

## Application

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### Profile

#### Which Boards would you like to apply for?

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5th and Avon Community Advisory Committee: Submitted

#### Magisterial District \*

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☒ Scottsville

Caitlin

First Name

Riopel

Middle Initial

Last Name

3680 Country Lane

Home Address

Suite or Apt

Charlottesville

City

VA

State

22903

Postal Code

Mobile: (434) 960-7646

Primary Phone

Alternate Phone

criopel@cvillehabitat.org

Email Address

Habitat for Humanity of Greater  
Charlottesville

Employer

Director of Operations

Occupation

#### Business Address:

---

967 2nd Street SE Charlottesville, VA 22902

#### Date of Employment:

---

08/01/2011

#### Years Resident in Albemarle County:

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30+

#### Previous Residence:

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2897 Heartwood Rd. Afton, VA

#### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

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n/a

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## Education

### Education:

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Masters in Liberal Arts from St. Johns, Bachelor's degree in English from New College of Florida, graduated from Murray High School

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## Activities and Interests

### Memberships in Civic, Not-for-Profit, and Similar Organizations:

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Graduate of Leadership Charlottesville '19, Graduate of Neighborhood Leadership Institute hosted by the City of Charlottesville, current member of a Nonprofit Leaders Circle through the Center for Nonprofit Excellence

### Interests:

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I have two sons under 5, so my world outside of work is with them.

### Reasons for Seeking to Serve on the Board, Commission, or Committee:

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Part of my operations work is oversight of operations at Southwood Park. I would be replacing Andrew Baxter who was our COO, but left the organization earlier this year.

### How did you hear about this vacancy:

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Tori Kanellopoulos

[Caitlin Riopel Resume 2021.pdf](#)

Upload a Resume

# CAITLIN RIOPEL

☎ 434.960.7646  
✉ caitlinriopel@gmail.com  
in <https://www.linkedin.com/in/caitlin-riopel>  
📍 3680 Country Lane Charlottesville, VA 22903

Senior leader with demonstrated excellence in program management, relationship management, oversight of fundraising programs, team building, and project management, with a focus on achieving goals and strengthening the philanthropic involvement of the community. Enhances professional relationships by mentoring personnel and motivating teams, building impactful programs, growing unique partnerships, and managing streamlined, fiscally sound operations.

## EDUCATION

| **Master's Degree,**  
| Liberal Arts  
St. John's College

| **Bachelor's Degree,**  
| American and British Literature  
New College of Florida

## WORK EXPERIENCE

### Director of Regional Housing

Habitat for Humanity of Greater Charlottesville / 2020 – 2021

Oversees the Greene and Louisa County Habitat divisions, including management of their fundraising programs, communications, grant writing, strategic planning process, budgeting, new construction operations, home repair program development and execution, family services and application processes, volunteerism, and affordable housing advocacy work. Sits on the senior leadership team.

- Tasked with oversight of operational merge with Greene and Louisa Habitat Chapters in the first year
- Charlottesville liaison with Greene and volunteer Louisa County Operating Committees

### Director of Advancement Operations

Habitat for Humanity of Greater Charlottesville / 2018 – January 2021

Facilitated a culture of organizational philanthropy, engaging all stakeholders in the mission and fundraising goals of the organization.

- Planned and implemented fundraising and stewardship strategies for the annual campaign and special events, assuring optimal retention of donors and encouraging upgrades in their giving and involvement
- Project managed all communications outputs
- Managed a \$15M capital campaign; currently in the quiet phase, have raised \$12M to date

## SKILLS

| **Professional**

Relationship Management  
Strategic Planning  
Business Development  
Financial Management  
Project Management  
Controlling Expenses  
Enhancing Quality  
Fostering Innovation  
Managing Databases  
Proofreading Documents  
Organization Strategies  
People Development  
Working Independently  
Results Orientation  
Analytical Thinking

### Director of Operations

Habitat for Humanity of Greater Charlottesville / 2015 – 2020

- Provided leadership in all areas of management including affiliate's Diversity, Equity, & Inclusion work, strategic planning, budget development, financial analysis, retail marketing and communications, policy development, personnel management, recruitment and hiring, project management, program development and evaluation, systems development and oversight, event planning, and property management support.
- Provided operational support to over 52 employees across 7 departments. Oversaw 13 staff members, directly managed Habitat Store Operations Manager, Volunteer Program Manager, Office & Human Resources Coordinator, and Advancement Data Coordinator. Oversaw retail operation that has generated nearly \$6M in sales and \$2M in net profit in the last five years.

### Operations Manager

Habitat for Humanity of Greater Charlottesville / 2013 – 2015

- Enhanced Habitat Store operations by effectively managing a staff of 7 and ensuring that over 1,500 volunteers each year had a meaningful experience. Provided leadership in all areas of retail operations, donation solicitation, donor relations and stewardship, strategic planning, budgeting, recruitment and hiring, marketing and communications, vendor management, growing community partnerships and event planning.

