

Appropriation #2024017

Sources:	State Revenue	\$200,000
Uses:	Economic Development Authority	\$200,000
Net Change to Appropriated Budget:		\$200,000

Description:

This request is to appropriate \$200,000 in state revenue from the Commonwealth's Development Opportunity Fund Grant through the Virginia Economic Development Partnership Authority (VEDP) to be transferred to the Economic Development Authority for payment to Agrospheres, per the performance agreement dated May 1, 2023. This grant requires an equal local match from the County, which is being provided through the County's Economic Development Investment Pool.

Appropriation #2024018

Sources:	Federal Revenue	\$623,956
Uses:	Special Revenue Fund	\$623,956
Net Change to Appropriated Budget:		\$623,956

Description:

This request is to reappropriate \$623,956 in American Rescue Plan (ARPA) State and Local Fiscal Recovery Funds (SLFRF) from the City of Charlottesville to the Charlottesville Albemarle Convention and Visitors Bureau (CACVB) for tourism recovery. The County serves as the fiscal agent for CACVB.

Appropriation #2024019

Sources:	Federal Revenue	\$9,153,687
	Local Revenue	\$22,920
Uses:	Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant	\$2,007,045
	Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response Program (SAFER) grant	\$7,146,642
	Opioid Settlement Fund	\$22,920
	Net Change to Appropriated Budget:	\$9,176,607

Description:

This request is to appropriate the following grant awards:

- \$2,007,045 in federal revenue for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant. This planning grant will support the completion of the Three Notched Trail Shared Use Path Master Plan, including, but not limited to, design documentation, implementation plan, alternatives analysis, public & stakeholder engagement. The programming of this grant will commence upon a signed agreement by all parties.
- This request is to appropriate \$7,146,642 for a three-year Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) grant to support 30 firefighter positions to provide ladder/squad staffing at the Monticello station 11 and a dedicated engine in Southern Albemarle at Scottsville station 17. Related operating expenditures not funded by the grant are already included in the current appropriated budget.
- \$12,294 from an Opioid Distributor settlement payment and a \$10,626 payment from Mallinckrodt Pharmaceuticals for the Opioid Direct Settlement fund to be used for continuation of opioid abatement programming based on eligible uses and requirements. Funds will be released based on programming proposals approved by the County Executive, consistent with prior appropriations of these revenues.

Appropriation #2024020

Sources:	Local Revenue	\$2,569,091
	State Revenue	\$103,145
	Special Revenue Funds*	\$296,824
	Capital Fund's fund balance	(\$113,177)
Uses:	General Fund	\$1,947,905
	School Fund	\$611,154
	Tourism Fund*	\$296,824
Net Change to Appropriated Budget:		\$2,559,059

*These portions of the appropriation are transfers between funds do not increase or decrease the total budget.

Description:

This request is to appropriate \$2,569,091 in additional local revenue and \$103,145 in additional State revenue to the General, Public Schools operating, and Capital Funds. The increased revenue includes:

- \$1,428,591 in consumer driven revenues (Local Sales & Use Tax, Meals Tax, and Transient Occupancy Tax) based on stronger revenue growth than anticipated since the development of the FY 24 Budget.
- \$1,140,500 in interest revenue based on stronger revenue growth than anticipated since the development of the FY 24 Budget.
- \$103,145 in state funding related to HB 599 (State Aid for Police Protection). The final County allocation from this revenue source was not confirmed by the State until after the County's FY 24 Budget was adopted.

The revenue update is recommended to be allocated according to the Board of Supervisors' Financial Management Policies for allocating shared revenues, which is as follows:

- The Capital budget receives \$113,177, which will reduce the planned use of Capital Fund's fund balance in FY 24. This funding will be available for consideration in the FY 25-29 Capital Improvement Plan development process.
- The Public Schools operating budget receives \$611,268.
- The General Fund receives the remaining \$1,947,905. This total includes amounts for the County Government's portion of shared local tax revenues as well as local non-tax and state revenues specific to County Government operations. This funding is recommended to be used to fully implement the Classification and Compensation study and to provide a 2% salary increase in FY 24 effective January 2024.

Appropriation #2024021

Sources:	General Fund's fund balance	\$7,112,105
	Capital Fund's fund balance	\$2,653,293
	Special Revenue & other Fund's fund balance	\$9,685,441
Uses:	General Fund	\$9,765,398
	Special Revenue & Other Funds	\$9,685,441
Net Change to Appropriated Budget:		\$19,450,839

Description:

At the end of FY 23, the General Fund's fund balance is equal to a) the audited balance from the prior fiscal year (FY 22); b) plus the actual revenues during FY 23; and c) less actual expenditures during FY 23. Of that amount of General Fund's fund balance, amounts are held in reserve for:

- Policy uses: in accordance with the County's financial policies, a 10% unassigned fund balance and a 2% Budget Stabilization Reserve
- Appropriated and obligated uses: The County's FY 24 Adopted Budget and any other appropriations to date that include General Fund's fund balance as a revenue source.
- Purchase Orders: Any purchase orders that were encumbered in FY 23 and carried forward into FY 24 are administratively re-appropriated under authority in the annual Resolution of Appropriations.

