

ACTIONS

Board of Supervisors Meeting of May 20, 2026

May 21, 2026

AGENDA ITEM/ACTION	ASSIGNMENT	VIDEO
<p>1. Call to Order.</p> <ul style="list-style-type: none"> The meeting was called to order at 2:30 p.m. by the Chair, Mr. Gallaway. All BOS members were present. Also present were Jeff Richardson, Andy Herrick, and Claudette Borgersen. 		Link to Video
<p>4. Adoption of Final Agenda.</p> <ul style="list-style-type: none"> By a vote of 5:1 (Mallek) removed item #9. SE-2025-00040 – 528 Clarks Tract Building Site Modification from the agenda for deferral at the applicant's request. By a vote of 6:0, ADOPTED the final agenda. 		
<p>5. Brief Announcements by Board Members.</p> <p><u>Ann Mallek:</u></p> <ul style="list-style-type: none"> Paid tribute to Mr. Barney Frank, a former Massachusetts congressman, who had recently passed away at age 86. Announced that there would be a Memorial Day Ceremony held by VFW Post 2044 at Earlysville Green at 10 am on Monday, May 25, 2026. Announced that on June 1, 2026, at 6pm at the PVCC Bolick center, the DEQ (Department of Environmental Quality) would hold a Public Hearing regarding adding 1,700 more acres to the Albemarle County bundle for the spreading biosolids. She encouraged community members to attend. <p><u>Fred Missel:</u></p> <ul style="list-style-type: none"> Commented that he and Supervisor Mallek attended a PEC (Piedmont Environmental Council) presentation regarding the Dominion line the previous week. He encouraged community members to make themselves aware of the topic. <p><u>Ned Gallaway:</u></p> <ul style="list-style-type: none"> Commented that he and fellow Supervisors had been attending High School commencement ceremonies and expressed that it was a deeply meaningful experience. <p><u>Bea LaPisto-Kirtley:</u></p> <ul style="list-style-type: none"> Mentioned that if community members were interested in the Dominion line issue, they could contact the PEC for more information. Noted that she and Supervisor Mallek had recently attended the Farm Bureau meeting. 		
<p>7. From the Public: Matters Not Listed for Public Hearing on the Agenda or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.</p> <ul style="list-style-type: none"> <u>Jim Webb</u>, Rio Magisterial District and member of Love Thy Neighbor, spoke regarding Immigration enforcement practices and shared a statement from the movement. <u>Gary Grant</u>, Rio Magisterial District, spoke regarding permissible activities on the Rt 29 pedestrian sidewalk, review of 990 tax form returns for non-profits that request funding from Albemarle County, donations to the Albemarle Housing Investment Fund, yard debris, Community Advisory Committees (CAC's) for 		