# CAITLIN RIOPEL

## SKILLS

### | Technical

Adobe Acrobat  
Canva  
Firespring  
Google Analytics  
Microsoft Word  
Microsoft Excel  
Microsoft Publisher  
Microsoft PowerPoint  
Neon CRM  
Network for Good CRM  
Outcome Tracker  
Retail Edge  
Social Media Platforms

## REFERENCES

### | Kelly Eplee

#### | Habitat for Humanity of Greater Charlottesville

Director of Donor Relations  
T: 434.953.5249  
E: keplee@cvillehabitat.org

### | Ryan Jacoby

#### | Charlottesville Area Community Foundation

Director of Operations  
T: 434.989.5834  
E: rjacoby@cacfonline.org

### | Jo Olson

#### | Habitat for Humanity of Greater Charlottesville

Associate Director of Community  
Partnerships  
T: 434.996.8419  
E: joolson434@gmail.com

### | Sasha Monty

#### | University of Virginia

Senior Assoc. Dir. Strategic Stewardship  
T: 802.558.1058  
E: Sfm5d@virginia.edu

## WORK EXPERIENCE

### Community Coordinator and Property Manager

Habitat for Humanity of Greater Charlottesville / 2012 – 2013

- Property manager of a 16-unit condominium and 10 duplexes in a new, groundbreaking mixed-income community. Lived on-site in Property Manager Suite. Provided counsel and support to residents. Managed the programming for intergenerational community center with robust calendar of events in the heart of the neighborhood.

### Volunteer Coordinator

Habitat for Humanity of Greater Charlottesville / 2011 – 2012

- Recruited and managed over 1,000 volunteers per year. Created and improved systems and procedures related to volunteer onboarding and day-to-day activities. Supported the management of retail operations.

### AmeriCorps Teaching Fellow

Citizen Schools / 2010 – 2011

- Recruited and coordinated volunteers for community outreach programs. Supported volunteers in developing curriculum for extracurricular workshop opportunities for at-risk middle-schoolers. Taught afterschool classes, and supported multiple largescale events to showcase student work.

## PROFESSIONAL DEVELOPMENT

2019 Leadership Charlottesville / Charlottesville Regional Chamber of Commerce

- Charlottesville, VA

Neighborhood Leadership Institute / City of Charlottesville

- Charlottesville, VA

Grant Writing Workshop Series / Center for Nonprofit Excellence

- Charlottesville, VA

Nonprofit Leaders Circle / Center for Nonprofit Excellence

- Charlottesville, VA

Mindfulness for the Professional / Center for Nonprofit Excellence

Charlottesville, VA

Financial Leadership in Practice / Center for Nonprofit Excellence

- Charlottesville, VA

Groundwater Training Series / Racial Equity Institute

- Greensboro, NC

## EXTRA

Habitat for Humanity International

Conference

Atlanta, GA / 2015 & 2019




## Board Details

The Advisory Committees will provide assistance, feedback and input to County staff and the Board of Supervisors on community and county efforts related to implementation and support of the adopted Master Plan, in accordance with established county procedures. Advisory Committee members will communicate with their constituencies to increase understanding of and support for successful implementation of the Master Plan. The membership is broad-based to incorporate a variety of perspectives and ideas and to provide citizens, business people, and representatives of community groups a chance to be engaged and to be heard in a constructive and meaningful way.

The Committees will be a catalyst for helping foster a sense of community and work towards effective and efficient Master Plan implementation. Committees are a venue to discuss and provide comments on program and policy questions and/or proposals. Community Advisory Committees are an important venue for discussion and Committees can provide feedback and indicate preferences related to development proposals, although Committees do not have a legislative role in the development process.

1. Serve as liaisons by:
  - a) Contributing to public understanding of and encouraging support for Master Plan implementation;
  - b) Keeping the community informed of the needs, purposes, and progress of Master Plan implementation;
  - c) Encouraging interest and participation in community and county efforts related to the Master Plan and participation in public meetings; and
  - d) Enhancing collaboration among all community stakeholders.
2. Gather input from constituencies represented and bring these issues to the attention of staff and the Committee, and distribute information from the Committee back to constituents.
3. Stimulate creative thinking in examining implementation issues and identify ways of using community resources to meet implementation needs and challenges.
4. Provide advisory input, comments, and information to the Board of Supervisors on new and emerging policies, projects, and programs as requested.
5. Maintain a forward-looking agenda with respect to adopted Master Plans and policies of the Board of Supervisors. Committee meetings are not the appropriate venue to oppose adopted policy.
6. Commit to support and work to implement the adopted Master Plan.
7. Work with Staff to provide an annual report of activities to the Board of Supervisors in accordance with the Board of Supervisors' adopted Rules of Procedure for Boards and Commissions.

## Overview

 **Size** 19 Seats

 **Term Length** 2 Year

 **Term Limit** 3 Terms

## Additional

**Length of Term**

Members will be appointed for either a 2 or 3 year term to stagger the transition of new members on and off the committee. After initial appointments, terms will be for 2 years. While Members will be generally expected to serve no more than 2 terms, additional terms may be considered if desired and if the Board of Supervisors deems appropriate.

**Frequency/Times for Meetings:**

3rd Thursday of each month at 7:00 pm in Room C at the County Office Building - 5th Street, unless otherwise noted.

**Membership:**

The Board of Supervisors shall appoint 12-15 members to the Committee. Each member shall be a resident of or business owner in Albemarle County and the member's home or business shall be located within the Committee's geographic area. An individual may not serve on more than one Community Advisory Committee. The representations for the Committee will strive to appoint members from a geographically diverse representation from the following: • Residential neighborhoods • Business community • Institutional community • Developer community • Industrial community • Southwood Village Mobile Home Park • Woolen Mills • Representative for trails and parks • Other stakeholders as deemed appropriate by the Board

**Qualifications**

None.



