

**ACTIONS**  
**Board of Supervisors Meeting of September 6, 2017**

September 12, 2017

<u><b>AGENDA ITEM/ACTION</b></u>	<u><b>ASSIGNMENT</b></u>	<u><b>VIDEO</b></u>
1. Call to Order. <ul style="list-style-type: none"> <li>Meeting was called to order at 12:01 p.m., by the Chair, Ms. McKeel. All BOS members present. Also present were Doug Walker, Greg Kamptner, Claudette Borgersen and Travis Morris.</li> </ul>		<a href="#">Link to audio</a>
4. Adoption of Final Agenda. <ul style="list-style-type: none"> <li>By a vote of 6:0, <b>ADOPTED</b> the final agenda.</li> </ul>		
5. Brief Announcements by Board Members. <u>Ann Mallek:</u> <ul style="list-style-type: none"> <li>Mentioned alternative funding methods for the Legal Aid Justice Center to the budget planning process.</li> <li>Requested an update regarding the volunteer recruitment efforts for at the Pantops Fire Station.</li> <li>Announced that September 29, 2017, is the Rivanna River Renaissance Conference and September 30, 2017, is the Rivanna River Festival.</li> </ul> <u>Rick Randolph:</u> <ul style="list-style-type: none"> <li>Expressed his sympathy for those affected by Hurricane Harvey and Hurricane Irma.</li> </ul> <u>Liz Palmer:</u> <ul style="list-style-type: none"> <li>Announced the Batesville Community Day.</li> </ul>		
7. From the Public: Matters Not Listed for Public Hearing on the Agenda. <ul style="list-style-type: none"> <li><b><u>The following individuals spoke towards the events of August 12, 2017 and Confederate War Memorials:</u></b> <ul style="list-style-type: none"> <li><u>Terry Hawkins</u></li> <li><u>Mason Huges Pickett</u></li> <li><u>Edward Strickler</u></li> <li><u>Betsy Batten</u></li> </ul> </li> </ul>		
<u>Diantha McKeel:</u> <ul style="list-style-type: none"> <li>Read portions of letters from Congressman Robert Hurt and Senator Tim Kaine.</li> </ul>		
8.2 FY 2018 Appropriations. <ul style="list-style-type: none"> <li><b>ADOPTED</b> resolution to approve Appropriation #2018019, #2018020, #2018021, #2018022, #2018023, #2018024, #2018025, and #2018026 for local government and school division projects and programs.</li> </ul>	<u>Clerk:</u> Notify OMB, Finance and appropriate individuals. Forward copy of signed resolution to OMB and County Attorney's office. (Attachment 1)	
8.3 Scottsville Levee/Dam Maintenance Memorandum of Agreement (MOA). <ul style="list-style-type: none"> <li><b>ADOPTED</b> resolution approving the MOA.</li> </ul>	<u>Clerk:</u> Forward copy of signed resolution to Facilities and Environmental Services and County Attorney's office. (Attachment 2)	

		<u>County Attorney:</u> Provide clerk with fully executed copy of agreement.	
8.4	Implementation of \$25.00 Will Probate Fee. <ul style="list-style-type: none"> <li>• <b>SET</b> public hearing to consider the adoption of proposed ordinance for October 4, 2017.</li> </ul>	<u>Clerk:</u> Schedule on October 4, 2017 agenda and advertise in Daily Progress.	
8.5	Riverside Village Sewer Easement. <ul style="list-style-type: none"> <li>• <b>SET</b> public hearing to authorize conveyance of the requested ACSA easement in a form approved by the County Attorney.</li> </ul>	<u>Clerk:</u> Schedule on future agenda and advertise in Daily Progress.  <u>County Attorney:</u> Notify Clerk with ready to schedule.	
8.6	Southern Cross Farm Road Name Change. <ul style="list-style-type: none"> <li>• <b>APPROVED</b> changing the road name of Southern Cross Farm to Mooring Farm Lane and authorized staff to implement the change.</li> </ul>	<u>Information Services:</u> Proceed as authorized.	
9.	FY 19 Operating and Capital Budget Calendar and Recommendations for CIP Development Process Improvements. <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> FY 18 Budget Calendar.</li> <li>• By a vote of 6:0, <b>APPROVED</b> recommendations for improvements to the upcoming CIP Development process as presented.</li> </ul>	<u>Clerk:</u> Schedule on Boards calendar as adopted. (Attachment 3)  <u>OMB:</u> Proceed as approved.	
10.	Financial Management Policies. <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> the revised Financial Management Policies.</li> </ul>	<u>OMB:</u> Provide Clerk with copy of revised Financial Management Policies.	
11.	School Division's Capital Projects Funding Needs. <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>APPROVED</b> request for additional funding for Bond Referendum-supported School Division capital projects.</li> </ul>	<u>Clerk:</u> Schedule appropriation request on October 4, 2017 agenda.	
	<b>Recess.</b> <ul style="list-style-type: none"> <li>• At 2:12 p.m., the Board recessed and reconvened at 2:31 p.m.</li> </ul>		
12.	Brookdale Affordable Housing Development. <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> resolution to approve the Performance Agreement.</li> </ul>	<u>Clerk:</u> Forward copy of signed resolution to Office of Housing and County Attorney's office. (Attachment 4)  <u>County Attorney:</u> Provide clerk with fully executed copy of agreement.	
13.	Resolution to Reaffirm Commitment to Local Climate Action and Environmental Strategic Plan Process. <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> resolution to reaffirm commitment to local climate action to reduce climate pollution.</li> </ul>	<u>Clerk:</u> Forward copy of signed resolution to Facilities and Environmental Services Division and County Attorney's office. (Attachment 5)  <u>FES:</u> Proceed as authorized.	
14.	CIP Project Update Presentation - 2nd Quarter CY 2017. <ul style="list-style-type: none"> <li>• <b>RECEIVED.</b></li> </ul>		
15.	Hydraulic Area Project Advisory Panel Update. <ul style="list-style-type: none"> <li>• <b>RECEIVED.</b></li> </ul>		
16.	Closed Meeting.		

