

**Appropriation #2018027****\$1,253,102.39**

|         |                                          |    |            |
|---------|------------------------------------------|----|------------|
| Source: | Federal Revenue                          | \$ | 49,615.72  |
|         | General Fund fund balance                | \$ | 961,719.86 |
|         | Fire Rescue Services Fund fund balance   | \$ | 232,964.10 |
|         | Sheriff Contribution Fund fund balance   | \$ | 240.21     |
|         | Water Resource Revenue Fund fund balance | \$ | 8,562.50   |

The following requests are to re-appropriate FY 17 General Fund fund balance and Fire Rescue Services Fund Balance monies to FY 18 to complete projects that were started but not completed in FY 17, to provide funding for purchase orders initiated in FY 17 but delivered in FY 18, and to move FY 17 funding forward to meet ongoing or anticipated expenditures in FY 18. These \$1,253,102.39 in requests are planned to be one-time expenditures.

The proposed use of the General Fund fund balance for the following items will not reduce the County's 10% unassigned fund balance reserve, however, it does reduce the amount of FY 17 expenditure savings that would be available for other uses in the future.

General Fund

## Board of Supervisors

- Requests the re-appropriation of \$22,866.08 to provide for costs associated with the County Executive search, including the consultant's fee and related travel expenses.

## Finance

- Requests the re-appropriation of \$60,331.00 to complete Phase I and Phase II of the Buy Speed Online (BSO) Upgrade.
- Requests the re-appropriation of \$26,250.00 to complete the Business Tax Payment Portal project. This project will provide for the development and implementation of functionality for filing and payment of business tax items through the Albemarle Tax and Pay website.
- Requests the re-appropriation of \$18,422.45 for project management services to complete the Time and Attendance project.

## Human Resources

- Requests the re-appropriation of \$2,500.00 for the One Organization Leadership Series which was originally planned in FY 17.
- Requests the re-appropriation of \$4,027.25 in tuition reimbursement funding that was unexpended at the end of FY 17.

## Office of Management and Budget

- Requests the re-appropriation of \$20,900.00 to complete Innovation Fund projects to assess and improve the County's CIP process and streamline the Appropriation Executive Summary process.

## Sheriff

- Requests the re-appropriation of \$1,517.38 in donations received in FY 17 that were not yet expended in FY 17 to support the Sheriff's volunteer reserve programs. These contributions will support the various reserve programs such as Project Lifesaver, TRIAD, Search and Rescue, child fingerprinting, and any other community programs and activities in which the Reserves are involved.
- Request the re-appropriation of the \$3,965.58 balance remaining in collected fingerprinting fees at the end of FY 17 to purchase volunteer reserves' uniforms, equipment, and other miscellaneous expenses.

## Police

- Requests the re-appropriation of \$43,206.84 to complete an update of the department's policy manual and to provide for ballistic vests and rifles planned to be purchased in FY 17 that will be delivered in FY 18.

## FY 18 Appropriations

## Attachment A Descriptions

- Requests the re-appropriation of \$37,321.30 for traffic safety programs from the net revenues received in prior years related to the PhotoSafe Program. These revenues are intended to only fund traffic safety programs and operations, and not general local government operations.
- Requests the re-appropriation of \$12,000.00 to complete an Innovation Fund project to provide background investigation software.
- Requests the re-appropriation of \$8,400 to revise the planned replacement of a department vehicle to another vehicle type better suited to support the department's recruitment efforts.

## FES

- Requests the re-appropriation of \$10,000.00 to complete an Innovation Fund project that will allow for the installation of a free standing information kiosk on the first floor of the McIntire Road County Office Building to assist internal and external customers with building and directional information.
- Requests the re-appropriation of \$25,107.74 in Federal revenue from a National Fish and Wildlife Foundation grant and the appropriation of \$8,562.50 in Water Resources Fund fund balance for the required match to support operating costs for the completion of a study supporting a capital project, Large-Scale Best Management Practices (BMP) Retrofits on Private Lands, to make improvements to private storm water facilities.