The remaining amount is defined as the County's Unobligated General Fund's fund balance and any subsequent uses are approved by the Board of Supervisors. The Unobligated General Fund's fund balance includes an amount for expenses approved for FY 23 that were not completed in FY 23. In these circumstances, the County has FY 23 expenditure savings that are added to General Fund's fund balance, which are then requested for re-appropriation from the General Fund's fund balance in FY 24 to complete the expenditure.

The proposed use of the General Fund's fund balance will not reduce the County's 10% unassigned fund balance or 2% Budget Stabilization Reserve; however, it does reduce the amount of FY 23 undesignated funds that would be available for future uses.

This request is to re-appropriate General Fund's fund balance from FY 23 to FY 24 as outlined below. Additionally, this request is to re-appropriate Special Revenue and Other Funds, as outlined below.

General Fund Re-Appropriations

Clerk of the Circuit Court

- Requests the re-appropriation of \$204,834 for continuation of the project to back scan civil, criminal, and land records that will make them more accessible to the public when the physical records are placed in storage upon completion of the courthouse renovation.

Commonwealth's Attorney

- Requests the re-appropriation of \$12,000 for the part-time intern position that was previously funded and unable to be filled.
- Requests the re-appropriation of \$9,120 in subscription savings from attorney positions that were vacant in FY23, to cover the increased cost of Lexis Nexis subscriptions in FY24.

Community Development Department

- Requests the re-appropriation of \$31,188 for blighted structures and for no parking signs budgeted in FY 23 and continuing into FY 24.
- Requests the re-appropriation of \$335,383 to support implementation of Strategic Plan initiatives, which may include items prioritized by the Board of Supervisors in the CDD's work program that are one-time costs. In FY 24, Form Based Code Phase II is an example of the type of project being funded.

County Attorney

- Requests the re-appropriation of \$1,118 for operating expenses planned for FY 23 but incurred in FY 24.

Executive Leadership

- Requests the re-appropriation of \$3,694,879 to the Office of Performance and Strategic Planning for continued support of organizational efforts, including the Core Systems Modernization project and staff development and training. Funding for these efforts was not included in the FY 24 Adopted budget with the understanding that balances remaining at the end of FY 23 would be re-appropriated.

Facilities and Environmental Services

- Requests the re-appropriation of \$189,006 in remaining funding for the Right of Way Maintenance Program, which did not begin until the 2nd half of FY 23, with the remaining funds to be utilized for Fall cleanup work.

Finance and Budget

- Requests the re-appropriation of \$26,000 for contract services in the Procurement and Real Estate offices budgeted in FY 23 but incurred in FY24.

Fire Rescue

- Requests the re-appropriation of \$297,361 for materials, supplies, equipment, and vehicle costs planned in FY 23 but not incurred until FY 24.

Information Technology

- Requests the re-appropriation of \$449,974 for contract services expenses budgeted in FY 23 but incurred in FY 24.

Police

- Requests the re-appropriation of \$312,880 for materials, equipment, and health and medical costs planned in FY 23 and incurred in FY 24.

Sheriff

- Requests the re-appropriation of \$17,696 in program support funding from the public fingerprinting program to continue activities in FY24.
- Requests the re-appropriation of \$45,812 for vehicle equipment that was planned in FY23 but not purchased until FY 24 due to production delays.

Human Services

- Department of Social Services requests the re-appropriation of \$50,000 in funding to be provided to the Monacan Nation Park project as part of the Community Development Block Grant (CDBG) Southwood grant.
- Broadband Affordability and Accessibility Office requests the re-appropriation of \$399,719 for affordability and digital equity programming to be continued in FY24.
- Broadband Affordability and Accessibility Office requests the re-appropriation of \$10,000 for interns to provide administrative capacity on a temporary, part-time basis.
- Office of Equity and Inclusion requests the re-appropriation of \$85,000 that was previously donated in support of cultural and historical projects, and the Historic Marker Program.

Voter Registration and Elections

- Requests the re-appropriation of \$10,275 for trainings and certification classes that were budgeted in FY 23 but incurred in FY 24.

Non-Departmental

- Requests the re-appropriation of \$421,604 remaining in Climate Action Plan funding at the end of FY 23 to the Climate Action Pool.
- Request is to re-appropriate \$275,000 in Microtransit Reserve funding to cover the County's remaining match for the implementation of the Microtransit demonstration grant.
- Requests the re-appropriation of \$15,000 in funding that was to be transferred to the Economic Development Authority (EDA) in FY23 but will now be completed in FY 24 due to the timing of performance agreement milestones.
- Requests the re-appropriation of \$2,653,293 in Capital Fund's fund balance to the Public Safety operating budgets: Beginning in FY 24 public safety technology replacement costs have been moved to the General Fund operating budgets of the individual Public Safety departments, which was done after a review of technology expenditure classifications based on accounting standards. At the end of FY 23, there was a combined balance of \$2,653,293 remaining in the public safety 800MHz radio replacement, mobile data computer, patrol video camera, and technology upgrades projects in the CIP. These balances will be re-appropriated to the General Fund where future expenses will be incurred for these purchases.

