



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Rivanna District Norman G. Dill
Supervisor, Rio District Ned L. Gallaway
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Samuel Miller District Liz A. Palmer
Supervisor, Scottsville District Rick Randolph
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, September 5, 2018

1:00 PM

Lane Auditorium

Regular Day Meeting

1. Call to Order.
2. Closed Meeting.
3. Certify Closed Meeting.

1:30 p.m.

1. Call back to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
 - 6.1. [18-482](#) Recognition of County Staff Efforts During Weekend of Aug 10-12.
(Jeff Richardson)
 - 6.2. [18-384](#) VACo Achievement Award - The Neighborhood Improvement Funding Initiative.
(Gage Harter, Director of Communications VACo)

7. From the Public: Matters Not Listed for Public Hearing on the Agenda.**8. Consent Agenda (on next sheet)****1:30 p.m. - Action Items:**

9. [18-464](#) Public Safety Pay Plan.
(Lorna Gerome, Director, Human Resources)
10. [18-472](#) FY 20 Operating and Capital Budget Calendar and Recommended
Process Modifications Including FY 20 Agency Budget Review Team
(ABRT) Process.
(Lori Allshouse, Director, Office of Management and Budget)

3:15 p.m. - Recess**3:30 p.m. - Action Items (continued):**

11. [18-477](#) Update on the Finalization of the Economic Development Strategic Plan.
(Roger Johnson, Director, Economic Development)

4:00 p.m. - Presentations:

12. [18-382](#) Board-to-Board, August 2018, A monthly report from the Albemarle County
School Board to the Albemarle County Board of Supervisors.
(Kate Acuff, Chair, School Board)
13. [18-468](#) CIP Project Yearly Update.
(Blake Abplanalp, Chief of Project Management)

14. 5:00 p.m. - Closed Meeting.**15. Certify Closed Meeting.****16. Boards and Commissions:**

- 16.1. [18-386](#) Vacancies and Appointments.
(Travis Morris)

6:00 p.m.**17. From the Public: Matters Not Listed for Public Hearing on the Agenda.**

Hearing:

18. [18-470](#) Keswick Hall & Golf Club, Expansion of Private Central Water Supply System.

(Frank Pohl, County Engineer)

Public Hearings:

19. [18-466](#) FY 2019 Budget Amendment and Appropriations.

(Andy Bowman, Budget Manager)

20. [18-462](#) ZTA 2018-04 Beekeeping. To receive comments on its intent to adopt an ordinance amending the Albemarle County Code as follows: (1) amend Section 18-3.1 to add a definition of urban beekeeping; (2) amend Sections 18-12.2.1, 18-13.2.1, 18-14.2.1, 18-15.2.1, and 18-16.2.1 to add urban beekeeping as a by right use; and (3) add Section 18-5.1.63 to establish supplementary regulations for urban beekeeping to establish setback regulations for beehives, a warning sign requirement, prohibition of wax combs and other material left on the grounds that might encourage robbing by other bees, beekeeping equipment regulations, and establishing a maximum number of bee colonies pursuant to a lot's size.

(Bill Fritz, Development Process Manager)

21. [18-463](#) ZTA 2017-10 Farmers' Markets Performance Standards. To receive comments on its intent to adopt an ordinance amending the Albemarle County Code as follows: (1) amend Section 18-5.1.47 to establish regulations for by right farmers' markets including prohibitions on amplified sound and lighting, limiting by right farmers' markets to twice a week, prohibiting by right farmers' markets from operating when the primary use of the property is occurring, and limiting by-right farmers' markets to properties subject to approved site plans pursuant to Section 18-32 and limiting parking to the parking areas shown on the property's approved site plan; and (2) amend Sections 18-10.2.-1, 18-11.3.1, and 18-12.2.1 to permit farmers' markets as a by right use.

(Bill Fritz)

