

# Application

## Profile

### Which Boards would you like to apply for?

Agricultural and Forestal District Advisory Committee: Submitted

### Magisterial District \*

Jack Jouett

<u>Peter</u>		<u>Greenberg</u>
First Name	Middle Initial	Last Name

<input type="text"/>	<input type="text"/>
Home Address	Suite or Apt

<input type="text"/>	<input type="text"/>	<input type="text"/>
City	State	Postal Code

<input type="text"/>	<input type="text"/>
Primary Phone	Alternate Phone

Email Address

<u>Self</u>	<u>Real Estate Investor</u>
Employer	Occupation

### Business Address:

Same as above

### Date of Employment:

N/A

### Years Resident in Albemarle County:

12

### Previous Residence:

Reston, VA

### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

None

## Education

Peter Greenberg

**Education:**

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BS Finance University of Florida

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**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

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None

**Interests:**

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Ag Forestal, natural surroundings, Hiking, back-country travel

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

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I want to bring my background in real estate and development, and my personal interest in the natural world, to the committee so that i can help balance growth with retention of the character of this community. i want to make sure we still have farms and farmland, and we have smart growth that is profitable and affordable. I surely believe balance can be found. As for the question below, I don't have a resume as I have always been an entrepreneur. I have owned and operated businesses for nearly 35 years. I have employed thousands of people over the years, and I've invested in businesses all over the country. I grew up in a small rural town and have had farmland nearly all my life. My linkdin profile has more information. Or, Ann Mallek knows me and you can ask her about me.

**How did you hear about this vacancy:**

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A friend.

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Albemarle County

# Agricultural and Forestal District Advisory Committee

## Board Details

See §§ 15.2-4300 through 15.2-4314 of the Virginia State Code. (The committee shall advise the local planning commission and the local governing body and assist in creating, reviewing, modifying, continuing or terminating districts within the locality. In particular, the committee shall render expert advice as to the nature of farming and forestry and agricultural and forestal resources within the district and their relation to the entire locality.)

## Overview

- **Size** 10 Seats
- **Term Length** 4 Year
- **Term Limit** 2 Term

## Additional

### Length of Term

Eight (8) landowner members shall be appointed to one-year, two-year, three-year or four-year initial terms so that one (1) engaged landowner and one (1) other landowner is appointed to serve each initial term length. Thereafter, all terms shall be for four (4) years. No landowner member may serve more than two (2) consecutive terms, provided, however, a member appointed to complete the unexpired term of another may be appointed to serve up to two (2) additional consecutive four-year terms.

(\*\*Term limits were set at the A/F meeting on April 17, 2006.)

### Frequency/Times for Meetings:

Meetings are only held when Committee action is needed. Typically meet 2 to 4 times per year.

### Membership:

Four landowners engaged in agricultural or forestal production. Four other landowners of the locality. The commissioner of revenue or the local government's chief property assessment officer. A member of the local governing body. The advisory committee shall serve without pay but the local governing body may reimburse each member for actual and necessary expenses incurred in the performance of his duties.

### Qualifications

None in particular.



# Agricultural and Forestal District Advisory Committee

## Board Roster

### Jim H. Andrews

**3rd Term** Jan 03, 2024 - Dec 31, 2024

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Member

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### Mike Haas

**1st Term** Jun 07, 2023 - Apr 17, 2026

**Appointing Authority** Board of Supervisors

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### Melanie T van Roijen

**2nd Term** Apr 18, 2023 - Apr 17, 2027

**Appointing Authority** Board of Supervisors

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### Kory Kirkland

No Term

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### Peter Lynch

No Term

No Recruitment

**Position** County Assessor

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### Vacancy

**Appointing Authority** Board of Supervisors

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### Vacancy

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

# Application

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## Profile

### Which Boards would you like to apply for?

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Crozet Community Advisory Committee: Submitted

### Magisterial District \*

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N/A

Christen

First Name

Bird

Last Name

Middle  
Initial

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Email Address

UVA Health

Employer

of Heart and Vascular  
Advanced Practice  
Providers

Occupation

### Business Address:

---

### Date of Employment:

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3/1/2024

### Years Resident in Albemarle County:

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Since 3/1/2024

### Previous Residence:

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### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

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NA

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## Education

Christen Bird

**Education:**

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Doctorate in Nursing Practice and Master of Science in Nursing from Binghamton University. Post Masters Certificates in Nurse Practitioner specialties from Duke and Penn. Bachelor of Science in Nursing from University of Tennessee

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**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

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**Interests:**

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**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

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Although I just recently moved here, my young family and I absolutely love this town, have become home owners here, and intend to plant long term roots here. I would love to be involved in any ongoing work to support Crozet and help it thrive for years to come. I have leadership experience and am a quick learner, so I feel certain that I will be able to be a helpful asset to the group.

**How did you hear about this vacancy:**

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I was looking to become involved.

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Upload a Resume



# Crozet Community Advisory Committee

## Board Details

The Advisory Committees will provide assistance, feedback and input to County staff and the Board of Supervisors on community and county efforts related to implementation and support of the adopted Master Plan, in accordance with established county procedures. Advisory Committee members will communicate with their constituencies to increase understanding of and support for successful implementation of the Master Plan. The membership is broad-based to incorporate a variety of perspectives and ideas and to provide citizens, business people, and representatives of community groups a chance to be engaged and to be heard in a constructive and meaningful way.

The Committees will be a catalyst for helping foster a sense of community and work towards effective and efficient Master Plan implementation. Committees are a venue to discuss and provide comments on program and policy questions and/or proposals. Community Advisory Committees are an important venue for discussion and Committees can provide feedback and indicate preferences related to development proposals, although Committees do not have a legislative role in the development process.

1. Serve as liaisons.
2. Gather input from constituencies represented and bring these issues to the attention of staff and the Committee, and distribute information from the Committee back to constituents.
3. Stimulate creative thinking in examining implementation issues and identify ways of using community resources to meet implementation needs and challenges.
4. Provide advisory input, comments, and information to the Board of Supervisors on new and emerging policies, projects, and programs as requested.
5. Maintain a forward-looking agenda with respect to adopted Master Plans and policies of the Board of Supervisors. Committee meetings are not the appropriate venue to oppose adopted policy.
6. Commit to support and work to implement the adopted Master Plan.
7. Work with Staff to provide an annual report of activities to the Board of Supervisors in accordance with the Board of Supervisors' adopted Rules of Procedure for Boards and Commissions.

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## Overview

- Size** 15 Seats
- Term Length** 2 Years
- Term Limit** 3 Term

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## Additional

**Length of Term**

Members will be appointed for either a 2 or 3 year term to stagger the transition of new members on and off the council. After initial appointments, terms will be for 2 years. While Members will be generally expected to serve no more than 2 terms, additional terms may be considered if desired and if the Board of Supervisors deems appropriate.

**Frequency/Times for Meetings:**

2nd Wednesday of each month at 7:00 pm at the Crozet Library, unless otherwise noted.

**Membership:**

The Board of Supervisors shall appoint ten to fifteen members to the Council with representation from the following: Citizens at large Property owners and Stakeholders Business community members Civic/neighborhood organizations Representatives from adjoining areas There shall also be a Planning Commission liaison appointed to the council who will attend meetings, report back to the Commission at its regular meetings with a synopsis of the Council's meetings/activities, as appropriate. The liaison, along with other Commissioners, may identify agenda items or updates that should be provided to the Council and the greater Master Plan area. County planning staff will coordinate all staff support to the Advisory Council; ensure meeting supplies, print and copy agenda and meeting materials.

**Qualifications**

None.

# Crozet Community Advisory Committee

## Board Roster

### Ann Mallek

**11th Term** Jan 03, 2024 - Dec 31, 2024

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Liaison

**Category** BOS Member

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### Michael S Monaco

**2nd Term** Apr 05, 2023 - Mar 31, 2025

**Appointing Authority** Board of Supervisors

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### Bruce J Butala

**1st Term** Apr 05, 2023 - Mar 31, 2025

**Appointing Authority** Board of Supervisors

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### Andrew D Bowers

**Partial Term** May 01, 2024 - Mar 31, 2025

**Appointing Authority** Board of Supervisors

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### Nathan M Alderman

**1st Term** Jan 03, 2024 - Mar 31, 2026

**Appointing Authority** Board of Supervisors

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### Kostas J Alibertis

**4th Term** Apr 01, 2024 - Apr 01, 2026

**Appointing Authority** Board of Supervisors

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□ **Lonnie M Murray**

1st Term N/A - N/A

No Recruitment

**Appointing Authority** Planning Commission

**Position** PC Liaison

**Category** PC Member

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

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□ **Vacancy**

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□ **Vacancy**

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□ **Vacancy**

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□ **Vacancy**

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# Application

## Profile

### Which Boards would you like to apply for?

Economic Development Authority: Submitted

### Magisterial District \*

Rio

Robert

First Name

J

Middle Initial

Chisholm

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Pioneer Bank

Employer

VP | Business & Commercial Lending

Occupation

### Business Address:

630 Peter Jefferson Pkwy

### Date of Employment:

04/01/2021

### Years Resident in Albemarle County:

34

### Previous Residence:

Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

N/A

## Education

Robert J Chisholm

**Education:**

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Liberty University - Attending

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**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

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Diocese of Richmond - Church of the Incarnation: Finance Committee, Chair | 2018 - Present  
Charlottesville Catholic School: Finance Committee, At large | 2019 - Present  
Albemarle County Places 29N CAC: Member | 2018 - 2020

**Interests:**

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**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

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As a business/ commercial banker I work with a number of local business owners, and I strive to see the local economy grow and prosper. By joining the EDA, I can deepen mine community involvement and have a larger impact on the Albemarle Community.

**How did you hear about this vacancy:**

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Albemarle Website

[robertjchisholm\\_2023.docx](#)

Upload a Resume

# Robert J. Chisholm

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3025 Copper Knoll Rd, Charlottesville VA 22911  
434.466.5742 | robertjchisholm@gmail.com

## Professional Summary

Experienced and diligent Commercial Relationship Manager. I proactively exercise a common-sense financial approach to clients' needs while driving sales, strengthening the framework of my network and the client's financial loyalty.