## Parks and Recreation

- Requests the re-appropriation of \$125,000.00 to complete a Community Recreation Needs Assessment approved in FY 17.
- Requests the re-appropriation of \$12,700.00 for snowplows that were approved in FY 17 and delivered in FY 18.

## Community Development

- Requests the re-appropriation of \$7,808.00 for replacement furniture approved in FY 17 and delivered in FY 18.
- Requests the re-appropriation of \$1,300.00 for training approved in FY 17 that will occur in FY 18.

## Innovation Fund

- Requests the re-appropriation of \$3,674.62 that was undesignated at the end of FY17.
- Requests the re-appropriation of \$3,985.00 in unspent funding for two innovation projects that were funded in FY 17 back to the Innovation Fund.

## Social Services

- Requests the re-appropriation of \$22,068.00 to continue the part-time Supplemental Nutrition Assistance Program (SNAP) worker to develop innovative strategies that make healthy fruits and vegetables more accessible to families around the country.
- Requests the re-appropriation of \$5,000.00 of restricted Federal revenue for transcription services to aid Child Welfare and Adult Services workers.
- Requests the re-appropriation of \$32,787.05 to continue mandated training, the purchase of audiovisual upgrades, software and mobile file tracking system, the efforts of the Outreach team program, and process improvement training across the department.

## Economic Development Fund

- **Economic Development Investment Pool:** Requests the re-appropriation of \$359,000.00 in funding remaining at the end of FY 17 in the Office of Economic Development and the Economic Development Investment Pool to support future opportunities.
- **Economic Opportunities Fund:** Requests the re-appropriation of \$160,000.00 in funding remaining at the end of FY 17 in the Economic Opportunities Fund to support future opportunities.

## Fire Rescue Services Fund

The following items will be funded by re-appropriating fund balance from FY 17 to FY 18 from this fund and not from the General Fund:

- Requests the re-appropriation of \$67,213.00 to support volunteer recruitment and retention efforts by supplementing grant-funded efforts to develop a full marketing campaign to recruit new volunteers, to increase the public's interest in volunteering, and to provide training for leaders within all fire rescue system agencies to help ensure the retention of existing members.
- Requests the re-appropriation of \$50,210.00 for equipment, training, and furniture planned in FY 17 and delivered in FY 18.

## FY 18 Appropriations

## Attachment A Descriptions

- Requests the re-appropriation of \$50,000.00 for an updated assessment and analysis of the Fire and Emergency Medical Services (EMS) public safety training facility needs, including partnership possibilities, approved in FY 17.
- Requests the re-appropriation of \$49,197.00 to complete the system-wide standards of coverage and staffing study and the strategic plan update approved in FY 16.
- Requests the re-appropriation of \$10,000.00 to complete the EMS App Development Innovation Fund Project.
- Requests the re-appropriation of \$6,344.10 for supplies for the Hazardous Materials (Hazmat) Response Team. This funding is originally from (Hazmat) recovered cost revenue received in FY 17.

**Appropriation #2018028****\$328,510.10**

|         |                                      |    |            |
|---------|--------------------------------------|----|------------|
| Source: | Federal Grant Revenue                | \$ | 3,596.27   |
|         | Local – Rent                         | \$ | (2,272.00) |
|         | Special Revenue Funds' Fund Balances | \$ | 327,185.83 |

This request is to appropriate and re-appropriate funding associated with Special Revenue Funds, including seized asset accounts, grants, and donation funds not expended in FY 17 and anticipated to occur in FY 18.

