

ACTIONS
Board of Supervisors Meeting of November 1, 2017

November 2, 2017

<u>AGENDA ITEM/ACTION</u>	<u>ASSIGNMENT</u>	<u>VIDEO</u>
1. Call to Order. <ul style="list-style-type: none"> Meeting was called to order at 1:02 p.m., by the Chair, Ms. McKeel. All BOS members present. Also present were Jeff Richardson, Greg Kamptner, and Claudette Borgersen. 		Link to Video
4. Adoption of Final Agenda. <ul style="list-style-type: none"> By a vote of 6:0, ADOPTED the final agenda. 		
5. Brief Announcements by Board Members. <u>Rick Randolph:</u> <ul style="list-style-type: none"> Mentioned CASA is hosting a trauma workshop at the Paramount Theater on November 28, 2017 from 9:00 a.m. to 10:30 a.m. <u>Ann Mallek:</u> <ul style="list-style-type: none"> Announced that the Rivanna Conservation Alliance received the USDA Earth Team award for 2017. Announced that flashing light speed signs have been installed on speed limit signs in Earlysville. Announced that the National Park service has proposed a fee increase for entrance into Shenandoah National park. Attended the Governors committee meeting. <u>Norman Dill:</u> <ul style="list-style-type: none"> Reported that the Pantops Citizen Advisory Council is working on updating the Pantops Master Plan. Announced that Station 16 is actively looking for volunteers. <u>Liz Palmer:</u> <ul style="list-style-type: none"> Announced the ground breaking of the Ivy Transfer station would be held on November 17. <u>Diantha McKeel:</u> <ul style="list-style-type: none"> Invited the public to view the work on the new mural on Barracks Road. 		
6. Proclamations and Recognitions: <ol style="list-style-type: none"> Outstanding Deputy of the Year Award. <ul style="list-style-type: none"> Presented to Tim Conrad. 		
7. From the Public: Matters Not Listed for Public Hearing on the Agenda. <ul style="list-style-type: none"> <u>Daniella Pretzer</u>, Executive Director of Bridgeline, spoke towards programs offered by the organization. 		
8.2 FY 2017 Appropriations. <ul style="list-style-type: none"> ADOPTED Resolution to approve appropriations #2018040, #2018041, #2018042, #2018043, #2018044, #2018045, #2018046, #2018047, #2018048, #2018049, #2018050, #2018051, and #2018052 for local government and school division projects. 	<u>Clerk:</u> Forward copy of signed resolution to OMB and County Attorney's office. (Attachment 1)	

8.3	Petty Cash Resolution. <ul style="list-style-type: none"> • ADOPTED resolution to amend the existing petty cash funds. 	<u>Clerk:</u> Forward copy of signed resolution to Finance, OMB and County Attorney's office. (Attachment 2)
8.4	Fiscal Year 2018 County of Albemarle and State Health Department Local Government Agreement. <ul style="list-style-type: none"> • ADOPTED resolution to approve FY 18 County of Albemarle and State Health Department Local Government Agreement and AUTHORIZED the County Executive to execute that Agreement. 	<u>Clerk:</u> Forward copy of signed resolution to County Attorney's office. <u>County Attorney:</u> Provide Clerk with copy of executed agreement. (Attachment 3)
8.5	Moore's Creek Trail and Trailhead Park Project. <ul style="list-style-type: none"> • ADOPTED resolution approving Agreement; and APPROVED Appropriation #2018051. 	<u>Clerk:</u> Forward copy of signed resolution to Parks and Recreation and County Attorney's office. (Attachment 4) <u>County Attorney:</u> Provide Clerk with copy of executed agreement.
8.6	Memorandum of Agreement (MOA) for Albemarle Entrance Corridor Beautification Program. <ul style="list-style-type: none"> • ADOPTED resolution approving the Memorandum of Agreement. 	<u>Clerk:</u> Forward copy of signed resolution to Facilities and Environmental Services and County Attorney's office. (Attachment 5) <u>County Attorney:</u> Provide Clerk with copy of executed agreement.
8.7	Special Exception: ZMA2002-00002 Hollymead Town Center. <ul style="list-style-type: none"> • ADOPTED resolution to approve special exception. 	<u>Clerk:</u> Forward copy of resolution to Community Development and County Attorney's office. (Attachment 6)
8.8	VACo 2017 Annual Meeting Voting Credentials. <ul style="list-style-type: none"> • AUTHORIZED Ann Mallek to serve as the Board representative, and Norman Dill as the alternate, to cast votes at the Annual Business Meeting. 	<u>Clerk:</u> Forward signed form to VACo.
9.	Financial Management Policies - Fund Balance/Reserves. <ul style="list-style-type: none"> • By a vote of 6:0, APPROVED the recommended revisions to the "Fund Balance or Reserves Policies Section of the County's Financial Management Policies. 	<u>OMB and Finance:</u> Proceed as authorized.
10a.	Proposed 2018 Legislative Priorities. <ul style="list-style-type: none"> • By a vote of 5:0:1(Sheffield abstained), APPROVED the 2018 proposed legislative priorities for submission to the TJPDC, VACo and VML. 	<u>County Attorney:</u> Proceed as authorized.
10b.	Draft 2018 TJPDC Legislative Program. <ul style="list-style-type: none"> • By a vote of 5:0:1(Sheffield abstained), APPROVED the 2018 proposed Draft 2018 TJPDC Legislative Program. 	<u>David Blount:</u> Proceed as approved.
11.	Mid-year Request for an Additional Building Inspector Position. <ul style="list-style-type: none"> • By a vote of 6:0, AUTHORIZED Community 	<u>Community Development:</u> Proceed as authorized.