## Experience

### **Commercial Lender – Pioneer Bank, Charlottesville, VA**

**April 2021 – Present**

Responsible for growing the Pioneer Bank name by working with clients and prospects with credit needs up to \$5 million.

- Grow and manage a \$30million+ commercial portfolio.
- Market and Business Development.
- Consult and guide clients on their current and future needs.

### **Market Leader – Truist Bank, formerly BB&T, Charlottesville, VA**

**July 2018 – April 2021**

Responsible for the overall performance of the branch with an emphasis on Business lending and deposit acquisition while managing 8 direct reports.

- Managing a Business portfolio of \$10 million+.
- Extensive Business Development, Lead Generation and prospecting.
- Identify cross-referral opportunities for Merchant and Treasurer Management

### **Commercial Banker - Fulton Bank, Charlottesville, VA**

**April 2017 – December 2018**

As a new bank to the market, I developed and implemented a business development strategy that targeted C&I and CRE businesses with revenues of \$1 million to \$5 million with credit exposure up to \$2.5 million.

- Engaged referral sources and community relationships to build a strong brand presence.
- Composed loan proposals, credit memos, compiled and analyzed financials for underwriting.
- Determined and set appropriate loan structure and pricing.
- Affordable Housing, SBA loans 7a, Owner Occupied, Land Acquisition, Construction, Leasing, and Lines of Credit.

### **Small Business Relationship Manager - Bank of America, Charlottesville, VA**

**August 2016 – April 2017**

Provided comprehensive financial solutions (Merchant Services, Treasury Management and Depository Services) to small businesses with revenues from \$250M to \$5MM and credit exposure up to \$1 million.

- Developed and sourced new business through existing clients, prospecting, internal resources and COIs.
- Coached retail bankers to identify small business opportunities and how to address those needs.
- Analyzed P&L, balance sheets, AR and business trends to determine debt structure and investment opportunities.

### **Relationship Banker - Capital One, New York, NY & Charlottesville, VA**

**June 2013 – August 2016**

Broadened and deepened the bank's relationship with new and existing clients by placing emphasis on cross-sales to our mortgage team, business partners, cash management, and investment consultants.

- Outbound business development by engaging the community through canvassing and public events.
- Acquired new customers and opened new accounts. Average of 20-30 accounts per month.
- Trained and mentored new employees.

### **Combat Engineer – United States Marine Corps Reserves, Charlottesville, VA**

**June 2007 – March 2011**

## Affiliations

Business Advisory Committee, Albemarle County Board of Supervisors • Financial Council, Church of Incarnation (Vice Chair) • Advisory Board, Charlottesville Catholic School • Leadership Charlottesville Alumni • Project Rebound – Greater Charlottesville Chamber of Commerce



Albemarle County

# Economic Development Authority

## Board Details

An ordinance creating the Industrial Development Authority was adopted on May 12, 1976. See State Code, Sections 15.2-4900 through 15.2-4908 for enabling legislation. The authority created by the Albemarle Board of County Supervisors acquires, owns, leases and disposes of properties and makes loans and issues bonds to promote industry and development by inducing manufacturing, industrial, governmental, nonprofit and commercial enterprises and institutions of higher education to locate in or remain in the County and to further the use of its agricultural products and natural resources.

## Overview

**Size** 8 Seats

**Term Length** 4 Year

**Term Limit** N/A

## Additional

### Length of Term

Four years.

### Frequency/Times for Meetings:

Meetings are held on the third Tuesday of each month at 4pm at the McIntire County Office Building in room 241.

### Membership:

Members are not paid for their service. No director shall be an employee of the County.

### Qualifications

It is helpful, but not essential, if members have some working knowledge of municipal finance or the financial markets in general. Some basic understanding of taxation is also helpful.



# Economic Development Authority

## Board Roster

### Bea LaPisto-Kirtley

**1st Term** Jan 03, 2024 - Dec 31, 2024

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Liaison

**Category** BOS Member

### John J Mottola

**1st Term** Nov 03, 2021 - Jan 19, 2025

**Appointing Authority** Board of Supervisors

**Category** White Hall District Rep

### Stephen J McNaughton

**2nd Term** Jan 20, 2022 - Jan 19, 2026

**Appointing Authority** Board of Supervisors

**Category** Rivanna District Rep

### Donald D. Long

**3rd Term** Jan 20, 2023 - Jan 19, 2027

**Appointing Authority** Board of Supervisors

**Category** At-Large

### Andrea C Johnson

**1st Term** May 03, 2023 - Jan 19, 2027

**Appointing Authority** Board of Supervisors

**Category** Jack Jouett District Rep

### Jeff R Morrill

**2nd Term** Jan 20, 2024 - Jan 19, 2028

**Appointing Authority** Board of Supervisors

**Category** Samuel Miller District Rep

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□

**David Storm**

**2nd Term** Jan 20, 2024 - Jan 19, 2028

**Appointing Authority** Board of Supervisors

**Category** Scottsville District Rep

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□

**James M. Bowling**

**No Term**

**No Recruitment**

**Position** Attorney

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□

**Vacancy**

**Appointing Authority** Board of Supervisors

**Category** Rio District Rep

# Application

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## Profile

### Which Boards would you like to apply for?

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Historic Preservation Committee: Submitted

### Magisterial District \*

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White Hall

Lewis

First Name

Nelson

Last Name

Middle  
Initial

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Enerpac Tool Group

Employer

Sales Director

Occupation

### Business Address:

---

Milwaukee, WI

### Date of Employment:

---

8/28/2023

### Years Resident in Albemarle County:

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8

### Previous Residence:

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City of Richmond, VA

### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

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n/a

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## Education

Lewis Nelson

**Education:**

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Bachelor of Arts History, Augsburg University, Minneapolis, MN (2000) Associate of Arts Korean, Defense Language Institute, Monterey, CA (2002) Master of Business Administration, University of Virginia Darden School of Business, Charlottesville, VA (2017) Pending: Master of Public Administration and Policy, American University, Washington, DC (December 2024)

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**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

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Founder and first President, North Barton Heights Civic Association, Richmond, VA (2020-2021) [501(c)4] Technology Director, Cherab Foundation (2007-2015) [501(c)3] Member, Veterans of Foreign Wars (VFW), Earlsyville, VA Post Member, The American Legion (VA at-large) Alumni Board Member, Augsburg University (2024 - present)

**Interests:**

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Photography, web design, community events, history, real estate, travel

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

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I have been a long-time resident of the Charlottesville area (2000 - 2001, 2008-2017, 2021-present), a 15-year federal public servant (US Army, Department of Defense Federal Civilian), a civic association president, and non-profit board member, and I am looking for ways to serve my local community now that I have set roots in Earlsyville. I love history, which started at a young age growing up in Manassas, VA, through my undergraduate major. I'd love to help preserve the character and history of our great county.

**How did you hear about this vacancy:**

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Albemarle County website

[Resume\\_Lewis-Nelson.pdf](#)

Upload a Resume

# Lewis Nelson

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lewisnelson@gmail.com | 434-989-3478 | linkedin.com/in/lewisnelson

*A proven leader, with international experience, in the public and private sectors. Experience with the federal government, global product management, and sales & marketing leadership for two publicly traded companies and a startup. Multiple people management and P&L owner roles.*

## **Work Experience**

### **Senior Director, Strategic Sales, National Accounts, and OEM**

*Enerpac Tool Group | August 2023 – present*

Senior leader of two direct sales teams (Heavy Lifting Technology and Aerospace), wind and rail strategic business development, OEM accounts, National distribution account management, and channel marketing. The role is a combination of senior individual contributors and managers of teams totaling 15 members. Direct revenue responsibility of over \$100m annually.

### **Director, Commercial Strategy, Marketing, and Enablement**

*Fluke Corporation, a Fortive Corporation operating company | August 2022 – August 2023*

Senior leader of Fluke Americas sales enablement and marketing. Led a team of 30 (six direct reports) responsible for commercial strategy, digital demand generation, channel marketing, sales enablement (training, communications, and tradeshow), sales and marketing data analysis, and sales compensation. Indirect revenue responsibility of over \$700m annually.

### **Chief Sales and Marketing Officer**

*Diamondback Tool Co, Inc. | March 2022 – August 2022*

Led global sales and marketing for a fast-growing tool carry and storage company. Managed a web developer, sales operations manager, and two independent rep groups. Successfully created global channel policy for over 20 distribution partners and launched on Amazon.

### **Senior Manager, Americas Sales Strategy**

*Fluke Corporation, a Fortive Corporation operating company | April 2021 – March 2022*

Led a team of seven commercial strategy managers and six channel marketing managers. Responsible for all regional sales programs, promotions, and sales achievement plans. Indirect revenue responsibility of over \$500m.

### **District Sales Manager**

*Fluke Corporation, a Fortive Corporation operating company | April 2020 – April 2021*

Managed all sales activities for Fluke Networks for half of the U.S. Directly managed 12 manufacturer representative groups. Direct revenue responsibility of over \$50m annually.

### **Sales Engineer**

*Fluke Corporation, a Fortive Corporation operating company | March 2019 – April 2020*

Territory sales leader for five Mid-Atlantic states and D.C. for Fluke's Industrial Group products with direct revenue responsibility of \$15m annually. National Account Manager for largest regional electrical supply distributor on the East Coast.

# Lewis Nelson

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lewisnelson@gmail.com | 434-989-3478 | linkedin.com/in/lewisnelson

## **Product Manager, Facilities and Construction (FAC)**

*Fluke Corporation, a Fortive Corporation operating company | October 2017 – March 2019*

Responsible for Fluke's Pacific Laser Systems (PLS) laser level product family, laser measurement tools, and indoor air quality tools. Direct revenue responsibility for over \$20m globally and management of a \$1.2m annual marketing and expenses budget. Launched over 50 products, replacing 90% of the global business unit product line in under 8 months.

## **Civil Servant | Federal Intelligence Officer (GS-13)**

*Defense Intelligence Agency (DIA) | April 2011 – February 2016*

Military Capabilities, WMD Counterproliferation, and Counter Terrorism Intelligence Officer, with three-tours to Afghanistan, leading or participating in multiple joint programs with the Defense Clandestine Service and Joint Special Operations Command. Authored and/or briefed over 100 strategic analysis reports to senior U.S. government and military leaders and recognized four times as Analyst of the Quarter for both strategic and operational work.

