



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Samuel Miller District Jim Andrews
Supervisor, Rio District Ned Gallaway
Supervisor, Rivanna District Bea LaPisto-Kirtley
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Scottsville District Mike Pruitt
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, December 11, 2024

1:00 PM

Lane Auditorium

Regular Second Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
7. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.
8. Consent Agenda (on next sheet)

1:40 p.m. - Action Items:

9. [24-477](#) Fiscal Year 2024 Annual Comprehensive Financial Report and Audit Results.
(Shenandra Usher, Assistant Chief Financial Officer)
10. [24-486](#) Membership in the Charlottesville-Albemarle Regional Transit Authority.
(Ann Wall, Deputy County Executive)

3:00 p.m. - Recess**3:15 p.m. - Work Session:**

11. [24-479](#) Board-Economic Development Authority Memorandum of Understanding Term Sheet.
(Emily Kilroy, Director, Economic Development)

3:45 p.m.**12. From the County Executive: Report on Matters Not Listed on the Agenda.**

- 12.1. [24-474](#) Year in Review.

13. From the Board: Committee Reports and Matters Not Listed on the Agenda.**14. 4:45 p.m. - Closed Meeting.**

Closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia:

- *under subsection (1), to discuss and consider the annual performance of the Clerk of the Board of Supervisors.*

Closed meeting motion subject to change.

15. Certify Closed Meeting.**16. Adjourn to January 8, 2025, 1:00 p.m., Lane Auditorium.**

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

- 8.1. [24-483](#) Purchasing Manual Update.
(Allison McNally)
- 8.2. [24-473](#) Schedule a Public Hearing on a Proposed Lease of a Portion of Yancey Community Center Property.
(Mike Culp)
- 8.3. [24-455](#) Schedule a Public Hearing for Spot Blight Ordinance for 5624 Brownsville Road, Parcel ID 05600-00-00-026E1.
(Jalen Boone)
- 8.4. [24-471](#) SE202400025 North Pointe Wendy's.
(Syd Shoaf)
- 8.5. [24-460](#) SE202400028 Old Dominion Village - Arrangement of Buildings.
(Syd Shoaf)
- 8.6. [24-461](#) SE202400029 Old Dominion Village - Setbacks.
(Syd Shoaf)

8. FOR INFORMATION (no vote necessary):

- 8.7. [24-469](#) VDOT Monthly Report (December) 2024.
(Carrie Shephard)

Thank you for attending today's public hearing. During the 2024 Calendar Year, the Chair is Jim Andrews and the Vice-Chair is Diantha H. McKeel.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board" ("From the Public"), individuals are allowed three minutes to speak. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. Each speaker may speak at only one "From the Public" session at each meeting. The sign-up period closes when "From the Public" begins. Electronic presentation materials may be displayed by a member of the public provided it is emailed to the Clerk at least 48 hours in advance of the Board meeting. .

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item, unless otherwise decided. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Community Members who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at clerk@albemarle.org or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Speakers are permitted one opportunity to comment during each of the public comment periods per meeting
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn all device notifications to vibrate.

Clerk, Board of County Supervisors
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22902-4596