



# Albemarle County

## Meeting Agenda Board of Supervisors

*Supervisor, Rivanna District Norman G. Dill*  
*Supervisor, White Hall District Ann H. Mallek*  
*Supervisor, Jack Jouett District Diantha H. McKeel*  
*Supervisor, Samuel Miller District Liz A. Palmer*  
*Supervisor, Scottsville District Rick Randolph*  
*Supervisor, Rio District Brad L. Sheffield*  
*County Executive, Jeffrey B. Richardson*  
*Clerk, Claudette K. Borgersen*

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Wednesday, December 6, 2017

1:00 PM

Lane Auditorium

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1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Recognitions:
  - 6.1. [17-555](#) Innovation Award from Virginia Government Finance Officers' Association
7. From the Public: Matters Not Listed for Public Hearing on the Agenda.
8. **Consent Agenda (on next sheet)**

**1:15 p.m. - Action Item:**

9. [17-621](#) Review of County Stream Buffer Regulations  
*(David Hannah, Natural Resources Manager)*

**2:15 p.m. - Work Sessions:**

10. [17-646](#) Stormwater Infrastructure Management Program  
*(Greg Harper, Chief of Environmental Services)*

**3:00 p.m. - Recess****3:15 p.m. - Work Sessions (continued):**

11. [17-653](#) Recommended Two Year Fiscal Plan Work Session  
*(Lori Allshouse, Director, Office of Management and Budget)*

**4:45 p.m. - Presentations:**

12. [17-538](#) FY17 Comprehensive Annual Financial Report (CAFR)  
*(Betty Burrell, Director of Finance)*
13. [17-643](#) Board-to-Board, November 2017, A Monthly Report from the Albemarle County School Board to the Albemarle County Board of Supervisors.  
*(Kate Acuff, Chair, School Board)*
14. [17-599](#) GO Virginia Grants.  
*(Shannon Holland, Special Projects Manager, Central Virginia Partnership for Economic Development)*

**15. 5:30 p.m. - Closed Meeting.****16. Certify Closed Meeting.****Boards and Commissions:**

17. [17-618](#) Vacancies and Appointments.  
*(Travis Morris)*

**6:00 p.m.****18. From the Public: Matters Not Listed for Public Hearing on the Agenda.****Public Hearing:**

19. [17-622](#) Virginia Community Development Block Grant (CDBG). To solicit public input on local community development and housing needs in relation to Community Development Block Grant (CDBG) funding for potential projects in the locality. Information on the amount of funding available, the requirements on benefit to low- and moderate-income persons, eligible activities, and plans to minimize displacement and provide displacement assistance as necessary will be available. Citizens will also be given the opportunity to comment on the County's past use of CDBG funds.  
*(Ron White, Chief of Housing)*

**Action Items:**

20. [17-631](#) BF Yancey Near-Term Uses  
*(Emily Kilroy, Community Engagement Coordinator)*
21. [17-650](#) Senior Center at Belvedere  
*(Bill Letteri, Deputy County Executive)*
22. [17-619](#) Commonwealth's Attorney Position/Supplement Request and Memorandum of Understanding  
*(Robert Tracci, Commonwealth's Attorney)*

**Discussion Items:**

23. [17-632](#) FY17-FY19 Strategic Plan Annual Report  
*(Kristy Shifflett, Senior Project Manager for Strategic Planning)*
24. [17-623](#) Open-air Burning and Air Quality Complaints  
*(Howard Lagomarsino, Division Chief, Albemarle County Fire Rescue Prevention)*
25. **From the Board: Committee Reports and Matters Not Listed on the Agenda.**
26. **From the County Executive: Report on Matters Not Listed on the Agenda.**
27. **Closed Session. (if needed)**
28. **Adjourn to December 13, 2017, 2:00 p.m., Lane Auditorium.**

