



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Samuel Miller District Jim H. Andrews
Supervisor, Rio District Ned L. Gallaway
Supervisor, Rivanna District Bea LaPisto-Kirtley
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Scottsville District Donna P. Price
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, August 16, 2023

2:30 PM

Lane Auditorium

Regular Second Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
 - 6.1. [23-380](#) Proclamation Commemorating Women's Equality Day 2023.
(Charlotte Gibson, President, Charlottesville National Organization for Women)
7. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.
8. Consent Agenda (on next sheet)

3:00 p.m. - Discussion Item:

9. [23-362](#) Discussion about Community Development Department Fee Restructuring.
(Dave Shifflett, Assistant Director of Community Development – Administration)

4:00 p.m.

10. From the County Executive: Report on Matters Not Listed on the Agenda.

11. From the Board: Committee Reports and Matters Not Listed on the Agenda.

12. 4:45 p.m. - Closed Meeting.

Closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia:

- *under subsection (7), to consult with legal counsel and receive briefings by staff members pertaining to probable litigation relating to a claim arising from law enforcement activity, where consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the County and the Board; and*
- *under subsection (8), to consult with and be briefed by legal counsel regarding specific legal matters requiring legal advice relating to the Americans with Disabilities Act of 1990.*

Closed meeting motion subject to change

13. Certify Closed Meeting.

6:00 p.m.

14. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.

Public Hearings:

- 15. [23-375](#)** ACSA202300001 Albemarle County Service Authority Jurisdictional Area Amendment (Hunters Way). PROJECT: ACSA202300001 2305 Hunters Way Request for Limited Water Service MAGISTERIAL DISTRICT: Scottsville TAX MAP/PARCELS: 079000000004P0 LOCATION: 2305 Hunters Way PROPOSAL: Request to amend the Albemarle County Service Authority Jurisdictional area to authorize water service for a proposed 43, 500 square foot warehouse. Service would be for fire suppression only and no domestic water consumption. ZONING: HC Highway Commercial – commercial and service; residential by special use permit (15 units/ acre) PROFFERS: No ENTRANCE CORRIDOR: Yes POTENTIALLY IN MONTICELLO VIEWSHED: Yes OVERLAY DISTRICT: EC, Entrance Corridor COMPREHENSIVE PLAN: Rural Area – preserve and protect agricultural, forestal, open space, and natural, historic and scenic resources; residential (0.5 unit/ acre in development lots).

(Rebecca Ragsdale, Planning Manager)

16. [23-356](#) SP202200029 and SE202300010 Park Road Manufactured Home Park.
PROJECT: SP202200029 and SE202300010 Park Road Manufactured Home Park
MAGISTERIAL DISTRICT: White Hall TAX MAP/PARCEL: 05600-00-00-04800
LOCATION: 934 Agatha Dr. PROPOSAL: Special use permit and special exception for a manufactured home park.
PETITION: A request for a special use permit under Section 18-16.2.2 for a manufactured home park on a 14.94-acre parcel. The property is currently a non-conforming manufactured home park with 73 units. The proposal seeks to bring the property into conformance and to request an additional 14 units for a total of 87 units at a gross density of 5.82 dwelling units/acre. Associated with this request are several special exceptions to the manufactured home park special regulations outlined in Section 18-5.3.
ZONING: R-6 Residential - 6 units/acre ENTRANCE CORRIDOR: No OVERLAY DISTRICT: Steep Slopes – Preserved COMPREHENSIVE PLAN: Middle Density Residential – residential 6 – 12 units/acre (up to 18 units/acre considered with additional affordable housing units and/or small-scale housing types); supporting uses such as religious assembly, schools, childcare, institutional, commercial/retail, and other small-scale non-residential uses; Neighborhood Density Residential – residential 3-6 units/acre; supporting uses such as religious assembly, schools, childcare, institutional, commercial/retail, and other small-scale non-residential uses; and Green Systems – sensitive environmental features including stream buffers, floodplains, and steep slopes; privately-owned open space; natural areas, in the Crozet Master Plan.

(Kevin McCollum, Planner)

17. **Adjourn to September 6, 2023, 1:00 p.m. Lane Auditorium.**

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

- 8.1. [23-383](#) Approval of Minutes: September 27, September 29, October 14, October 27, November 9, December 1, 2021; and January 5, 2022.
- 8.2. [23-364](#) Fiscal Year 2025 Operating and Capital Budget Calendar.
(Ryan Davidson)
- 8.3. [23-357](#) Revisions to the Albemarle County Office of Housing Administrative Plan.
(Kaki Dimock)
- 8.4. [23-339](#) Appointment of Capt. Gilbert Monroe as an Assistant Fire Marshal.
(Howard Lagomarsino)
- 8.5. [23-368](#) Schedule a Public Hearing for Spot Blight Ordinance for 2087 Commonwealth Drive, Parcel ID 061W0-03-00-05600.
(Michael Dellinger)
- 8.6. [23-373](#) Schedule a Public Hearing for Spot Blight Ordinance for 2941 Rolling Road, Parcel ID 10300-00-00-06700.
(Michael Dellinger)
- 8.7. [23-372](#) Schedule a Public Hearing for Spot Blight Ordinance for 3247 Rolling Road, Parcel ID 10300-00-00-051B0.
(Michael Dellinger)
- 8.8. [23-371](#) Schedule a Public Hearing for Spot Blight Ordinance for 3239 Rolling Road, Parcel ID 10300-00-00-05100.
(Michael Dellinger)
- 8.9. [23-370](#) Schedule a Public Hearing for Spot Blight Ordinance for 5005 Rolling Road, Parcel ID 11500-00-00-027A4.
(Michael Dellinger)
- 8.10. [23-369](#) Schedule a Public Hearing for Spot Blight Ordinance for 8038 Blenheim Road, Parcel ID 13100-00-00-01200.
(Michael Dellinger)
- 8.11. [23-378](#) SE202300019 Brookhill Town Center Stepback Special Exception.
(Cameron Langille)
- 8.12. [23-344](#) SE202300023 Dunlora Park Phase II (Rear Setback Reduction Request) Special Exception.
(Syd Shoaf)

8. FOR INFORMATION (no vote necessary):

- 8.13. [23-366](#) Albemarle Broadband Authority Quarterly Report.

(Mike Culp)

- 8.14. [23-385](#) Board to Board, July 2023, A Monthly Report from the Albemarle County School Board to the Albemarle County.

(Phil Giaramita)

Thank you for attending today's public hearing. During the 2023 Calendar Year, the Chair is Donna P. Price and the Vice-Chair is Jim Andrews.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board" ("From the Public"), individuals may address the Board of Supervisors concerning matters previously considered by the Board or matters that are pending before the Board. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. The sign up period ends when public comment begins. Each speaker may speak for up to three minutes and at only one "From the Public" session at each meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item, unless otherwise decided. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

Speaker may include a presentation, provided that the presentation is received by the Clerk at least 48 hours before the meeting.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Residents who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at clerk@albemarle.org or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Speakers are permitted one opportunity to comment during each of the public comment periods per meeting
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn all device notifications to vibrate.

Clerk, Board of County Supervisors
401 McIntire Road
Charlottesville, Virginia
22902-4596