	<p>rural areas, and the County's security plans.</p> <ul style="list-style-type: none"> • The following individuals spoke regarding item #10 on the agenda, Fiscal Year 2027 Albemarle Housing Investment Fund Process Recommendations: <ul style="list-style-type: none"> • Neil Williamson • Vikki Bravo 	
8.2	<p>Adoption of the FY27 County Pay Scales.</p> <ul style="list-style-type: none"> • ADOPTED resolution approving the FY27 pay scales. 	<u>Clerk:</u> Forward copy of signed resolution to Human Resources and County Attorney's office. (Attachment 1)
8.3	<p>Personnel Policy Amendment - §P-40 Tuition Reimbursement Program.</p> <ul style="list-style-type: none"> • ADOPTED resolution approving the amendment of §P-40 Tuition Reimbursement Program policy to support employee development, enhance workforce readiness, and ensure responsible stewardship of County resources. 	<u>Clerk:</u> Forward copy of signed resolution to Human Resources and County Attorney's office. (Attachment 2)
8.4	<p>FY27 County Government Holiday Schedule.</p> <ul style="list-style-type: none"> • ADOPTED the proposed FY27 County Government Holiday Schedule. 	(Attachment 3)
8.5	<p>Authorize a Public Hearing for Board of Supervisors Members' Compensation Increase.</p> <ul style="list-style-type: none"> • SCHEDULED public hearing to consider the proposed ordinance. 	<u>Clerk:</u> Schedule on future agenda, advertise in the Daily Progress, and notify appropriate individuals.
8.6	<p>Authorize a Public Hearing for Compensation Increase for Planning Commission and Other Appointed Boards.</p> <ul style="list-style-type: none"> • SCHEDULED public hearing to consider the proposed ordinance. 	<u>Clerk:</u> Schedule on future agenda, advertise in the Daily Progress, and notify appropriate individuals.
8.7	<p>Schedule a Public Hearing to Consider the Adoption of an Ordinance to Join the Virginia Municipal Investment Trust.</p> <ul style="list-style-type: none"> • SCHEDULED public hearing to consider the adoption of the proposed ordinance to authorize participation in the Virginia Municipal Investment Trust (VA MINT) and to authorize the Chief Financial Officer to sign the Trust Joinder and the VA MINT shareholder account application. 	<u>Clerk:</u> Schedule on future agenda, advertise in the Daily Progress, and notify appropriate individuals.
8.8	<p>Schedule a Public Hearing for Conveyance of a Portion of County Owned Parcel 62F-E2.</p> <ul style="list-style-type: none"> • AUTHORIZED a public hearing to consider the proposed conveyance of portions of County Parcel 62F-E2 to VDOT. 	<u>Clerk:</u> Schedule on future agenda, advertise in the Daily Progress, and notify appropriate individuals.
8.9	<p>Temporary Construction Easement for VDOT's 5th Street Trail Hub Project.</p> <ul style="list-style-type: none"> • ADOPTED resolution authorizing the County Executive to execute any deeds and other necessary or related documents to convey the temporary construction easement to VDOT, once approved as to form and substance by the County Attorney. 	<p><u>Clerk:</u> Forward copy of signed resolution to Parks and Rec and County Attorney's office. (Attachment 4)</p> <p><u>County Attorney:</u> Provide Clerk with copy of fully executed easement. (Attachment 5)</p>
8.10	<p>USDOT Safe Streets and Roads for All (SS4A) Grant Program Application.</p> <ul style="list-style-type: none"> • ADOPTED resolution in support of the submission of the following SS4A application: Hydraulic Road Safety Improvements. 	<u>Clerk:</u> Forward copy of signed resolution to Community Development and County Attorney's office. (Attachment 6)
8.11	<p>SE-2026-00007 Old Dominion Village NMD (Neighborhood Model District) Variations.</p> <ul style="list-style-type: none"> • ADOPTED Resolution to approve variations to the approved code of development and application plan. 	<u>Clerk:</u> Forward copy of signed resolution to Community Development and County Attorney's office. (Attachment 7)
9.	SE-2025-00040 – 528 Clarks Tract Building Site Modification.	

	<ul style="list-style-type: none"> Removed from the agenda. 	
10.	<p>Fiscal Year 2027 Albemarle Housing Investment Fund Process Recommendations.</p> <ul style="list-style-type: none"> HELD. 	
11.	<p>Discussion: Budget Process Review.</p> <ul style="list-style-type: none"> HELD. 	
12.	<p>Closed Meeting.</p> <ul style="list-style-type: none"> At 5:28 p.m., the Board went into closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia: under subsection (1), to discuss and consider the annual performance of the County Attorney. 	
13.	<p>Certify Closed Meeting.</p> <ul style="list-style-type: none"> At 6:08 p.m., the Board reconvened into an open meeting and certified the closed meeting. 	
14.	<p>From the County Executive: Report on Matters Not Listed on the Agenda. <u>Jeff Richardson:</u></p> <ul style="list-style-type: none"> Presented the May 2026 Progress Albemarle report. 	
15.	<p>Public Comment on: Matters Previously Considered or Currently Pending Before the Board (Other than Scheduled Public Hearings).</p> <ul style="list-style-type: none"> <u>Claude Convisser</u>, spoke regarding low barrier shelters. <u>The following individuals spoke regarding the spreading of biosolids and the upcoming meeting at PVCC.</u> <ul style="list-style-type: none"> Sophie Massie Stuart Overbye <u>The following individuals spoke regarding affordable and stable housing for community members.</u> <ul style="list-style-type: none"> Rebecca Brown Robert Brown <u>Sadhbh O' Flynn</u>, Community Climate Collaborative (C3), spoke regarding a utility decarbonization study and the Green Teen Alliance (GTA) petition for recycling and composting. 	
16.	<p><u>Pb. Hrg.: Utility Easement across County-Owned Property along Townwood Drive.</u></p> <ul style="list-style-type: none"> By a vote of 6:0, ADOPTED resolution approving the utility easement for ACSA and authorizing the County Executive to sign the easement documents. 	<p><u>Clerk:</u> Forward copy of signed resolution to Facilities and Environmental Services, and County Attorney's office. (Attachment 8)</p> <p><u>County Attorney:</u> Provide Clerk with copy of fully executed easement. (Attachment 9)</p>
17.	<p><u>Pb. Hrg.: VDOT/Albemarle County FY 27-32 Secondary Six-Year Plan Public Hearing.</u></p> <ul style="list-style-type: none"> By a vote of 6:0, ADOPTED resolution approving the FY 27-32 Secondary Six-Year Plan and authorizing the County Executive to sign it on behalf of the County. By a vote of 6:0, APPROVED the Unpaved Road Improvement Program outlining the process for the administration of this program. 	<p><u>Clerk:</u> Forward copy of signed resolution to the VDOT District Administrator, Community Development, and County Attorney's office. (Attachment 10) (Attachment 11)</p>
18.	<p>From the Board: Committee Reports and Matters Not Listed on the Agenda. <u>Sally Duncan:</u></p> <ul style="list-style-type: none"> Reported that she had attended the Chamber Public Policy meeting where the focus of discussion was planning for the next State of the Community event. 	

