



# Albemarle County

## Meeting Agenda Board of Supervisors

*Supervisor, Samuel Miller District Jim Andrews*  
*Supervisor, Rio District Ned Gallaway*  
*Supervisor, Rivanna District Bea LaPisto-Kirtley*  
*Supervisor, White Hall District Ann H. Mallek*  
*Supervisor, Jack Jouett District Diantha H. McKeel*  
*Supervisor, Scottsville District Mike Pruitt*  
*County Executive, Jeffrey B. Richardson*  
*Clerk, Claudette K. Borgersen*

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Wednesday, January 10, 2024

1:00 PM

Lane Auditorium

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### Regular First Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
  - 6.1. [24-135](#) Proclamation Celebrating Martin Luther King, Jr. Day.
7. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.
8. Consent Agenda (on next sheet)
- 1:40 p.m. - Action Item:
  9. [24-110](#) Proposed Projects for Housing Fund Support.  
*(Stacy Pethia, Assistant Director of Housing)*
10. 2:00 p.m. - Closed Meeting.

**11. Certify Closed Meeting.****6:00 p.m.****12. From the County Executive: Report on Matters Not Listed on the Agenda.****13. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.****Public Hearings:**

14. [24-116](#) Fiscal Year 2024 Budget Amendment and Appropriations.  
*(Ryan Davidson, Deputy Chief, Office of Management and Budget)*
15. [24-119](#) ZMA202000012 Montclair (formerly known as White Gate Village).  
Deferred at the request of the applicant  
*(Cameron Langille, Principal Planner)*
16. [24-120](#) ACSA202100002 Montclair ACSA Jurisdictional Area Amendment.  
(Deferred at the request of the applicant)  
*(Cameron Langille)*
17. [24-114](#) Clarifying the Effective Date of the Community Development Fee Restructuring. To receive public comment on its intent to adopt an ordinance to set an effective date of July 1, 2024 for previously-adopted Ordinance Nos. 23-1(1), 23-3(3), 23-5(1), 23-7(2), 23-14(1), 23-17(1), and 23-18(3), which restructure the Community Development Department's fees.  
*(Andy Herrick, Deputy County Attorney)*

**18. From the Board: Committee Reports and Matters Not Listed on the Agenda.****19. Adjourn to January 17, 2024, 1:00 p.m. Lane Auditorium.**

**CONSENT AGENDA****8. FOR APPROVAL (by recorded vote):**

- 8.1. [24-122](#) Approval of Minutes: April 6, and April 27, 2022.
- 8.2. [24-121](#) Personnel Policy Amendments.  
*(Jessica Rice)*
- 8.3. [24-112](#) SE202300030 Old Trail Village Block 32, Lot 65 Setback Variation.  
*(Syd Shoaf)*

**8. FOR INFORMATION (no vote necessary):**

- 8.4. [24-107](#) Albemarle County 2023 Third Quarter Certificate of Occupancy Report.  
*(Bill Fritz)*
- 8.5. [24-106](#) Albemarle County 2023 Third Quarter Building Activity Report.  
*(Bill Fritz)*
- 8.6. [24-108](#) Route 20 Shared Use Path Analysis Memorandum.  
*(Jessica Hersh-Ballering)*
- 8.7. [24-133](#) VDOT Monthly Report (January) 2024.  
*(Carrie Shepheard)*
- 8.8. [24-134](#) Board-to-Board, December 2023, a monthly report from the Albemarle County School Board to the Albemarle County Board of Supervisors.  
*(Helen Dunn)*

Thank you for attending today's public hearing. During the 2024 Calendar Year, the Chair is Jim Andrews and the Vice-Chair is Diantha McKeel.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board" ("From the Public"), individuals may address the Board of Supervisors concerning matters previously considered by the Board or matters that are pending before the Board. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. The sign up period ends when public comment begins. Each speaker may speak for up to three minutes and at only one "From the Public" session at each meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item, unless otherwise decided. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

Speaker may include a presentation, provided that the presentation is received by the Clerk at least 48 hours before the meeting.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Residents who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at [clerk@albemarle.org](mailto:clerk@albemarle.org) or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Speakers are permitted one opportunity to comment during each of the public comment periods per meeting
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

**All comments are live streamed, recorded and published on the Albemarle County website.**

**Please turn all device notifications to vibrate.**

Clerk, Board of County Supervisors  
401 McIntire Road  
Charlottesville, Virginia  
22902-4596