Albemarle County

## 5th and Avon Community Advisory Committee

### Board Roster



**Donna P Price**

**2nd Term** Jan 06, 2021 - Dec 31, 2021

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Liaison

**Category** BOS Member



**Liz Palmer**

**6th Term** Jan 06, 2021 - Dec 31, 2021

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Liaison

**Category** BOS Member



**Robert J. Finley**

**3rd Term** Oct 01, 2020 - Sep 30, 2022

**Appointing Authority** Board of Supervisors



**Thomas Thorpe**

**2nd Term** Oct 01, 2020 - Sep 30, 2022

**Appointing Authority** Board of Supervisors



**james cathro**

**2nd Term** Oct 01, 2020 - Sep 30, 2022

**Appointing Authority** Board of Supervisors



**Shawn N Brydge**

**2nd Term** Oct 01, 2020 - Sep 30, 2022

**Appointing Authority** Board of Supervisors



**Andrew M Baxter**

**1st Term** Jun 02, 2021 - Sep 30, 2022

**Appointing Authority** Board of Supervisors

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**Diane Grieder**

**2nd Term** Oct 01, 2021 - Sep 30, 2023

**Appointing Authority** Board of Supervisors

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**Karen Davenport**

**3rd Term** Oct 01, 2021 - Sep 30, 2023

**Appointing Authority** Board of Supervisors

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**Mary Katherine King**

**2nd Term** Oct 01, 2021 - Sep 30, 2023

**Appointing Authority** Board of Supervisors

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**Craig Roller**

**3rd Term** Oct 01, 2021 - Sep 30, 2023

**Appointing Authority** Board of Supervisors

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**Roger Schickedantz**

**4th Term** Oct 01, 2021 - Sep 30, 2023

**Appointing Authority** Board of Supervisors

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**David Storm**

**3rd Term** Oct 06, 2021 - Sep 30, 2023

**Appointing Authority** Board of Supervisors





**Karen E Firehock**

No Term

No Recruitment

**Appointing Authority** Planning Commission

**Position** PC Liaison

**Category** PC Member

---



**Rick Randolph**

1st Term N/A - N/A

No Recruitment

**Appointing Authority** Planning Commission

**Position** PC Liaison

**Category** PC Member

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**Vacancy**

**Appointing Authority** Board of Supervisors

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**Vacancy**

**Appointing Authority** Board of Supervisors

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**Vacancy**

**Appointing Authority** Board of Supervisors

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**Vacancy**

**Appointing Authority** Board of Supervisors



## Application

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### Profile

#### Which Boards would you like to apply for?

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Albemarle Conservation Easement Authority: Submitted

#### Magisterial District \*

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☒ Samuel Miller

Hamilton

First Name

Moses

Middle Initial

Last Name

3214 Oakmont Farm

Home Address

Suite or Apt

North Garden

City

VA

State

22959

Postal Code

Home: (434) 984-2016

Primary Phone

Home: (434) 984-2010

Alternate Phone

hm@alerion.us

Email Address

self

Employer

physician & management  
consultant

Occupation

#### Business Address:

---

PO Box 150 North Garden, VA 22959

#### Date of Employment:

---

1980

#### Years Resident in Albemarle County:

---

27

#### Previous Residence:

---

Baltimore County, MD

#### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

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None

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**Education**

**Education:**

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BA, University of Pennsylvania 1972, neuroscience MD, Rush Medical College, Chicago 1975 Johns Hopkins University, Post graduate training in internal medicine, neurology and psychiatry

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**Activities and Interests**

**Memberships in Civic, Not-for-Profit, and Similar Organizations:**

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Piedmont Environmental Council, board member since 2017 ACEA member since 2009, previous chairman

**Interests:**

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sailing, photography, writing

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

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Life-long commitment to conservation of farms, water, and forests

**How did you hear about this vacancy:**

---

currently serving on ACEA

---

Upload a Resume

## Application

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### Profile

#### Which Boards would you like to apply for?

---

Albemarle Conservation Easement Authority: Submitted

#### Magisterial District \*

---

☒ Rivanna

Peter

First Name

R

Middle Initial

Taylor

Last Name

Castle Hill 6132 Gordonsville Road

Home Address

PO Box 485

Suite or Apt

Keswick

City

VA

State

22947

Postal Code

Mobile: (804) 334-6137

Primary Phone

Alternate Phone

prtaylor101@yahoo.com

Email Address

Self Employed

Employer

Business owner, investor,  
farmer

Occupation

#### Business Address:

---

Various

#### Date of Employment:

---

#### Years Resident in Albemarle County:

---

45

#### Previous Residence:

---

New York City

#### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

---

none

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### Education

Peter R Taylor

**Education:**

---

University of Virginia BA 1980

---

**Activities and Interests**

**Memberships in Civic, Not-for-Profit, and Similar Organizations:**

---

Board Member, Keswick Hunt Club

**Interests:**

---

Farming, gardening, hiking, fishing, civic engagement

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

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I have served on a number of conservation boards for several decades and am currently Vice - Chair of the ACEA