- Remarked that she recently learned that in 2004, the General Assembly passed legislation allowing localities to implement a rental inspection program and asked the Board if there was interest in starting such a program.
 - **CONCENSUS** for staff to scope a program to include considerations for budgetary and staffing requirements, and options if violations are found.

Ann Mallek:

- Commented that she would like to learn more about auditing developers follow through on agreements made during rezonings, including control of properties given to the county as part of the rezoning process.
- Mentioned that surrounding counties were taking steps to protect themselves from the 750-volt proposed transmission line and that Albemarle County should do the same.
- Commented that legislators have mentioned to her that they want to hear from localities in early summer, and that Albemarle County should not wait so long to speak with them regarding the legislative agenda.
- Mentioned the exploration of the “bottle bill.”
- Asked when the Board of Supervisors would learn about the enactment of HB 2072, to allow testing of Biosolids for spreading.

Bea LaPisto-Kirtley:

- Mentioned that she had attended the recent EDA meeting where the focus was agrobusiness and site readiness efforts with P3’s (Public-Private Partnership) for target sectors.

Fred Missel:

- Commented that it had been an honor to participate in recent graduations.
- Stated that School Board member Bob Beard would like to speak with the Board of Supervisors regarding expanding early childhood education opportunities.
- Mentioned that he had met a family run agricultural enterprise and learned about the challenges that agriculture production areas are facing.
- Attended the recent JABA meeting where there was an update on the insurance counseling program.
- Attended the recent Audit Committee meeting where Jacob Sumner was elected as chair, and the committee received a report on fraud and waste abuse.

Mike Pruitt:

- Reported on the recent TJPDC meeting and learned about the focus of programs and projects of neighboring localities.
- Stated that he had attended the *State of Homelessness* and provided a report regarding the low barrier shelter.

Ned Gallaway:

- Mentioned that he had attended the Albemarle County Regional Jail meeting and learned that the state provides bonuses, but not the entire funding to cover all the costs.

<ul style="list-style-type: none"> • Commented that he had attended the last School Board meeting where retirees were recognized, and the school senate presented a report on the student senate program. • Attended a webinar from National Alliance to End Homelessness regarding solving encampment issues. • Introduced the idea of a formalized process for bringing new issues to the Board. 		
<p>19. Adjourn to June 3, 2026, 1:00 p.m. Lane Auditorium.</p> <ul style="list-style-type: none"> • The meeting was adjourned at 8:12 p.m. 		

