



To: Members of the Board of Supervisors (BOS) and School Board

From: Technical Review Committee (TRC) and Financial Review Committee (FRC)

Date: October 23, 2015

Re: BOS Work session with School Board on November 11, 2015 to discuss FY 17-21 Capital Improvement Plan (CIP)

The following memo establishes the agenda for the BOS work session with the School Board scheduled for November 11, 2015. The purpose of this work session is, prior to proceeding into the Oversight Committee (OC) phase, to review the Technical Review Committee (TRC) phase of the FY17 CIP process including the ranking of the submitted projects and to review the initial capital financial modeling reviewed by the Financial Review Committee. The primary outcome of the meeting is to review the departmental project requests (at a high level) and to review the initial capital modeling at a level of detail necessary for the Boards to provide priority instructions and direction to their respective committee members who serve on the OC. In advance of the work session, a summary of the total requests and the TRC ranking are provided below. All of the departmental/agency capital project requests and the initial capital financial model will be provided in an electronic document approximately one week in advance of the meeting on the 11th.

As additional background, the TRC is charged with evaluating the completeness and accuracy of technical aspects and cost estimates of each of the requested CIP projects as well as reviewing, evaluating and documenting the need for each project and making recommendations for priority funding based on the Board of Supervisor (BOS) established CIP evaluation criteria. The FRC assists the County in the capital program process by reviewing the capital revenue and debt assumptions to assure they are accurate and have been well researched and documented. The FRC works in conjunction with the TRC to provide a base scenario for TRC's ranked projects and together provide a recommended scenario to the OC. The FRC will review OC's scenarios and final recommendation to assure the recommended five-year CIP is aligned with approved financial policies.

Proposed Agenda for Wednesday, November 11

- Review of FY 16 Capital Project Requests and TRC's Ranking
- TRC/FRC Recommendation and assumptions (Base model)
- TRC/FRC process comments/future actions
- BOS and School Board input for OC phase on future scenarios
- Summary and Next Steps

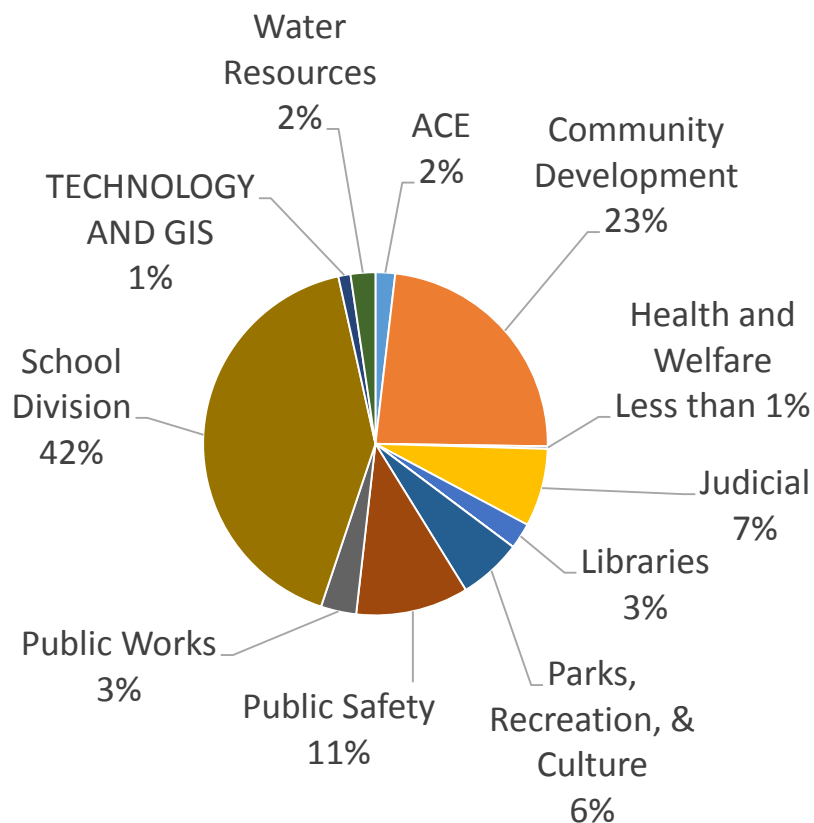
Provided for background information:

- Addendum A – FY 17 Project Requests Overview (by classification and total Dollars requested)
- Addendum B – Summary of Ranked FY 17 Projects by TRC Scoring Classification
- Addendum C – FY 17 CIP Process Flow Chart

Addendum A
FY 17 Capital Project Requests Overview

FY 17 is year one, the development year, of the ten-year Capital Improvement Program. For FY 17, 88 capital project requests have been submitted totaling ~\$616M over the ten-year period of FY 17 – 21. The requests totaled \$338M for the Capital Improvement Plan (CIP) five-year period of FY 17-21 and totaled \$278M for the Capital Needs Assessment five-year period of FY 22-26.

