

COUNTY OF ALBEMARLE
TRANSMITTAL TO THE BOARD OF SUPERVISORS
SUMMARY OF PLANNING COMMISSION ACTION

<p>AGENDA TITLE: ZMA-2025-00012 Parham Circle Storage</p> <p>SUBJECT/PROPOSAL/REQUEST: <u>ZMA-2025-00012</u>: Amend the existing proffers for ZMA-1995-00021 to allow the development of a self-storage facility. <u>SE-2025-00031</u>: Request to waive the 15-foot stepback requirement under Section 18-4.20 (a)(4). <u>SE-2026-00003</u>: Request to modify the required side and rear setback from 50-feet to 20-feet under Section 18-4.20 (a)(3).</p> <p>SCHOOL DISTRICT: Mountainview Elementary, Walton Middle, Monticello High School</p>	<p>AGENDA DATE: June 3, 2026</p> <p>STAFF CONTACT(S): Wall, Svoboda, Barnes, McDermott, Ragsdale,</p> <p>PRESENTER (S): Rebecca Ragsdale, Planning Manager</p>
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BACKGROUND:

At its meeting on March 10, 2026, the Planning Commission (PC) voted 4:0 (Firehock and Moore absent) to recommend approval of ZMA-2025-00012 for the reasons listed in the staff report.

DISCUSSION:

There have been no revisions since the Planning Commission public hearing, but the applicant has provided signed proffers, included as Attachment G.

RECOMMENDATIONS:

Staff recommends that the Board adopt the attached Ordinance to approve ZMA-2025-00012. (Attachment D).

Staff recommends that the Board adopt the attached Resolutions to approve SE-2025-00031 (Attachment E) and SE-2026-00003 (Attachment F).

ATTACHMENTS:

- A. PC Staff Report 3-10-26
 - 1. ZMA-2025-00012 Location Map
 - 2. ZMA-2025-00012 Narrative
 - 3. ZMA-2025-00012 Conceptual Plan
 - 4. ZMA-2025-00012 Public Comments Received via Email
 - 5. SE-2025-00031 Stepback Waiver Request
 - 6. SE-2026-00003 Setback Modification Request
- B. Planning Commission Action Memo
- C. Planning Commission Minutes
- D. Ordinance to Approve ZMA-2025-00012
- E. Resolution to Approve SE-2025-00031
- F. Resolution to Approve SE-2026-00003
- G. Signed Proffers Dated May 20, 2026