



# Albemarle County

## Meeting Agenda Board of Supervisors

*Supervisor, Rivanna District Norman G. Dill*  
*Supervisor, White Hall District Ann H. Mallek*  
*Supervisor, Jack Jouett District Diantha H. McKeel*  
*Supervisor, Samuel Miller District Liz A. Palmer*  
*Supervisor, Scottsville District Rick Randolph*  
*Supervisor, Rio District Brad L. Sheffield*  
*County Executive, Jeffrey B. Richardson*  
*Clerk, Claudette K. Borgersen*

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Wednesday, November 1, 2017

1:00 PM

Lane Auditorium

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1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Recognitions:
  - 6.1. [17-361](#) Outstanding Deputy of the Year Award.  
*(Tim Conrad)*
7. From the Public: Matters Not Listed for Public Hearing on the Agenda.
8. Consent Agenda (on next sheet)

1:15 p.m.

### Action Items:

9. [17-583](#) Financial Management Policies - Fund Balance/Reserves  
*(Lori Allshouse, Director, Office of Management and Budget)*

### 10. Legislative Priorities:

- 10.1. [17-597](#) Proposed 2018 Legislative Priorities  
*(Greg Kamptner)*
- 10.2. [17-602](#) Draft 2018 TJPDC Legislative Program.  
*(David Blount, TJPDC Legislative Liaison)*
11. [17-594](#) Mid-year Request for an Additional Building Inspector Position.  
*(Mark Graham, Director, Community Development)*
12. [17-570](#) Senior Center at Belvedere  
*(Bill Letteri, Deputy County Executive)*

**3:00 p.m. - Recess**

**3:15 p.m.**

**Presentations:**

13. [17-593](#) FY 17 Unaudited Annual Financial Report (UAFR) and FY 17 Annual Economic Indicators Report (AEIR)  
*(Betty Burrell, Director of Finance)*
14. [17-612](#) Parks and Recreation Community Recreation Needs Assessment  
*(Bob Crickenberger, Director, Parks & Recreation)*
15. [17-536](#) Lewis and Clark FY 19 Funding Consideration  
*(Bill Letteri)*
16. [17-611](#) Commonwealth Attorney Positon Request.  
*(Robert Tracci, Commonwealth's Attorney)*

**5:00 p.m.**

**17. Closed Meeting.**

**18. Certify Closed Meeting.**

**19. Boards and Commissions:**

- 19.1. [17-251](#) Vacancies and Appointments.  
*(Travis Morris)*

**6:00 p.m.****20. From the Public: Matters Not Listed for Public Hearing on the Agenda.****Presentation:**

21. [17-572](#) Hydraulic / 29 Small Area Plan - Draft Plan Presentation

*(Mark Graham)*

**Public Hearing:**

22. [17-580](#) Riverside Village Sewer Easement. To consider conveying a sanitary sewer easement across the County-owned park property, adjacent to Riverside Village (Tax Map Parcel 078G0-00-06-000A0), to the Albemarle County Service Authority.

*(Andy Herrick, Senior Assistant County Attorney)*

**23. From the Board: Committee Reports and Matters Not Listed on the Agenda.****24. From the County Executive: Report on Matters Not Listed on the Agenda.****25. Closed Session. (if needed)****26. Adjourn to November 8, 2017, 2:00 p.m., Lane Auditorium.**

**CONSENT AGENDA****8. FOR APPROVAL (by recorded vote):**

- 8.1. [17-607](#) Approval of Minutes: June 15, August 2, August 9, and September 8, 2017.
- 8.2. [17-587](#) FY 2018 Appropriations  
*(Lori Allshouse)*
- 8.3. [17-563](#) Petty Cash Resolution  
*(Betty Burrell)*
- 8.4. [17-564](#) Fiscal Year 2018 County of Albemarle and State Health Department Local Government Agreement  
*(Andy Herrick)*
- 8.5. [17-595](#) Moore's Creek Trail and Trailhead Park Project  
*(Bob Crickenberger)*
- 8.6. [17-554](#) Memorandum of Agreement (MOA) for Albemarle Entrance Corridor Beautification Program  
*(Michael Freitas)*
- 8.7. [17-579](#) Special Exception: ZMA2002-00002 Hollymead Town Center  
*(Megan Yaniglos)*
- 8.8. [17-603](#) VACo 2017 Annual Meeting Voting Credentials.  
*(Claudette Borgersen)*

**8. FOR INFORMATION (no vote necessary):**

- 8.9. [17-586](#) County Grant Application/Award Report.  
*(Holly Bittle)*
- 8.10. [17-604](#) Board-to-Board, October 2017, A monthly report from the Albemarle County School Board to the Albemarle County Board of Supervisors.  
*(Phil Giaramita)*
- 8.11. [17-584](#) Environmental Quarterly Report - 1st Quarter FY18  
*(Andy Lowe)*
- 8.12. [17-608](#) Capital Projects Status Report 3rd Quarter CY2017.  
*(Blake Abplanalp)*

- 8.13. [17-605](#) Copy of letter dated September 14, 2017, from Francis H. MacCall, Principal Planner, to Roger W Ray & Associates, Inc., re:  
LOD2017-000020 – OFFICIAL DETERMINATION OF PARCEL OF RECORD & DEVELOPMENT RIGHTS – Parcel ID 06600-00-00-01100 (Property of the ST MARGARET'S FARM LLC) - Rivanna Magisterial District.

Thank you for attending today's public hearing. During the 2017 Calendar Year, the Chair is Diantha H. McKeel and the Vice-Chair is Norman G. Dill.

During the time set aside for "Matters Not Listed for Public Hearing on the Agenda", individuals may address the Board of Supervisors concerning any issue not listed on the agenda for Public Hearing. Individuals are allowed three minutes to speak, unless otherwise decided. A sign-up sheet is provided at the meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item. A sign-up sheet is provided at the meeting and you may sign up online in advance of the meeting at <http://www.albemarle.org/bosspeakers/>. Speakers will be called forward in an alternating pattern of in person sign ups and online sign ups. Applicants are limited to a ten minute presentation of their proposal and are allowed a five minute rebuttal at the close of the public hearing.

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. If more than 10 speakers are signed up to speak, the time allotted to speak will be reduced to two minutes and the yellow light will indicate you have 30 seconds to finish your comment. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

When called to the speaker's podium, state your name and magisterial district;

Address comments directly to the Board as a whole;

Give written statements and other supporting material to the Clerk;

If you represent a group or organization, you may ask others present to raise their hands and be recognized;

If you exceed your allotted time, you will be asked to end your comments;

If a speaker does not use all allocated time, the unused time may not be shared with another speaker;

Speakers are permitted one opportunity to comment during each of the public comment periods per meeting;

Back-and-forth debate is prohibited;

Do not speak from your seat or out of turn;

Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting;

Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker;

Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting.

**All comments are live streamed, recorded and published on the Albemarle County website.**

**Please turn off all pagers and cellular telephones.**

Clerk, Board of County Supervisors  
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