



**County of Albemarle**  
Community Development Department - Planning

**Syd Shoaf**  
[sshoaf@albemarle.org](mailto:sshoaf@albemarle.org)  
Telephone: (434) 296-5832 ext. 3902

February 19, 2024

Scott Collins  
Collins Engineering  
200 Garrett Street Suite K  
Charlottesville, VA 22902  
[Scott@collins-engineering.com](mailto:Scott@collins-engineering.com)

**Re: SP202300011 & SP202300013 Service Dogs of Virginia**

Dear Mr. Collins,

The Albemarle County Planning Commission at its meeting, February 13, 2024, recommended approval of the above noted Special Use Permit by a vote of 7:0, for the reasons, and with the conditions, as stated in the staff report. The conditions as recommended by the Planning Commission are listed below:

1. Development of the use must be in general accord with the conceptual plan titled "Service Dogs of Virginia Special Use Permit Application Plan" drawn by Collins Engineering. To be in general accord with the Conceptual Plan, development must reflect the following major elements essential to the design of the development:
  - a. Location of building envelopes;
  - b. Location of parking, structures, and facilities within building envelopes;
  - c. Location of entrance and access road;Minor modifications to the plan that do not conflict with the elements above may be made to ensure compliance with the Zoning Ordinance.
2. The maximum height of structures must not exceed 24 feet in height.
3. Perimeter fencing must be installed prior to commencement of the use.
4. All kennel buildings must be sound-proofed.

Should you have any questions regarding the above-noted action, please contact me.

Sincerely,  
Syd Shoaf  
Senior Planner  
Planning Division

CC: Peggy Law  
Service Dogs of VA  
673 Berkmar Court  
Charlottesville, VA 22901  
[peggy@servicedogsofva.org](mailto:peggy@servicedogsofva.org)