**How did you hear about this vacancy:**

---

I currently serve on the board

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Upload a Resume

## Application

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### Profile

#### Which Boards would you like to apply for?

---

Albemarle Conservation Easement Authority: Submitted

#### Magisterial District \*

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☒ Rivanna

Sharon

First Name

H

Middle Initial

Merrick

Last Name

7685 Gordonsville Rd

Home Address

Southwick Farm

Suite or Apt

Gordonsville

City

VA

State

22942

Postal Code

Mobile: (540) 406-7373

Primary Phone

Alternate Phone

slhmerrick@gmail.com

Email Address

Howard Hanna - Roy Wheeler  
Real Estate Services

Employer

Real Estate Broker &  
Consultant

Occupation

#### Business Address:

---

Ednam Hall, 1100 Dryden Lane, Charlottesville, VA 22903

#### Date of Employment:

---

2003

#### Years Resident in Albemarle County:

---

17+

#### Previous Residence:

---

Charlotte, NC

#### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

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None

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## Education

### Education:

---

Tulane University: MBA concentration in finance, Randolph Woman's College (Randolph College) BA Economics

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## Activities and Interests

### Memberships in Civic, Not-for-Profit, and Similar Organizations:

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Grace Episcopal Church: Altar Guild, Treasurer, Vestry, Various committees for Capital Improvements. Keswick Garden Club, Keswick Club; USTA Tennis. Keswick Hunt Club. Active member of CAAR: have served on the Operations Committee and Public Affairs Committee.

### Interests:

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Equestrian activities, gardening, tennis. Community and neighborhood concerns: traffic, roadside litter, land use, clean air & water. Rural communities lifestyle and economic opportunities.

### Reasons for Seeking to Serve on the Board, Commission, or Committee:

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In 2000 I decided to move back to my home state, VA and purchased a 35ac farm in Albemarle Co. Albemarle is a very special place to live and I would like to share my experiences and knowledge developed over the years, both here and in other states, to see this County grow and prosper while at the same time respect the land and its history.

### How did you hear about this vacancy:

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Neil Williamson with CAAR Public Affairs Group

[Sharon Resume update 2021 pdf.pdf](#)

Upload a Resume



**Sharon H. Merrick**

Southwick Farm

P.O. Box 730

Keswick, Virginia 22947

[slhmerrick@gmail.com](mailto:slhmerrick@gmail.com)

Cell: 540.406.7373(call or text)

**Education****MBA Degree 1983, Tulane University**

Elected to Beta Gamma Sigma

Member of Phi Kappa Phi Honor Society

**B.A. Degree Economics 1979**

Randolph-Macon Woman's College

(co-ed Randolph College, Lynchburg, VA)

**Professional****Howard Hanna - Roy Wheeler Real Estate Services, 2003-present**

- Associate Broker; Virginia and North Carolina
- Specializing in Land, Country Houses, Equestrian Properties, Sporting Estates, Gentleman Farms & Fine Properties
- Active Member of: CAAR Association, Virginia Association of Realtors, National Association of Realtors, Zillow Premier Agent, Leading Real Estate Companies, Luxury Portfolio International.

**Wells Fargo National Bank/First Union National Bank****Wachovia Securities, Charlotte NC, 1986-2003**

- Senior Vice President & Director in the Capital Markets Group
  - Commercial Real Estate Investment and Private Debt Placements
  - Underwrote over \$6 billion in Real Estate Transactions
  - Last Private Placement Transaction: Public REIT, \$152 million Private Debt

**Hibernia National Bank****New Orleans, LA, 1983-1986**

Commercial Real Estate Loan Officer, Underwriter, Originator

**Professional Associations****Urban Land Institute (ULI)** Active Member, Charlotte Chapter (1994-2003)

- Specializing in Smart Growth Initiatives and Mixed-Use Developments

***Brays Island Colony Plantation (1991-2001)***

***Beaufort, S.C.***

- Member, Board Member and Treasurer
- As Treasurer, structured the financing plan and negotiated the Line of Credit with Bank to convert from Development to Equity Ownership. The 5,500-acre Plantation offers a wide array of amenities: shooting, hunting, golf, equestrian, boating and fishing.

**Personal**

***Grace Episcopal Church*, Keswick, VA**

- Active member, Alter Guild, Vestry Member 3-year term, Treasurer 2-year term. Represented the Church's Sale of the Rectory and the Acquisition of adjoining Land.

**Memberships**

- Keswick Hunt Club
- Keswick Garden Club
- Keswick Golf Club



Albemarle County

# Albemarle Conservation Easement Authority

## Board Details

The Authority accepts, holds, protects, enforces and administers open-space land and interests therein, under the provisions of Chapter 17 of Title 10.1 of the Code of Virginia 1950, as specifically prescribed by Code Section 10.1-1701. Easements are generated by the selection of the rural preservation development option to encourage more effective land usage and by grantors for other purposes. The purposes shall not include power to acquire interests in land by purchase or by eminent domain without the express concurrence of the Board of County Supervisors, but shall be limited to accepting interests in land which from time to time may be voluntarily conveyed to the Authority by the owner or owners therefor. The purpose shall not include the power to issue bonds or to incur debt.

## Overview

 **Size** 9 Seats

 **Term Length** 3 Year

 **Term Limit** N/A

## Additional

### Length of Term

Three years.

### Frequency/Times for Meetings:

Meetings are held monthly at County Office Building at 4:00 p.m.

### Membership:

State Code requires that there be no less than 5, nor no more than 17 members. Each member serves a term of three years and is eligible for reappointment. Members drew for terms at the beginning of this authority, so there are three terms expiring each year. Need not be a County resident to apply.

