



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Rio District Ned Gallaway
Supervisor, Rivanna District Bea LaPisto-Kirtley
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Samuel Miller District Liz A. Palmer
Supervisor, Scottsville District Donna P. Price
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, January 6, 2021

1:00 PM

Electronic Meeting

Regular First Meeting

This meeting is being held pursuant to and in compliance with Ordinance No. 20-A(16), An Ordinance to Ensure the Continuity of Government During the COVID-19 Disaster. The opportunities for the public to access and participate in the electronic meeting are posted on the Albemarle County website on the Board of Supervisors' home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.

Annual Organization:

4. [21-140](#) Election of Chair.
5. [21-141](#) Election of Vice-Chair.
6. [21-142](#) Appointment of Clerk and Senior Deputy Clerk.
7. [21-143](#) Board 2021 Calendar - Set Meeting Times, Dates and Places for Calendar Year 2021.
8. **Board Rules, Policies and Operating Guidelines:**
 - 8.1. [21-145](#) Adoption of Board Rules of Procedure.

- 8.2. [21-144](#) Adoption of Board Policies.
- 8.3. [21-157](#) Adoption of the Board of Supervisors Operating Guidelines

9. Adoption of Final Agenda.

10. Brief Announcements by Board Members.

11. Proclamations and Recognitions:

- 11.1. [21-151](#) Proclamation Celebrating Martin Luther King, Jr. Day.
(Meghan Faulker, University of Virginia Chief of Staff for the Office of Diversity, Equity, and Inclusion)

12. From the Public: Matters Not Listed for Public Hearing on the Agenda or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.

13. Consent Agenda (on next sheet)

2:00 p.m. - Action Items:

14. [21-129](#) SE202000016 Homestay Special Exception (Evelyn Tickle Kitchin).
(Rebecca Ragsdale, Principal Planner)
15. [21-128](#) SE202000015 Homestay Special Exception (Susan Pierce).
(Rebecca Ragsdale)
16. [21-130](#) Recommended Revisions to the County's Financial Management Policies.
(Nelsie Birch, Chief Financial Officer / Lori Allshouse, Assistant CFO for Policy and Partnerships)

3:30 p.m. - Recess.

3:45 p.m. - Presentations:

17. [21-147](#) Transportation Planning Quarterly Report.
(Kevin McDermott, Chief of Planning)
18. [21-139](#) Virginia Department of Transportation (VDOT) Quarterly Report.
(Carrie Shephard, Charlottesville Residency Administrator)

19. 4:30 p.m. - Closed Meeting.

Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia:

- *Under Subsection (1):*

1. *To discuss and consider appointments of Supervisors as members or liaisons to various County authorities, boards, and other public bodies, including the Charlottesville-Albemarle Convention and Visitors' Bureau Executive Committee, the Economic Development Authority, and the Metropolitan Planning Organization; and*

2. *To discuss and consider appointments of citizens to various County authorities, boards, and other public bodies, including the Economic Development Authority, the Planning Commission, the Board of Equalization, the Fire Prevention and Building Code Board of Appeals, and multiple committees and advisory committees.*

Closed meeting motion subject to change

20 Certify Closed Meeting.**21. Boards and Commissions:**

21.1. [21-136](#) Board Member Committee Appointments.

21.2. [21-131](#) Vacancies and Appointments.

(Travis Morris)

6:00 p.m.**22. From the Public: Matters Not Listed for Public Hearing on the Agenda or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.****Public Hearings:**

23. [20-577](#) 20-03(1) – Agricultural and Forestal Districts. Ordinance to amend County Code Chapter 3, Agricultural and Forestal Districts, Article 2, Districts of Statewide Significance, Division 2, Districts, to review certain districts, and to make corrections to certain district regulations to identify all those tax map parcels within the districts, as specified below:
- a) AFD 2020-01 Batesville AFD – District Review. The proposed ordinance would amend Section 3-207, Batesville Agricultural and Forestal District, to continue the district for all parcels identified in the district regulations, to set the next district review deadline date of December 16, 2025, to identify TMP 70-40 as no longer being in the district (this parcel was removed from the district by the former owners' heirs), to identify TMP 85-3A1 as being in the district (this parcel was created by the division of another parcel in the district), and to remove TMP 85-17B, as well as any parcels for which a request for withdrawal is received before the Board acts on the proposed ordinance. The review of the district will be reduced from once every ten years to once every five years, so that the next review of the district after the current review will occur prior to December 16, 2025; and
- b) AFD 2020-02 High Mowing AFD – District Review. The proposed ordinance would amend Section 3-220, High Mowing Agricultural and Forestal District, to continue the district for all parcels identified in the district regulations, to set the next district review deadline date of December 16, 2030, and to remove any parcels for which a request for withdrawal is received before the Board acts on the proposed ordinance.

(Scott Clark, Senior Planner)

24. [21-120](#) B. F. Yancey Community Food Pantry lease for a portion of the Yancey School Community Center. To receive comments on its intent to consider approving a lease agreement with B. F. Yancey Community Food Pantry for a portion of the Yancey School Community Center, located at 7625 Porters Road, Esmont, Virginia (Parcel 128A2-00-00-01800).

