



# Albemarle County

## Meeting Agenda Board of Supervisors

*Supervisor, Samuel Miller District Jim H. Andrews*  
*Supervisor, Rio District Ned L. Gallaway*  
*Supervisor, Rivanna District Bea LaPisto-Kirtley*  
*Supervisor, White Hall District Ann H. Mallek*  
*Supervisor, Jack Jouett District Diantha H. McKeel*  
*Supervisor, Scottsville District Donna P. Price*  
*County Executive, Jeffrey B. Richardson*  
*Clerk, Claudette K. Borgersen*

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Wednesday, December 7, 2022

6:00 PM

Lane Auditorium

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### Regular First Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
7. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.
8. Consent Agenda (on next sheet)
9. From the County Executive: Report on Matters Not Listed on the Agenda.

#### Public Hearings:

10. [22-502](#) Fiscal Year 2023 Budget Amendment and Appropriations.  
*(Andy Bowman, Chief, Office of Management and Budget)*

11. [22-501](#) Ordinance to Extend County Police and Fire/Rescue Sworn and Uniformed Employee Sign-On Bonus Payment. To receive public comment on its intent to extend ordinance number 21-A(10) which authorized the payment of monetary bonuses to eligible public safety employees of Albemarle County pursuant to Virginia Code § 15.2-1508. The ordinance authorized a one-time payment of \$3,000.00 to eligible full-time and part-time regular employees of the Albemarle County Police Department and the Albemarle County Department of Fire Rescue who were active employees as of December 1, 2021 and who filled a total position of 0.7 full time equivalent and above, and a sign-on payment of \$3,000.00 to all sworn or uniformed full-time and part-time regular employees of the Albemarle County Police Department and the Albemarle County Department of Fire Rescue who have a hire date between December 1, 2021 and November 30, 2022, and who fill a total position of 0.7 full time equivalent and above. The extension would authorize payments to all sworn or uniformed full-time and part-time regular employees of the Albemarle County Police Department and the Albemarle County Department of Fire Rescue as of December 1, 2022, and those who have a hire date between December 1, 2022 and November 30, 2023, and who fill a total position of 0.7 full time equivalent and above.

*(Mia Coltrane, Director, Human Resources)*

12. [22-490](#) Agricultural and Forestal Districts – Hatton AFD Addition. Ordinance to amend County Code Chapter 3 (Agricultural and Forestal Districts), Article 2 (Districts of Statewide Significance), Division 2 (Districts), to add land to the Hatton Agricultural and Forestal District, as specified below:
- a) AFD 2022-01 Hatton AFD - Addition. The proposed ordinance would amend County Code § 3-219 (Hatton Agricultural and Forestal District) to add Parcel ID 13600-00-00-009H2 to the district.

*(Scott Clark, Natural Resource Manager)*

13. [22-506](#) SP202200003 Daylily Preschool. PROJECT: SP202200003 Daylily Preschool MAGISTERIAL DISTRICT: White Hall TAX MAP/PARCEL: 05700-00-00-029A0 and 05700-00-00-02600 LOCATION: 4297 and 4281 Old Three Notch'd Rd PROPOSAL: Request for a special use permit on two parcels for a private school use. PETITION: A request for a special use permit amendment under Section 18-10.2.2(5) to move an existing preschool from within the existing Mountain Plain Baptist Church at 4281 Old Three Notch'd Rd into an existing adjacent building at 4297 Old Three Notch'd Rd which measures 1.69 acres. The proposal seeks to increase the enrollment of children from 20 up to 35 while continuing to use the Church's parking and drop off areas as well as playgrounds. The proposed hours of operation are 8:30am to 5:30pm. No dwelling units proposed. ZONING: RA Rural Areas - agricultural, forestal, and fishery uses; residential density (0.5 unit/acre in development lots) ENTRANCE CORRIDOR: No OVERLAY DISTRICT: None COMPREHENSIVE PLAN: Rural Area – preserve and protect agricultural, forestal, open space, and natural, historic and scenic resources; residential (0.5 unit/ acre in development lots) in Rural Area 3 of the Comprehensive Plan.