### Qualifications

An ability to read and understand real estate plats and easements. A general understanding of Albemarle County zoning and subdivision ordinances. An interest in and dedication to the preservation and conservation of open-space land, water supply and historic resources.





Albemarle County

## Albemarle Conservation Easement Authority

### Board Roster



**David Emmitt**

**11th Term** Jan 09, 2019 - Dec 13, 2021

**Appointing Authority** Board of Supervisors



**Hamilton Moses**

**4th Term** Jan 09, 2019 - Dec 13, 2021

**Appointing Authority** Board of Supervisors



**Peter R Taylor**

**1st Term** Jan 09, 2019 - Dec 13, 2021

**Appointing Authority** Board of Supervisors



**David Mitchell**

**1st Term** Jan 09, 2019 - Dec 31, 2021

**Appointing Authority** Board of Supervisors



**Rose B Emery**

**1st Term** Dec 14, 2019 - Dec 13, 2022

**Appointing Authority** Board of Supervisors



**John P Moore**

**1st Term** Jan 08, 2020 - Dec 13, 2022

**Appointing Authority** Board of Supervisors



**Jay G Fennell**

**4th Term** Dec 14, 2019 - Dec 13, 2022

**Appointing Authority** Board of Supervisors



**Sherry Buttrick**

**8th Term** Dec 14, 2019 - Dec 13, 2022

**Appointing Authority** Board of Supervisors

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**Jennie More**

**2nd Term** Dec 14, 2020 - Dec 13, 2023

**Appointing Authority** Board of Supervisors

## Application

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### Profile

#### Which Boards would you like to apply for?

---

Acquisition of Conservation Easements (ACE) Appraisal Review Committee: Submitted

#### Magisterial District \*

---

☒ Samuel Miller

Roger

First Name

W

Middle Initial

Ray

Last Name

5030 Sierra View Drive

Home Address

Suite or Apt

Schuyler

City

VA

State

22969

Postal Code

Home: (434) 831-1396

Primary Phone

Home: (434) 981-0044

Alternate Phone

therays1940@gmail.com

Email Address

Roger W. Ray & Associates, Inc.

Employer

Land Surveyor

Occupation

#### Business Address:

---

663 Berkmar Court Charlottesville, Va 22901

#### Date of Employment:

---

Jan. 1, 1989

#### Years Resident in Albemarle County:

---

20

#### Previous Residence:

---

Geeene County

#### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

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NONE

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## Education

### Education:

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High School (1958) Four Years Apprenticeship in Land Surveying (1969-1973)

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## Activities and Interests

### Memberships in Civic, Not-for-Profit, and Similar Organizations:

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National Society of Professional Surveyors

### Interests:

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Agriculture, Forestry and Wildlife

### Reasons for Seeking to Serve on the Board, Commission, or Committee:

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TO Provide a Public Service. I believe that my 48 years of practicing Land Surveying and Land Planning in Rural Albemarle County will be beneficial to the Committee.

### How did you hear about this vacancy:

---

From ACE Committee Members.

---

Upload a Resume






Albemarle County

## Acquisition of Conservation Easements (ACE) Appraisal Review Committee

### Board Details

The committee shall have the power and duties to review appraisals to make sure they are consistent with appropriate appraisal guidelines and practices, and to make recommendations to the Board of Supervisors.

### Overview

 **Size** 3 Seats

 **Term Length** 1 Year

 **Term Limit** N/A

### Additional

#### Length of Term

One year. Members may be reappointed.

#### Frequency/Times for Meetings:

As needed.

#### Membership:

Three members. The County Assessor will serve as chairman of the committee. In addition, it will include one member of the ACE Committee and one real estate professional. (Note: Initially this committee had five members, but was reduced to three)

#### Qualifications

Resident of Albemarle County with real estate experience.



Albemarle County

## Acquisition of Conservation Easements (ACE) Appraisal Review Committee

### Board Roster



**Ross L. Stevens**

**18th Term** Jan 06, 2021 - Dec 31, 2021

**Appointing Authority** Board of Supervisors

**Position** Real Estate Professional



**Roger W Ray**

**3rd Term** Jan 06, 2021 - Dec 31, 2021

**Appointing Authority** Board of Supervisors

**Position** ACE Representative



**Peter Lynch**

**No Term**

**Position** County Assessor

**Application**

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**Profile****Which Boards would you like to apply for?**

---

Joint Airport Commission: Submitted

---

**Magisterial District \***

---

☒ Samuel Miller

Steven

First Name

T

Middle Initial

Hiss

Last Name

2390 Kingston Rd

Home Address

Suite or Apt

Charlottesville

City

VA

State

22901

Postal Code

Home: (434) 282-2456

Primary Phone

Mobile: (434) 987-5755

Alternate Phone

hiss.steven@gmail.com

Email Address

University of Virginia

Employer

College Administrator

Occupation

**Business Address:**

---

235 McCormick Rd Charlottesville, VA 22904

**Date of Employment:**

---

1/30/2017

---

**Years Resident in Albemarle County:**

---

9

**Previous Residence:**

---

Ellsworth AFB, SD

**Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:**

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None

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## Education

### Education:

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- Master's Degree, Strategic Studies, Air University, Maxwell AFB, AL, 2006 - Master of Science Engineering, Industrial & Operations Engineering, University of Michigan, Ann Arbor, MI 1996 - Bachelor of Science, Aeronautical & Astronautical Engineering, Purdue University, West Lafayette, IN, 1986