## **Defense Contractor, Counter Terrorism and Military Capabilities Intelligence Analyst**

*National Security Agency (NSA): October 2010 – April 2011*

*Central Intelligence Agency (CIA): June 2009 – October 2010*

*US Army National Ground Intelligence Center (NGIC): November 2008 – May 2009*

## **Signals Intelligence Collection and Analysis, U.S. Army Active Duty Soldier**

*35P Korean Cryptologic Linguist. Rank: Staff Sergeant, E6 | October 2001 – November 2008*

Team leader and instructor during a seven-year Army career. Led teams of four to fifteen soldiers in training and combat operations. Two combat deployments to Iraq. Completed intensive Korean language training and awarded the Military Intelligence Corps Association's Thomas Knowlton Award in 2007 for significant contributions and advancement of the U.S. Army's Military Intelligence Corps. Certified military instructor for 35P Korean advanced individual training (AIT) and course supervisor of the 35P tactical signals intelligence course.

## **Education**

### **Master of Public Administration and Policy (MPAP)**

*American University, Washington, D.C. | Anticipated December 2024*

### **Master of Business Administration (MBA)**

*University of Virginia Darden School of Business, Charlottesville, VA | 2017*

### **Bachelor of Arts (BA) in History | NCAA Division III Football and Track & Field**

*Augsburg University, Minneapolis, MN | 2000*



# Historic Preservation Committee

## Board Details

The committee implements the County's Historic Preservation Plan, which is a part of the Comprehensive Plan. The committee aids County Planning staff in identifying local historic properties working with new owners of historic properties; promoting and encouraging preservation by making available information regarding designation procedures, tax credits, and restoration resources; implementing community events to recognize historic resources; and pursuing other voluntary and incentive measures.

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### Overview

□ **Size** 14 Seats

□ **Term Length** 3 Year

□ **Term Limit** N/A

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### Additional

#### Length of Term

Members shall serve three-year staggered terms with 1/3 of the membership appointed each year.

#### Frequency/Times for Meetings:

Meetings are held on the fourth Monday of the month at 4:30 pm at the McIntire County Office Building in Room 241.

#### Membership:

N/A

#### Qualifications

As listed on sheet. Need not be a County resident to apply.



# Historic Preservation Committee

## Board Roster

### Ann Mallek

**2nd Term** Jan 03, 2024 - Dec 31, 2024

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Liaison

**Category** BOS Member

### Ross L. Stevens

**3rd Term** Jun 05, 2022 - Jun 04, 2025

**Appointing Authority** Board of Supervisors

### Craig M Schoaf

**1st Term** Apr 05, 2023 - Jun 04, 2026

**Appointing Authority** Board of Supervisors

### Carter Montague

**3rd Term** Jun 05, 2024 - Jun 04, 2027

**Appointing Authority** Board of Supervisors

### Karen E Firehock

**1st Term** N/A - N/A

No Recruitment

**Appointing Authority** Planning Commission

**Position** PC Liaison

**Category** PC Member

### Vacancy

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

# Application

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## Profile

### Which Boards would you like to apply for?

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Jefferson Area Board for Aging Advisory Council: Submitted

### Magisterial District \*

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Samuel Miller

elizabeth

First Name

boyd

Last Name

Middle Initial

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Email Address

UVA Health System

Employer

Dementia Care Coordinator

Occupation

### Business Address:

---

1221 Lee Street, Charlottesville, VA 22903

### Date of Employment:

---

08/18/2014

### Years Resident in Albemarle County:

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11 years

### Previous Residence:

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Bloomington, IN

### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

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Travis Boyd, Spouse works for UVA School of Nursing

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## Education

elizabeth boyd

**Education:**

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MA in Clinical Psychology, Western Carolina University BA in Psychology, Albion College  
Minor in Human Services, Albion College

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**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

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Member of the Respite for All Board for Wintergreen Here to Stay Member of St. Thomas Aquinas Church

**Interests:**

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Spending time with my husband and 2 kids (Audrey 12, Eric 7) Hiking Spin class with friends  
Gardening

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

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I am passionate about serving the older adult population of Virginia and their caregivers. I have a particular interest in helping persons living with dementia and their loved ones.

**How did you hear about this vacancy:**

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Ginger Dillard

[liz\\_resume\\_04182024.docx](#)

Upload a Resume

# Elizabeth Boyd

1189 Redfields Rd | Charlottesville, VA 22903 | (734) 748-3972 | eab9az@virginia.edu

## EDUCATION:

### SoCRA Certified Clinical Research Professional 2023

---

**Western Carolina University**, Cullowhee, North Carolina

M.A. in Clinical Psychology, May 2005

Completed Master's thesis entitled, *Personality Trait Differences and Anticipatory Grief in Healthcare Workers*

**Albion College**, Albion, Michigan

B.A. in Psychology with concentration in Human Services, May 2003

## EXPERIENCE:

**University of Virginia, Department of Neurology**, Charlottesville, VA

March 2017-present

- Organized and facilitated cognitive screenings events for community health clinics across the state of VA with a special focus on minoritized and underrepresented individuals (including identifying and reserving event spaces, organizing materials and staff, and recruiting participants)
- Co-facilitated educational talks in on the Importance of Brain Health in rural areas of VA
- Lead caregiver health educational sessions on cognitive decline
- Served as a liaison between internal PI stakeholders and external community health organizations
- Recommended patients for participation in clinical research trials and consented them for the Virginia Alzheimer's Disease Registry
- Provided health education and created long term care plans for persons living with dementia and their caregivers
- Conducted monthly case management phone calls, virtual tele-health visits, and in person home visits
- Connected persons living with dementia to local community programs (Area Agency on Aging, Department of Social Services, Hospice and Outpatient Palliative Care, Alzheimer's Association, etc)
- Co-facilitated Lewy Body Dementia Support Group
- Assisted persons living with dementia in taking an active role in their long term care plans
- Educated families on non-pharmalogical strategies to manage dementia related behaviors

**University of Virginia**, Charlottesville, VA

June

2014-March 2017

- Conducted various neuropsychological assessments (MOCA, WAIS, MMPI, BDI etc.)
- Tested patients for various research studies including the focused ultra sound treatment for Parkinson's disease
- Scored neuropsychological reports
- Maintained patient files
- Organized testing supplies

**Shalom Community Center**, Bloomington, IN

April

2011-September 2013

- Performed case management to the homeless and low income populations of Bloomington and its surrounding counties.

## **Elizabeth Boyd**

1189 Redfields Rd | Charlottesville, VA 22903 | (734) 748-3972 | eab9az@virginia.edu

- Triaged crisis situations including finding homeless families both short-term and permanent housing situations, as well as coordinating them with physicians, mental health providers, and other essential living needs.
- Assisted clients in applying for Food Stamps, Medicaid, Social Security, Social Security Disability, and HUD housing.
- Facilitated relationships and coordinated assistance between homeless clients and other service based organizations (Veteran's Administration, job programs, Healthy Families, etc.)
- Completed client intakes and progress notes in the statewide Homeless Management Information System database.

### **Indiana Clinical and Translational Science Institute Community Health Engagement Program, IUPUI**

Indianapolis, Indiana

November 2009- January 2011

- Networked with outside research institutions to obtain translational health information for the ACES initiative
- Maintained study information, and community and research partner information for publication on the web.
- Collected participant responses, managed study incentives and data, and worked with the IRB for research conducted by IUPUI.
- Monitored study focus groups and summarized and reported the results.
- Coordinated large scale meetings between researchers and community members to help foster research collaborations.
- Scheduled travel and reimbursement for project consultants.
- Developed program marketing materials and edited program newsletters.

### **Agency for Instructional Technology, Bloomington, Indiana**

October 2008-November 2009

- Inputted and maintained customer accounts.
- Managed customer billing and collections.
- Maintained human resources paperwork and set up interviews.

### **Buehler Center on Aging, Health & Society, Feinberg School of Medicine, Northwestern University,**

Chicago, Illinois

November 2006 - May 2008

- Recruited patients for an American Cancer Society-funded research study at Northwestern Memorial Hospital (NMH); conducted informed consent; interviewed patients about psychosocial issues according to the study's protocol.
- Observed work rounds on the oncology units at NMH; made recommendations to doctors about additional services that would benefit the patient; documented doctors' orders; printed and de-identified medical records for data analyses.
- Reported research study status to Principal Investigator, internal and external stakeholders, and the IRB; identified process and accrual challenges and made recommendations to the project team.
- Maintained all study-related documents, including the protocol, consent forms, and interview tools.



## **Elizabeth Boyd**

1189 Redfields Rd | Charlottesville, VA 22903 | (734) 748-3972 | eab9az@virginia.edu

**Meridian Behavioral Health Services**, Sylva, North Carolina  
2005 - November 2006

January

- Provided case management and therapeutic services to severely mentally ill clients, including completing competency assessments and interventions, and monitoring and documenting client progress.
- Consulted with the Department of Social Services to perform psychological evaluations; developed expertise in disability income, Medicaid, and low-income housing authorities.
- Led team meetings to develop client treatment plans; scheduled staff; managed and mentored interns.

**COMPUTER SKILLS:** Microsoft Office Suite; EPIC; CCIS; HMIS; Mas90; SPSS.



Albemarle County

# Jefferson Area Board for Aging Advisory Council

## Board Details

This body, as part of the total JABA organization, is mandated under the "Older Americans Act" as amended in October 1978 and is responsible for advising the JABA Board of Directors on matters of program and policies affecting the elderly in PSA 10. The Council advises JABA to: (a) develop and administer the area plan; (b) conduct public hearings; (c) represent the interests of older persons; and (d) review and comment on all community policies, programs and actions which affect older persons.

## Overview

**Size** 2 Seats

**Term Length** 2 Year

**Term Limit** N/A

## Additional

### Length of Term

Two years.

### Frequency/Times for Meetings:

Meetings are held on the first Thursday of every other month at 12pm at JABA.

### Membership:

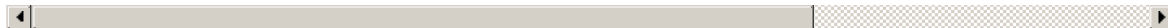
There is a minimum of 12 members with each participating jurisdiction appointing two persons and with other members appointed at-large. Members serve terms of two years and can be reappointed.