*(Kevin McCollum, Planner)*

14. [22-505](#) SP202200009 Virginia Institute of Autism (VIA) Expansion-Adult Service Center and Elementary School. PROJECT: SP202200009 Virginia Institute of Autism (VIA) Expansion-Adult Service Center and Elementary School MAGISTERIAL DISTRICT: Rio TAX MAP/PARCEL(S): 061W0-02-00-002A1; 061W0-02-00-002A2; 061W0-02-00-00200 LOCATION: 491 and 485 Hillsdale Drive PROPOSAL: The Virginia Institute of Autism (VIA) requests to amend a prior approved special use permit (SP201900004) to expand onto an adjacent parcel at 485 Hillsdale Drive. This expansion would allow the Elementary School to locate at 485 Hillsdale Dr., beside the existing Adult Service Center at 491 Hillsdale Drive. With the proposed expansion, VIA would serve a total of 137 students and 158 staff members across both parcels. Existing buildings would be utilized and adjustments made to the site to provide outdoor play space. A special use permit (SP202200010) to allow stand-alone parking to serve the expansion is proposed on parcel 061W0-02-00-00200, located across Hillsdale Drive. PETITION: Private School-Sections 18-22.2.2(6) and 18-18.2.2(5) ZONING: C-1 Commercial – retail sales and service; residential by special use permit (15 units/ acre) OVERLAY DISTRICT(S): Steep Slopes (Managed and Preserved), Flood Hazard Overlay, Airport Impact Area PROFFERS: No COMPREHENSIVE PLAN: Places29 Master Plan-Neighborhood 2; Institutional – civic uses, parks, recreational facilities, and similar uses on County-owned property and Office/R&D/Flex/Light Industrial – commercial, professional office; research and development, design, testing of prototypes; manufacturing, assembly, packaging; residential is a secondary use (no maximum density).

*(Rebecca Ragsdale, Planning Manager)*

15. [22-513](#) SP202200010 Virginia Institute of Autism (VIA) Stand Alone Parking. PROJECT: SP202200010 Virginia Institute of Autism (VIA) Stand Alone Parking MAGISTERIAL DISTRICT: Rio TAX MAP/PARCEL(S): 061W0-02-00-00200 LOCATION: Vacant parcel-Hillsdale Dr, approx. 400 feet southwest of its intersection with Greenbrier Dr., across Hillsdale Dr. from 481, 483, and 485 Hillsdale Dr. PROPOSAL: A parking lot of up to 66 spaces on a 1.55 acre parcel. This parking would serve the proposed expansion of VIA as requested with special use permit SP202200009. PETITION: Stand Alone Parking-Sections 18-22.2.2(9) ZONING: C-1 Commercial – retail sales and service; residential by special use permit (15 units/ acre) OVERLAY DISTRICT(S): Steep Slopes (Managed), Airport Impact Area PROFFERS: No COMPREHENSIVE PLAN: Places29 Master Plan-Neighborhood 2; Urban Density Residential-residential (6.01 – 34 units/ acre); supporting uses such as religious institutions, schools, commercial, office and service uses.

*(Rebecca Ragsdale)*

16. [22-504](#) Consider the Adoption of an Ordinance to Create a Commercial Property Clean Energy (C-PACE) Finance Program. To receive public comment on a proposed ordinance to amend County Code Chapter 15 (Taxation) by adding a new Article 15 (Commercial Property Assessed Clean Energy (C-PACE) Financing Program). The proposed ordinance would establish a C-PACE financing program in Albemarle County, pursuant to Virginia Code § 15.2-958.3.

*(Gabe Dayley, Climate Protection Program Manager)*

**Action Items:**

17. [22-514](#) ZMA202100003, SP202100004, SE202200014 Clifton Inn and Collina Farm Expansions.

*(Rebecca Ragsdale)*

18. **From the Board: Committee Reports and Matters Not Listed on the Agenda.**

19. **Adjourn to December 14, 2022, 1:00 p.m., Lane Auditorium.**

**CONSENT AGENDA****8. FOR APPROVAL (by recorded vote):**

- 8.1. [22-503](#) Proposed Amendment to the 2018 Albemarle/Charlottesville Memorandum of Agreement for the Courts Project and Lease of Parking Lot to Serve Albemarle County Courts Users.  
*(Lance Stewart)*
- 8.2. [22-491](#) Albemarle County Office of Housing Administrative Plan.  
*(Kaki Dimock)*
- 8.3. [22-463](#) Boundary Line Adjustment - Fluvanna.  
*(Anthony Bessette)*
- 8.4. [22-507](#) Music Hall - Manning Easement Approval Request.  
*(Scott Clark)*

**8. FOR INFORMATION (no vote necessary):**

- 8.5. [22-500](#) Board-to-Board, November 2022, a monthly report from the Albemarle County School Board to the Albemarle County Board of Supervisors.  
*(Phil Giaramita)*

Thank you for attending today's public hearing. During the 2022 Calendar Year, the Chair is Donna P. Price and the Vice-Chair is Bea LaPisto-Kirtley.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board" ("From the Public"), individuals may address the Board of Supervisors concerning matters previously considered by the Board or matters that are pending before the Board. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. Each speaker may speak for up to three minutes and at only one "From the Public" session at each meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

Speaker may include a presentation, provided that the presentation is received by the Clerk at least 48 hours before the meeting.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Residents who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at [clerk@albemarle.org](mailto:clerk@albemarle.org) or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Speakers are permitted one opportunity to comment during each of the public comment periods per meeting
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

**All comments are live streamed, recorded and published on the Albemarle County website.**

**Please turn all device notifications to vibrate.**

Clerk, Board of County Supervisors  
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