



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Rivanna District Norman G. Dill
Supervisor, Rio District Ned L. Gallaway
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Samuel Miller District Liz A. Palmer
Supervisor, Scottsville District Rick Randolph
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, January 16, 2019

2:00 PM

Lane Auditorium

Adjourned and Regular Night Meeting

1. Call to Order.
2. Closed Meeting.
3. Certify Closed Meeting.

2:30 p.m. - Work Sessions:

4. [19-122](#) Development Services Advisor - Final Pre-Marketing Report.
(Doug Walker, Deputy County Executive)
5. [19-116](#) Yard Maintenance Open-Air Burning.
(Howard Lagomarsino, Division Chief, Fire Rescue Prevention/Fire Marshal)

4:15 p.m. - Recess.

4:30 p.m. - Presentations:

6. [19-119](#) 2019 Real Estate Reassessments.
(Peter Lynch, County Assessor)

7. 5:00 p.m. - Closed Meeting.

8. Certify Closed Meeting.

6:00 p.m.

9. Call back to Order.

10. Pledge of Allegiance.

11. Moment of Silence.

12. Adoption of Final Agenda.

13. Brief Announcements by Board Members.

14. Recognitions:

15. From the Public: Matters Not Listed for Public Hearing on the Agenda.

16. Consent Agenda (on next sheet)

Work Session:

17. [19-114](#) CPA201800006 - Birdwood.

(Tim Padalino, Senior Planner)

Public Hearings:

18. [19-103](#) SP201800015 - Albemarle Montessori School. PROJECT: SP201800015
Albemarle Montessori School MAGISTERIAL DISTRICT: Rivanna TAX
MAP/PARCEL(S): 046B20100002F0 LOCATION: 1562 Insurance Lane,
Charlottesville VA 22911 PROPOSAL: New Special Use Permit to
establish a 1,970 sq. ft. Montessori School in an existing building for
grades 1-6, with a maximum enrollment of 36 students. The building would
include one classroom and four office/storage areas. No residential units
are proposed. PETITION: Sections 20.4.2 and 23.2.2(6) School of Special
Instruction ZONING: PUD- Planned Unit Development – residential (3 – 34
units per acre), mixed with commercial, service and industrial uses.
OVERLAY DISTRICT(S): Entrance Corridor, Airport Impact Area, Steep
Slopes- Managed COMPREHENSIVE PLAN: Commercial Mixed Use –
commercial, retail, employment uses, with supporting residential (no
maximum density), office, or institutional uses in the Hollymead area of the
Places29 Master Plan.

(Tori Kanellopoulos, Planner)

19. [19-105](#) ZMA201800008 - Commonwealth Senior Living. PROJECT: ZMA201800008 and SP201800017 Commonwealth Senior Living
MAGISTERIAL DISTRICT: Rivanna TAX MAP/PARCEL(S): 078000000055A1 LOCATION: 1550 Pantops Mountain Place, Charlottesville, VA 22911 PROPOSAL: Request to amend proffers associated with ZMA201500004 to allow the increase of the square footage of enclosed space, through the repurposing of structured parking, along with a special use permit for professional office use in an existing structure in a Planned Residential Development. PETITION: Request to amend proffers and application plan on a 3.851-acre property zoned PRD, Planned Residential Development, which allows residential uses at a density of 3 – 34 units/acre with limited commercial uses, to allow the total square footage of the building to increase from 110,000 square feet to 120,000 square feet to accommodate professional office space, which is allowed by special use permit. Request for special use permit for professional office use in an existing structure under Section 19.3.2.9 of the zoning ordinance. No additional residential units proposed. ZONING: PRD Planned Residential Development which allows residential (3 – 34 units/acre) with limited commercial uses; ZMA201500004. OVERLAY DISTRICT(S): Entrance Corridor, Steep Slopes – Managed PROFFERS: Yes COMPREHENSIVE PLAN: Urban Density Residential – residential (6.01-34 units/acre); supporting uses such as religious institutions, schools, commercial, office and service uses in Neighborhood 3, Pantops Master Plan Area. POTENTIALLY IN MONTICELLO VIEWSHED: Yes.