There is no compensation for services. Visit this link to view full membership information:

<https://static1.squarespace.com/static/5c39001796e76f1c569cb400/t/5ef50df523fd837c61a3c3ed/1593+For+Website-1.pdf>

### Qualifications

Interest and concern for those 60+ years old in the Planning District 10.



Albemarle County  
**Jefferson Area Board for Aging Advisory  
Council**

**Board Roster**

□ **Pamela A Macintyre**

**2nd Term** Jun 01, 2023 - May 31, 2025

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

**Appointing Authority** Board of Supervisors

# Application

## Profile

### Which Boards would you like to apply for?

Pantops Community Advisory Committee: Submitted

### Magisterial District \*

Rivanna

Kate

First Name

Kaminski

Last Name

Middle Initial

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Albemarle County Police Foundation

Employer

Executive Director

Occupation

### Business Address:

### Date of Employment:

April 2019

### Years Resident in Albemarle County:

20

### Previous Residence:

3570 Meriwether Hill Lane

### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

n/a

## Education

Kate Kaminski

**Education:**

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UVA, BA 1991 University of Richmond School of Law, JD 1994

---

**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

---

Meriwether Lewis Elementary School, PTO VP and President 2004-2006 Member, Virginia State Bar Freedom 5K, Secretary 2007-2014

**Interests:**

---

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

---

As a long time resident of Albemarle County and specifically the Pantops area for the last 7 years, I would like to serve in a complementary capacity to the Board as it shapes and implements the community's portion of the Master Plan. It would be an honor to serve as a conduit between the community/public and the Board on matters related to the Pantops area.

**How did you hear about this vacancy:**

---

Bea LaPisto Kirtley

[KK\\_Resume\\_2021.docx](#)

Upload a Resume

Kate R. Kaminski  
[katerkaminski@gmail.com](mailto:katerkaminski@gmail.com)  
434-962-3001

## Summary of Qualifications

- Over ten years of experience interpreting and translating complex state and federal laws and regulations into practical advice and action.
- Exceptional ability to train and coach non-lawyer professionals in complex legal and policy issues.
- Fifteen years of experience providing legal advice to a wide variety of people from diverse backgrounds and experiences.
- Sponsored programs experience in the negotiation of contracts, sub-awards and other agreements.
- Significant experience analyzing laws and regulations for policy implications; drafting contracts and constructing policy language based on changing laws, regulations and best practices.
- Extensive experience investigating and resolving sensitive employment issues in a discrete, confidential manner.

## Professional Experience

Albemarle County Police Foundation

May 2019-Present

- **Executive Director**

University of Virginia

January 2018-April 2019

- **Senior Contracts Negotiator**
  - o Review, analyze, and negotiate contracts, sub-awards and other agreements on behalf of the University.
  - o Work with sponsors, internal departments and colleagues to efficiently execute various types of agreements and sub-awards.
  - o Manage a fast-paced and high volume workload in an organized and effective manner.

Virginia School Boards Association

- **Staff Attorney** (part-time) 2014-2016
  - o Advised school board members, division superintendents and attorneys on education law issues.
  - o Lectured at legal conferences on various education law topics.
  - o Trained school board members, division superintendents and school board clerks on Virginia's revised Conflict of Interests Act, Freedom of Information Act and various other statutes, regulations and policies.
  - o Drafted school board policy based on current laws, regulations and best practices.

- **Special Counsel** (part-time) 2005-2010

- o Served as the liaison to the Virginia Board of Education.
  - o Reviewed and offered comments on proposed state regulations.
  - o Wrote policy and legal updates for member school boards.
  - o Presented at conferences on various education law and policy topics.
- **Director of Legal and Policy Services** 1998-2000
    - o Provided legal advice to school board members, superintendents and attorneys on education law issues.
    - o Monitored state and federal legislation, case law and administrative regulations for school policy implications.
    - o Conducted school board development seminars.
    - o Lectured on various education law and policy issues.
    - o Reviewed Division Superintendent's contracts.
    - o Oversaw the development and maintenance of a generic school board policy manual for over 100 Virginia school boards.
    - o Drafted and interpreted policy for Virginia school boards.
    - o Managed the filing of *amicus* briefs on behalf of Virginia school divisions.
    - o Supervised one staff attorney and one administrative assistant.
  - **Staff Attorney/Policy Specialist** 1997-1998
    - o Monitored state and federal legislation, case law and administrative regulations for school policy implications.
    - o Provided legal advice to school board members, superintendents and attorneys on education law issues.
    - o Drafted and interpreted policy for Virginia school divisions.
    - o Contributed articles to a monthly newsletter for school board members.

#### Merrill Lynch

- **Financial Advisor** (part-time) 2010-2014
  - o Advised clients on comprehensive financial planning.
  - o Advised clients and their families on estate planning issues.

#### Consultant

- University of Virginia (part-time) 2013-2014
  - o Subject Matter Expert for the development of an online course in School Law for the Department of Leadership, Foundations and Policy.
  - o Taught a hybrid (online and live) School Law class to aspiring school leaders.
- Virginia Department of Criminal Justice Services (part-time) 2000-2001
  - o Designed curriculum for Basic School Resource Officer training.



- o Lectured on various school safety issues to law enforcement, school administrators and school security personnel.

### Virginia Department of Employee Relations Counselors

- **Counselor** 1995-1997
  - o Drafted administrative rulings under the state employee grievance procedure.
  - o Counseled all levels of state employees regarding personnel policies.
  - o Investigated employee grievances and other employment issues.
  - o Trained all levels of state employees in conflict resolution and trained managers in the use of the state employee grievance procedure.
  - o Mediated employment conflicts.

### **Education**

- T.C. Williams School of Law, J.D., **cum laude**  
University of Richmond, Virginia
- University of Virginia, B.A.  
Charlottesville, Virginia

### **Publications**

- Virginia School Law Deskbook, Reference on Legal Issues, Kaminski, Cafferky, Ewing and Lacy, LexisNexis 2005 edition – 2009 edition.
- Hot Topics in Public School Education: Law, Policy and Practice, William C. Boshier, Jr., Kate R. Kaminski and Richard S. Vacca, The Association for Supervision and Curriculum Development 2003.
- “The Right to Search Students,” Educational Leadership, Vol. 59, No.4, December 2001/January 2002.
- “Teacher Evaluations,” CEPI, 2001, available at [www.cepionline.org](http://www.cepionline.org).
- “The Virginia Freedom of Information Act: A Guide for School Board Members and School Administrators,” VSBA 1999.
- “Charter Schools Manual for Virginia School Boards,” VSBA 1998.

### **Professional/Civic Organizations**

- Member, Virginia State Bar-Admitted October 1994
- Co-founder and Secretary, Freedom 5K-2007-2014
- Meriwether Lewis Elementary School PTO President 2005-06; VP 2004-05



# Pantops Community Advisory Committee

## Board Details

The Advisory Committees will provide assistance, feedback and input to County staff and the Board of Supervisors on community and county efforts related to implementation and support of the adopted Master Plan, in accordance with established county procedures. Advisory Committee members will communicate with their constituencies to increase understanding of and support for successful implementation of the Master Plan. The membership is broad-based to incorporate a variety of perspectives and ideas and to provide citizens, business people, and representatives of community groups a chance to be engaged and to be heard in a constructive and meaningful way.

The Committees will be a catalyst for helping foster a sense of community and work towards effective and efficient Master Plan implementation. Committees are a venue to discuss and provide comments on program and policy questions and/or proposals. Community Advisory Committees are an important venue for discussion and Committees can provide feedback and indicate preferences related to development proposals, although Committees do not have a legislative role in the development process.

### Responsibilities:

1. Serve as liaisons
2. Gather input from constituencies represented and bring these issues to the attention of staff and the Committee, and distribute information from the Committee back to constituents.
3. Stimulate creative thinking in examining implementation issues and identify ways of using community resources to meet implementation needs and challenges.
4. Provide advisory input, comments, and information to the Board of Supervisors on new and emerging policies, projects, and programs as requested.
5. Maintain a forward-looking agenda with respect to adopted Master Plans and policies of the Board of Supervisors. Committee meetings are not the appropriate venue to oppose adopted policy.
6. Commit to support and work to implement the adopted Master Plan.
7. Work with Staff to provide an annual report of activities to the Board of Supervisors in accordance with the Board of Supervisors' adopted Rules of Procedure for Boards and Commissions.

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## Overview

- Size** 15 Seats
- Term Length** 2 Years
- Term Limit** 3 Terms

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## Additional

**Length of Term**

Members will be appointed for either a 2 or 3 year term to stagger the transition of new members on and off the committee. After initial appointments, terms will be for 2 years. While Members will be generally expected to serve no more than 2 terms, additional terms may be considered if desired and if the Board of Supervisors deems appropriate.

**Frequency/Times for Meetings:**

Meetings are held on the 4th Monday of each month at 6:15pm in the Kessler Conference Room at the Martha Jefferson Hospital Outpatient Center, 595 Martha Jefferson Dr.

**Membership:**

The Board of Supervisors shall appoint ten to fifteen members to the Committee with representation from the following: Pantops citizens at large Property owners and Stakeholders Business community members Civic/neighborhood organizations Representatives from adjoining areas City of Charlottesville neighborhood planners and County Community Development Department employees/representatives will interact with the group as needed. In conjunction with the Rivanna District Planning Commissioner and Board Member, the Pantops Neighborhood Planner will seek to recruit a pool of members that ensures diversity and a broad representation from the Pantops and fringe areas. There will also be a Planning Commission liaison appointed to the Committee who will attend Committee meetings and will report back to the Planning Commission at its regular meetings with a synopsis of the Committee's meetings and activities, as appropriate. The liaison, along with other Commissioners, may identify Planning Commission agenda items or updates that should be provided to the Committee and to citizens living in the greater Master Plan area. The Pantops Neighborhood Planner will coordinate all staff support to the Committee and will ensure that Council meeting agendas, materials and supplies are provided.