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## Activities and Interests

### Memberships in Civic, Not-for-Profit, and Similar Organizations:

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- President and Treasurer, West Leigh II Homeowners Association (9 years) - Assistant Scoutmaster (former Scoutmaster) BSA Troop 114, Ivy, VA (9 years) - National Board of Trustees, Arnold Air Society and Silver Wings (4 years)

### Interests:

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- Aviation (I'm a retired USAF Colonel and pilot, with nearly 4,000 flying hours in the B-1B and T-38) - Public service (I served for 30 years in the military and I've been an active volunteer in all the communities in which I've lived for my entire adult life)

### Reasons for Seeking to Serve on the Board, Commission, or Committee:

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- I currently serve as the Chair of the Joint Airport Commission and previously served as the Vice Chair - I currently serve on the Aviation Authority's Audit Committee - I wish to complete a second, consecutive term, as allowed by County rules

### How did you hear about this vacancy:

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I currently serve of the commission

[Steven Hiss - Resume.pdf](#)

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# Steven T. Hiss

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## Executive Experience:

### **Vice Commander (Chief Operating Officer), 28<sup>th</sup> Bomb Wing, Ellsworth AFB, SD (2009-2012)**

- Managed day-to-day operations of USAF's largest operational B-1B bomber wing—supervised 4,300 Airmen, civilian personnel, and contractors; \$252M annual operating budget, \$564M of capital assets, and 28 aircraft valued at \$8.2B.
- Led multi-year effort that resulted in the quadrupling of Ellsworth's training airspace and the largest military training area in Continental U.S.; extensive coordination with FAA and elected leaders; saved USAF \$23M/year in fuel costs.
- Directed year-long, cross-functional team to prepare the wing and its Airmen for biennial USAF operational readiness inspection—inspectors concluded wing could meet any tasking.
- Supervised \$100M+ in facilities planning/construction, including new base gates, deployment and processing center, civil engineering building, dining hall, and dormitories; teamed with private contractor to build 130 family homes.
- Partnered with state of South Dakota and town of Box Elder to jointly design, fund, and construct a new waste water treatment plant, saving the Air Force \$18M.
- Guided wing through a difficult reduction in force among our union and non-union civilian employees; implemented legal and regulatory requirements to ensure equitable outcomes.
- Led no-notice, 2-day aircraft generation to launch first-ever, and only, B-1 combat mission from the Continental U.S.; responsible for providing B-1 combat forces to support the war effort in Iraq and Afghanistan—prepared, deployed, and redeployed nine B-1 aircraft and 275 Airmen to the Middle East every six months.
- Won Fairchild Trophy for Air Force's best bomb wing; ranked #1 of 5 Colonels in the wing.

### **Chief, Future Concepts and Transformation Division, U.S. Air Force Headquarters (2006-2009)**

- Led 15-person, selectively-manned team; established first-ever, multi-year approach to conduct the Futures Game, a biennial event to determine USAF technology needs 30 years in the future.
- Developed Futures Game '09 objectives; briefed Secretary & Chief of Staff; secured \$200K to enhance game's fidelity.

### **Commander, 436<sup>th</sup> Training Squadron, Dyess AFB, TX (2003-2005)**

- Led 50-person squadron of instructors, curriculum development managers, and multimedia production specialists.
- Managed \$1M annual budget to train 2,000 students from across the globe; operated fully-equipped production studio, to include producers, broadcasters, videographers, and graphic artists.
- Supervised 15 courses (60 sessions) annually, in subjects ranging from instructional systems design, to command & control, to flight/ground safety program management and more.
- Produced 27 videos totaling nearly 10,000 multimedia hours—efforts resulted in more videos ordered and distributed throughout the Department of Defense than ever before.
- Won Squadron Commander of the Year Award, 2005.

## Higher Education Experience:

### **Director of Career Services & Alumni Engagement, Director of Student Services & Alumni Engagement, Assistant Director of Student & Career Services, Frank Batten School of Leadership and Public Policy, University of Virginia (2017-present)**

- Promoted twice in 2.5 years, managing portfolios across three staff areas; volunteered to assume responsibility for alumni engagement, a newly-created role to leverage Batten's growing alumni network.
- With career services teammates, facilitated 98% employment for MPP and BA graduates; ensured 100% of MPP students obtained their required, 400-hour internship; helped dozens of BA students obtain summer internships.
- Planned/supervised three Batten School graduation weekends encompassing two ceremonies each year for 1,100+ graduates and guests; managed \$100K budget for Batten's Academic Regalia Ceremony at James Monroe's Highland.
- Revamped MPP Leadership Retreat, creating a more-professional, weekend-long experience for 80 students.
- Elected by Batten School staff to serve 3-year term on UVA's Staff Senate; represented staff's interests to university.

