



**COUNTY OF ALBEMARLE**  
**Department of Community Development**  
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**Memorandum**

**TO:** Members of the Albemarle County Board of Supervisors  
**FROM:** Bart J. Svoboda, Zoning Administrator  
**DATE:** February 3, 2021  
**RE:** 2020 Annual Report of the Board of Zoning Appeals

State Code Section 15.2-2308 requires the Board of Zoning Appeals (BZA) to keep a full public record of its proceedings and to submit a report of its activities to the governing body. At their meeting on January 5, 2021, the BZA voted 5:0 to approve the 2020 Annual Report and forward it to the Board of Supervisors. It is attached for your information.

The Board of Zoning Appeals hears variances from the Zoning Ordinance, special use permits for certain sign types, and appeals from decisions of the Zoning Administrator or his designee. These appeals may include determinations of zoning violation.

In 2020, the BZA heard one appeal, two deferral requests, one motion for rehearing, two special use permit requests, and two variance requests. Additionally, two decisions of the BZA were appealed to the Circuit Court.

If you have any questions, please let me know.

BJS