- This request is to re-appropriate \$104,922.20 from Vehicle Replacement Fund fund balance for vehicle replacements appropriated in FY 17 and delivered in FY 18.
- This request is to appropriate a total of \$68,434.34 for expenses related to the Old Crozet Elementary School by (a) appropriating \$70,906.34 in unexpended rental revenue (fund balance) received in prior years to provide for an anticipated increase in one-time maintenance costs in FY 18 and (b) decreasing the currently FY 18 appropriated rent revenue by \$2,272.00 which supports operational costs such as preventative maintenance contracts and utilities. This decrease in FY 18 revenue is based on the terms of the recently renewed leases with the Field School of Charlottesville and the Old Crozet School Arts (OCSA).
- This request is to re-appropriate \$151,357.29 in Seized Asset Monies received from State and Federal Agencies for the Commonwealth's Attorney and the Police Department. These monies will be used to purchase office supplies, furniture, training, and temporary help.
- This request is to re-appropriate \$1,238.79 in Federal grant funds from a State Department of Motor Vehicles Highway Safety grant to reduce motor vehicle accidents through increased speed enforcement, along with other traffic safety enforcement.
- This request is to re-appropriate \$2,156.14.00 in Federal grant funds from a U.S. Department of Justice grant to assist in funding overtime hours by current officers in support of reducing crime and the improvement of public safety through more "Community Policing".
- This request is to re-appropriate \$201.34 in Federal grant funds from a State Department of Motor Vehicles Highway Safety grant to reduce DUI accidents through increased DUI enforcement, along with other traffic safety enforcement, including speeding and safety restraint usage.

**Appropriation #2018029****\$318,279.00**

|         |                                                |    |            |
|---------|------------------------------------------------|----|------------|
| Source: | Local Revenue - Central Virginia Regional Jail | \$ | 40,000.00  |
|         | Federal Revenue                                | \$ | 278,279.00 |

This request is to appropriate \$318,279.00 in funding to Offender Aid and Restoration (OAR) to continue to provide pretrial services in the rural counties serving the Central Virginia Regional Jail. This amount includes \$278,279.00 in grant funding from the Department of Criminal Justice Services with the County acting as fiscal agent and a local match of \$40,000.00 from the Central Virginia Regional Jail located in the Town of Orange.

**Appropriation #2018030****\$74,530.20**

|         |                                    |    |           |
|---------|------------------------------------|----|-----------|
| Source: | General Fund - School Reserve Fund | \$ | 74,530.20 |
|---------|------------------------------------|----|-----------|

This request is to appropriate the School Division's appropriation request approved by the School Board on August 10, 2017:

This request is to appropriate \$74,530.20 from the General Fund - School Reserve Fund to the School Division Capital Improvement Program fund to support technology associated with the Learning Space Modernization Project. The original Learning Space Modernization budgets were built on improvements to the physical space and explicitly excluded technology equipment. In the early stages, Department of Accountability, Research, and Technology (DART) was able to absorb new equipment purchases as only a small number of spaces were completed at a time. As the program scales up and more spaces are completed each summer, that method is not

## FY 18 Appropriations

## Attachment A Descriptions

sustainable. The School Division has learned that the purchase of new technology is integral to truly transforming the environment to an agile, interactive space. Future modernization requests will include funding for technology, but in the interim the modernization supported by the bond referendum does not include funding for technology. This appropriation is to fund technology equipment for the newly modernized spaces at Albemarle High School, Western Albemarle High School, Jouett Middle School, Walton Middle School, and Baker Butler Elementary School. Equipment includes mobile interactive multi-touch panels which can convert into table form, short-throw projectors, and monitors for digital display. After the scope of work for modernization projects in the Summer of 2018 becomes more defined and technology needs are identified, a second and final funding request will be made.

**Appropriation #2018031****\$0.00**

This appropriation will not increase the total County budget.

|         |                                          |    |           |
|---------|------------------------------------------|----|-----------|
| Source: | Information Technology Salaries/Benefits | \$ | 25,832.00 |
|---------|------------------------------------------|----|-----------|

This request is to appropriate \$25,832.00 in funding from the Department of Information Technology (IT) to the Department of Human Resources (HR) for a 0.5 FTE Technology Training Specialist. The FY18 Adopted Budget included the funding and the FTE for this position within the IT budget.

