



**County of Albemarle**  
**Community Development Department**

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**MEMORANDUM**

**TO:** Architectural Review Board  
**FROM:** Khris Taggart, Sr. Planner I  
**RE:** SP2024-20 Carter Machinery Concept Plan Revisions  
**DATE:** October 30, 2024

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On October 21, 2024, the ARB completed an advisory review of the concept plan (see Attachment I) for a Carter Machinery equipment rental store proposed at 721 Rio Road West. During that meeting, the ARB requested revisions to the concept plan, to be reviewed by the ARB before Planning Commission review. On October 29, 2024, staff received an updated concept plan (see Attachment II) intended to address the requested revisions. (See Attachment III for the action letter from the October 2024 ARB meeting.)

This item has been scheduled for the November 4, 2024 ARB meeting to obtain the Board's feedback on the revised concept plan.

**ATTACHMENTS**

- **Attach. I:** [SP2024-20 Carter Machinery – Original Concept Plan \(October 21, 2024\)](#)
- **Attach. II:** [SP2024-20 Carter Machinery – Revised Concept Plan \(November 4, 2024\)](#)
- **Attach. III:** [SP2024-20 Carter Machinery – Action Letter \(October 21, 2024\)](#)