(Michael Freitas, Chief of Public Works)

25. [21-124](#) SP2020-14 1680 Seminole Trail Auto Dealership Outdoor Sales, Storage and Display. PROJECT: SP202000014 1680 Seminole Trail Auto Dealership MAGISTERIAL DISTRICT: Rio TAX MAP/PARCEL: 06100-00-00-120T0 LOCATION: 1680 Seminole Trail PROPOSAL: Establish outdoor sales/storage/display of vehicles on approximately .71 acres. PETITION: Outdoor storage, display and/or sales serving or associated with a permitted use within the Entrance Corridor Overlay under Section 30.6.3.a.2.b of zoning ordinance. No dwelling units proposed. ZONING: HC Highway Commercial – commercial and service; residential by special use permit (15 units/acre); EC Entrance Corridor Overlay District – overlay to protect properties of historic, architectural or cultural significance from visual impacts of development along routes of tourist access. AIA Airport Impact Area: Yes COMPREHENSIVE PLAN: Core Area within Rio 29 Small Area Plan - area intended to have a mixture of uses including residential, commercial, retail, office, institutional and employment uses. Buildings with heights of 3-6 stories, built close to the street, with pedestrian access and relegated parking.

(Margaret Maliszewski, Chief of Planning – Historic Resources)

26. [21-134](#) Ordinance to Prevent the Spread of the Novel Coronavirus, SARS-CoV-2, and the Disease it Causes, Commonly Referred to as COVID-19. To receive public comment on its intent to re-adopt an ordinance entitled “An Ordinance to Prevent the Spread of the Novel Coronavirus, SARS-CoV-2, and the Disease it Causes, Commonly Referred to as COVID-19,” which was most recently re-adopted on November 18, 2020 as an emergency ordinance (Ordinance No. 20-E(7) and thereafter amended on December 16, 2020 (Ordinance No. 20-E(8)). The ordinance establishes: (1) limitations on the number of persons at food establishments, farm wineries, limited breweries, and limited distilleries; (2) limitations on the number of attendees at gatherings; and (3) requires persons to wear face coverings in public places. The ordinance also includes definitions, specific provisions for when and how the above-described limitations apply, and imposes criminal penalties for violations.

(Greg Kamptner)

27. [21-137](#) An Ordinance to Amend County Code Chapter 6, Fire Protection. To receive public comment on its intent to amend Sec. 6-100, Purpose, and Sec. 6-102, Establishment and composition of the coordinated fire and rescue system, of Chapter 6, Fire Protection, of the Albemarle County Code by deleting the references to the Scottsville Volunteer Rescue Squad as a member of the County’s coordinated and integrated fire and emergency medical service system and to update a reference to the Virginia Code.

(Greg Kamptner)

28. From the Board: Committee Reports and Matters Not Listed on the Agenda.

29. From the County Executive: Report on Matters Not Listed on the Agenda.

30. Adjourn to January 20, 2021, 1:00 p.m., electronic meeting pursuant to Ordinance No. 20-A(16).

CONSENT AGENDA**13. FOR APPROVAL (by recorded vote):**

- 13.1. [21-132](#) FY 2021 Appropriations.
(Andy Bowman)
- 13.2. [21-122](#) Personnel Policies P-61 and P-66 Amendments.
(Kimberly Shigeoka)
- 13.3. [21-123](#) Department of Community Development (CDD) Fees Update.
(Steve Allshouse)
- 13.4. [21-125](#) SE202000009 Southwood Phase 1.
(Megan Nedostup)
- 13.5. [21-126](#) SE202000018 R. A. Yancey - Special Exception.
(Bill Fritz)

13. FOR INFORMATION (no vote necessary):

- 13.6. [21-138](#) Board to Board, December 2020, A monthly report from the Albemarle County School Board to the Albemarle County Board of Supervisors.
(Phil Giaramita)

Thank you for attending today's public hearing.

During the time set aside for "Matters Not Listed for Public Hearing on the Agenda", individuals may address the Board of Supervisors concerning any issue not listed on the agenda for Public Hearing. Individuals are allowed three minutes to speak, unless otherwise decided. A sign-up sheet is provided at the meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item. A sign-up sheet is provided at the meeting and you may sign up online in advance of the meeting at <http://www.albemarle.org/bosspeakers/>. Speakers will be called forward in an alternating pattern of in person sign ups and online sign ups. Applicants are limited to a ten minute presentation of their proposal and are allowed a five minute rebuttal at the close of the public hearing.

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. If more than 10 speakers are signed up to speak, the time allotted to speak will be reduced to two minutes and the yellow light will indicate you have 30 seconds to finish your comment. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

When called to the speaker's podium, state your name and magisterial district;

Address comments directly to the Board as a whole;

Give written statements and other supporting material to the Clerk;

If you represent a group or organization, you may ask others present to raise their hands and be recognized;

If you exceed your allotted time, you will be asked to end your comments;

If a speaker does not use all allocated time, the unused time may not be shared with another speaker;

Speakers are permitted one opportunity to comment during each of the public comment periods per meeting;

Back-and-forth debate is prohibited;

Do not speak from your seat or out of turn;

Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting;

Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker;

Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting.

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn off all pagers and cellular telephones.

Clerk, Board of County Supervisors
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