



County of Albemarle  
Community Development Department - Planning

**Andy Reitelbach**  
[areitelbach@albemarle.org](mailto:areitelbach@albemarle.org)  
Telephone: (434) 296-5832 ext. 3261

January 19, 2022

Kelsey Schlein  
Shimp Engineering  
912 E. High St.  
Charlottesville VA 22902  
[kelsey@shimp-engineering.com](mailto:kelsey@shimp-engineering.com)

**Re: ZMA202000013 Overlook Hotel: Pantops PDMC Amendment & SE202100016 Overlook Hotel Action Letter**

Dear Ms. Schlein,

The Albemarle County Planning Commission at its meeting, January 11, 2022 recommended approval of the Zoning Map Amendment, ZMA202000013 Overlook Hotel: Pantops PDMC Amendment by a vote of 6:0, with the reasons stated in the staff report with two additional recommendations:

1. Applicant explores pedestrian connection of this and the adjacent property.
2. Additional landscaping be added at the front of the property on Route 250.

The Planning Commission recommended approval by a vote of 6:0 of the Special Exception, SE202100016 Overlook Hotel, with the recommendation that landscaping of substantial size be added at the front of the property (near Route 250) to mitigate the four-story height of the building.

Should you have any questions regarding the above-noted actions, please contact me.

Sincerely,  
Andy Reitelbach  
Senior Planner II  
Planning Division

CC: WS Four LLC  
3600 Pacific Avenue  
Virginia Beach VA 23451  
[doug@subcap.com](mailto:doug@subcap.com)

DJCM Investments LLC  
1389 Richmond Rd  
Charlottesville VA 22911