**Appropriation #2018032****\$118,400.00**

|         |                         |    |            |
|---------|-------------------------|----|------------|
| Source: | State Grant Revenue     | \$ | 118,400.00 |
|         | Grants Leveraging Fund* | \$ | 10,000.00  |
|         | Centurylink (in kind)*  | \$ | 24,600.00  |

\*These components of this appropriation will not increase the County Budget.

This request is to appropriate \$118,400.00 in grant funding from the Virginia Department of Housing and Community Development (DHCD) for the 2017 Virginia Telecommunications Initiative (VATI) to support efforts by established internet service providers (ISPs) to construct broadband access in underserved areas. The grant award requires a local match of \$10,000.00 from the County and of \$24,600.00 in in-kind contribution from CenturyLink. The County is partnering with CenturyLink to expand broadband to the following areas: Emerald Ridge/Saddle Back Drive, Tilmans and Old Green Mountain Road, and Yancey Mills.

**Appropriation #2018034****\$203,000.00**

|         |                  |    |            |
|---------|------------------|----|------------|
| Source: | ECC Fund Balance | \$ | 203,000.00 |
|---------|------------------|----|------------|

The Emergency Communications Center (ECC) requests that the County, acting as fiscal agent for the ECC, appropriate funding for the following purposes as approved by the ECC Management Board, which would be funded by ECC fund balance:

- \$110,000.00 for information technology infrastructure upgrades, including the replacement of system backup and recovery software;
- \$50,000.00 for a replacement vehicle and associated equipment;
- \$35,000.00 for upgrading building security;
- \$5,000.00 for the regional Emergency Management Office to conduct citizen engagement activities; and
- \$3,000.00 for software that is used for testing in the hiring of new communications staff.

**Appropriation #2018035****\$90,000.00**

|         |                                          |    |           |
|---------|------------------------------------------|----|-----------|
| Source: | Local - University of Virginia           | \$ | 16,200.00 |
|         | Local - City of Charlottesville          | \$ | 34,200.00 |
|         | General Government CIP Fund fund balance | \$ | 39,600.00 |

Pursuant to the regional agreement for the Regional Firearms Training Facility, this request is to (a) appropriate the FY 17 balance of the Regional Firearms Training Facility project to Regional Firearms Training Facility project capital reserve, and (b) appropriate the County's FY 18 contribution of \$90,000.00. The regional partner's shares are 44% County, 38% City of Charlottesville, and 18% University of Virginia. For the County's FY 18 contribution, this request is to appropriate \$39,600.00 in General Government CIP Fund fund balance.

The project has a current balance of \$191,290.36 and is expected to be closed out in October 2017. Upon the completion of close-out, the remaining balance will become the capital reserve and will not impact the total County's budget.

FY 18 Appropriations  
**Appropriation #2018036**

Attachment A Descriptions  
**\$72,217.63**

|         |                           |    |           |
|---------|---------------------------|----|-----------|
| Source: | Local – Interest Earnings | \$ | 217.63    |
|         | Proffer Revenue           | \$ | 72,000.00 |
|         | Greenway Program*         | \$ | 9,532.63  |

\*This portion of the appropriation will not increase the total County Budget.

Pursuant to the Board's approval on September 13, 2017, this appropriation requests \$20,000.00 in Belvedere proffer revenue, \$52,000.00 in Lofts at Meadowcreek proffer revenue, \$217.63 in interest earnings, and \$9,532.63 from currently appropriated Greenway Program (revenue source is General Government CIP Fund fund balance) for a total of \$81,750.26 to the capital project called the Greenways/Blueways Program funding. \$71,750.26 is for professional services for the greenway trail on County-owned property behind Still Meadows (TMP 046C0-00-00-000A1) that abuts the future Belvedere greenway parcel and the greenway bridge linking adjacent neighborhoods to the Rivanna River Greenway. Both the trail and bridge will be constructed in the future. \$10,000 is a set-aside towards the future design and construction of greenway construction at Belvedere. This appropriation is a net increase to the total County budget of \$72,217.63.

