	23.20%	863,108	873,566	232,460	26.61%	
30	Sheriff	2,423,671	2,426,367	699,344	28.82%	2,350,929	2,366,547	733,868	31.01%	
31	Commonwealth Attorney	1,275,064	1,275,064	301,112	23.62%	1,278,164	1,278,164	305,151	23.87%	
32	Total Judicial	\$ 4,966,096	\$ 4,968,792	\$ 1,255,975	25.28%	\$ 4,831,206	\$ 4,857,282	\$ 1,318,815	27.15%	
Public Safety										
33	Police	\$ 17,223,824	\$ 17,180,091	\$ 5,031,770	29.29%	\$ 17,471,930	\$ 17,475,930	\$ 4,731,619	27.08%	
34	Fire/Rescue	11,854,182	11,858,182	2,963,546	24.99%	11,760,726	11,769,226	2,938,059	24.96%	
35	Regional Jail	3,745,702	3,756,914	1,452,579	38.66%	3,587,234	3,587,234	916,027	25.54%	
36	Building Codes	1,389,452	1,389,452	389,065	28.00%	1,372,968	1,372,968	357,216	26.02%	
37	ECC - General Fund 1000	2,354,327	2,354,327	588,582	25.00%	2,263,654	2,263,654	565,914	25.00%	
38	Contributions - Public Safety	1,700,036	1,691,920	539,930	31.91%	1,645,710	1,645,710	398,064	24.19%	
39	Total Public Safety	\$ 38,267,523	\$ 38,230,886	\$ 10,965,471	28.68%	\$ 38,102,222	\$ 38,114,722	\$ 9,906,899	25.99%	
Public Works										
40	Street Improvement	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	
41	Solid Waste, Recycling	640,149	640,149	165,239	25.81%	611,100	611,100	129,082	21.12%	
42	Facilities Development	182,855	182,855	58,054	31.75%	211,142	211,142	68,072	32.24%	
43	General Services	4,114,103	4,163,010	918,402	22.06%	4,104,357	4,104,357	887,604	21.63%	
44	Total Public Works	\$ 4,937,107	\$ 4,986,014	\$ 1,141,695	22.90%	\$ 4,926,599	\$ 4,926,599	\$ 1,084,758	22.02%	
Human Development										
45	Social Services	\$ 17,028,814	\$ 17,210,938	\$ 4,226,178	24.56%	\$ 15,314,677	\$ 15,314,677	\$ 3,737,649	24.41%	
46	Contributions to Agencies & Tax Relief	5,002,990	5,002,990	1,045,401	20.90%	4,771,643	4,771,643	992,705	20.80%	
47	Total Human Development	\$ 22,031,804	\$ 22,213,928	\$ 5,271,579	23.73%	\$ 20,086,320	\$ 20,086,320	\$ 4,730,354	23.55%	
Education										
48	Piedmont Va. Community College	\$ 23,981	\$ 23,981	\$ 5,995	25.00%	\$ 23,510	\$ 23,510	\$ 5,878	25.00%	
49	Transfer to Schools Fund	116,892,513	116,892,513	29,223,128	25.00%	114,033,502	114,033,502	36,008,376	31.58%	
50	Transfer to Schools Debt Service	13,153,688	13,153,688	8,878,580	67.50%	12,756,859	12,756,859	9,694,499	75.99%	
51	Transfer to Schools CIP	-	-	-	0.00%	76,915	76,915	34,030	44.24%	
52	Total Education	\$ 130,070,182	\$ 130,070,182	\$ 38,107,703	29.30%	\$ 126,890,786	\$ 126,890,786	\$ 45,742,782	36.05%	

**Albemarle County Quarterly Financial Report - Pre-Quarter Closing - General Fund**  
**Quarter Ended September 30, 2016 vs. Quarter Ended September 30, 2015**

