



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Samuel Miller District Jim H. Andrews
Supervisor, Rio District Ned L. Gallaway
Supervisor, Rivanna District Bea LaPisto-Kirtley
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Scottsville District Donna P. Price
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, September 6, 2023

1:00 PM

Lane Auditorium

Regular First Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
 - 6.1. [23-402](#) Proclamation Recognizing National Hispanic and Latino Heritage Month.
 - 6.2. [23-406](#) Claudette Borgersen, Certified Municipal Clerk.
7. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.
8. Consent Agenda (on next sheet)

1:40 p.m. - Action Item:

9. [23-393](#) Resolution Authorizing the Issuance of Bond Anticipation Note and Bond Issuance.
(Jacob Sumner, Interim Chief Financial Officer)

2:15 p.m. - Presentation:

10. [23-388](#) Metropolitan Planning Organization (MPO) Smart Scale Changes and Review Process.
(Sandy Shackelford, Thomas Jefferson Planning District Commission (TJPDC), Director of Planning and Transportation)

2:45 p.m. - Recess**3:00 p.m. - Work Session:**

11. [23-392](#) AC44 Phase 2: Planning Toolkits.
(Victoria Kanellopoulos, Senior Planner II)

4:30 p.m. - Presentation:

12. [23-403](#) Board-to-Board, A Quarterly Report from the Albemarle County School Board to the Albemarle County Board of Supervisors.
(Judy Le, Chair, School Board)

13. 4:45 p.m. - Closed Meeting.

Closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia:

- under subsection (1), to discuss and consider appointments to various boards and commissions including, without limitation, 5th and Avon Advisory Committee, Pantops Community Advisory Committee, Places 29 (Rio) Community Advisory Committee, Albemarle County Service Authority, Community Policy and Management Team, Albemarle-Charlottesville Regional Jail Authority, Jaunt, and Solid Waste Alternatives Advisory Committee; and*
- under subsection (3), to discuss or consider the acquisition of real property for transportation improvements, a public purpose, in the Jack Jouett, White Hall and Rio magisterial districts, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County.*

Closed meeting motion subject to change

14. Certify Closed Meeting.**15. Boards and Commissions:**

- 15.1. [23-389](#) Vacancies and Appointments.
(Travis Morris)

6:00 p.m.

16. From the County Executive: Report on Matters Not Listed on the Agenda.**17. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.****Public Hearings:**

18. [23-391](#) Fiscal Year 2024 Budget Amendment and Appropriations.
(Ryan Davidson, Deputy Chief, Office of Management and Budget)
19. [23-382](#) ZMA202300003 Maple Grove Church - Residential. PROJECT: ZMA202300003 Maple Grove Church – Residential MAGISTERIAL DISTRICT: Rivanna TAX MAP/PARCEL(S): 032000000029D0 LOCATION: 3208 and 3210 Proffit Road PROPOSAL: Request to rezone 0.32 acres from R-1 to R-4. PETITION: An application to rezone 0.32 acres of TMP 32-29D from R-1 Residential to R-4 Residential. Submitted with this request is a preliminary plat showing the proposed subdivision of this 0.32 acre lot surrounding the existing parsonage building identified as 3208 Proffit Road OVERLAY DISTRICT(S): AIA Airport Impact Area, Managed Steep Slopes Overlay District ENTRANCE CORRIDOR (EC): No POTENTIALLY IN MONTICELLO VIEWSHED: No PROFFERS: No COMPREHENSIVE PLAN: Urban Density Residential – residential (6.01 – 34 units/ acre); supporting uses such as religious institutions, schools, commercial, office and service uses in the Community of Hollymead in the Places29 Master Plan.
(Syd Shoaf, Senior Planner)
20. [23-365](#) Plank Road (Route 692) Through Truck Restriction. To receive public comment on the County's intent to request the Commonwealth Transportation Board prohibit through truck traffic on 1) Plank Road (Route 692) from Monacan Trail (US 29) to Rockfish Gap Turnpike (US Route 250).
(Alberic Karina-Plun, Planner I - Transportation)

21. From the Board: Committee Reports and Matters Not Listed on the Agenda.**22. Adjourn to September 20, 2023, 1:00 p.m. Lane Auditorium.**

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

- 8.1. [23-404](#) Approval of Minutes: September 29 and October 27, 2021.
- 8.2. [23-390](#) Fiscal Year 2023 Appropriations.
(Ryan Davidson)
- 8.3. [23-337](#) Personnel Policy Amendments - Part 1.
(Jessica Rice)
- 8.4. [23-394](#) Tax Refund Approval Request.
(Jennifer Matheny)
- 8.5. [23-293](#) Mutual Aid Agreement for Fire and Rescue Services Between Albemarle County and the City of Charlottesville.
(Dan Eggleston)
- 8.6. [23-386](#) VDOT Revenue Sharing Program Applications.
(Jessica Hersh-Ballering)
- 8.7. [23-387](#) Initiate Traffic Calming Process Along Park Ridge Drive.
(Jessica Hersh-Ballering)

8. FOR INFORMATION (no vote necessary):

- 8.8. [23-395](#) Fiscal Year 2023 (FY 23) Preliminary Year-End Financial Report.
(Jacob Sumner)

Thank you for attending today's public hearing. During the 2023 Calendar Year, the Chair is Donna P. Price and the Vice-Chair is Jim Andrews.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board" ("From the Public"), individuals may address the Board of Supervisors concerning matters previously considered by the Board or matters that are pending before the Board. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. The sign up period ends when public comment begins. Each speaker may speak for up to three minutes and at only one "From the Public" session at each meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item, unless otherwise decided. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

Speaker may include a presentation, provided that the presentation is received by the Clerk at least 48 hours before the meeting.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Residents who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at clerk@albemarle.org or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Speakers are permitted one opportunity to comment during each of the public comment periods per meeting
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn all device notifications to vibrate.

Clerk, Board of County Supervisors
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