**Qualifications**

Responsibilities: 1. Serve as liaisons by: 1) contributing to public understanding of and encouraging support for Master Plan implementation; 2) keeping the community informed of the needs, purposes, and progress of Master Plan implementation; 3) encouraging interest and participation in community and county efforts related to the Master Plan and participation in public meetings; and 4) enhancing collaboration among all community stakeholders. 2. Gather input from constituencies represented and bring these issues to the attention of staff and the Committee, and distribute information from the Committee back to constituents. 3. Stimulate creative thinking in examining implementation issues and identify ways of using community resources to meet implementation needs and challenges. 4. Provide advisory input, comments, and information to the Board of Supervisors on new and emerging policies, projects, and programs as requested. 5. Maintain a forward-looking agenda with respect to adopted Master Plans and policies of the Board of Supervisors. Committee meetings are not the appropriate venue to oppose adopted policy. 6. Commit to support and work to implement the adopted Master Plan. 7. Work with Staff to provide an annual report of activities to the Board of Supervisors in accordance with the Board of Supervisors' adopted Rules of Procedure for Boards and Commissions.

# Pantops Community Advisory Committee

## Board Roster

### Bea LaPisto-Kirtley

5th Term Jan 03, 2024 - Dec 31, 2024

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Liaison

**Category** BOS Member

### Mike Pruitt

1st Term Jan 03, 2024 - Dec 31, 2024

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Liaison

**Category** BOS Member

### Megan Nedostup

1st Term Feb 07, 2024 - Jun 30, 2025

**Appointing Authority** Board of Supervisors

### Michael B Fraser

2nd Term Jul 01, 2023 - Jun 30, 2025

**Appointing Authority** Board of Supervisors

### Richard W Ruffin

2nd Term Jul 01, 2023 - Jun 30, 2025

**Appointing Authority** Board of Supervisors

### Ida Lee D Wootten

3rd Term Jul 01, 2023 - Jun 30, 2025

**Appointing Authority** Board of Supervisors

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□ **Judith Joyce**  
2nd Term Jul 01, 2023 - Jun 30, 2025  
**Appointing Authority** Board of Supervisors

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□ **Henry D Light**  
2nd Term Jul 01, 2023 - Jun 30, 2025  
**Appointing Authority** Board of Supervisors

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□ **LOUIS FALZER**  
2nd Term Jul 01, 2023 - Jun 30, 2025  
**Appointing Authority** Board of Supervisors

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□ **Michael R Spatz**  
3rd Term Jul 01, 2023 - Jun 30, 2025  
**Appointing Authority** Board of Supervisors

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□ **Anne E Oliver**  
2nd Term Jul 01, 2023 - Jun 30, 2025  
**Appointing Authority** Board of Supervisors

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□ **Stephanie Lowenhaupt**  
4th Term Aug 02, 2023 - Jun 30, 2025  
**Appointing Authority** Board of Supervisors

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□ **David Norford**  
1st Term Jun 05, 2024 - Jun 30, 2026  
**Appointing Authority** Board of Supervisors

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□ **R. Corey Clayborne**  
1st Term N/A - N/A  
  
**No Recruitment**  
**Appointing Authority** Planning Commission  
**Position** PC Liaison  
**Category** PC Member

---

□

**Frederick A Missel**

1st Term N/A - N/A

No Recruitment

**Appointing Authority** Planning Commission

**Position** PC Liaison

**Category** PC Member





# Application

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## Profile

### Which Boards would you like to apply for?

---

Piedmont Virginia Community College Board: Submitted

### Magisterial District \*

---

Jack Jouett

Patricia

First Name

J.

Middle Initial

Rooney-Knowlton

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Email Address

National Ground Intelligence Center

Employer

Chief of Staff

Occupation

### Business Address:

---

2055 Boulders Road, Charlottesville, VA 22911

### Date of Employment:

---

March 1997

### Years Resident in Albemarle County:

---

18

### Previous Residence:

---

865 Frays Ridge Road, Earlysville, VA 22936

### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

---

None

---

## Education

Patricia J. Rooney-Knowlton

**Education:**

---

University of Virginia, Charlottesville, VA Ph.D., Education. Vanderbilt University, Nashville, TN M.Ed., Human Development Counseling. National Defense University, Washington D.C. M.S., Strategic Intelligence. University of North Carolina, Chapel Hill, NC B.A., Political Science. Piedmont Virginia Community College, Charlottesville, VA Associate of Applied Science, Nursing.

---

**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

---

Osher Lifelong Learning Institute, UVA

**Interests:**

---

Continuing Education/Lifelong Learning, Volunteering, Dealing with difficult/challenging problems, Mentoring

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

---

Having attended PVCC as a student (2015-2018), I would like to opportunity to provide volunteer service back for the excellent education I received. In addition, I have been involved in the education field for my entire career affording me a variety of experiences and insights that may be of benefit to the PVCC community. Finally, having been in education since the 1990s, community college students are my most favorite student population to support!

**How did you hear about this vacancy:**

---

Website

[ShortResumeJan212020.doc](#)

Upload a Resume

## Work Experience

### **U.S. Army, National Ground Intelligence Center, Charlottesville, VA**

2016 - 2019 Chief of Staff, lead Security, Personnel, Logistics, and Facilities Divisions.

2011 - 2016 Senior Intelligence Officer, led Strategic Planning & Evaluation, managed Center's strategic Planning and Evaluation Programs.

### **Brookings Institution, Washington, D.C.**

2014 - present Adjunct Faculty, focus *Neuro-Leadership: Understanding Brain Functioning and Its Impact on*

*Leadership Performance, Team Performance and Communication*

(Part time)

### **FBI, National Executive Institute, Quantico, VA**

2016 - present Adjunct Faculty, focus *Neuro-Wellness: Building Resilience Through Understanding the Brain's*

*Defense Circuitry and the Impact of Chronic Stress, Workplace Burnout and Trauma* (Part time)

### **Federal Executive Institute, Charlottesville, VA**

2008 - 2011 Senior Faculty, designed & launched Institute's first *Neuro-Leadership Program* focusing on the

nexus between leadership performance, neuroscience research, and the implications for creating high performing leaders, managers and employees

### **National Geospatial-Intelligence Agency, National Capitol Region**

1997 - 2008 Dean, School of Leadership and Professional Studies, led the design and delivery of all

leadership and professional development education

### **United States Military Academy, West Point, NY**

1995-1997 Assistance Professor, Department of Behavioral Science and Leadership

## Selected Publications

Ronayne, P & Rooney, P (2017). *Re-assess and revive lifelong learning...with the brain in mind*. Virginia Human Resources Magazine, Summer/Fall 2017, p. 18.

Ronayne, P & Rooney, P (2013). *Post-shutdown recovery: 3 ways to get your brain*

*back on track.* Government Executive.

<http://www.govexec.com/excellence/promising-practices/2013/10/post-shutdown-how-get-your-brain-back-track/72065/>

Rooney, P (2009). *Brain fitness: A critical factor for leader success.* The Leadership Landscape, Fall/Winter 2009, 2.

## Selected Presentations

September 2019, ***“Wellness and Law Enforcement, Understand the Officer’s Brain,”*** Hawaii State Law Enforcement Officials Annual Conference, Maui, HI

August 2018, ***“Wellness in Law Enforcement,”*** Federal Bureau of Investigation, Senior Leader Seminar at Darden School of Business, UVA, Charlottesville, VA

May 2017, ***“Leading with the Brain in Mind,”*** Virginia Banker’s Association Annual Conference, Charlottesville, VA.

October 2016, ***“Neuro-Educator: Understanding Neuroscience Findings and the Potential Impacts for Education,”*** Illinois School for the Deaf, Jacksonville

April, 2014, ***“Neuro-Leadership, Your Brain on Change,”*** UVA Law School Conference, Charlottesville.

July 2012, ***“Neuroscience in Intel Analysis: Understanding How the Brain Works and Its Impact on Analytic Decision Making,”*** Understanding and Improving Intelligence Analysis Conference, Brunel University, London, England

April 2012, ***“Neuro-Fed (Understanding How the Brain Works and Its Impact on Decision Making),”*** Five-Eyes Analytic Workshop, University of Mississippi

April 2011, ***“Neuro-Fed, Leading with the Brain in Mind,”*** Federal Government Annual Diversity Conference, Cambridge, MD

April 2011, ***“Neuro-Fed: Leading with the Brain in Mind,”*** Annual Training Officers Consortium, Roanoke, VA

## Education

University of Virginia, Charlottesville, VA  
Ph.D., Education.

Vanderbilt University, Nashville, TN  
M.Ed., Human Development Counseling.

National Defense University, Washington D.C.

M.S., Strategic Intelligence.

University of North Carolina, Chapel Hill, NC  
B.A., Political Science.

Piedmont Virginia Community College, Charlottesville, VA  
Associate of Applied Science, Nursing.

Top Secret Security Clearance



# Application

## Profile

### Which Boards would you like to apply for?

Piedmont Virginia Community College Board: Submitted

### Magisterial District \*

Samuel Miller

Russell

First Name

MADISON Cummings, Jr.

Middle Initial

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Retired

Employer

Pharmacist

Occupation

### Business Address:

University of Virginia Hospital Pharmacy, Lee Street, Charlottesville, Va

### Date of Employment:

June, 1970- February, 2010

### Years Resident in Albemarle County:

42

### Previous Residence:

Charlottesville

### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

None

## Education

Russell MADISON Cummings, Jr.

**Education:**

---

B.S. Psychology, Hampden-Sydney College, 1965; B.S. Pharmacy, Medical College of Virginia (VCU), 1968; PVCC, a year and a half of Spanish, 1992-1994, several courses of interest- Greek History, 20th Century History, British History in the 80's and 90's, U.Va.

---

**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

---

Cove-Garden Ruritan Club, 1984-present; African American Teaching Fellows Board, 2008-2014 and 2018-present; CATEC Foundation Board, 2018-present; Charlottesville/Albemarle Commission on Children and Families(formerly CACY), 2002-2008; Senior Statesmen of Virginia Board and member, 2010-present; Crozet Blue Ridge Tunnel Committee, 2016-present; CVille100 climate change mitigation advocacy group, 10/1/19-present

**Interests:**

---

gardening, travel, reading(especially history), family, tennis (formerly!), carpentry, volunteering, Democratic politics, education for all

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

---

I've been involved with education since coming to the area, from coaching soccer and youth baseball to serving on Albemarle's School Board from 1994-2001, having a wife who's a teacher, and now I'm serving on the CATEC Foundation Board to provide scholarships to those interested in CTE education. I've taken courses at PVCC, and my son, Josh, prepared himself to transfer to UVA with 2 years at PVCC. I believe PVCC is one of the academic gems of our community, and I've had an interest in serving on the PVCC Board for some years, and applied in 2016 as well.

