



County of Albemarle  
Community Development Department - Planning

**Kevin McCollum**  
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July 11, 2023

Kimberly Moore  
Community Christian Academy  
PO Box 6659  
Charlottesville VA 22906  
[kmoore@cca-va.org](mailto:kmoore@cca-va.org)

**Re: SP202300002 Community Christian Academy Action Letter**

Dear Ms. Moore,

The Albemarle County Planning Commission at its meeting on June 27, 2023, recommended approval of the above noted application by a vote of 6:0, for the reasons stated in the Staff Report, and with the staff recommended conditions listed below.

1. Development of the use shall be in general accord with the conceptual plan. To be in general accord with the Conceptual Plan, development shall reflect the following major elements within the development essential to the design of the development.
  - a. Location of buildings, parking areas, and playground areas.
  - b. Site access including pick-up and drop-off locations and circulation as shown on the Concept Plan. Signage and pavement markings may be required at the time of Zoning Clearance to ensure safe vehicular circulation.

Minor modifications to the plan which do not conflict with the elements above may be made to ensure compliance with the Zoning Ordinance or improve safety.

2. The maximum enrollment shall not exceed one hundred and fifty (150) students.
3. All students shall be over the age of two and one-half (2 ½) years old.
4. Classroom instruction for the school is limited to 7:30am-6:00pm Monday through Friday, provided that occasional school-related events/activities may occur after 6:00pm.

Should you have any questions regarding the above-noted action, please contact me.

Sincerely,  
Kevin McCollum  
Senior Planner I  
Planning Division

Cc: Alliance Bible Church of Charlottesville Etal, Trustees  
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Charlottesville VA 22901  
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