<ul style="list-style-type: none"> <li>At 4:42 p.m., the Board went into Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia:</li> <li>Under Subsection (1), to:             <ol style="list-style-type: none"> <li>Discuss and consider appointments to boards, committees, and commissions in which there are pending vacancies or requests for reappointments; and</li> <li>Discuss and consider the appointment of a county executive.</li> </ol> </li> <li>Under Subsection (7), to consult with and be briefed by legal counsel staff regarding specific legal matters requiring legal advice pertaining to:             <ol style="list-style-type: none"> <li>Activities on a preservation tract in a rural preservation development; and</li> <li>The terms and conditions of a proposed employment contract.</li> </ol> </li> </ul>		
17. Certify Closed Meeting. <ul style="list-style-type: none"> <li>At 6:10 p.m., the Board reconvened into open meeting and certified the closed meeting.</li> </ul>		
18. Boards and Commissions: <ol style="list-style-type: none"> <li>Vacancies and Appointments.</li> </ol> <ul style="list-style-type: none"> <li><b>Pulled from the agenda.</b></li> </ul>		
19. From the Public: Matters Not Listed for Public Hearing on the Agenda. <ul style="list-style-type: none"> <li><b><u>The following individuals spoke in regards to the confederate statue on Albemarle County property and the events of August 12, 2017:</u></b> <ul style="list-style-type: none"> <li><u>Linda Dukes</u></li> <li><u>Jim Bonner</u></li> <li><u>Frank Dukes</u></li> <li><u>Don Gathers</u></li> <li><u>Nancy Carpenter</u></li> </ul> </li> <li><u>David Deaton</u>, resident of the Whitehall District, representing Aroma Café Football Club, an amateur soccer team, shared his plans to evolve into a semi-professional soccer team and advocated for upgrades to current county soccer infrastructure.</li> </ul>		
20. From the Board: Committee Reports and Matters Not Listed on the Agenda. <u>Ann Mallek:</u> <ul style="list-style-type: none"> <li>Reported out on VACo Board meeting.</li> </ul> <u>Rick Randolph:</u> <ul style="list-style-type: none"> <li>Reported on the Residential Impact Advisory Committee and updated the Board on the progress of the Albemarle Broadband Authority.</li> </ul> <u>Liz Palmer:</u> <ul style="list-style-type: none"> <li>Reported on the recent RSWA and RWSA meetings.</li> </ul> <u>Diantha McKeel:</u> <ul style="list-style-type: none"> <li>Referenced the June 19, 2017, meeting at Piedmont Virginia Community College and requested a future agenda item regarding the</li> </ul>	<u>Clerk:</u> Scheduled on future agenda.	