**Appropriation #2018037**

**\$8,412,907.16**

|         |                              |    |              |
|---------|------------------------------|----|--------------|
| Source: | State revenue                | \$ | 726,000.00   |
|         | Bond proceeds                | \$ | 6,033,665.16 |
|         | School CIP Fund fund balance | \$ | 1,653,242.00 |

This request is to appropriate \$8,412,907.16, net of transfers, for School Capital projects that are currently included in FY 19 of the FY 18 – 23 Adopted CIP pursuant to the Board's approval during the CIP Budget Work session on March 3, 2017. This is the final phase of an effort to better enable the School Division to enter into contractual construction agreements and begin construction of critical school projects while students are out of school during the summer.

In a separate agenda item, the Board will be requested to adopt a Resolution of Official Intent to Reimburse Expenditures with the Proceeds of a Borrowing for projects that are programmed to be paid for with borrowed proceeds currently planned to be borrowed in the spring of 2018 (FY 18). This Resolution will allow the County to reimburse any funds expended prior to the issuance of the 2018 bonds with those bond proceeds.

Moving forward, staff will recommend the School Division adjust the timing of future School Capital projects in the CIP, so that the projects will receive funding in the fiscal year in which the projects are scheduled to begin.

|                                  |                |                                        |                 |
|----------------------------------|----------------|----------------------------------------|-----------------|
| School CIP Fund Revenues:        |                | School CIP Fund Expenditures           |                 |
| Technology Grant                 | \$726,000.00   | Administrative Technology              | \$263,000.00    |
| Use of Fund Balance              | \$1,653,242.00 | Instructional Technology               | \$575,000.00    |
| Bond Proceeds Transfer^          | \$5,915,358.00 | School Maintenance/Replacement Program | \$6,730,600.00  |
| School CIP Fund Revenues Total   | \$8,294,600.00 | State Technology Grant                 | \$726,000.00    |
|                                  |                | School CIP Fund Expenditures Total     | \$8,294,600.00  |
| General Govt. CIP Fund Revenues: |                | General Govt. CIP Fund Expenditures:   |                 |
| FY 18 Bond Proceeds              | \$6,033,665.16 | Borrowed Proceeds Transfer^            | \$5,915,358.00  |
| General Govt. CIP Fund           | \$6,033,665.16 | Cost of Issuance                       | \$118,307.16    |
| Expenditures Total               |                | General Govt. CIP Fund                 | \$40,799,170.15 |
|                                  |                | Revenue Total                          |                 |

^Designates Transfers between funds

**Appropriation #2018038**

**\$2,729,977.36**

|         |                              |    |              |
|---------|------------------------------|----|--------------|
| Source: | Bond proceeds                | \$ | 2,542,368.47 |
|         | School CIP Fund fund balance | \$ | 187,608.89   |

Pursuant to the Board's approval on September 6, 2017 this request is to appropriate \$2,729,977.36, net of transfers, for School Capital projects included in the Board's discussion of the School Division's request for additional funding for Bond Referendum-supported School Division capital projects that have either already come in higher than the budgeted amount, or are estimated by the School Division to do so.