(Andy Reitelbach, Senior Planner)

20. [19-104](#) SP201800017 - Commonwealth Senior Living. PROJECT: ZMA201800008 and SP201800017 Commonwealth Senior Living
MAGISTERIAL DISTRICT: Rivanna TAX MAP/PARCEL(S): 078000000055A1 LOCATION: 1550 Pantops Mountain Place, Charlottesville, VA 22911 PROPOSAL: Request to amend proffers associated with ZMA201500004 to allow the increase of the square footage of enclosed space, through the repurposing of structured parking, along with a special use permit for professional office use in an existing structure in a Planned Residential Development. PETITION: Request to amend proffers and application plan on a 3.851-acre property zoned PRD, Planned Residential Development, which allows residential uses at a density of 3 – 34 units/acre with limited commercial uses, to allow the total square footage of the building to increase from 110,000 square feet to 120,000 square feet to accommodate professional office space, which is allowed by special use permit. Request for special use permit for professional office use in an existing structure under Section 19.3.2.9 of the zoning ordinance. No additional residential units proposed. ZONING: PRD Planned Residential Development which allows residential (3 – 34 units/acre) with limited commercial uses; ZMA201500004. OVERLAY DISTRICT(S): Entrance Corridor, Steep Slopes – Managed PROFFERS: Yes COMPREHENSIVE PLAN: Urban Density Residential – residential (6.01-34 units/acre); supporting uses such as religious institutions, schools, commercial, office and service uses in Neighborhood 3, Pantops Master Plan Area. POTENTIALLY IN MONTICELLO VIEWSHED: Yes.

(Andy Reitelbach)

21. [19-133](#) Charlottesville-Albemarle Convention and Visitors' Bureau Agreement; Amendment. To receive public comment on its intent to adopt an Ordinance to Approve an Amended Agreement to Operate a Joint Convention and Visitors' Bureau between the County of Albemarle, Virginia and the City of Charlottesville, Virginia for the funding and operation of the Charlottesville-Albemarle Convention and Visitors' Bureau (CACVB). The Amended Agreement would amend the composition of the CACVB's Executive Board and would eliminate the CACVB's Advisory Board and make related necessary changes.

(Greg Kamptner)

22. From the Board: Committee Reports and Matters Not Listed on the Agenda.

- 22.1. [19-149](#) Board of Zoning Appeals Discussion.
- 22.2. [19-151](#) e-Scooter Use Discussion.

23. From the County Executive: Report on Matters Not Listed on the Agenda.

24. Adjourn to January 30, 2019, 6:00 p.m., TJPDC, Water Street Center, 407 E. Water Street.

CONSENT AGENDA**16. FOR APPROVAL (by recorded vote):**

- 16.1. [19-148](#) Approval of Minutes: August 7, August 8, and September 7, 2018.
- 16.2. [19-115](#) Personnel Policy Amendments.
(Lorna Gerome)
- 16.3. [19-123](#) ZMA-2006-00019 - Special Exception Request: Variations to the Approved Willow Glen Application Plan.
(Tim Padalino)

16. FOR INFORMATION (no vote necessary):

- 16.4. [19-145](#) Capital Projects Status Report 4th Quarter CY2018.
(Blake Abplanalp)
- 16.5. [19-132](#) Fiscal Year 2018 Annual Proffer Report.
(Rebecca Ragsdale)
- 16.6. [19-146](#) Albemarle-Charlottesville Regional Jail Authority Financial Report, Year Ended June 30, 2018. (On File in Clerk's Office)
- 16.7. [19-147](#) Blue Ridge Juvenile Detention Commission Financial Report, Year Ended June 30, 2018. (On File in Clerk's Office)

Thank you for attending today's public hearing. During the 2019 Calendar Year, the Chair is Ned L. Gallaway and the Vice-Chair is Rick Randolph.

During the time set aside for "Matters Not Listed for Public Hearing on the Agenda", individuals may address the Board of Supervisors concerning any issue not listed on the agenda for Public Hearing. Individuals are allowed three minutes to speak, unless otherwise decided. A sign-up sheet is provided at the meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item. A sign-up sheet is provided at the meeting and you may sign up online in advance of the meeting at <http://www.albemarle.org/bosspeakers/>. Speakers will be called forward in an alternating pattern of in person sign ups and online sign ups. Applicants are limited to a ten minute presentation of their proposal and are allowed a five minute rebuttal at the close of the public hearing.

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. If more than 10 speakers are signed up to speak, the time allotted to speak will be reduced to two minutes and the yellow light will indicate you have 30 seconds to finish your comment. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

When called to the speaker's podium, state your name and magisterial district;

Address comments directly to the Board as a whole;

Give written statements and other supporting material to the Clerk;

If you represent a group or organization, you may ask others present to raise their hands and be recognized;

If you exceed your allotted time, you will be asked to end your comments;

If a speaker does not use all allocated time, the unused time may not be shared with another speaker;

Speakers are permitted one opportunity to comment during each of the public comment periods per meeting;

Back-and-forth debate is prohibited;

Do not speak from your seat or out of turn;

Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting;

Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker;

Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting.

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn off all pagers and cellular telephones.

Clerk, Board of County Supervisors
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Charlottesville, Virginia
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