



# Albemarle County

## Meeting Agenda Board of Supervisors

*Supervisor, Rivanna District Norman G. Dill*  
*Supervisor, Rio District Ned L. Gallaway*  
*Supervisor, White Hall District Ann H. Mallek*  
*Supervisor, Jack Jouett District Diantha H. McKeel*  
*Supervisor, Samuel Miller District Liz A. Palmer*  
*Supervisor, Scottsville District Rick Randolph*  
*County Executive, Jeffrey B. Richardson*  
*Clerk, Claudette K. Borgersen*

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Wednesday, June 6, 2018

9:00 AM

Lane Auditorium

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### Regular Day Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
  - 6.1. [18-315](#) Proclamation of Support for the Albemarle Amateur Radio Club's Field Day Exercises  
*(Michael Rein)*
7. From the Public: Matters Not Listed for Public Hearing on the Agenda.
8. Consent Agenda (on next sheet)

#### Action Items:

9. [18-332](#) BF Yancey Transition Advisory Committee Recommendations for Long-Term Use  
*(Doug Walker, Deputy County Executive)*
10. [18-334](#) 2018 Bond Referendum - Project Identification  
*(Lori Allshouse, Director, Office of Management and Budget)*

**11:00 a.m. - Recess****11:15 a.m. - Work Session:**

11. [18-337](#) Elected Official & Executive Staff Guide to Emergency Events  
*(Allison Farole, Office of Management and Budget)*

**12:15 p.m. - Presentations:**

12. [18-259](#) Local Climate Action Planning Process - Presentation and Guidance  
*(Andy Lowe, Environmental Compliance Officer)*
13. [18-345](#) Charlottesville-Albemarle Society for the Prevention of Cruelty to Animals (CASPCA) Annual Report  
*(Angie Gunter, Executive Director, Charlottesville-Albemarle SPCA)*
14. [18-341](#) Board-to-Board, May 2018, A monthly report from the Albemarle County School Board to the Albemarle County Board of Supervisors  
*(Kate Acuff, Chair, School Board)*

**15. 1:30 p.m. - Closed Meeting****16. Certify Closed Meeting****17. Boards and Commissions:**

- 17.1. [18-330](#) Vacancies and Appointments  
*(Travis Morris)*

**3:00 p.m.****18. From the Public: Matters Not Listed for Public Hearing on the Agenda.****Public Hearings:**

19. [18-340](#) FY 2019 Budget Amendment and Appropriations  
*(Andy Bowman, Budget Manager)*

20. [18-247](#) SP201700027 – Keswick – Tier III Personal Wireless Service Facility. PROJECT: SP 201700027 Keswick Tier III Personal Wireless Service Facility MAGISTERIAL DISTRICT: Scottsville TAX MAP/PARCEL: 09400000003900 LOCATION: Southwest corner of I-64, Black Cat Road (Route 616) interchange PROPOSAL: Construct a one hundred and fifty (150) foot tall steel monopole with five (5) antenna arrays. Special exceptions have been requested to allow more than three (3) arrays, to allow mounting equipment to exceed the maximum standoff distance, and to allow disturbance of the buffer between C1, Commercial and RA, Rural Areas zoning. The tower is proposed on the rear portion of the site which is zoned RA, Rural Areas. The front portion of the property is zoned C1, Commercial. PETITION: Section 10.2.2(48) of the zoning ordinance which allows for Tier III personal wireless service facilities in the RA, Rural Areas district. ZONING: RA Rural Areas agricultural, forestal, and fishery uses; residential density (0.5 unit/acre in development lots) and C1, Commercial which allows retail sales and service; residential by special use permit (15 units/ acre) OVERLAY DISTRICT: EC- Entrance Corridor PROFFERS: No COMPREHENSIVE PLAN: Rural Areas - preserve and protect agricultural, forestal, open space, and natural, historic and scenic resources/residential density 0.5 unit/acre in development lots.

*(Bill Fritz, Development Process Manager)*

21. [18-344](#) Open Air Burning Regulations for Land Clearing and Development Operations. To receive public comment on its intent to adopt an ordinance to amend Chapter 6, Fire Protection, Article IV, Burning of Brush, etc., of the Albemarle County Code. The proposed ordinance, authorized by 9 VAC 5-130-100, would amend the open burning regulations related to the development of land to: i) increase the required distance of a burning from an occupied building from 500 feet to 2,000 feet unless the occupants have given prior permission, or to 1,000 feet if a special incinerator device is used; ii) require the approval of a written site and burn plan; iii) require proof of a minimum of \$1.5 Million in liability insurance; iv) restrict burning completely during the Virginia Department of Forestry restriction from February 15 to April 30; v) restrict burning to Monday through Friday between 8 a.m. and 8 p.m. from May 1 through February 14 when the Virginia Department of Forestry has no burning restrictions in place; and vi) limit the number of burn permits allowed to three permits per parcel per year.