**CONSENT AGENDA****8. FOR APPROVAL (by recorded vote):**

- 8.1. [17-639](#) Approval of Minutes: September 6, September 13, September 19, and October 17, 2017.
- 8.2. [17-638](#) FY 2018 Appropriations  
*(Lori Allshouse)*
- 8.3. [17-613](#) Charlottesville-UVA-Albemarle Regional Emergency Operations Plan  
*(Allison Farole)*
- 8.4. [17-624](#) Appointment of Replacement Assistant Fire Marshals  
*(Howard Lagomarsino)*
- 8.5. [17-585](#) Arrowhead Farm Lane Road Name Change  
*(Andy Slack)*
- 8.6. [17-644](#) Downtown Crozet Initiative Commercial District Affiliate Status Resolution  
*(Holly Bittle)*
- 8.7. [17-642](#) Extension of Deferral Request for ZMA2010-00018 Crozet Square  
*(Elaine Echols)*
- 8.8. [17-627](#) ZMA201300012 Rivanna Village - Special Exception Request to Code of Development.  
*(Chris Perez)*
- 8.9. [17-628](#) SDP201600029 Spring Hill Village Special Exception Request.  
*(Rachel Falkenstein)*
- 8.10. [17-637](#) Resolution to accept road(s) in VDOT Project 9999-002-900, C-501, B-676 into the State Secondary System of Highways. (Rio Magisterial District)
- 8.11. [17-551](#) Resolution to accept road(s) in the Connor's Ridge Subdivision into the State Secondary System of Highways. (White Hall Magisterial District)

**8. FOR INFORMATION (no vote necessary):**

- 8.12. [17-630](#) County Grant Application/Award Report  
*(Holly Bittle)*

- 8.13. [17-640](#) FY 18 Q1 General Fund Financial Report; and FY 18 Q1 Quarterly Economic Indicators Report  
*(Betty Burrell)*
- 8.14. [17-641](#) 2016 Planning Commission Annual Report  
*(Elaine Echols)*
- 8.15. [17-620](#) Albemarle County 2017 3rd Quarter Building Report.  
*(Andrew Gast-Bray)*
- 8.16. [17-626](#) Albemarle County 2017 3rd Quarter Certificate of Occupancy Report.  
*(Andrew Gast-Bray)*
- 8.17. [17-610](#) Copy of letter dated October 26, 2017, from Ronald L. Higgins, Chief of Zoning/Deputy Zoning Administrator, to Julie L. Norris, LOD201700009-OFFICIAL DETERMINATION OF PARCELS OF RECORD AND DEVELOPMENT RIGHTS-Tax Map 7, Parcels 60 & 59C – White Hall Magisterial District.

Thank you for attending today's public hearing. During the 2017 Calendar Year, the Chair is Diantha H. McKeel and the Vice-Chair is Norman G. Dill.

During the time set aside for "Matters Not Listed for Public Hearing on the Agenda", individuals may address the Board of Supervisors concerning any issue not listed on the agenda for Public Hearing. Individuals are allowed three minutes to speak, unless otherwise decided. A sign-up sheet is provided at the meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item. A sign-up sheet is provided at the meeting and you may sign up online in advance of the meeting at <http://www.albemarle.org/bosspeakers/>. Speakers will be called forward in an alternating pattern of in person sign ups and online sign ups. Applicants are limited to a ten minute presentation of their proposal and are allowed a five minute rebuttal at the close of the public hearing.

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. If more than 10 speakers are signed up to speak, the time allotted to speak will be reduced to two minutes and the yellow light will indicate you have 30 seconds to finish your comment. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

When called to the speaker's podium, state your name and magisterial district;

Address comments directly to the Board as a whole;

Give written statements and other supporting material to the Clerk;

If you represent a group or organization, you may ask others present to raise their hands and be recognized;

If you exceed your allotted time, you will be asked to end your comments;

If a speaker does not use all allocated time, the unused time may not be shared with another speaker;

Speakers are permitted one opportunity to comment during each of the public comment periods per meeting;

Back-and-forth debate is prohibited;

Do not speak from your seat or out of turn;

Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting;

Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker;

Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting.

**All comments are live streamed, recorded and published on the Albemarle County website.**

**Please turn off all pagers and cellular telephones.**

Clerk, Board of County Supervisors  
401 McIntire Road  
Charlottesville, Virginia  
22902-4596