

## RESOLUTION

**WHEREAS**, the County of Albemarle Personnel Policy has been adopted by the Board of Supervisors; and

**WHEREAS**, the Board desires to amend the employee holiday schedule.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Supervisors of Albemarle County, Virginia, hereby amends Section P-81, Holidays, of the County of Albemarle Personnel Policy, as follows:

§P-81

### HOLIDAYS

All permanent employees are allowed twelve paid holidays per year:

1. New Year's Day – January 1
2. Lee-Jackson Day – The Friday preceding the Third Monday in January
3. Martin Luther King, Jr. Day - Third Monday in January
4. President's Day (Washington's Birthday) – Third Monday in February
- ~~5. Jefferson's Birthday – April 13~~
- ~~6. Memorial Day – Last Monday in May~~
- ~~7. Independence Day – July 4~~
- ~~8. Labor Day – First Monday in September~~
8. Veteran's Day – November 11
9. Thanksgiving Day – Fourth Thursday in November
10. Friday after Thanksgiving
11. Christmas Eve – December 24
12. Christmas Day – December 25

Other holidays are granted by special proclamation of the Governor and/or Board of Supervisors. Permanent employees are eligible for holidays with pay as soon as they begin work. If a holiday falls on a Sunday, the following day will be observed as a holiday. If a holiday falls on a Saturday, the previous day will be observed as a holiday. If a holiday falls within the employee's vacation, it is not charged to that employee's annual leave.

### Holiday Pay

Employees who are terminating employment with the County will not qualify for holiday pay unless they work the next working day after the holiday.

Note: The above-noted holidays, while being followed by the majority of employees, are not guaranteed as to specific dates. Under some situations, due to coverage requirements, the holidays for an individual employee or group of employees may be scheduled by the department head on alternate dates as long as the total number of holidays per fiscal year is granted to the employee(s).

Amended: August 4, 1993; August 2, 2000; February 10, 2016

I, Ella W. Jordan, do hereby certify that the foregoing writing is a true and correct copy of a Resolution duly adopted by the Board of Supervisors of Albemarle County by a vote of \_\_\_\_\_ to \_\_\_\_\_, as recorded below, at a meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Clerk, Board of County Supervisors

	<u>Aye</u>	<u>Nay</u>
Mr. Dill	_____	_____
Ms. Mallek	_____	_____
Ms. McKeel	_____	_____
Ms. Palmer	_____	_____
Mr. Randolph	_____	_____
Mr. Sheffield	_____	_____