



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Samuel Miller District Jim H. Andrews
Supervisor, Rio District Ned L. Gallaway
Supervisor, Rivanna District Bea LaPisto-Kirtley
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Scottsville District Donna P. Price
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, January 18, 2023

1:00 PM

Lane Auditorium

Regular Second Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
7. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.
8. Consent Agenda (on next sheet)

1:00 p.m. - Action Item:

9. [23-137](#) SE202200062 Edgefield LLC Homestay. (White Hall Magisterial District)
(Lea Brumfield, Senior Planner II)

2:00 p.m. - Work Sessions:

10. [23-141](#) Charlottesville Area Transit Micro-transit Feasibility Analysis.
(Kevin McDermott, Acting Director of Planning)

3:00 p.m. - Recess**3:15 p.m. - Work Sessions (continued):**

11. [23-133](#) Drainage Infrastructure Management Program.

(Greg Harper, Chief of Environmental Services)

12. 4:15 p.m. - Closed Meeting.

Closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia:

- under subsection (7), to consult with legal counsel and receive briefings by staff members pertaining to actual litigation concerning alleged violations of the Virginia Freedom of Information Act, in the case styled Schilling v. Albemarle County Board of Supervisors; and*
- under subsection (4), concerning a matter implicating the protection of the privacy of individuals in personal matters not related to public business.*

Closed meeting motion subject to change

13. Certify Closed Meeting.**6:00 p.m.****14. From the County Executive: Report on Matters Not Listed on the Agenda.****15. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.****Public Hearings:**

16. [23-129](#) Ordinance to Establish a Fraud, Waste, and Abuse Reporting System. To receive public comment on its intent to adopt the Fraud, Waste, & Abuse Reporting System ordinance which is an online reporting system for employees and the public to anonymously communicate concerns about financial fraud, waste, and abuse pursuant to Virginia Code § 15.2-2511.2. In addition, the Board of Supervisors will also receive public comment on its intent to adopt a resolution to name a Fraud Waste & Abuse auditor.

(Nelsie Birch, Chief Financial Officer)

17. [23-135](#) SP202200019 The Keswick School. PROJECT: SP202200019 The Keswick School MAGISTERIAL DISTRICT: Rivanna TAX MAP/PARCEL: 08000-00-00-11000 LOCATION: 505 Little Keswick Ln PROPOSAL: An amendment to an existing special use permit for a private school use. PETITION: A request for a special use permit amendment under Section 18-10.2.2 to modify the conceptual plan to include a new arts center, storage building, and horse barn. The proposed amendment does not include any increase in student enrollment. ZONING: RA Rural Areas - agricultural, forestal, and fishery uses; residential density (0.5 unit/acre in development lots) ENTRANCE CORRIDOR: Yes OVERLAY DISTRICT: EC Entrance Corridor, FH Flood Hazard Overlay COMPREHENSIVE PLAN: Rural Area – preserve and protect agricultural, forestal, open space, and natural, historic and scenic resources; residential (0.5 unit/ acre in development lots) in Rural Area 2 of the Comprehensive Plan.

(Kevin McCollum, Planner)

18. [23-130](#) SP202200018 St. Paul's Ivy Church Preschool. PROJECT: SP202200018 St. Paul's Ivy Church Preschool MAGISTERIAL DISTRICT: Samuel Miller TAX MAP/PARCEL: 058A2-00-00-01800, 15.32 acres LOCATION: 851 Owensville Rd./773 Neves Ln. in Ivy PROPOSAL: Request for a preschool of up to 24 students within the existing building (851 Owensville Rd.) and using existing parking. Typical hours of operation 9am-2pm, Monday-Friday. PETITION: Section 18-12.2.2(7) Child Day Center ZONING: VR Village Residential 0.7 unit/acre ENTRANCE CORRIDOR: No OVERLAY DISTRICT: None COMPREHENSIVE PLAN: Rural Area – preserve and protect agricultural, forestal, open space, and natural, historic and scenic resources; residential (0.5 unit/ acre in development lots) in Rural Area 3 of the Comprehensive Plan.

(Rebecca Ragsdale, Planning Manager)

19. [23-131](#) SP202200021 Hollymead Substation Expansion. PROJECT: SP202200021 Dominion Hollymead Substation Expansion
MAGISTERIAL DISTRICT: Rivanna TAX MAP/PARCEL: 03200-00-00-03700, 6.72 acres LOCATION: 3317 Worth Crossing
PROPOSAL: Request for an approx. 0.77 acre expansion of the existing Dominion Energy Virginia electric substation to allow for new equipment, fencing, and stormwater management. Currently, the substation covers 1.59 acre and following the proposed expansion would occupy 2.36 acres of the site. The expansion would be located southeast of the existing facility, which will remain, and accessed by the existing entrance from Worth Crossing. PETITION: Section 18-13.2.2(6) and 18-18.2.2(6)
Electrical power substations, transmission lines and related towers; gas or oil transmission lines, pumping stations and appurtenances; unmanned telephone exchange centers; micro-wave and radio-wave transmission and relay towers, substations and appurtenances (reference 18-5.1.12).
ZONING: R-1 Residential - 1 unit/acre; R-15 Residential - 15 units/acre
ENTRANCE CORRIDOR: No OVERLAY DISTRICT: None
COMPREHENSIVE PLAN: Urban Density Residential – residential (6.01 – 34 units/ acre); supporting uses such as religious institutions, schools, commercial, office and service uses.

(Rebecca Ragsdale)

20. [23-128](#) Lease of County-Owned Meadows Community Center. To receive public comment on a proposed lease of approximately 2,400 square feet of the County-owned Crozet/Meadows Community Recreation Building, located on Parcel ID 05600-00-00-014B0, at 5735 Meadows Drive, to the Piedmont Housing Alliance.

(Amy Smith, Assistant Director, Parks and Recreation)

21. From the Board: Committee Reports and Matters Not Listed on the Agenda.

22. Adjourn to February 1, 2023, 1:00 p.m., Lane Auditorium.

CONSENT AGENDA

8. FOR APPROVAL (by recorded vote):

- 8.1. [23-134](#) Replacement of the Telework and Alternate Schedules Administrative Policy, AP-16, with Remote Work Policy.
(Mia Coltrane)
- 8.2. [23-122](#) Tax Refund Approval Request.
(Jian Lin)
- 8.3. [23-139](#) SE202200063 Verizon-Greenbrier/City Church Wireless Special Exception.
(Rebecca Ragsdale)

8. FOR INFORMATION (no vote necessary):

- 8.4. [23-132](#) Albemarle Broadband Authority Quarterly Report.
(Mike Culp)

Thank you for attending today's public hearing. During the 2023 Calendar Year, the Chair is Donna P. Price and the Vice-Chair is Jim Andrews.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board" ("From the Public"), individuals may address the Board of Supervisors concerning matters previously considered by the Board or matters that are pending before the Board. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. Each speaker may speak for up to three minutes and at only one "From the Public" session at each meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

Speaker may include a presentation, provided that the presentation is received by the Clerk at least 48 hours before the meeting.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Residents who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at clerk@albemarle.org or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Speakers are permitted one opportunity to comment during each of the public comment periods per meeting
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn all device notifications to vibrate.

Clerk, Board of County Supervisors
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