	workforce development action items that President Friedman developed at the request of the Board.		
21.	From the County Executive: Report on Matters Not Listed on the Agenda. <u>Doug Walker:</u> <ul style="list-style-type: none"><li>• There were none.</li></ul>		
22	Closed Meeting. <ul style="list-style-type: none"><li>• At 6:44 p.m., the Board went into Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia:</li><li>• Under Subsection (3), to discuss the expansion of an existing business where no previous announcement has been made of the business' interest in expanding its facilities in the community.</li></ul>		
	Certify Closed Meeting. <ul style="list-style-type: none"><li>• At 8:07 p.m., the Board reconvened into open meeting and certified the closed meeting.</li></ul>		
23.	Adjourn to September 8, 2017, 8:30 a.m., Room 241, County Office Building. <ul style="list-style-type: none"><li>• The meeting was adjourned at 8:08 p.m.</li></ul>		

ckb/tom

Attachment 1 – FY 2018 Appropriations

Attachment 2 – Resolution to Approve the Memorandum of Agreement between the Town of Scottsville and the County of Albemarle

Attachment 3 – FY 19 Operating and Capital Budget Calendar

Attachment 4 – Brookdale Affordable Housing Development Resolution

Attachment 5 – Resolution to Reaffirm Commitment to Local Climate Action

**RESOLUTION TO APPROVE  
ADDITIONAL FY 18 APPROPRIATIONS**

**BE IT RESOLVED** by the Albemarle County Board of Supervisors:

- 1) That the FY 18 Budget is amended to increase it by \$1,351,541.00.
- 2) That Appropriations #2018019, #2018020, #2018021, #2018022, #2018023, #2018024, #2018025, and #2108026 are approved; and
- 3) That the appropriations referenced in Paragraph #2, above, are subject to the provisions set forth in the Annual Resolution of Appropriations of the County of Albemarle for the Fiscal Year ending June 30, 2018.

**RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF  
SCOTTSVILLE  
AND THE COUNTY OF ALBEMARLE**

**WHEREAS**, the Board finds that it is in the best interest of the County to enter into a Memorandum of Agreement with the Town of Scottsville regarding the County's financial assistance to the Town for the maintenance and operation of the A. Raymon Thacker Flood Control System in and around the Town.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Albemarle County, Virginia hereby approves the Memorandum of Agreement with the Town of Scottsville and authorizes the Interim County Executive to execute the Memorandum of Agreement on behalf of the County once it has been approved as to substance and form by the County Attorney.

**PROPOSED FY 19 BUDGET DEVELOPMENT CALENDAR****September 2017**

Friday 8 BOS Work Session – Strategic Plan

**October 2017**

Wednesday 11 BOS/School Board Joint Work Session – Compensation and Benefits

**November 2017**

Wednesday 8 BOS/School Board Joint Work Session  
 – Two Year Balanced Fiscal Plan in context of Five Year Financial Plan  
 – Preliminary FY 19 – FY 23 CIP Overview

Monday 20 CIP Oversight Committee Meeting #1

Monday 27 CIP Oversight Committee Meeting #2

**December 2017**

Monday 4 CIP Oversight Committee Meeting #3

Wednesday 6 BOS Work Session – Two Year Balanced Fiscal Plan in context of Five Year Financial Plan with Public Comment on 2 Year Balanced Fiscal Plan

Wednesday 13 BOS Work Session – Approve Balanced Two Year Fiscal Plan / Guidance for Annual Budget

**January 2018**

Monday 18 School Superintendent presents Budget Request to School Board

**February 2018**

Thursday 8 School Board adopts School Budget Request

Friday 16 (Noon) County Executive's Presentation to Board - Recommended Budget

Tuesday 20 Public Hearing on County Executive's Recommended Budget

Thursday 22 BOS Budget Work Session #1

Monday 26 BOS Budget Work Session #2

**March 2018**

Thursday 1 BOS Budget Work Session #3

Monday 5 BOS Budget Work Session #4 - Finalize Tax Rate for Advertisement/Approval of Board's Proposed Budget

Wednesday 7 Regular BOS meeting

Tuesday 27 BOS Work Session #5 (If Needed)

Thursday 29 BOS Work Session #6 (If Needed)

**April 2018**

Mon.-Fri. 2-6 Spring Break

Wednesday 4 Regular BOS meeting

Tuesday 10 Public Hearing on the CY 18 tax rate and Board's Proposed Budget

Wednesday 11 Regular BOS meeting

Friday 13 Holiday

Tuesday 17 BOS sets tax rate and adopts budget

Thursday 26 School Board adopts School Budget

**May 2018**

Wednesday 2 BOS Approves Appropriation Resolution

\* Public Engagement Opportunities will occur throughout Budget Development Process

\*\*To meet operational requirements, BOS must set the CY 18 tax rate by April 17

RESOLUTION

**Whereas**, the County of Albemarle ("County") has supported and promoted affordable housing over the past several decades through its policies and incentives; and

**Whereas**, Objective 6 in the Housing Chapter of the County's Comprehensive Plan states: *"Provide affordable housing options for low-to-moderate income residents of Albemarle County and those persons who work within Albemarle County who wish to reside in Albemarle County";* and