| | New: Project request that has not been previously submitted | Continuing: Project that has a defined start/finish which is currently funded and/or included in the adopted FY 16 CIP | On-going: Project/Program that has no defined start/finish which is currently funded and/or included in the adopted FY 16 CIP | Resubmitting: Project request that has previously been submitted but has not been approved for funding | Grand Total |
|----------------|---|--|---|--|--------------------|
| Mandate | 0 | 2 | 0 | 0 | 2 |
| Obligation | 0 | 3 | 2 | 0 | 5 |
| Maint/Repl | 1 | 9 | 10 | 1 | 21 |
| Non Maint/Repl | 18 | 6 | 0 | 36 | 60 |
| Total | 19 | 20 | 12 | 37 | 88 |



Addendum B
Summary of Ranked FY 17 Projects by TRC Scoring Classification

FY 17 PROJECTS BY SCORING CLASSIFICATION*\$ net of transfers**Project Status Key: ^New Project m-Multi-Year**Revenue Key: r-Revenue Offset w-Water Resources Revenue*

| | Status Key | FY 17 Ranking | FY 17-21 Request | Revenue Key | Net Cost to County |
|--|---------------|------------------|---------------------|----------------|-----------------------|
| MANDATES | | | | | |
| Hollymead Dam Spillway Improvement | m | Priority | \$ 2,561,616 | w | |
| Water Resources TMDL | | Priority | \$ 5,352,532 | w | |
| OBLIGATIONS | | | | | |
| Court Facilities Addition/Renovation | m | Priority | \$ 31,768,846 | r | \$ 24,868,846 |
| Ivy Fire Station 15 Maintenance Obligation | m | Priority | \$ 250,000 | | |
| Ivy Landfill Remediation | m | Priority | \$ 2,615,000 | | |
| Moore's Creek Septage Receiving | m | Priority | \$ 547,205 | | |
| Solid Waste & Recycling Solution | m | Priority | \$ - | | |
| MAINTENANCE/REPLACEMENT PROJECTS | | | | | |
| School Maintenance/Replacement | m | MR01 | \$ 36,359,500 | | |
| [Police] County 800Mhz Radio Replacements | m | MR02 | \$ 2,871,823 | | |
| School Bus Replacement Program | m | MR03 | \$ 6,000,000 | r | \$ 4,500,000 |
| [Fire Rescue] Apparatus Replacement Program | m | MR04 | \$ 7,299,951 | | |
| County-Owned Facilities Maintenance/Replacement | m | MR05 | \$ 7,398,308 | | |
| State Technology Grant | m | MR06 | \$ 3,630,000 | r | \$ - |
| [Fire Rescue] Mobile Data Computers Replacement | m | MR07 | \$ 295,735 | | |
| [Police] Mobile Data Computers Replacement | m | MR08 | \$ 1,208,576 | | |
| [Police] Patrol Video Cameras Replacement | m | MR09 | \$ 672,679 | | |
| County Server Infrastructure Upgrade | m | MR10 | \$ 2,264,330 | | |
| County Owned Parks Maintenance/Replacement | m | MR11 | \$ 4,574,332 | r | \$ 4,429,332 |
| Instructional Technology | m | MR12 | \$ 2,875,000 | | |
| COB McIntire Window Replacement | m | MR13 | \$ 2,234,952 | | |
| Telephony Solution Replacement | m | MR14 | \$ 545,000 | | |
| Administrative Technology | m | MR15 | \$ 1,313,000 | | |
| GIS Project | m | MR16 | \$ 123,940 | | |
| City-County Owned Parks Maintenance/Replacement | m | MR17 | \$ 921,265 | r | \$ 583,895 |
| [Police] Mobile Command Center Replacement | m | MR18 | \$ 188,593 | | |
| City-County Owned Facilities Maintenance/Replacement | m | MR19 | \$ 429,214 | r | \$ 339,214 |
| Crozet Park Maintenance/Replacement and Improvements | m | MR20 | \$ 891,976 | | |
| [Fire Rescue] Defibrillators Replacement | ^ | CNA | \$ - | | |

