

COUNTY OF ALBEMARLE



MEMORANDUM

TO: Members of the Board of Supervisors

FROM: Claudette K. Borgersen, Clerk

DATE: January 2, 2019

RE: Agenda for Annual (Organizational) Meeting of January 9, 2019

Agenda Item No. 6. Board 2019 Calendar:

- a. Section 15.2-1416 of the Code states that "The days, times and places of regular meetings to be held during the ensuing months shall be established at the first meeting which the meeting may be referred to as the annual or organizational meeting; however if the governing body subsequently prescribes any "... day or time other than that initially established, as a meeting day, place or time, the governing body shall pass a resolution as to such future meeting day, place or time. The governing body shall cause a copy of such resolution to be posted on the door of the courthouse or the initial public meeting place and inserted in a newspaper having general circulation in the county or municipality at least seven days prior to the first such meeting at such other day, place or time...."

Should the Board wish to continue with the schedule agreed upon on December 12, 2018, for its regular meetings, the Board needs to adopt a motion to set the meeting times, dates and places for Calendar Year 2019 as follows: first Wednesday of the month - 2:00 p.m., and the third Wednesday of the month - 2:00 p.m., with said meetings to be held in the County Office Building on McIntire Road. It is also recommended that the meeting dates for January 2020 be set as January 8 – 2:00 p.m., and January 15 – 2:00 p.m.

Agenda Item No. 7. Adoption of Rules of Procedures:

- a. A copy of the Board's adopted Rules of Procedure is included with this agenda item for your review.

Agenda Item No. 8. Adoption of Policies:

- a. A copy of the Board's adopted Policies is included with this agenda item for your review.

Agenda Item No. 9. Review of Board of Supervisors Operating Guidelines:

- a. A copy of the Board's Operating Guidelines is included with this agenda for your review.