**How did you hear about this vacancy:**

---

A close friend who is on the PVCC Board encouraged me to apply

---

Upload a Resume



# Application

## Profile

### Which Boards would you like to apply for?

Piedmont Virginia Community College Board: Submitted

### Magisterial District \*

White Hall

Russ	F	Cronberg
First Name	Middle Initial	Last Name

<input type="text"/>	<input type="text"/>
Home Address	Suite or Apt

<input type="text"/>	<input type="text"/>	<input type="text"/>
City	State	Postal Code

<input type="text"/>	<input type="text"/>
Primary Phone	Alternate Phone

Email Address

UVA Foundation	Director of Hospitality
Employer	Occupation

### Business Address:

One Boar's Head Pointe, 22903

### Date of Employment:

October 2016

### Years Resident in Albemarle County:

8

### Previous Residence:

Georgia

### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

N/A

## Education

Russ F Cronberg

**Education:**

---

Bachelor in Hospitality and Tourism Management- Grand Valley State University Hotel Management and Owner Relations, Cornell University

---

**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

---

Chairman of the VRLTA (Virginia Restaurant Lodging & Travel Association) Vice-Chair - Charlottesville Albemarle County Visitors Bureau Member and past President of Southern Innkeepers Association Former Board Member of Pine Mountain CVB

**Interests:**

---

Family, faith, sports, travel, home renovations, guest & community service

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

---

PVCC is a vital asset for our community, its residents, and all businesses in the City and County. I firmly believe that with the right support and engagement from the new PVCC leadership and team, we can do better to grow programs, attendance, and graduation rates and get better engagement from the local business community to work with the educators and students to prepare them for the workforce and future life. I would love to engage and help in any way that I can.

**How did you hear about this vacancy:**

---

Discussion with others in the community

---

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# Application

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## Profile

### Which Boards would you like to apply for?

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Piedmont Virginia Community College Board: Submitted

### Magisterial District \*

---

White Hall

Kristy

First Name

F

Middle  
Initial

Shifflett

Last Name

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Email Address

County of Albemarle

Employer

Chief Operating Officer

Occupation

### Business Address:

---

401 McIntire Rd.

### Date of Employment:

---

01/06/2014

### Years Resident in Albemarle County:

---

18

### Previous Residence:

---

**Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:**

David Shifflett

---

## Education

Kristy F Shifflett

**Education:**

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Radford University, Bachelor of Science Prosci Change Practioner

---

**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

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**Interests:**

---

Professional Development for career advancement Educational tracks for career switchers

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

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Through my work in the County supporting workforce development and career advancement, I have engaged with PVCC to build relationships with Local government and the community college. Personally, I have three children who are at the ages to contemplate higher education choices and offerings and I believe I could serve a purpose on the Board. I know community college is at the heart of making a community vibrant and offering pathways for others to learn, grown and develop. I will bring perspective as a career switcher, as a working mother and as an 18-year veteran of our community.

**How did you hear about this vacancy:**

---

County Executive Office

[KFS\\_Resume\\_2024.docx](#)

Upload a Resume

## SUMMARY

A dynamic and strategic leader with over 20 years of experience in transformation and improvement. Accomplished in leading change and providing insight and strategy to stakeholders at all levels. Effective in leading and influencing others for positive outcomes by connecting the process, system and data with the people side of work. Key proficiencies include:

- Leadership and Strategic Decision Making
- Strategic Planning and Performance Management
- Project Management and Change Management
- Leading Change in Challenging Departments
- Process Improvement for Improved Performance
- Resource Management of Fiscal and Human Capital
- Finance and Budget Operations
- Building and Leading Exceptional Teams
- Innovating and Incubating Ideas from Concept to Action

## PROFESSIONAL EXPERIENCE

### **Albemarle County**

#### **Chief Operating Officer**

*April 2023 - current*

- Provides advice and consultation to the County Executive and the Board of Supervisors;
- Plans, organizes and directs major assigned activities, departments and functions of the County;
- Provides oversight in the review of human resources functions, technology and performance and strategic planning efforts.
- Provides professional direction, evaluation and advice to appropriate department heads with regard to their administrative and operational functions and budget preparation;
- Assists with employment of departmental staff and related personnel issues;
- Reviews annual departmental work programs, refining the objectives of departments within the goals of the County government;
- Attends meetings and provides staff advice to the Board of Supervisors and other boards and commissions regarding assigned activities, as directed by the County Executive;
- Represents the County in designated committees, governmental and private entities concerning appropriate subject matter as directed by the County Executive;

	<ul style="list-style-type: none"> <li>• Recommends improvements for more efficient management;</li> <li>• Exercises independent decision making on issues related to operational concerns;</li> <li>• Performs other services as assigned.</li> </ul>
<p><b>Albemarle County</b>  <b>Director, Performance &amp; Strategic Planning</b>  <i>June 2018 – April 2023</i></p>	<ul style="list-style-type: none"> <li>• Manage 10 staff to provide project management, organizational development, process &amp; system improvements as a focus on continuous improvement programming.</li> <li>• Provides expert advice, consultation, assistance, training, and facilitation to County executives and all levels of County &amp; School staff in developing, implementing, and tracking strategic and transformational initiatives.</li> <li>• Responsible for strategic visioning that leads to the programming of business process reengineering and performance management to improve change capabilities. Responsible for the development, implementation, alignment of systems and oversight of multi-year planning to realize benefits of improvement for the organization.</li> <li>• Develops the County Strategic Plan with the Board of Supervisors and the County Executive and oversees the implementation and alignment of departmental action plans to achieve outcomes defined in the plan.</li> <li>• Develops training and workforce development strategies to align organizational culture and employee performance with business and strategic planning in collaboration with the Human Resources Department.</li> <li>• Promotes cultural understanding and competency and an organizational climate of equity and inclusion.</li> <li>• Manages performance of the County Strategic Plan, develops project plans and organizational structures for alignment across functions for improved execution of multi-disciplined, cross-departmental work.</li> <li>• Identify and advise County Executive on challenges and gaps in organization to create targeted solutions to drive change and performance improvement.</li> <li>• Specific Projects: <ul style="list-style-type: none"> <li>o HRIS and Human Resource Department Redesign (2021/2022) from Shared service model to independent functions.</li> <li>o Employee pay practice, process improvements &amp; system replacement (2021) to transition to ADP system and reduce financial liability</li> <li>o Financial Assessment (2019) to target greatest</li> </ul> </li> </ul>

	<p>risk and need for performance improvement in policy, staff and/or processes.</p> <ul style="list-style-type: none"> <li>o Chart of Accounts Study &amp; Redesign (2019-2020) to develop gaps in current state and Generally Accepted Accounting Principles (GAAP) and implement improvements</li> <li>o Time &amp; Attendance (Kronos) Implementation in Local Government departments &amp; agencies (2018 - 2019) to transform from manual to automated tracking and improve compliance to federal and state pay policies</li> <li>o Southwood Redevelopment Project with Habitat for Humanity, to include extensive community engagement and performance agreement, to transform a 341-unit substandard mobile home park (2018-2019) for 1500 residents. This project required local, state and non-profit organizations to collaborate and partner differently to accomplish this major non-displacement effort.</li> </ul>
<p><b>Interim Deputy Chief Financial Officer</b>  <i>March 2020 – January 2021</i></p>	<ul style="list-style-type: none"> <li>• A strategic leader to stabilize the department of Finance &amp; Budget during retirement and recruitment of Chief Financial Officer and to transform customer service for improved performance</li> <li>• Develop and deliver restructure of department through significant attrition in key positions and delivered operational plans for the department.</li> <li>• Develop annual audit plan and controller’s office tasks</li> <li>• Rebuild leadership team while managing COVID-19 response and \$19M CARES Coronavirus Relief Aid for community and organization</li> <li>• Develop tactical/operational plan for customer service during COVID-19 pandemic for example: <ul style="list-style-type: none"> <li>o taxation season due to contactless service</li> <li>o emergency procurement and day to day operations</li> </ul> </li> <li>• payroll, accounting services, real estate assessor shift to telework environment</li> </ul>
<p><b>Senior Project Manager for Strategic Planning, County Executive Office</b>  <i>February 2017 – May 2018</i></p>	<ul style="list-style-type: none"> <li>• Served as a technical resource to the County Executive Office in support of the County’s strategic plan implementation process.</li> <li>• Developed project management skills across the organization to manage resources, execution and planning.</li> <li>• Supported key Strategic Plan process owners in the planning, scheduling, coordinating all work related to the County’s 23 targeted actions in the FY17-19 Strategic Plan as approved by the Board of Supervisors (BOS). Major community efforts include: <ul style="list-style-type: none"> <li>o Biscuit Run Master Plan - 1200 acre property, leased with Commonwealth of Virginia, with significant community engagement to develop a park master plan.</li> <li>o Mobile Home Park Redevelopment Action Plan</li> <li>o Economic Development program launch</li> <li>o Courthouse Renovation</li> <li>o Environmental improvements</li> </ul> </li> </ul>