**Whereas**, a strategy to support this objective is to *"Provide guidance, resources, and incentives to non-profit and for-profit development and financing entities to increase the supply of affordable housing (both rental and owned) for households with incomes between 0% and 80% of the area median income."*; and

**Whereas**, Bluestone Land LLC proposes to construct a 96-unit multifamily development to be known as Brookdale to serve households at or below sixty percent (60%) of the area median income; and

**Whereas**, the Albemarle County Economic Development Authority has induced the issuance of \$11 million in tax-exempt bonds to support the financing of Brookdale; and

**Whereas**, low-income housing tax credits will provide for equity investment to support the development of Brookdale; and

**Whereas**, Bluestone Land LLC has requested financial incentives from Albemarle County as provided in a Performance Agreement to be executed by the County, the Albemarle County Economic Development Authority, and Bluestone Land LLC.

**Now, therefore, be it resolved** that the Albemarle County Board of Supervisors authorizes the Interim County Executive to execute the Performance Agreement on behalf of the County after approval as to content and form by the County Attorney.

**RESOLUTION TO REAFFIRM COMMITMENT TO SUPPORT LOCAL ACTIONS TO REDUCE  
CLIMATE POLLUTION**

**WHEREAS**, the County of Albemarle has adopted long-term strategic goals to protect natural resources, safeguard the quality of life of current and future generations, foster economic prosperity, and invest in critical infrastructure; and

**WHEREAS**, there is scientific consensus regarding the reality of climate change and the recognition that human activity, especially the combustion of fossil fuels that create greenhouse gases, is an important driver of climate change; and

**WHEREAS**, climate change has been widely recognized by government, business, academic, and other community leaders as a worldwide threat with the potential to harm our economy, safety, public health, and quality of life; and

**WHEREAS**, climate change is known to negatively impact biological diversity and other natural resources, and the biodiversity action plan being developed by the County of Albemarle will address those impacts; and

**WHEREAS**, actions that reduce climate pollution and increase energy efficiencies will also lead to a cleaner environment, energy security, and a better quality of life for residents; and

**WHEREAS**, taking steps to increase energy efficiency and resilience can attract jobs and economic development opportunities to our community and increase our long-term economic competitiveness and wealth; and

**WHEREAS**, the County of Albemarle recognizes the role of local governments in influencing the community's impact on climate change; and

**WHEREAS**, the County of Albemarle is committed to demonstrating leadership in energy and carbon reductions at the local level, equipping the community to make informed decisions about the impacts of carbon emissions and energy, and promote actions that enable the community to reap the health, economic, and environmental benefits that accompany sound energy-based decisions; and

**WHEREAS**, the County of Albemarle has been deliberate and proactive in taking actions directly related to climate protection, including:

- endorsing a Cool Counties resolution in 2007 committing the County to a goal of reducing carbon emissions by 80% by 2050 (rescinded in 2011)
- collaborating with regional partners in 2009 to obtain a grant that funded the creation of Local Energy Alliance Program (LEAP)
- participating in the Local Climate Action Planning Process (LCAPP) concluding in 2011
- committing to fulfilling LCAPP recommendations by adopting an Environmental Stewardship Strategic Plan in 2013 with a review and update planned to begin in 2017
- publishing a Community Inventory of Greenhouse Gas Emissions
- achieving a bronze-level designation in 2017 through the national SolSmart program for adopting programs and practices that lower the cost and barriers for the community to go solar
- investing in energy-saving building upgrades, renewable energy like solar and wind, vehicles, and equipment; and

**WHEREAS**, for decades the County of Albemarle has promoted community planning principles that contribute towards a lower carbon footprint, including:

- managing growth and discouraging sprawl by designating 5% of the County as Development Areas and adopting Neighborhood Model principles of urban planning
- promoting a strong agricultural and forestal economy

- protecting natural resources
- promoting a multi-modal and environmentally-sound transportation network including mass transit and an extensive pedestrian and bicycle path network; and

**WHEREAS**, the County is joined in taking action on climate change by a global coalition of local, state, and national governments and community and business leaders; and

**NOW, THEREFORE, BE IT RESOLVED** that the County of Albemarle re-affirms its commitment to climate action and will continue to stand with cities, counties, and other public and private sector partners throughout the world to advance action in accordance with local and international goals; and

**BE IT FURTHER RESOLVED** that the County of Albemarle will coordinate with community partners and local stakeholders to build on past measures by developing a climate action plan as part of an update to the County's 2013 Environmental Stewardship Strategic Plan beginning in 2017.