	Development to increase its staffing level by one building inspector position.		
12.	Senior Center at Belvedere. <ul style="list-style-type: none"> • RECEIVED. • DEFERED to November 8. 	Clerk: Schedule on November 8 agenda.	
	Recess. <ul style="list-style-type: none"> • At 3:13 p.m., the Board recessed and reconvened at 3:24 p.m. 		
13.	FY 17 Unaudited Annual Financial Report (UAFR) and FY 17 Annual Economic Indicators Report (AEIR). <ul style="list-style-type: none"> • RECEIVED. 		
14.	Parks and Recreation Community Recreation Needs Assessment. <ul style="list-style-type: none"> • RECEIVED. 		
15.	Lewis and Clark FY 19 Funding Consideration. <ul style="list-style-type: none"> • RECEIVED. 		
16.	Commonwealth Attorney Positon Request. <ul style="list-style-type: none"> • RECEIVED. 	Clerk: Schedule on November 8 agenda.	
17.	Closed Meeting. <ul style="list-style-type: none"> • At 4:54 p.m., the Board went into Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia: • Under Subsection (1): <ol style="list-style-type: none"> 1. To discuss and consider appointments to boards, committees, and commissions in which there are pending vacancies or requests for reappointment; and 2. To discuss the performance of the deputy county executive while he served as interim county executive. • Under Subsection (3), to discuss and consider the disposition of County-owned real property located in the Crozet area, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County. • Under Subsection (8), to consult with and be briefed by legal counsel and staff regarding specific legal matters requiring legal advice about the preservation of historical records and historical artifacts. 		
18.	Certify Closed Meeting. <ul style="list-style-type: none"> • At 6:02 p.m., the Board reconvened into open meeting and certified the closed meeting. <p>Note: Supervisor Liz Palmer left the meeting at 4:55 p.m.</p>		
19.	Boards and Commissions: a. Vacancies and Appointments. <ul style="list-style-type: none"> • REAPPOINTED Mr. Roger Schickedantz, Mr. Daniel Heuchert and Mr. David Storm to the 5th & Avon Community Advisory Committee with said terms to expire September 30, 2019. • APPOINTED Mr. Craig Roller and Mr. Glen Michael to the 5th & Avon Community Advisory Committee with said terms to expire September 30, 2019. 	Clerk: Prepare appointment/reappointment letters, update Boards and Commissions book, webpage, and notify appropriate persons.	