### **Department Chair & Professor, Air Science, University of Virginia (2012-2016)**

- Increased program enrollment by 75% (100 to 175 cadets) through aggressive recruiting, retention, and mentoring; corresponding increase in scholarship cadets, resulting in \$1.5M in direct economic impact to local communities.
- Commissioned 100 officers in four years; grew detachment from 15th to 10th largest in the nation (out of 145).
- Garnered a 4-fold increase in annual operating budget, including first-ever support from James Madison and Liberty Universities; used additional funds to greatly increase quality of training/professional development opportunities.
- Created Capt David J. Mehlhop Memorial Award & Scholarship to recognize University of Virginia SEAS graduate who died in an AC-130 combat mishap; fundraised \$40,000 in two years to endow \$1,500 annual scholarship.
- Personally taught eight, 4000-level courses on national security, leadership, and organizational dynamics; supervised four instructors teaching eight courses/year on Air Force history and missions.

### **Education:**

**Master's Degree, Strategic Studies, Air University (2006)**

**Master of Science Engineering, Industrial & Operations Engineering, University of Michigan (1996)**

**Bachelor of Science, Aeronautical & Astronautical Engineering, Purdue University (1986)**

### **Civic Involvement:**

#### **Charlottesville-Albemarle County Joint Airport Commission (2019-present)**

- Member of the advisory group that provides input from the Community to the Airport Executive Director and the Airport Authority on airport matters; in turn, provide information to the community on airport matters.

#### **West Leigh Section II Property Owners Association (2012-present)**

- Member of the governing body, the Committee of Three, and Treasurer.
- Resolved long-standing, and annual, dispute over dam and road maintenance by establishing a \$500,000 capital improvement fund—dam and poorly-maintained roads now being repaired after 50 years of neglect.

#### **Boy Scouts of America (1971-present)**

- 45-year affiliation, including service as a Cub Scout member, Boy Scout member, and adult leader; BSA Troop 114 Scoutmaster, Ivy, Virginia (2015-present); Eagle Scout (1981).

#### **Douglas School District Board of Education (2006-2009)**


- Ex-officio member of the board of education for Box Elder, South Dakota.
- Represented the interests of Air Force dependents (55% of student body) within the public school district just outside Ellsworth AFB, South Dakota.



## Board Details

The Commission is an advisory group which provides input from the Community to the Airport Executive Director and the Airport Authority on airport matters, and in turn provides information to the Community on airport matters.

### Overview

 **Size** 4 Seats

 **Term Length** 3 Year

 **Term Limit** 2

### Additional

#### Length of Term

All members will serve terms which expire on December 1 of the third year following their appointment. No member will be reappointed who has served as a member for six consecutive years immediately preceding such reappointment.

#### Frequency/Times for Meetings:

Monthly meetings generally at 4:00 p.m. on the second Monday of each month.

#### Membership:

There are seven members: three City appointees, three County appointees and one member is appointed by joint action of the City and County, each for a three-year term. The member appointed by joint action shall also serve as a member of the governing body of the Airport Authority. Appointees to fill any vacancy on the Commission resulting from the resignation, etc. of a member shall be for the unexpired portion of the vacant term only. Members are not paid for their service. (See County Code Sections 2-800 through 2-805.). Visit this link to view full membership information: <http://www.gocho.com/organization-info/board-commission/>

#### Qualifications

\* Shall be a citizen of the County who holds no other municipal or county office; \* Shall serve without compensation; \* Shall be interested in commercial or general aviation, or both, with a desire to promote airport services within the community.



Albemarle County

## Joint Airport Commission

### Board Roster



**Donald Long**

**1st Term** Jan 19, 2019 - Dec 01, 2021

No Recruitment

**Appointing Authority** Board of Supervisors/City Council

**Position** Joint City/County Rep

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**Steven T Hiss**

**1st Term** Feb 06, 2019 - Dec 01, 2021

**Appointing Authority** Board of Supervisors

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**Eric Walden**

**2nd Term** Dec 02, 2020 - Dec 01, 2023

**Appointing Authority** Board of Supervisors

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**John Q.A. Mattern, Iii**

**1st Term** Dec 02, 2020 - Dec 01, 2023

**Appointing Authority** Board of Supervisors

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**Melinda Crawford**

**No Term**

No Recruitment

**Appointing Authority** Board of Supervisors

**Office/Role** Executive Director



## Application

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### Profile

#### Which Boards would you like to apply for?

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Solid Waste Alternatives Advisory Committee (SWAAC): Submitted

#### Magisterial District \*

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☒ Rio

Betsey

First Name

Soulsby

Last Name

555 Milford Road

Home Address

Suite or Apt

Earlysville

City

VA

State

22936

Postal Code

Mobile: (434) 249-1054

Primary Phone

Home: (434) 973-3904

Alternate Phone

betseysoul@msn.com

Email Address

Charlottesville Dental Health  
Partners

Employer

Registered Dental Hygienist

Occupation

#### Business Address:

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3025 Berkmar Drive Charlottesville, VA 22901

#### Date of Employment:

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1999 to present

#### Years Resident in Albemarle County:

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33 years

#### Previous Residence:

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Madison County, Fairfax County

#### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

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none

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## Education

### Education:

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AAS and BS Dental Hygiene

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## Activities and Interests

### Memberships in Civic, Not-for-Profit, and Similar Organizations:

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American Dental Hygienists' Association, Albemarle SEAC (Special Education Advisory Committee), Sierra Club, The Nature Conservancy

### Interests:

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environment, gardening, education, special needs

### Reasons for Seeking to Serve on the Board, Commission, or Committee:

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I am currently serving as a Recycling Ambassador at McIntire Recycling Center. Have attended SWAAC meetings for a few years as an interested resident. Some of my other positions/obligations are winding down so I can now devote the necessary time to this committee.