ckb/tom

- Attachment 1 – Resolution to Adopt the FY27 County Pay Scales
- Attachment 2 – Resolution to Amend Personnel Policy §P-40 Tuition Reimbursement Program
- Attachment 3 – County Government Holiday Schedule 2026-2027
- Attachment 4 – Resolution Approving the Conveyance of a Temporary Construction Easement to the Virginia Department of Transportation Across County-Owned Parcel 076m1-00-00-002a1
- Attachment 5 – DRAFT Construction Easement
- Attachment 6 – Resolution of Support for FY26 Safe Streets and Roads for All (SS4A) Grant Application
- Attachment 7 – Resolution to Approve SE 2026-00007 Old Dominion Village Variations
- Attachment 8 – Resolution Approving the Conveyance of a Utility Easement to the Albemarle County Service Authority on Townwood Drive
- Attachment 9 – DRAFT Townwood Drive Deed of Easement
- Attachment 10 – Resolution to Approve the Secondary System Six-Year Plan (Fy 27-32)
- Attachment 11 – DRAFT Secondary System Six Year Plan (FY27-32)

RESOLUTION TO ADOPT THE FY27 COUNTY PAY SCALES

WHEREAS, the Board of Supervisors (“Board”) is responsible for establishing compensation for County employees in accordance with applicable provisions of the Code of Virginia § 15.2-1500, § 15.2-1506, and related sections of the Code of Virginia; and

WHEREAS, the County maintains a Classified Employee pay scale and separate Public Safety pay scales for the Police Department, Department of Fire Rescue, and Sheriff’s Office to ensure equitable, competitive, and consistent compensation practices; and

WHEREAS, on April 22, 2026, the Board adopted the County’s Fiscal Year 2027 (FY27) budget, which included funding to support the County’s employee compensation plan; and

WHEREAS, the adoption of updated pay scales is necessary to implement and administer the FY27 compensation plan in accordance with the adopted budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Albemarle County, Virginia, that the FY27 County Pay Scales are hereby adopted as follows:

1. **Classified Employee Pay Scale** (Attachment B)
2. **Police Department Pay Scale** (Attachment C)
3. **Department of Fire Rescue Pay Scale** (Attachment D)
4. **Sheriff’s Office Pay Scale** (Attachment E)

BE IT FURTHER RESOLVED that these pay scales shall become effective July 1, 2026, and shall apply to all County employees as appropriate; and


BE IT FURTHER RESOLVED that the County Executive, or designee, is authorized to administer and implement these pay scales consistent with the FY27 adopted budget and applicable County policies.

RESOLUTION TO AMEND PERSONNEL POLICY §P-40 TUITION REIMBURSEMENT PROGRAM

WHEREAS, the Board of Supervisors may adopt Personnel Policies under Albemarle County Code §2-901; and

WHEREAS, the Board desires to amend the following Policies: §P-40 Tuition Reimbursement Program.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of Albemarle County, Virginia, hereby approves the amendment to the County's Personnel Policies as set forth in the documents attached hereto.

	P - §40.0	<u>Policy Name:</u> Tuition Reimbursement Program	<u>Revision Date:</u>
	<u>Prepared By:</u> Human Resources		<u>Adopted Date:</u> August 7, 1996
	Revisions: July 1, 1999; August 7, 2013		

A. PURPOSE

The purpose of the Tuition Reimbursement Program (the “Program”) is to support employee development and enhance organizational effectiveness by providing financial assistance for approved educational opportunities that build knowledge, skills, and competencies relevant to public service. This Program is intended to encourage continuous learning, including academic, professional, and skilled trades training, while ensuring responsible stewardship of County resources. The Program is not intended to replace department-specific training or courses provided by the Department of Human Resources. It is also not intended to replace costs that may be covered by departmental budgets, such as license renewals.

B. DEFINITIONS

Career Path – A sequence of related positions or occupational areas within the organization or profession that reflects potential advancement opportunities and the development of knowledge, skills, and abilities relevant to County service.

Outside Financial Assistance – Financial support received from sources other than the employee, including but not limited to scholarships, grants, GI Bill benefits, or employer-sponsored funding.

Skilled Trades Program – A structured training program that develops technical skills in a specific trade (e.g., electrical, HVAC, plumbing, construction, automotive, or similar fields), provided through an accredited or recognized training provider.

Successful Completion – A final grade of “C” or better, or “Pass” in a pass/fail course.

Tuition – The instructional cost charged by an educational institution, excluding fees, books, materials, and other non-instructional expenses.

Workforce Need – A current or anticipated need identified by the County for skills, knowledge, certifications, or occupational capabilities that enhance organizational capacity or future workforce

readiness, excluding training or education required to meet minimum qualifications, maintain employment, or fulfill ongoing job requirements.