		A	B	C	D			E	F	G	H
				FY16/17	Actual as a						Actual as a
		FY16/17	FY16/17	Actual	Revised			Adopted	Revised	Actual	Revised
Line		Adopted	Revised	Through	Budget			Budget	Budget	Through	Budget
No.	Item	Budget	Budget	Quarter 1	(Col C/Col B)			Prior Year	Prior Year	Quarter 1	(Col F/Col G)
Parks, Recreation, and Culture											
53	Towe Park	\$ 179,332	\$ 179,332	\$ -	0.00%	\$ 174,037	\$ 174,037	\$ -	0.00%		
54	Parks & Recreation	2,461,222	2,461,222	856,426	34.80%	2,392,704	2,392,704	820,750	34.30%		
55	Libraries	4,243,565	4,243,565	1,060,891	25.00%	4,040,320	4,040,320	1,010,080	25.00%		
56	Contributions - Parks	841,165	841,165	239,916	28.52%	842,933	842,933	244,108	28.96%		
57	Total Parks, Rec. and Culture	\$ 7,725,284	\$ 7,725,284	\$ 2,157,233	27.92%	\$ 7,449,994	\$ 7,449,994	\$ 2,074,938	27.85%		
Community Development											
58	Community Development	\$ 4,592,536	\$ 4,597,336	\$ 1,080,572	23.50%	\$ 4,613,495	\$ 4,616,495	\$ 1,085,685	23.52%		
59	Housing	482,913	482,913	123,531	25.58%	492,091	494,591	125,982	25.47%		
60	Soil & Water Conservation	118,107	118,107	29,654	25.11%	105,582	105,582	15,877	15.04%		
61	Extension Programs	208,683	208,683	13,828	6.63%	192,968	192,968	12,926	6.70%		
62	Contributions - Comm. Dev.	1,702,127	1,702,127	474,214	27.86%	1,548,865	1,548,865	433,774	28.01%		
63	Office of Economic Development	371,899	433,759	74,931	17.27%	352,235	446,235	69,806	15.64%		
64	Contributions - Reserves	-	430,414	430,414	100.00%	-	-	-	0.00%		
65	City/County Revenue Sharing	15,767,084	15,767,084	-	0.00%	16,058,668	16,058,668	-	0.00%		
66	Total Community Develop.	\$ 23,243,349	\$ 23,740,423	\$ 2,227,143	9.38%	\$ 23,363,904	\$ 23,463,404	\$ 1,744,050	7.43%		
67	TOTAL EXPENDITURES	\$ 244,322,759	\$ 245,168,853	\$ 64,336,694	26.24%	\$ 238,328,054	\$ 238,523,324	\$ 69,548,911	29.16%		
Transfers Out, Contingencies, and Refunds											
68	Transfer Accounts	\$ 10,919,128	\$ 10,920,975	\$ 864,368	7.91%	\$ 8,914,199	\$ 9,018,189	\$ 700,383	7.77%		
69	Contingency Accounts	2,091,511	2,125,456	168,960	7.95%	1,786,910	1,619,040	170,952	10.56%		
70	Refunds	167,000	167,000	9,126	5.46%	167,000	167,000	3,582	2.14%		
71	Total Trans Out, Contributions, and Refunds	\$ 13,177,639	\$ 13,213,431	\$ 1,042,454	7.89%	\$ 10,868,109	\$ 10,804,229	\$ 874,917	8.10%		
72	TOTAL EXPENDITURES & TRANSFERS	\$ 257,500,398	\$ 258,382,284	\$ 65,379,148	25.30%	\$ 249,196,163	\$ 249,327,554	\$ 70,423,828	28.25%		
73	TOTAL REVENUES - EXPENDITURES	\$ -	\$ -	\$ (48,390,637)		\$ -	\$ -	\$ (53,570,443)			

Source: Albemarle County Enterprise Reporting (ER) system, November 10, 2016.