### How did you hear about this vacancy:

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Liz Palmer and SWAAC members

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Albemarle County

# Solid Waste Alternatives Advisory Committee (SWAAC)

## Board Details

The Albemarle County Solid Waste Alternatives Advisory Committee (SWAAC) is a standing advisory committee to the Albemarle County Board of Supervisors. The establishment of this Committee is consistent with the County's Comprehensive Plan, the organizational vision of Albemarle County, and the Regional Solid Waste Management Plan facilitated by the Thomas Jefferson Planning District Commission. The Committee will provide general information to the Board in a semi-annual update, including a summary of sustainable materials management (SMM) issues being considered by the Committee and a rolling, six-month work plan. The Committee can provide review and input on actions proposed by the County that contain a solid waste/ SMM component, will submit specific policy recommendations to the Board as they are developed, and will support recommendations with thorough budgetary and relevant impact analyses of the recommended policy implementation. Policy development will focus on longer range planning that considers the role of climate change actions, including greenhouse gas reductions; public education strategies for SMM activities that are current or are planned for future implementation; equitable access to SMM services in the County; evaluation of regional opportunities for programs; and recommending metrics for use in evaluating and validating the effectiveness of SMM activities and programs. Topics for consideration by the Committee shall include:


- public education and outreach
- materials reuse
- waste disposal
- waste and litter reduction
- recycling and composting<sup>2</sup>
- greenhouse gas reduction
- Ivy MUC waste collection and transfer operations (master planning and recycling plan)
- compliance with state reporting requirements
- information needs to support long term planning and climate action plan

The Committee will also provide input on the job description for a Sustainable Materials Management

Coordinator position and a recommendation on the timing of funding. This evaluation will include input on whether the position will serve the County best by being located at the Rivanna Solid Waste Authority (RSWA) or within the Facilities and Environmental Services Department.

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## Overview

 **Size** 12 Seats

 **Term Length** 4 Year

 **Term Limit** N/A

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## Additional

**Length of Term**

Length of Term: Initial appointments will include two four-year appointments, two three-year appointments, and two two-year appointments. Thereafter, appointments will be for four-year terms with a maximum duration of service limited to eight years.

**Frequency/Times for Meetings:**

2nd Thursday of the Month 4pm - 5:30pm in Room 241, Albemarle County Office Building, McIntire

**Membership:**

The Committee will consist of up to 12 voting members appointed by the Board of Supervisors with appropriate background, experience, and interest. Appointments will be based on Board and staff recommendations, nominations from community and business groups, and individual applications. Members will be added to this Committee through the normal Board appointment process. The voting members of the Committee shall include the following who are interested in furthering sustainable materials management in Albemarle County and the region: • one or more - Professional Engineer • one or more - technical expert in any solid waste management-related field • one or more - representative with public policy interest/experience • two to four - Albemarle County resident(s) • two to four - local business community members The Board shall appoint two members of the Board of Supervisors to serve as liaisons to the Committee; one shall be the Board member serving on the RSWA Board of Directors. In addition, the Committee shall invite appropriate staff from the RSWA, the City of Charlottesville.

**Qualifications**

None.



### Board Roster



#### Donna P Price

**2nd Term** Jan 06, 2021 - Dec 31, 2021

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Liaison

**Category** BOS Member



#### Liz Palmer

**3rd Term** Jan 06, 2021 - Dec 31, 2021

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Liaison

**Category** BOS Member



#### Peggy Gilges

**1st Term** Oct 07, 2020 - May 31, 2022

**Appointing Authority** Board of Supervisors

**Category** Tech Expert



#### Chanley Sage Bradburn

**1st Term** Nov 03, 2021 - May 31, 2022

**Appointing Authority** Board of Supervisors

**Category** Resident



#### Anne Johnson

**1st Term** Jan 09, 2019 - May 31, 2023

**Appointing Authority** Board of Supervisors

**Category** Resident



### Christine Hirsh-Putnam

**1st Term** Apr 17, 2019 - May 31, 2023

**Appointing Authority** Board of Supervisors

**Category** Rep Public Policy Interest/Experience

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### Stuart H Harris

**1st Term** Apr 07, 2021 - May 31, 2023

**Appointing Authority** Board of Supervisors

**Category** Resident

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### Margaret Eldridge

**1st Term** Nov 04, 2020 - May 31, 2023

**Appointing Authority** Board of Supervisors

**Category** Rep Public Policy Interest/Experience

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### Jesse Warren

**2nd Term** Jun 05, 2019 - May 31, 2023

**Appointing Authority** Board of Supervisors

**Category** Solid Waste Management Industry

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### Teri Kent

**1st Term** Jul 01, 2020 - May 31, 2024

**Appointing Authority** Board of Supervisors

**Category** Solid Waste Management Industry

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### Navarre Bartz

**1st Term** Jul 01, 2020 - May 31, 2024

**Appointing Authority** Board of Supervisors

**Category** Resident

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### Victoria Walsh

**1st Term** Nov 03, 2021 - May 31, 2025

**Appointing Authority** Board of Supervisors

**Category** Business Community



**Elizabeth (EJ) Jones**

1st Term N/A - N/A

No Recruitment

**Position** Staff Support

**Category** Senior Project Manager



**Lance Stewart**

1st Term N/A - N/A

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** Staff Support

**Category** Director, Facilities and Environmental Services