	<ul style="list-style-type: none"> • APPOINTED Mr. Benjamin Baer to the Agricultural and Forestal District Advisory Committee with said term to expire April 17, 2020. • APPOINTED Ms. Sara Robinson to the Pantops Community Advisory Committee with said term to expire June 30, 2019. • APPOINTED Mr. Jeffrey B. Richardson to the Rivanna Solid Waste Authority with said term to expire April 2021. • APPOINTED Mr. Jeffrey B. Richardson to the Rivanna Water and Sewer Authority with said term to expire April 2021. 		
20.	<p>From the Public: Matters Not Listed for Public Hearing on the Agenda.</p> <ul style="list-style-type: none"> • There were none. 		
21.	<p>Hydraulic/29 Small Area Plan – Draft Plan Presentation.</p> <ul style="list-style-type: none"> • By a vote of 5:0:1 (Palmer absent), ENDORSED the Hydraulic Small Area Plan for consideration as a Comprehensive Plan Amendment (CPA) that is limited to the Core Area, as shown in the plan. 		
22.	<p>Pb. Hrg: Riverside Village Sewer Easement.</p> <ul style="list-style-type: none"> • By a vote of 5:0:1 (Palmer absent), ADOPTED resolution approving easement. 	<p><u>Clerk:</u> Forward copy of signed Resolution to Parks and Rec and County Attorney's office. (Attachment 7)</p> <p><u>County Attorney:</u> Provide Clerk with copy of signed documents.</p>	
23.	<p>From the Board: Committee Reports and Matters Not Listed on the Agenda.</p> <p><u>Ann Mallek:</u></p> <ul style="list-style-type: none"> • Questioned County's land use requirements as it relates to new ownership and change of use. <p><u>Rick Randolph:</u></p> <ul style="list-style-type: none"> • Reported on the Albemarle Broadband Authority. • Mentioned that he had received an inquiry from a business who is interested in purchasing County owned property. <p><u>Diantha McKeel:</u></p> <ul style="list-style-type: none"> • Announced that the Chamber of Commerce is hosting a presentation on the Hydraulic/Rt. 29 plan. • Recommended scheduling an agenda item for the Innovation Fund • Requested scheduling a presentation on Autonomous Vehicles on a future agenda item. 	<p><u>County Attorney:</u> Provide Supervisors with follow-up answer.</p> <p><u>County Executive:</u> Notify Clerk when ready to schedule.</p> <p><u>County Executive:</u> Notify Clerk when ready to schedule.</p>	
24.	<p>From the County Executive: Report on Matters Not Listed on the Agenda.</p> <ul style="list-style-type: none"> • Reviewed a proposed resolution regarding the Shenandoah National Park Entrance Fee. 	<p><u>Clerk:</u> Schedule on November 8 agenda.</p>	
26.	<p>Adjourn to November 8, 2017, 2:00 p.m., Lane Auditorium.</p> <ul style="list-style-type: none"> • The meeting was adjourned at 6:54 p.m. 		

ckb/tom

- Attachment 1 – Resolution to Approve Additional FY 18 Appropriations
- Attachment 2 – Petty Cash Resolution
- Attachment 3 – Resolution to Approve FY 18 County of Albemarle and State Health Department Local Government Agreement
- Attachment 4 – Resolution to approve the Agreement with the Thomas Jefferson Planning District Commission
- Attachment 5 – Resolution to Approve the Memorandum of Agreement between the County of Albemarle and the Albemarle-Charlottesville Regional Jail Authority for Albemarle Entrance Corridor Beautification Program
- Attachment 6 – Resolution to Approve Special Exception for ZMA 2002-00002 Hollymead Town Center
- Attachment 7 – Resolution Approving Deed of Easement between the County of Albemarle and the Albemarle County Service Authority for Service to Riverside Village Subdivision

**RESOLUTION TO APPROVE
ADDITIONAL FY 18 APPROPRIATIONS**

BE IT RESOLVED by the Albemarle County Board of Supervisors:

- 1) That Appropriations #2018040, #2018041, #2018042, #2018043, #2018044, #2018045, #2018046, #2018047, #2018048, #2018049, #2018050, #2018051, and #2018052 are approved; and
- 2) That the appropriations referenced in Paragraph #1, above, are subject to the provisions set forth in the Annual Resolution of Appropriations of the County of Albemarle for the Fiscal Year ending June 30, 2018.

RESOLUTION

WHEREAS, Virginia Code §15.2-1229 provides that the governing body of any county may establish by resolution one or more petty cash funds not exceeding \$5,000 each for the payment of claims arising from commitments made pursuant to law; and

WHEREAS, the Board of Supervisors adopted a Resolution on September 7, 2016 establishing petty cash funds; and

WHEREAS, the Board of Supervisors now desires to amend the September 7, 2016 Resolution by eliminating the petty cash fund for the Commonwealth's Attorney.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors of Albemarle County, Virginia re-establishes the following petty cash funds:

Finance Department	\$4,350.00
Community Development	100.00
Police Department	2,500.00
Fire and Rescue	150.00
Parks & Recreation	100.00
Total	\$7,200.00

**RESOLUTION TO APPROVE THE FY18 AGREEMENT
BETWEEN THE COUNTY OF ALBEMARLE AND
THE COMMONWEALTH OF VIRGINIA DEPARTMENT OF HEALTH**

WHEREAS, the Board finds it is in the best interest of the County to enter into an Agreement with the Commonwealth of Virginia Department of Health for the operation of the local Thomas Jefferson Health District Health Department.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Virginia Code § 32.1-31, the Board of Supervisors of Albemarle County, Virginia hereby approves the FY 18 Agreement between the County of Albemarle and the Commonwealth of Virginia Department of Health and authorizes the County Executive to execute it on behalf of the County in a form approved by the County Attorney.