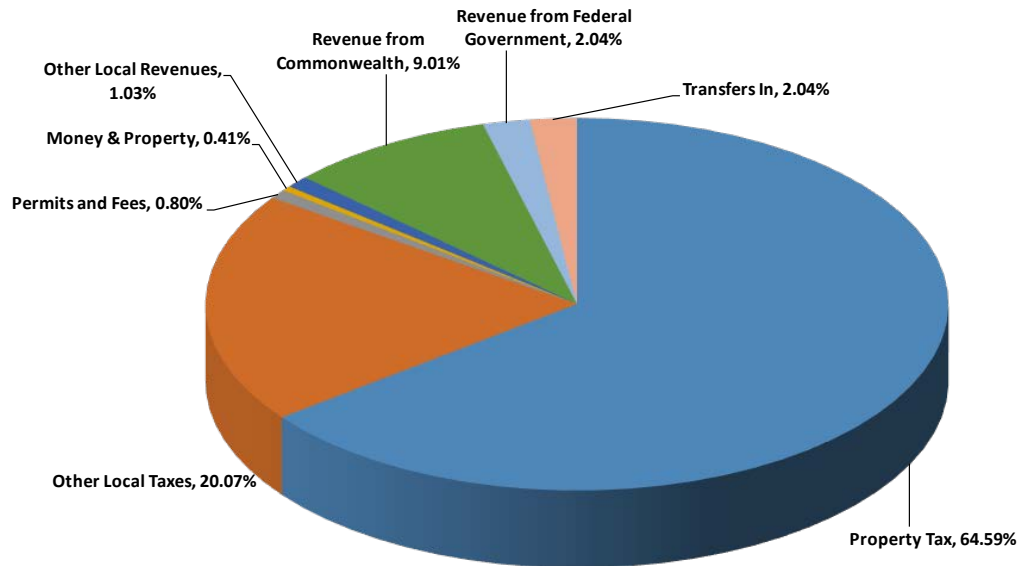


## County Executive Approved FY 17 Adjustments

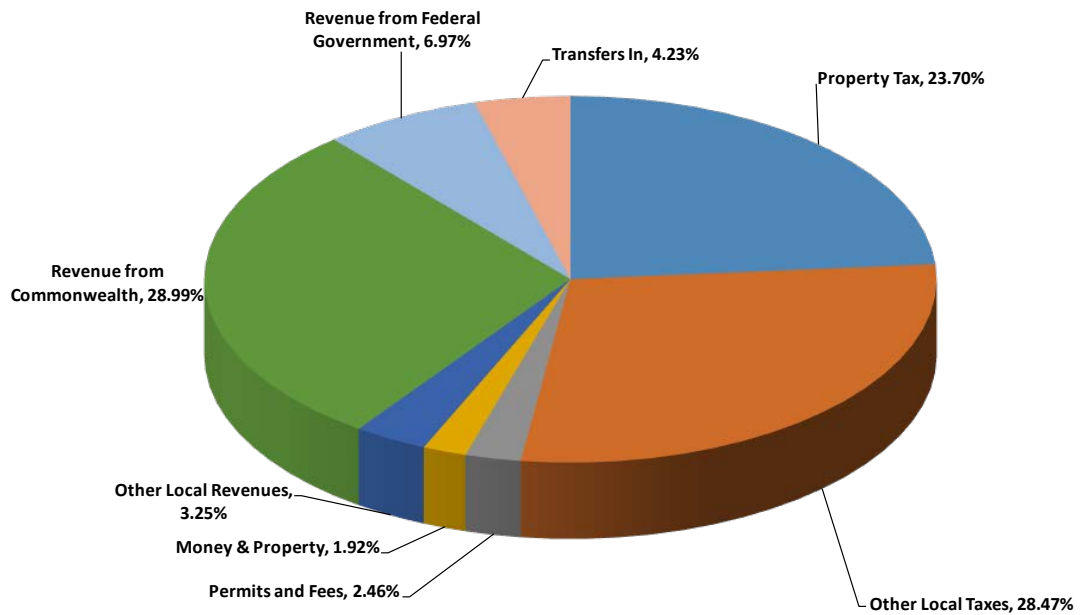
Fund	Description	Amount	Date Approved
General Fund County Executive Adjustments			
1000	Q1 Priority Driven Budget - OMB contract services and part-time help	\$ 16,735.00	7/28/2016
1000	Q1 Training Pool Distribution	5,698.00	9/12/2016
1000	Q1 Innovation Fund - Department of Finance Payment Kiosk	32,452.00	9/16/2016
Total General Fund County Executive Transfer Adjustments		\$ 54,885.00	
General Government CIP Fund County Executive Adjustments			
9010	Q1 Burley-Lane Field Poles and Lighting Replacement	\$ 25,450.00	9/16/2016
Total General Government CIP Fund County Executive Adjustments		\$ 25,450.00	
Updates to FY 16 - FY 17 CIP Project carry forward amounts to reflect end-of-year timing adjustments			
9000	CIP Carry Forward Amendment 1	\$ (1,183,717.03)	6/29/2016
9010	"	(7,957,462.01)	6/29/2016
9050	"	(1,150,471.11)	6/29/2016
9100	"	(57,499.23)	6/29/2016
Proffer	"	(627,058.76)	6/29/2016
9000	CIP Carry Forward Amendment 2	(471,713.62)	7/29/2016
9010	"	(843,815.59)	7/29/2016
9050	"	(142,203.58)	7/29/2016
9100	"	(24,748.44)	7/29/2016
Total CIP Carry Forward County Executive Budget Adjustments		\$ (12,458,689.37)	

