

Attachment A – Brief History and Anticipated Implementation Schedule for Establishing a Stormwater Utility

Month/Year	Major Tasks/Events		
HISTORY			
Fall 2013	Board receives updates related to new water resource protection mandates, including TMDL* and VSMP*		
January 2014	Board directs staff to seek community input on how to best fund programs		
February 2014	Board approves community engagement process		
April 2014	Board approves advisory committee appointment process		
May 2014	Board reviews RFP to secure consultant services		
January 2015	Board receives update on Committee’s preferred program plan (level of service)		
October 2015	Board receives Committee’s recommendation to adopt a stormwater utility to support its preferred program plan		
May 2016	Board receives update on cost revisions to meet TMDL mandates		
September 2016	Board approves Committee’s recommendation to adopt a stormwater utility to support its defined program plan		
Early 2017	consultant procured; consultant kickoff with staff; evaluation of GIS and financial systems; identification of staff preferences related to rate model		
June 2017	advisory panel kickoff meeting; development of preliminary internal preferences for rate structure and credit policy; development of rate model		
ANTICIPATED IMPLEMENTATION SCHEDULE			
	staff/consultant	advisory panel	Board of Supervisors
July 2017	develop draft rate structure; refine program costs; website	rate structure	update; introduction to <i>grey</i> infrastructure policy development
August 2017	refine rate structure	rate structure	
September 2017	develop draft credit policy	credit policy	update; affirm program scope and revised costs: • operating • mandates • grey infrastructure (1st draft) • green infrastructure
October 2017	refine credit policy	credit policy	
November 2017	draft ordinance		

December 2017	finalize draft infrastructure policy; finalize cost estimate	ordinance	approve <i>grey</i> infrastructure maintenance policy
January 2018			
February 2018	initiate online “what’s my fee” lookup tool; video/flyer, media briefing; community engagement		
March 2018	community engagement		
April 2018			Public hearing – ordinance
May 2018			Adopt FY 19 budget, rate, and ordinance
June – December 2018	refinements to GIS, compile Master Account File (MAF), integrate into billing system		
January – May 2019	impervious area billing set; begin utility-focused public outreach; staff training		
May 2019	1 st billing		
June 2019	1 st bill due date		

* TMDL – Total Maximum Daily Load, a pollution limit to maintain healthy waters

VSMP – Virginia Stormwater Management Program, a state program regulated land disturbing activities