<p><b>Budget &amp; Special Programs Analyst,</b>  <b>Office of Management &amp; Budget</b>  <i>January 2014 - January 2017</i></p>	<ul style="list-style-type: none"> <li>• Managed all aspects of local government budgeting and directed departmental budget analysts with a focus on human services and grants.</li> <li>• Active participant in budget development and work sessions with Board of Supervisors</li> <li>• Launched process improvements across the internal and external grant program to capture administrative</li> </ul>
<p><b>Business Tax Auditor,</b>  <b>Finance Department</b>  <i>October 2012 – September 2013</i></p>	<ul style="list-style-type: none"> <li>• Performed audits of business and personal property tax records to fulfill internal control and risk management function. Engaged business owners on assessments and taxation solutions.</li> </ul>
<p><b>Deloitte Consulting</b>  <b>Senior Consultant,</b>  <b>Intelligence Agency Unit</b>  <i>April 2009 – November 2010</i></p>	<ul style="list-style-type: none"> <li>• Managed all aspects of projects to ensure positive outcomes and deadlines were met. Built and maintained strong client relationships across the organization. <ul style="list-style-type: none"> <li>o Responsible for nine subcontracts and ensured compliance for the client as well as Deloitte Consulting.</li> <li>o Drafted an “as-is” and “to-be” process for the government to continue future improvements. Provided strong communication and coordination across several divisions to establish the recommendations and provide solutions.</li> <li>o Performed risk management reviews and delivered a solution for an audit risk related to property movement of a large program and drafted the future initiatives to resolve the issue utilizing Microsoft PowerPoint. Received a letter of commendation from the Director of Finance, National Reconnaissance Office.</li> <li>o Provided audit remediation support by performing quality assurance reviews on hundreds of contract assessments and their proper accounting treatment. In order to encompass all requisite data, the effort called for a review of five years of federal and commercial contracts.</li> </ul> </li> </ul>
<p><b>Consultant,</b>  <b>Intelligence Unit Leadership</b>  <i>March 2005 – April 2009</i></p>	<ul style="list-style-type: none"> <li>• Managed communication and oversight of the proposal processes for all proposals within the financial management solution.</li> <li>• Created training materials and functional advice to BearingPoint Sr. Managers and Managers on corporate financial policies and processes.</li> <li>• Developed the sector scorecard encompassing revenue growth, business development pipeline, utilization percentages, and many other performance metrics utilizing Microsoft Excel and Siebel CRM.</li> </ul>
<p><b>Consultant,</b>  <b>National Reconnaissance Office</b>  <i>December 2001 – March 2005</i></p>	<ul style="list-style-type: none"> <li>• Provided training and office management for 12 domestic and international locations to support the chief of the headquarter property office.</li> <li>• Served on a team to provide financial audit and compliance support. Coordinated data collection through the Property Management Office and Office of Contracts to capture all organizational property, plant, and equipment (PP&amp;E) information for inclusion in the annual and quarterly financial statements and other</li> </ul>



	<p>reporting requirements.</p> <ul style="list-style-type: none"> <li>Performed Business Process Reengineering of the financial reporting and operating procedures of the property management office. Streamlined organizational financial processes and developed a strong internal control process. Provided training and change management to all impacted sectors to ensure efficient operation</li> </ul>
<p><b>Chapter Advisor, Alpha Sigma Tau</b> <i>June 2000 – June 2001</i></p>	<ul style="list-style-type: none"> <li>Provided mentoring and support to sorority chapters while working closely with college administration to ensure the chapters were upholding the high standards expected of the sorority.</li> </ul>

**EDUCATION**

**Radford University,  
Radford, Virginia**

**Bachelor of Science  
Communications**  
*Graduated May 2000*

**PROFESSIONAL AND PERSONAL AFFILIATIONS**

- Graduate, Virginia Women’s Municipal Leadership Institute, 2023
- Graduate, Senior Executive Institute, Weldon Cooper Center for Public Service, 2023
- Member, International City/County Management Association (ICMA)
- Member, Project Management Institute
- Instructor, Leadership Development and SEI, University of Virginia’s Weldon Cooper Center for Public Service, 2021- current
- Certified Change Management Practitioner, Prosci, 2019
- Speaker, Project Management Institute Charlottesville Chapter, 2019
- Speaker, Virginia Local Government Managers Association, 2019
- Graduate, Leadership Development, University of Virginia, Weldon Cooper Center for Public Service, 2018
- Living our Values Award, County of Albemarle, 2018
- Letter of Commendation, NRO Director of Finance and Applause Award, Deloitte, 2009



Albemarle County

# Piedmont Virginia Community College Board

## Board Details

The Board of Directors advises the State Board of Community Colleges and performs duties delegated by that Board. The College Board is responsible for assuring that the Community College is responsive to the needs existing within its service region within the statewide policies, procedures and regulations of the State Board for Community Colleges. Specific duties are listed in the College Board's Policies and Procedures Manual.

## Overview

- **Size** 4 Seats
- **Term Length** 4 Year
- **Term Limit** 2 Terms

## Additional

### Length of Term

Four year term with a beginning date of July 1. No one who has served for two successive four-year terms is eligible for re-appointment for two years, provided that a person appointed to fill a vacancy may serve two additional successive terms.

### Frequency/Times for Meetings:

Meetings are held at 4pm on the first Wednesday of every month from September through May at the W.A. Pace Board Room, 501 College Dr. Special meetings may also be held at other times.

### Membership:

Members are to be chosen from a list of occupations. Members are not paid for their service. Visit this link to view full membership information: <https://www.pvcc.edu/about-pvcc/college-board/college-board-members>

### Qualifications

Members shall be residents of the region to be served by the community college and shall include persons from various businesses, industries, and professions in the region being served. No elected members of either the General Assembly or of a local governing body shall be eligible to serve on the College Board. All members of the College Board shall be deemed members at-large charged with the responsibility of serving the best interests of the whole region being served by the community college.

Albemarle County  
**Piedmont Virginia Community College  
Board**

**Board Roster**

□ **Charles R Dassance**

**1st Term** Jul 01, 2021 - Jun 30, 2025

**Appointing Authority** Board of Supervisors

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□ **Vacancy**

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□ **Vacancy**

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□ **Vacancy**

# Application

## Profile

### Which Boards would you like to apply for?

Solid Waste Alternatives Advisory Committee (SWAAC): Submitted

### Magisterial District \*

White Hall

Jane	C	Mills
First Name	Middle Initial	Last Name

<input type="text"/>	<input type="text"/>
Home Address	Suite or Apt

<input type="text"/>	<input type="text"/>	<input type="text"/>
City	State	Postal Code

<input type="text"/>	<input type="text"/>
Primary Phone	Alternate Phone

Email Address

Loaves & Fishes Food Pantry	Executive Director
Employer	Occupation

### Business Address:

2050 Lambs Rd., Charlottesville VA 22901

### Date of Employment:

02/17/2017

### Years Resident in Albemarle County:

40

### Previous Residence:

Charlottesville, Alexandria, Cambridge England

### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

no

## Education

Jane C Mills

**Education:**

---

BA English University of Virginia

---

**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

---

Member, Piedmont Workforce Development Board leader of Loaves & Fishes Food Pantry previous leadership positions with the Oratorio Society, The Paramount Theater, and The Nature Conservancy, Virginia Chapter Partner in Move2Health Equity, Blue Ridge Hunger Action Coalition, Charlottesville Food Justice Network

**Interests:**

---

plants and animals, outdoors, conservation, recycling, sustainability, supporting our community

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

---

Loaves & Fishes' goal is to rescue food (groceries) that otherwise would be thrown out and redistribute it to people who cannot afford to purchase at grocery stores. Food we would not eat ourselves is given to farmers to feed their livestock. My perspective on food waste and its link to environmental sustainability can be of value to the SWAAC.

**How did you hear about this vacancy:**

---

Christine Putnam

[Jane\\_Colony\\_Mills\\_resume.pdf](#)

Upload a Resume

# Jane Colony Mills

Flexible, driven, self-motivated team player experienced in leading nonprofits via board relations; fundraising/grant writing; outreach, marketing, and promotion; finance management; data and IT; and stakeholder relationships. Passionate about human rights and the power of collaborative partnerships.

## EXPERIENCE

**Executive Director – Loaves & Fishes Food Pantry, Inc.**, Charlottesville, VA  
FEBRUARY 2017-PRESENT

Business Management: Chief executive: set vision, develop and manage programs; *ex-officio* to all Board of Directors board and committee meetings; develop operational policy; participate in Board development and strategic planning. Manage expenses and raise funding from diversified sources. Oversee building and property maintenance and renovations. Ensure tax and reporting compliance for 501(c)(3) nonprofit status. Hire, supervise, and lead full- and part-time staff, contract workers, and hundreds of volunteers in a shared passion to provide free groceries for community members unable to afford enough healthy food each month. Measure annual growth and success by how much food the pantry receives and distributes, including how much is fresh or frozen and its source; the number and age of individuals and number of households served and the communities where they live; and the effectiveness of nutrition education and healthy eating on improving health outcomes.

Marketing, Promotion, Outreach: Develop promotional strategies. Oversee development and update of a mobile-friendly website, promotional videos, mass emails, brochures, posters, print and web ads. Act as spokesperson for organization and participate in community advocacy groups and activities. Cultivate partnerships with area agencies serving similar populations to ensure that those needing food assistance are aware of our services and other ways of getting food, and to share food donations that are better suited for institutional meals.

Fundraising: Develop annual fundraising plans to raise \$750K in operating funds plus additional funding for capital improvements; solicit funding, steward donors, and track annual success in increasing support from individuals, businesses, foundations, other nonprofits, civic groups, and churches.

**Executive Director - American Psychosocial Oncology Society and International Society for Research on Internet Interventions**, professional association clients of Custom Management Group, Charlottesville, VA  
MAY 2014 - OCTOBER 2016

Business Management: Guided board activities, led strategic planning; developed operational and project budgets, monitored revenue and expenses; developed client standard operating procedures; managed client transition to new management, developed new client relationships, and established new 501(c)(3) organizations.

Membership & Marketing: Promoted association activities and membership via email, website, social media, and like-minded organization cross-promotion; managed membership recruitment, communication, and stewardship; planned, developed, and implemented international conferences and educational programs.

Fundraising: Developed and implemented fundraising programs targeting individuals

4550 Mill Run Lane  
Earlysville, VA 22936  
**(434) 227-0844**  
[janecolonymills@gmail.com](mailto:janecolonymills@gmail.com)  
<https://www.linkedin.com/in/jane-colony-mills-9b60587>

## SKILLS

Business, project, and event management

Strong written communication and oral presentation skills, adept at presenting complex information in accessible, response-provoking terminology

Extensive fundraising experience:

- Annual fund development
- Capital campaigns
- Major gifts
- Sustainer giving
- Corporate and foundation support
- Planned giving
- Grants

Nonprofit board development, coordination, support, and strategic planning

Responds effectively to challenging multiple priorities

Well-organized, detail-oriented, analytical thinker

Proficient in Microsoft365, QuickBooks, contact management, database, financial, and fundraising technology; internet research, marketing, and social media; some html and Joomla

Working knowledge of French and Italian, some Spanish

and corporations and wrote grant requests; led successful five-to-six figure fundraising efforts for two annual meetings seven months apart, helped write a successful NIH grant request, and initiated a corporate leadership program.

