

# COUNTY OF ALBEMARLE

Claudette K. Borgersen  
Clerk



Travis O. Morris  
Senior Deputy Clerk

*Office of the Clerk to the Board of Supervisors*

October 10, 2019

Mr. Norman G. Dill  
Mr. Ned L. Gallaway  
Ms. Ann H. Mallek  
Ms. Diantha H. McKeel  
Ms. Liz A. Palmer  
Mr. Richard Randolph  
Mr. Jeffrey B. Richardson  
Mr. Greg Kamptner

Dear Ladies and Gentlemen:

The Board of Supervisors will hold a special meeting on Tuesday, October 15, 2019 at 2:00 p.m., to attend a meeting of the Capital Improvement Plan (CIP) Advisory Committee.

The following language addresses the legal requirements regarding the Freedom of Information Act for the meeting:

The Chair, Mr. Gallaway, has called a special meeting of the Albemarle County Board of Supervisors for the purpose of allowing a quorum of Board members to convene an open meeting to attend a meeting of the Capital Improvement Plan (CIP) Advisory Committee. The meeting is called for Tuesday, October 15, 2019 at 2:00 p.m., in room 228-B, of the County Office Building, 401 McIntire Road, Charlottesville, Virginia. The matters to be discussed and considered are proposed capital improvement projects for the County and Albemarle County Public Schools, their funding, and how they should be prioritized.

No matter not specified in this notice shall be considered at this meeting unless all members are present or a waiver for the required notice is signed by all members in advance of the meeting.

Sincerely,

  
Claudette K. Borgersen, Clerk

/ckb

cc: Mr. Travis O. Morris