Source: Albemarle County Office of Management and Budget

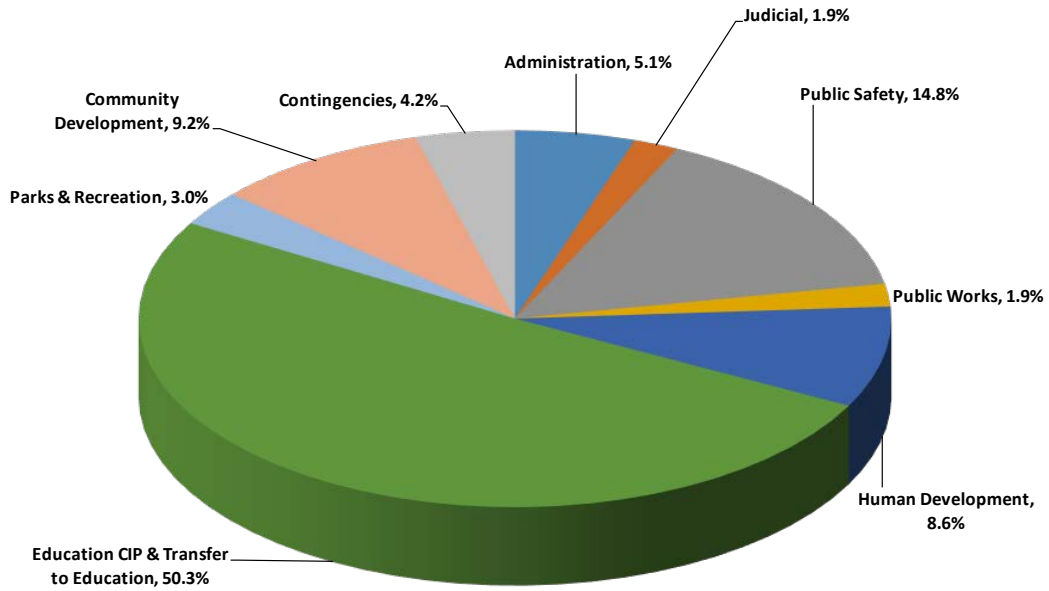
**FY2016/17 General Fund - Revised Budget Revenues & Transfers In  
\$258,382,284**



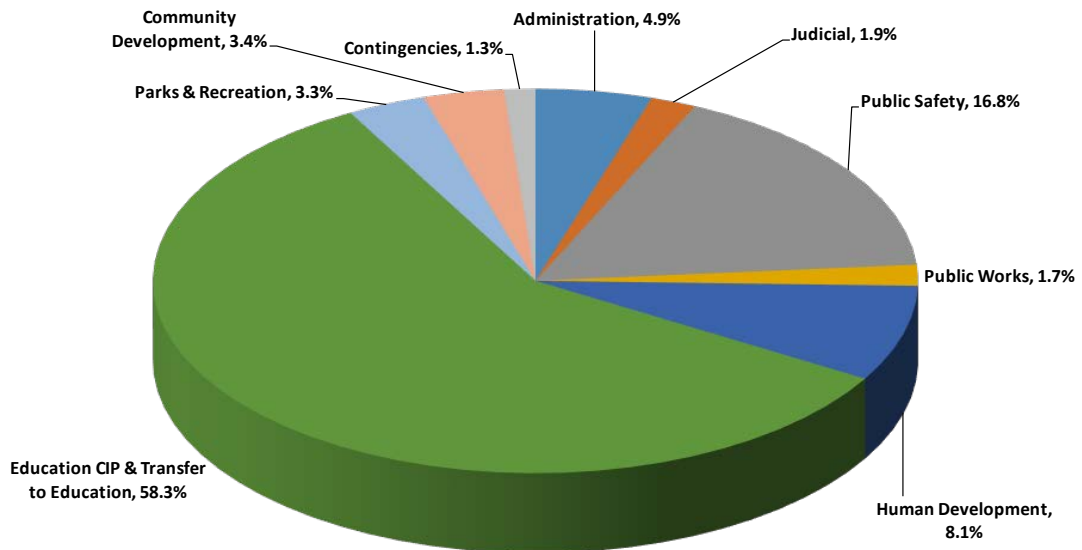
**FY2016/17 General Fund - YTD Actual Revenues & Transfers In  
\$16,988,511**