22. [18-461](#) ZTA 2017-06 Updates and Clarifications to Section 33 Zoning Text Amendments (ZTAs), Zoning Map Amendments (ZMAs), Special Use Permits (SPs) and Special Exceptions. To receive comments on its intent to adopt an ordinance amending Secs. 18-33.1, Purpose and intent, through Sec. 18-33.9, Special exceptions; relevant factors to be considered conditions, of Chapter 18, Zoning, of the Albemarle County Code. Section 18-33 establishes the procedures and requirements for zoning text amendments (ZTAs), zoning map amendments (ZMAs), special use permits (SPs), and special exceptions (SEs). The proposed ordinance would reorganize Section 18-33 by, among other things, splitting existing sections into multiple sections and organizing those sections into divisions based on the type of application or action, and would revise, clarify and standardize the text. The primary proposed substantive changes would: (1) amend the times by which recommendations and actions must be taken on ZTAs and County-initiated ZMAs (County Code §§ 18-33.5, 18-33.6, 18-33.11, and 18-33.12); (2) amend the criteria considered by the Director of Planning to not require certain information with applications for ZMAs and SPs (County Code §§ 18-33.15 and 18-33.32); (3) allow applications for ZMAs, SPs, and SEs to be electronically filed (County Code §§ 18-33.20, 18-33.34, and 18-33.45); (4) require notice to be given to open-space and conservation easement holders when complete ZMA, SP, or SE applications affecting the property are filed (County Code §§ 18-33.20, 18-33.34, and 18-33.45); (5) establish procedures and consequences when applications for ZMAs, SPs, and SEs are incomplete (County Code §§ 18-33.20, 18-33.34, and 18-33.45); (6) authorize the Director of Planning to require studies to identify impacts of ZMAs, SPs, and SEs (County Code §§ 18-33.21, 18-33.35, and 18-33.46); (7) incorporate the requirements of Virginia Code § 15.2-2303.4 for proffers related to residential and mixed use residential ZMAs; (8) amend the criteria for determining when a community meeting may be required for a ZMA or SP (County Code §§ 18-33.24 and 18-33.37); (9) establish when an application for an SE must be reviewed by the Planning Commission (County Code § 18-33.48); (10) authorize an SE to be revoked for noncompliance with conditions (County Code § 18-33.50); and (11) amend the procedures and requirements for deferring action, requesting action after deferral, withdrawing an application (County Code §§ 18-33.52, 18-33.53, and 18-33.54). The proposed ordinance would also: (1) delete the procedure that allowed any member of the public to apply for a ZTA (current County Code § 18-33.2); and (2) delete the State law reference to judicial review of the Board of Supervisors' decision on a ZMA or SP (current County Code § 18-33.4(t)).

(Greg Kamptner)

23. From the Board: Committee Reports and Matters Not Listed on the Agenda.

24. From the County Executive: Report on Matters Not Listed on the Agenda.
25. Closed Meeting. (if needed)
26. Adjourn to September 7, 2018, 10:00 a.m., Room 241.

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

- 8.1. [18-469](#) Approval of Minutes: April 17, 2018.
- 8.2. [18-460](#) FY18 Appropriations.
(Andy Bowman)
- 8.3. [18-483](#) Resolution Declaring the Local Emergency Ended - May 30, 2018 Flood Event.
(Greg Kamptner)
- 8.4. [18-434](#) Police Department Over-hire.
(Ron Lantz)
- 8.5. [18-458](#) Climate Action - "We Are Still In" Declaration.
- 8.6. [18-471](#) SDP201800024, Special Exception to Grade Within a Required Buffer Area, Crozet Water Treatment Plant Expansion.
(David Benish)
- 8.7. [18-452](#) ZMA201500007 - Brookhill Special Exceptions (COD).
(Cameron Langille)
- 8.8. [18-445](#) SDP201800027 Verizon – Frys Spring Tier II - Special Exception.
(Andrew Knuppel)
- 8.9. [18-435](#) Brook Hill River Park.
(Bob Crickenberger)
- 8.10. [18-465](#) Special Exception Request: The Vistas at South Pantops.
(Tim Padalino)
- 8.11. [18-457](#) SDP201800016 Keswick Hall Additions and Site Improvements- Major Amendment and SDP201800017 Keswick Hall Energy Plant- Major Amendment Critical Slopes Special Exception.
(Megan Nedostup)
- 8.12. [18-453](#) Board of Supervisors Operating Guidelines.
- 8.12.1 [18-383](#) Resolution Declaring the Local Emergency Ended - August 10-12, 2018 Event.
(Greg Kamptner)

8. FOR INFORMATION (no vote necessary):

8.13. [18-454](#) County Grant Application/Award Report.

(Holly Bittle)

8.14. [18-478](#) Ordinance to Amend County Code Chapter 4, Animals and Fowl.

(Greg Kamptner)

Thank you for attending today's public hearing. During the 2018 Calendar Year, the Chair is Ann H. Mallek and the Vice-Chair is Norman G. Dill.

During the time set aside for "Matters Not Listed for Public Hearing on the Agenda", individuals may address the Board of Supervisors concerning any issue not listed on the agenda for Public Hearing. Individuals are allowed three minutes to speak, unless otherwise decided. A sign-up sheet is provided at the meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item. A sign-up sheet is provided at the meeting and you may sign up online in advance of the meeting at <http://www.albemarle.org/bosspeakers/>. Speakers will be called forward in an alternating pattern of in person sign ups and online sign ups. Applicants are limited to a ten minute presentation of their proposal and are allowed a five minute rebuttal at the close of the public hearing.

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. If more than 10 speakers are signed up to speak, the time allotted to speak will be reduced to two minutes and the yellow light will indicate you have 30 seconds to finish your comment. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

When called to the speaker's podium, state your name and magisterial district;

Address comments directly to the Board as a whole;

Give written statements and other supporting material to the Clerk;

If you represent a group or organization, you may ask others present to raise their hands and be recognized;

If you exceed your allotted time, you will be asked to end your comments;

If a speaker does not use all allocated time, the unused time may not be shared with another speaker;

Speakers are permitted one opportunity to comment during each of the public comment periods per meeting;

Back-and-forth debate is prohibited;

Do not speak from your seat or out of turn;

Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting;

Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker;

Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting.

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn off all pagers and cellular telephones.

Clerk, Board of County Supervisors
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