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| | Status Key | FY 17 Ranking | FY 17-21 Request | Revenue Key | Net Cost to County |
|---|---------------|------------------|---------------------|----------------|-----------------------|
| NON-MAINTENANCE/PRELACEMENT PROJECTS | | | | | |
| [Fire Rescue] Pantops Fire Rescue Station 16 | | NM01 | \$ 4,103,324 | r | \$ 3,552,415 |
| School Security Improvements Program | | NM02 | \$ 3,940,935 | | |
| [Fire Rescue] Public Safety Training Facility | | NM03 | \$ 4,190,362 | | |
| Learning Space Modernization | | NM04 | \$ 37,355,434 | | |
| Transportation Revenue Sharing Program | | NM05 | \$ 33,958,859 | r | \$ 19,584,709 |
| Red Hill Elementary School Modernization | | NM06 | \$ 5,149,560 | | |
| Telecommunications Network Upgrade | | NM07 | \$ 1,800,000 | | |
| Woodbrook Elementary School Addition-Modernization | | NM08 | \$ 14,044,429 | | |
| Western Albemarle High School Environmental Studies Academy | | NM09 | \$ 7,224,512 | | |
| [Police] Interim Police Training Academy Phase I | | NM10 | \$ 119,795 | | |
| Monticello High School Addition | | NM11 | \$ 8,803,132 | | |
| [Fire Rescue] Rescue 8 Renovation | | NM12 | \$ 67,548 | | |
| [Police] Public Safety Training Academy | | NM13 | \$ 11,309,930 | | |
| PVCC Student Center Facility | | NM14 | \$ 1,200,000 | | |
| Central Library Renovations | | NM15 | \$ 4,679,628 | | |
| [Police] District Police Station | | NM16 | \$ 5,437,825 | | |
| PVCC Main Academic Building Renovation | | NM17 | \$ 225,000 | | |
| Parks Restroom Renovation/Modernization | | NM18 | \$ 714,286 | r | \$ 676,256 |
| Parks Athletic Field Improvements | | NM19 | \$ 5,115,777 | | |
| [Fire Rescue] Station IT Infrastructure | | NM20 | \$ 265,000 | | |
| Sidewalk Construction Program | | NM21 | \$ 19,604,398 | r | \$ 9,928,199 |
| [Police] Body Worn Cameras | | NM22 | \$ 41,412 | | |
| Darden Towe Park Athletic Field Improvements | | NM23 | \$ 2,289,282 | r | \$ 988,863 |
| [Fire Rescue] Mobile Data Computers-New | | NM24 | \$ 334,950 | | |
| Southern Urban Area Library Facility | | NM25 | \$ 8,535,203 | | |
| Scottsville Library Renovation-Expansion | | NM26 | \$ 1,745,162 | | |
| Records Management System | | NM27 | \$ 485,162 | | |
| Website Enhancements | | NM28 | \$ 100,000 | | |
| ACE Program | | NM29 | \$ 5,300,000 | | |
| Parks Greenways/Blueways | | NM30 | \$ 1,420,148 | | |
| Places 29 Small Area Implementation | | NM31 | \$ 613,760 | | |
| City-County Owned Parks Enhancements | | NM32 | \$ 663,985 | r | \$ 635,778 |
| Hillsdale Drive Extension-Pond Amenities | | NM33 | \$ 435,480 | | |
| Northtown Trail | | NM34 | \$ 5,343,750 | | |
| Computer Room Redesign/Government Buildings Network Cable Upgrade | | NM35 | \$ 235,840 | | |
| Crozet Growth Area Community Park Facilities | | NM36 | \$ 4,503,752 | | |
| Fishing Accessibility | | NM37 | \$ 1,004,842 | | |
| Rivanna River Corridor Design Plan | | NM38 | \$ 92,700 | | |
| [Police] Evidence Processing and Specialty Vehicle Storage | | NM39 | \$ 3,755,621 | | |
| Buck Island Creek Park | | NM40 | \$ 325,629 | | |
| Northern Urban Area Community Park | | NM41 | \$ 2,809,308 | | |
| Community Recreation Needs Assessment Study | | NM42 | \$ 42,436 | | |
| Park System Redesign | | NM43 | \$ 291,700 | | |
| Hedgerow Property Trail Park | | NM44 | \$ 434,666 | | |

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FY 17 PROJECTS BY SCORING CLASSIFICATION

\$ net of transfers

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Revenue Key: r-Revenue Offset w-Water Resources Revenue

| | <i>Status Key</i> | <i>FY 17 Ranking</i> | <i>FY 17-21 Request</i> | <i>Revenue Key</i> | <i>Net Cost to County</i> |
|---|-----------------------|--------------------------|-----------------------------|------------------------|-------------------------------|
| NON-MAINTENANCE/PRELACEMENT PROJECTS | | | | | |
| [Police] Tactical Robot | | NM45 | \$ 165,000 | | |
| Darden Towe Park Master Plan | | NM46 | \$ 555,623 | r | \$ 385,491 |
| South Fork Rivanna Reservoir Boat Access | | NM47 | \$ 1,126,421 | | |
| Rivanna Village Park | | NM48 | \$ 454,272 | | |
| Crozet Plaza and Parking Study | | NM49 | \$ 84,170 | | |
| Walnut Creek Park Master Plan | | NM50 | \$ 233,725 | | |
| [Fire Rescue] Earlysville Volunteer Fire Company Renovation | | CNA | \$ - | | |
| Administration Space | | CNA | \$ - | | |
| Bus Stop Enhancements | | CNA | \$ - | | |
| CATEC Facility | | CNA | \$ - | | |
| Crozet Elementary School Addition | | CNA | \$ - | | |
| Stony Point Elementary School Addition | | CNA | \$ - | | |
| Western Albemarle High School Addition | | CNA | \$ - | | |
| William S. D. Woods Natural Heritage Preserve | | CNA | \$ - | | |
| Yancey Elementary School Addition/Renovations | | CNA | \$ - | | |

Addendum C
FY 17 CIP Process Flow Chart

FY 17 CIP Development Flowchart

CIP - Capital Improvement Plan (Five-Year Period)
FRC-Financial Review Committee
LRPC-Long Range Planning Committee
OC-Oversight Committee
OFD-Office of Facilities Development
OMB-Office of Management & Budget
TRC-Technical Review Committee