## FY 18 Appropriations

## Attachment A Descriptions

- Learning Space Modernization: Is being increased by \$1,467,750.00 to make the project whole after it was reduced to provide funding to the Woodbrook Elementary School Addition-Modernization project in the spring, and is also being increased \$497,500.00 based on staffs updated cost estimates specific to the second phase of Learning Space modernization work which includes work at Albemarle High School, Burley Middle School, Henley Middle School, and Sutherland Middle School. This project is to update approximately 100 of the School Division's 850 classrooms, affecting approximately 25 of the County's 26 schools.
- School Security Improvements Program is being increased by \$220,565.00 based on staffs updated cost estimates specific to supporting improvements at Scottsville Elementary School, Henley Middle School, and Murray High School. This project is for school security improvements at Baker-Butler Elementary School, Scottsville Elementary School, Henley Middle School, and Murray High School.
- Western Albemarle high School Environmental Studies Academy Phase 2 Project is being increased by \$474,000.00 based on staffs updated cost estimates. This project is for new science laboratories and modernization of existing labs.
- Woodbrook Elementary School Addition-Modernization is being increased by \$20,312.00 based on staffs updated cost estimates. This project is to alleviate overcrowding, modernize the schools' existing classrooms, and add a full-size gymnasium.
- The Cost of Issuance is \$49,850.36 and reflects the estimated costs associates with issuing bonds at 2% of the total issuance and is funded with bond proceeds

## School CIP Fund Revenues:

|                                |                |
|--------------------------------|----------------|
| Bond Proceeds Transfer^        | \$2,492,518.11 |
| Use of Fund Balance            | \$187,608.89   |
| School CIP Fund Revenues Total | \$2,680,127.00 |

## School CIP Fund Expenditures:

|                                                                             |                |
|-----------------------------------------------------------------------------|----------------|
| Learning Space Modernization                                                | \$1,965,250.00 |
| School Security Improvements Program                                        | \$220,565.00   |
| Western Albemarle High School Environmental Studies Academy Phase 2 Project | \$474,000.00   |
| Woodbrook Elementary School Addition-Modernization                          | \$20,312.00    |
| School CIP Fund Expenditures Total                                          | \$2,680,127.00 |

## General Govt. CIP Fund Revenues:

|                                           |                |
|-------------------------------------------|----------------|
| GO Bond Proceeds                          | \$2,542,368.47 |
| General Govt. CIP Fund Expenditures Total | \$2,542,368.47 |

## General Govt. CIP Fund Expenditures:

|                                      |                |
|--------------------------------------|----------------|
| Bond Proceeds Transfer^              | \$2,492,518.11 |
| Cost of Issuance                     | \$49,850.36    |
| General Govt. CIP Fund Revenue Total | \$2,542,368.47 |

^Designates Transfers between funds

The 2016 Bond referendum, approved on November 8, 2016, authorized up to \$35 million in principal be issued for School Division capital projects. The amount issued prior to this appropriation was \$30.4 million. Combined with this appropriations request of \$2.5 million in bond proceeds, the remaining borrowing capacity associated with the Bond Referendum authorization is \$2.0 million.

In a separate agenda item, the Board will be requested to adopt a Resolution of Official Intent to Reimburse Expenditures with the Proceeds of a Borrowing for projects that are programmed to be paid for with borrowed proceeds planned to be borrowed in the spring of 2018 (FY 18). This Resolution will allow the County to reimburse any funds expended prior to the issuance of the 2018 bonds with those bond proceeds.

**Appropriation #2018039****\$0.00**

This appropriation will not increase the total County budget.

Source: Hollymead-Powell Creek Sidewalk capital project \$ 20,000.00

This request is to appropriate \$20,000.00 to the Adams Court Re-paving capital project from the Hollymead-Powell Creek Sidewalk capital project (revenue for the sidewalk project is General Government Capital Fund fund balance.) The roadway was originally constructed with the Jefferson Village subdivision on a 50 foot dedicated right-of-way and intended to be accepted into the State system. This funding supports re-paving the 220 feet of roadway to meet the requirements to be accepted into the State system. This project is expected to begin by October 15, 2017 and is estimated to be completed by November 15, 2017. The Hollymead-Powell Creek Sidewalk project is complete and no longer requires these funds. This will not increase the Total County Budget.