**RESOLUTION TO APPROVE THE AGREEMENT
BETWEEN THE COUNTY OF ALBEMARLE AND
THE THOMAS JEFFERSON PLANNING DISTRICT COMMISSION**

WHEREAS, the Board of Supervisors finds that it is in the best interest of the County to enter into an Agreement with the Thomas Jefferson Planning District Commission regarding the Transportation Alternatives Project for the 5th Street Station Hub & Bicycle Connections.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Albemarle County, Virginia hereby approves the Agreement with the Thomas Jefferson Planning District Commission and authorizes the County Executive to execute the Agreement on behalf of the County once it has been approved as to substance and form by the County Attorney.

**RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT
BETWEEN THE COUNTY OF ALBEMARLE AND THE ALBEMARLE-CHARLOTTESVILLE
REGIONAL JAIL AUTHORITY FOR ALBEMARLE ENTRANCE CORRIDOR BEAUTIFICATION
PROGRAM**

WHEREAS, the Board of Supervisors finds that it is in the best interest of the County to enter into an Agreement with the Albemarle-Charlottesville Regional Jail Authority regarding the County's use of offender labor crews for roadside beautification within and along the designated entrance corridors in the County.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Albemarle County, Virginia hereby approves the Agreement with the Albemarle-Charlottesville Regional Jail Authority and authorizes the County Executive to execute the Agreement on behalf of the County once it has been approved as to substance and form by the County Attorney.

**RESOLUTION TO APPROVE SPECIAL EXCEPTION
FOR ZMA2002-00002 HOLLYMEAD TOWN CENTER
TO VARY BLOCK VII IN TABLE B WITHIN THE CODE OF DEVELOPMENT**

WHEREAS, the Owner of Tax Map Parcel Numbers 032B0-01-00-000A0 and 032B0-01-00-101A0 filed a request for a special exception to vary the Code of Development approved in conjunction with ZMA2002-00002 Hollymead Town Center to vary the maximum number of dwelling units in Block VII as shown on the Exhibit entitled "Proposed Changes to Existing Code of Development" dated August 2017.

NOW, THEREFORE, BE IT RESOLVED that, upon consideration of the foregoing, the Memorandum prepared in conjunction with the special exception request and the attachments thereto, including staff's supporting analysis, and all of the factors relevant to the special exceptions in Albemarle County Code §§ 18-8.5.5.3, 18-33.5, and 18-33.9, the Albemarle County Board of Supervisors hereby approves the special exception to vary the Code of Development approved in conjunction with ZMA2002-00002 Hollymead Town Center, as described hereinabove, subject to the conditions attached hereto.

* * *

**Special Exception to Vary ZMA2002-002 Hollymead Town Center Code of Development
Special Exception Condition(s)**

1. The maximum number of units permitted in Block VII shall be 72 units.
2. The maximum total number of units in the development shall be (unchanged at) 370 units.

**RESOLUTION APPROVING DEED OF EASEMENT BETWEEN THE COUNTY OF ALBEMARLE AND
THE ALBEMARLE COUNTY SERVICE AUTHORITY FOR SERVICE TO RIVERSIDE VILLAGE
SUBDIVISION**

WHEREAS, the County of Albemarle owns certain property located adjacent to the Riverside Village Subdivision (Parcel 078G0-00-06-000A0); and

WHEREAS, an easement across this County-owned property is necessary for the Albemarle County Service Authority (ACSA) to provide sanitary sewer service to the Riverside Village Subdivision.

NOW, THEREFORE, BE IT RESOLVED that the Albemarle County Board of Supervisors hereby approves the granting of this certain easement to the ACSA, and authorizes the County Executive to sign, in a form approved by the County Attorney, a Deed of Easement with ACSA for a sanitary sewer easement across Parcel 078G0-00-06-000A0.