**Executive Director - Oratorio Society of Virginia**, Charlottesville, VA  
SEPTEMBER 2012 - MAY 2014

Business & Volunteer Management: Supported the Society's musical goals by motivating 90+ volunteers to partake in fundraising, promotional, and marketing activities; supporting Board of Directors, advising Board development and organizational strategic planning; establishing and coordinating partnerships with other community nonprofits to increase awareness of the Society and develop new audiences. Wrote Operations Manual for future leadership guidance.

Fundraising: Supplemented performance ticket sales and member dues with private contributions and grants equal to one-half annual budget.

**Executive Director - Kid Pan Alley**, Charlottesville, VA  
AUGUST 2008 - JUNE 2011

Business Management: Obtained 501(c)(3) status and developed the first strategic plan for nascent nonprofit. Managed programs, administration, and finances; wrote and negotiated contracts and booked residencies and performances; hired and supervised project managers, interns, and contract staff; guided Board development.

Marketing & Promotion: Created promotional strategies and materials, including new website and promotional video and brochure.

Fundraising: Developed fundraising plan; successfully solicited \$175,000 in funding from state and national arts foundations, community foundations, individuals, and corporations; wrote grant reports; solicited and stewarded annual supporters.

**Director of Development - The Paramount Theater**, Charlottesville, VA  
APRIL 2006 - JUNE 2008

Fundraising: Achieved capital and annual budgets by soliciting and stewarding multi-year capital pledges, recruiting \$200,000/year in performance sponsorship, improving annual membership program to produce \$600,000 each year, directing volunteer Development Committee, proposing and managing \$50,000 Community Access Fund subsidizing nonprofit performing arts groups' performances at the theater. Won first-ever support from the Virginia Commission for the Arts, Mid Atlantic Arts Foundation and Pennsylvania Performing Arts on Tour; and won a \$25,000 private grant to purchase a digital video projection system that qualified theater to broadcast Metropolitan Opera live performances.

Business Management: Supervised Education Programs Coordinator and served on the Education Committee. During periods without executive leadership, worked with the Controller and Theater Director to sustain theater operations, including artistic programming, ticketing, and support.

**Deputy Director of Resources - The Nature Conservancy**, Charlottesville, VA  
1993-2001

Fundraising: Developed and executed a \$20 million capital campaign and integrated operational fundraising with capital fundraising efforts; planned and led major donor and membership appreciation events.

Outreach: Supervised Communications Associate, wrote articles, edited, and directed production of quarterly newsletters and marketing pieces; developed and presented audio/visual presentations and speakers' bureau, supervised Volunteer Coordinator.

## COMMUNITY ENGAGEMENT

**Charlottesville Food Justice Network** Planning Team, 2017-present

**Move2Health Equity**, 2020-present

**Blue Ridge Hunger Action Coalition**, 2021-present

**Oratorio Society of Virginia** Board Member, 2014-2016; Vice President and Chair of Fundraising Committee, July 2015-December 2016

**2015 Live Arts** Gala Planning Committee

**WMRA** Community Advisory Council, 2014-present

**Albemarle High School** Drama Dept. Publicity Chair, 2014-2017 (2016 also included playbill design and ticketing management)

**Create Charlottesville**, Cultural Infrastructure task force, 2013

**CATEC** Entrepreneurship mentor, 2012

**Destination Imagination** team coach, 2008-2010, 2011-2012

**Shelter for Help in Emergency** Board Member, 2002-2005; Chair Fundraising Committee, June 2003-October 2005

## EDUCATION

**University of Virginia** — *B.A., English Literature*; included 3rd year abroad at Cambridge University

**Piedmont Virginia Community College** — Accounting; Anatomy & Physiology

**Center for Nonprofit Excellence** — Leadership, governance, and fundraising training courses



# Application

## Profile

### Which Boards would you like to apply for?

Solid Waste Alternatives Advisory Committee (SWAAC): Submitted

### Magisterial District \*

N/A

Zackary

First Name

Landsman

Last Name

Middle Initial

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Email Address

UVA

Employer

PhD Student

Occupation

### Business Address:

1105 Druid Avenue Unit N

### Date of Employment:

### Years Resident in Albemarle County:

7

### Previous Residence:

Bel Air MD

### Identify Any Spouse, Natural or Legal Offspring, Parent, Grandparent, or Sibling Who is a County Supervisor or Other County Officer, Employee, or Appointee:

N/A

## Education

Zackary Landsman

**Education:**

---

UVA B.S. Biomedical Engineering, Cognitive Science, Minor in Tech Entrepreneurship 2021  
UVA 2021 PhD Student Systems Engineering

---

**Activities and Interests****Memberships in Civic, Not-for-Profit, and Similar Organizations:**

---

Tech Volunteer for PCASA 2022-2023 Tour Guide UVA 2018-2021 Outreach Instructor:  
Created Wind Turbine STEM kits from Electronic waste and taught them at Monticello High  
and other schools Plastic recycler for UVA (non-profit in progress) UVA Instructor  
Disassembly and Design: Taught sustainable design concepts through the lens of electronic  
waste (received UVA graduate teaching award)

**Interests:**

---

Recycling Design 3D Printing Thrifting Art (Drawing, painting, modeling) Research Sweet  
Treats

**Reasons for Seeking to Serve on the Board, Commission, or Committee:**

---

I am working to bring plastic recycling to Charlottesville and am interested in how to  
integrate it into the community. In addition to plastic recycling, I am extremely interested in  
circular product design, product stewardship, material recovery, and education in  
sustainability (design, practice, thought, belief, etc.). I would love to serve on the committee  
to offer what expertise I have and connect with other individuals interested in the field. I also  
would love to increase my community awareness of missions like this.

**How did you hear about this vacancy:**

---

Teri Strothers

---

Upload a Resume

Albemarle County

# Solid Waste Alternatives Advisory Committee (SWAAC)

## Board Details

The Albemarle County Solid Waste Alternatives Advisory Committee (SWAAC) is a standing advisory committee to the Albemarle County Board of Supervisors. The establishment of this Committee is consistent with the County's Comprehensive Plan, the organizational vision of Albemarle County, and the Regional Solid Waste Management Plan facilitated by the Thomas Jefferson Planning District Commission. The Committee will provide general information to the Board in a semi-annual update, including a summary of sustainable materials management (SMM) issues being considered by the Committee and a rolling, six-month work plan. The Committee may provide review and input on actions proposed by the County that contain a solid waste/ SMM component, will submit specific policy recommendations to the Board as they are developed, and will support recommendations with relevant analyses of the recommended policy implementation. Policy development will focus on longer range planning that considers the role of climate change actions, including greenhouse gas reductions; public education strategies for SMM activities that are current or are planned for future implementation; equitable access to SMM services in the County; evaluation of regional opportunities for programs; and recommending metrics for use in evaluating and validating the effectiveness of SMM activities and programs.

Topics for consideration by the Committee shall include:

- public education and outreach
- materials reuse
- waste disposal
- waste and litter reduction
- recycling and composting
- greenhouse gas reduction as it relates to SMM
- Ivy MUC waste collection and transfer operations (master planning and recycling plan)
- compliance with state reporting requirements
- information needs to support long-term planning and climate action plan

As and when appropriate, the Committee may develop recommendations for additional programs and services.

---

## Overview

- **Size** 12 Seats
- **Term Length** 4 Year
- **Term Limit** N/A

---

## Additional

**Length of Term**

Length of Term: Appointments will be for four-year terms with a maximum duration of service limited to eight years.

**Frequency/Times for Meetings:**

2nd Thursday of the Month 4pm - 5:30pm in Room 241, Albemarle County Office Building, McIntire

**Membership:**

The Committee will consist of up to 12 voting members appointed by the Board of Supervisors with appropriate background, experience, and interest in furthering sustainable materials management in Albemarle County and the region. Appointments will be based on Board and staff recommendations, nominations from community and business groups, and individual applications. Members will be added to this Committee through the normal Board appointment process. The voting members of the Committee will include at least the following representation: • one or more - sustainability subject matter expert(s) • one or more - technical expert(s) in any solid waste management-related field • one or more - representative(s) with public policy interest/experience • at least four - Albemarle County residents • at least two - local business community members The Board of Supervisors will appoint the Board member serving on the RSWA Board of Directors and one other member of the Board of Supervisors to serve as liaisons to the Committee.

**Qualifications**

None.

# Solid Waste Alternatives Advisory Committee (SWAAC)

## Board Roster

### Bea LaPisto-Kirtley

**1st Term** Jan 03, 2024 - Dec 31, 2024

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Liaison

**Category** BOS Member

### Jim H. Andrews

**3rd Term** Jan 03, 2024 - Dec 31, 2024

No Recruitment

**Appointing Authority** Board of Supervisors

**Position** BOS Liaison

**Category** BOS Member

### Victoria Walsh

**1st Term** Nov 03, 2021 - May 31, 2025

**Appointing Authority** Board of Supervisors

**Category** Business Community

### Betsey Soulsby

**1st Term** Dec 01, 2021 - May 31, 2025

**Appointing Authority** Board of Supervisors

### Kaleigh Reno

**1st Term** Mar 06, 2024 - May 31, 2026

**Appointing Authority** Board of Supervisors

**Category** Resident

### Peggy Gilges

**2nd Term** Jun 01, 2022 - May 31, 2026

**Appointing Authority** Board of Supervisors

**Category** Tech Expert

---

□ **Adam K Gendell**  
**1st Term** Aug 03, 2022 - May 31, 2026  
**Appointing Authority** Board of Supervisors

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□ **Kendall Dix**  
**1st Term** Jul 20, 2022 - May 31, 2026  
**Appointing Authority** Board of Supervisors

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□ **Michael G Kruse**  
**1st Term** Sep 06, 2023 - May 31, 2027  
**Appointing Authority** Board of Supervisors  
**Category** Rep Public Policy  
Interest/Experience

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□ **Joe Szakos**  
**1st Term** Sep 06, 2023 - May 31, 2027  
**Appointing Authority** Board of Supervisors  
**Category** Rep Public Policy  
Interest/Experience

---

□ **Christine Hirsh-Putnam**  
**1st Term** Mar 06, 2024 - May 31, 2028  
**Appointing Authority** Board of Supervisors  
**Category** Resident

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□ **Vacancy**