

COUNTY OF ALBEMARLE
TRANSMITTAL TO THE BOARD OF SUPERVISORS
SUMMARY OF PLANNING COMMISSION ACTION

AGENDA TITLE: SP202400003 Olivet Preschool Increased Enrollment	AGENDA DATE: July 17, 2024
SUBJECT/PROPOSAL/REQUEST: Request to amend existing special use permit (SP201500009) for a day care/preschool to increase the maximum enrollment from 24 students to 48 students within the existing church and to increase the hours of operation from 8am-1pm to 8am-2pm.	STAFF CONTACT(S): Filardo, Herrick, Barnes, McDermott, Ragsdale, Shoaf
SCHOOL DISTRICT: Ivy Elementary School, Henley Middle School, and Western Albemarle High School	PRESENTER (S): Syd Shoaf, Senior Planner

BACKGROUND:

At its meeting on May 28, 2024, the Planning Commission (PC) voted 7:0 to recommend approval of SP202400003 with the conditions stated in the staff report. No members of the public spoke at the public hearing.

Attachments A, B, and C are the PC staff report, action letter, and meeting minutes.

DISCUSSION:

At the PC meeting there was minimal discussion, and no objections made to the special use permit application. Following the PC meeting, the applicant submitted a revised narrative and classroom plan (Attachments D and E) to correct date references and to clarify use of classroom space.

RECOMMENDATIONS:

Staff recommends that the Board adopt the attached Resolution (Attachment F) to approve SP202400003 Olivet Preschool Increased Enrollment with the proposed conditions.

PROPOSED MOTION:

To approve SP202400003:

I move to adopt the resolution attached to the staff report as Attachment F.

ATTACHMENTS:

- A – May 28, 2024 Planning Commission Staff Report
 - A1: Existing Conditions Map
 - A2: Zoning Map
 - A3: Applicant Narrative
 - A4: Applicant Conceptual Plan
- B – May 28, 2024 Planning Commission Action Letter
- C – May 28, 2024 Planning Commission Minutes
- D – Revised Applicant Narrative
- E – Revised Applicant Classroom Plan
- F -- Resolution to Approve SP202400003