Special Revenue and Other Funds Re-appropriations

- **Economic Development Fund:** This request to re-appropriate \$6,945,773 in the Economic Development Fund's fund balance as follows:
 - \$6,118,005 for the Economic Development Investment Pool to support future targeted economic development initiatives. The intention is that these resources will leverage/catalyze other possible investment and will provide an immediate and accessible pool of funds for implementing initiatives that will boost business opportunity and create an improved local economy. Combined with currently appropriated funding, the total balance of the Investment Pool is \$7,618,005, with \$1,760,000 of that amount held pursuant to performance agreements previously approved by the Board of Supervisors.
 - \$95,738 for one-time operating and temporary wages costs approved in FY 23.
 - \$732,030 for transfers to the Economic Development Authority (EDA) Fund pursuant to performance agreements previously approved by the Board of Supervisors.
- **Plastic Bag Tax Fund:** Request the re-appropriation of \$30,347, the remaining balance in the Plastic Bag Tax Fund, for expenses specifically related to either: environmental cleanup; providing education programs designed to reduce environmental waste; mitigating pollution and litter; or providing reusable bags to recipients of Supplemental Nutrition Assistance Program (SNAP) or Women, Infants, and Children Program (WIC) benefits.
- **Vehicle Replacement Fund:** This request is to re-appropriate \$679,398 for replacement vehicles planned in

FY 23 that are anticipated to be incurred in FY 24

- This request is to appropriate the following for entities where the County serves as fiscal agent:
 - **Charlottesville Albemarle Convention and Visitors Bureau (CACVB):** This request is to re-appropriate \$132,895 for CACVB operating costs planned in FY 23 and incurred in FY 24.
 - **Economic Development Authority (EDA):** This request is to re-appropriate \$1,554,161 in EDA fund balance and a transfer from the Economic Development Fund for EDA programs.
 - **Emergency Communications Center:** This request is to re-appropriate \$342,865 for equipment, and technology related expenses that were planned in FY 23 but will not be incurred until FY 24.

Appropriation #2024022

Sources:	Borrowed Proceeds	\$5,300,000
	Local Revenue	\$5,300,000
	Capital Fund's fund balance	(\$5,300,000)

Uses:	Capital Project: High School Capacity and Improvements – Center 2	\$5,300,000
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Net Change to Appropriated Budget:		\$5,300,000
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Description:

This request is to appropriate:

- \$5,300,000 in borrowed proceeds revenue for the High School Capacity and Improvements - Center 2 project. This proposed use of borrowed proceeds is within the County's Financial Management Policies for debt and adheres to the County's practices for funding the total budget for such projects with a blend of cash and borrowed proceeds revenues.

For the history of the project, per the recommendations of a facility planning study in 2017, the School Board and Board of Supervisors approved the design and construction of a High School Center in the FY 19-23 Capital Improvements Plan (CIP). The FY 20 adopted capital budget included \$30.2 million for this project. Due to the anticipated financial impacts of the COVID-19 pandemic, this project was paused. In FY 23, the project was appropriated at \$36.3 million, which included a \$2.0 million contribution from Albemarle County Public Schools (ACPS).

There have been cost increases since the budget was developed that this appropriation requests to address:

- Based on the current site selection and stakeholder feedback, additional project costs are anticipated for replacement parking at Albemarle High School, fully outfitting a culinary lab, and adding space for community partners. This scope change would add \$2,400,000 to the project budget.
 - ACPS recommends adding a Data Center to the project scope, which has been an unfunded project for the last several years. By including the Data Center in the Center 2 scope, it is projected that approximately \$700,000 in cost savings can be realized than if the project was implemented separately. This scope change would add \$1,000,000 to the project budget.
 - Since the budget for this project was originally developed in FY 19, there have been significant construction cost increases each year that have not been accounted for. An inflationary increase is requested for \$1,900,000.
- This request is also to appropriate \$5,300,000 in revenue received by Albemarle County Public Schools (ACPS) for the sale of Charlottesville Albemarle Technical Education Center (CATEC). This revenue will offset the planned use of Capital Fund's fund balance in FY 24 and be available for programming in the upcoming FY 25-29 CIP development process.

Appropriation #2024023

Sources:	State Revenue	\$412,042
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Uses:	School Fund	\$412,042
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Net Change to Appropriated Budget:**\$412,042****Description:**

This request is to appropriate the Public Schools' request approved by the School Board on November 9, 2023:

- This request is to appropriate \$412,042 in State revenue to the School Fund. This reflects changes per the Chapter 1, 2023 Special Session General Assembly adopted budget. The net change is primarily due to a compensation supplement increase, an increase in funding for support positions, and a decrease in student enrollment.