*(Howard Lagomarsino, Division Chief, Fire Prevention/Fire Marshal)*

22. [18-342](#) Ordinance to amend County Code Chapter 5, Building Regulations, Article 4, Smoke Detectors. To receive public comment on its intent to adopt an ordinance to replace Article 4 (Smoke Detectors), Chapter 5 (Building Regulations) of the Albemarle County Code with a new § 5-400 (Smoke alarms in certain buildings) that tracks 2018 amendments in Senate Bill 391 to governing state law (Virginia Code § 15.2-922).

*(Greg Kamptner)*

**23. From the Board: Committee Reports and Matters Not Listed on the Agenda.**

- 23.1. [18-359](#) Discussion: Equal Justice Initiative-Wood's Crossing Memorial Project Update

*(Jeff Richardson)*

**24. From the County Executive: Report on Matters Not Listed on the Agenda.**

**25. Closed Meeting. (if needed)**

**26. Adjourn to June 13, 2018, 2:00 p.m., Lane Auditorium.**

**CONSENT AGENDA****8. FOR APPROVAL (by recorded vote):**

- 8.1. [18-304](#) Approval of Minutes: August 22, 2017; January 4, January 10, February 14, February 16, February 20, February 22, February 26, March 1, March 7, March 27, April 24 and May 15, 2018.
- 8.2. [18-339](#) FY 2018 Appropriations  
*(Andy Bowman)*
- 8.3. [18-311](#) Lease Renewal Agreement, Crozet Running, LLC  
*(Bill Letteri)*
- 8.4. [18-343](#) ACSA 201800001, Crozet Water Treatment Plant Expansion  
*(David Benish)*
- 8.5. [18-335](#) Designation of a Segment of Route 637, Dick Woods Road, as a Rural Rustic Road  
*(Kevin McDermott)*
- 8.6. [18-299](#) Resolution to accept road(s) in the Jefferson Village Subdivision into the State Secondary System of Highways. (Rivanna Magisterial District)
- 8.7. [18-306](#) Reappointment of Juandiego Wade as the County of Albemarle's Proxy for JAUNT

**8. FOR INFORMATION (no vote necessary):**

- 8.8. [18-305](#) 2018 First Quarter Building Report  
*(Roderick Burton)*
- 8.9. [18-317](#) 2018 First Quarter Certificate of Occupancy Report  
*(Roderick Burton)*
- 8.10. [18-338](#) Quarterly Transformational Initiatives Efforts Update  
*(Siri Russell)*
- 8.11. [18-291](#) Copy of letter dated April 6, 2018, from Andrew J. Knuppel, Planner, Designee of the Zoning Administrator, to Ms. Stephanie Guerlain, RE: LOD2018-00002-OFFICIAL DETERMINATION OF PARCEL OF RECORD & DEVELOPMENT RIGHTS - 041000000047C0 (Property of Stephanie Guerlain and Robert Haschart) - Tax Map 41, Parcel 47C, White Hall Magisterial District.

Thank you for attending today's public hearing. During the 2018 Calendar Year, the Chair is Ann H. Mallek and the Vice-Chair is Norman G. Dill.

During the time set aside for "Matters Not Listed for Public Hearing on the Agenda", individuals may address the Board of Supervisors concerning any issue not listed on the agenda for Public Hearing. Individuals are allowed three minutes to speak, unless otherwise decided. A sign-up sheet is provided at the meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item. A sign-up sheet is provided at the meeting and you may sign up online in advance of the meeting at <http://www.albemarle.org/bosspeakers/>. Speakers will be called forward in an alternating pattern of in person sign ups and online sign ups. Applicants are limited to a ten minute presentation of their proposal and are allowed a five minute rebuttal at the close of the public hearing.

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. If more than 10 speakers are signed up to speak, the time allotted to speak will be reduced to two minutes and the yellow light will indicate you have 30 seconds to finish your comment. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

When called to the speaker's podium, state your name and magisterial district;

Address comments directly to the Board as a whole;

Give written statements and other supporting material to the Clerk;

If you represent a group or organization, you may ask others present to raise their hands and be recognized;

If you exceed your allotted time, you will be asked to end your comments;

If a speaker does not use all allocated time, the unused time may not be shared with another speaker;

Speakers are permitted one opportunity to comment during each of the public comment periods per meeting;

Back-and-forth debate is prohibited;

Do not speak from your seat or out of turn;

Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting;

Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker;

Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting.

**All comments are live streamed, recorded and published on the Albemarle County website.**

**Please turn off all pagers and cellular telephones.**

Clerk, Board of County Supervisors  
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