**FY2016/17 General Fund - Revised Budget Expenditures & Transfers Out**  
**\$258,382,284**



**FY2016/17 General Fund - Year End Actual Expenditures + Transfers Out**  
**\$65,379,148**



**Albemarle County Public Schools  
Pre-Quarter Record Closing**

Quarter Ended September 30, 2016 vs. Quarter Ended September 30, 2015

		A	O	C	D				
					Actual				Actual
				FY16/17	As % of			FY15/16	As % of
Line		FY16/17	FY16/17	Actual	Revised	FY15/16	FY15/16	Actual	Revised
No.	Item	Adopted	Revised	Expenditures	Budget	Adopted	Revised	Expenditures	Budget
		<u>Budget</u>	<u>Budget</u>	<u>Through Q1</u>	<u>(Col C/Col B)</u>	<u>Budget</u>	<u>Budget</u>	<u>Through Q1</u>	<u>(Col G/Col F)</u>
REVENUES									
1	Use of Money	\$ 394,000	\$ 394,000	\$ 74,930	19.02%	\$ 421,000	\$ 421,000	\$ 43,400	10.31%
2	Charges for Services	1,077,585	1,077,585	31,067	2.88%	909,585	909,585	2,620	0.29%
3	Miscellaneous	319,229	319,229	185,101	57.98%	263,857	263,857	278,891	105.70%
4	Recovered	591,196	591,196	234,851	39.72%	570,141	570,141	117,854	20.67%
5	Appropriation from primary government	118,659,916	118,719,752	29,223,128	24.62%	116,057,469	116,057,469	36,008,376	31.03%
6	Revenue from Commonwealth	48,638,514	48,638,514	7,778,502	15.99%	45,823,333	45,823,333	7,745,935	16.90%
7	Revenue from the Federal Government	2,992,498	2,992,498	-	0.00%	3,022,498	3,022,498	-	0.00%
8	TOTAL REVENUES	\$ 172,672,938	\$ 172,732,774	\$ 37,527,579	21.73%	\$ 167,067,883	\$ 167,067,883	\$ 44,197,076	26.45%
EXPENDITURES									
9	Instruction	\$ 131,243,851	\$ 131,243,851	\$ 18,116,930	13.80%	\$ 127,084,678	\$ 127,084,678	\$ 16,840,174	13.25%
10	Admin, Attendance and Health	7,796,070	7,796,070	2,095,389	26.88%	7,399,807	7,399,807	2,131,265	28.80%
11	Pupil Transportation Services	9,922,358	9,922,358	1,510,278	15.22%	10,020,623	10,020,623	1,223,771	12.21%
12	Operation and Maintenance Services	16,045,655	16,045,655	3,675,940	22.91%	15,502,045	15,502,045	3,437,827	22.18%
13	Building Services	489,388	489,388	85,056	17.38%	320,949	320,949	62,339	19.42%
14	Technology	3,125,933	3,125,933	695,489	22.25%	2,970,028	2,970,028	644,181	21.69%
15	Transfers	4,049,683	4,049,683	582,313	14.38%	3,769,753	3,769,753	483,851	12.84%
16	TOTAL EXPENDITURES	\$ 172,672,938	\$ 172,672,938	\$ 26,761,395	15.50%	\$ 167,067,883	\$ 167,067,883	\$ 24,823,408	14.86%

Source: Albemarle County Enterprise Reporting (ER) system, November 10, 2016.