C. ROLES AND RESPONSIBILITIES

Employees

Employees are responsible for complying with all requirements of this policy, including:

- a. Submitting a Tuition Reimbursement Request prior to course enrollment;
- b. Demonstrating that the course or program meets eligibility criteria;
- c. Completing coursework outside of scheduled work hours unless otherwise approved by their immediate supervisor;
- d. Successfully completing the course;
- e. Submitting required documentation, including proof of payment, itemized tuition costs, and proof of successful completion; and
- f. Disclosing any Outside Financial Assistance.

Supervisors/Department Heads

Supervisor involvement is not required for tuition reimbursement requests unless the class or program impacts the employee's work schedule or operational responsibilities. In such cases, the supervisor will review and approve any requested schedule adjustments.

Human Resources

Human Resources is responsible for:

- a. Administering and interpreting the Tuition Reimbursement Program;
- b. Reviewing requests for compliance with policy requirements;
- c. Approving or denying requests based on eligibility and available funding;
- d. Establishing and communicating annual funding limits;
- e. Ensuring consistent application of the policy; and
- f. Processing reimbursements upon verification of required documentation.

D. POLICY

The County provides tuition reimbursement to eligible employees for approved courses and programs in accordance with the following:

1. Employee Eligibility

Employees must meet all of the following criteria to be eligible:

- a. Be a permanent full-time or part-time employee;
- b. Have successfully completed the probationary period;
- c. Have received no disciplinary action of written reprimand or higher in the prior six months; and
- d. Obtain required approvals prior to the start of the course or program.

Participation in the Program is subject to available funding and is not guaranteed. Employees serving an extended probationary period due to performance or conduct concerns are not eligible

for the Program until satisfactory completion of the probationary period.

Nothing in this policy guarantees that the employee will be promoted upon completion of the course. Likewise, employees will not receive additional compensation, stipend, or incentive pay tied to the completion of any course taken pursuant to this Program.

2. Course and Program Eligibility

Courses, programs, or certifications must:

- a. Be related to the employee's current position, a reasonable career path within the County, or a workforce need;
- b. Be offered by an accredited institution or recognized training provider;
- c. Be voluntary and not required as a condition of employment;
- d. Not be part of County-provided training or professional development; and
- e. Be taken outside scheduled work hours unless otherwise approved.

Eligible programs may include, but are not limited to, GED, degree programs, certificate programs, professional certifications, and skilled trades training that meet the above criteria.

3. Ineligible Courses and Programs

The following are not eligible for reimbursement:

- a. Training required to meet minimum qualifications of a position;
- b. Mandatory certifications, licensure, or continuing education required to maintain employment;
- c. Classes provided through County training and development programs;
- d. Courses not reasonably related to County service or workforce development; and
- e. Programs that result in a stipend, bonus, or other direct financial incentive upon completion.

4. Changes, Cancellations, or Non-Fulfillment of Course Requirements

- a. If the employee elects to register for a course different from the one approved, the employee is required to submit a new Tuition Reimbursement Request to Human Resources for approval.
- b. An employee must notify Human Resources within seven (7) calendar days of dropping or canceling a course or failing to fulfill the course requirements.
- c. Reimbursement will not be provided for course cancellations.

5. Covered Expenses

- a. Reimbursement is limited to tuition costs only.
- b. The following expenses are not eligible:
 - Books, materials, supplies, or equipment;
 - Application, registration, testing, or exam fees;
 - Technology, lab, or administrative fees;
 - Late fees or penalties.

Employees must provide documentation clearly identifying tuition separate from other charges.

6. Approval Process

- a. Employees must submit a Tuition Reimbursement Request to Human Resources for approval prior to the course start date; Human Resources will notify the employee of approval status within ten business days.
- b. Approval is contingent upon compliance with this policy and availability of funds; and
- c. Requests submitted after the course start date will not be considered.

7. Reimbursement Requirements

To receive reimbursement, employees must:

- a. Successfully complete the course;
- b. Submit proof of successful completion;
- c. Submit proof of tuition payment and itemized billing; and
- d. Provide documentation of any outside assistance received.

Reimbursement is limited to the tuition amount paid by the employee after all other funding sources are applied.

Failure to disclose any outside financial assistance will require the employee to repay all sums expended by the County for the course(s) in which the Outside Financial Assistance was received by the employee. Such failure to report may result in disciplinary action, consistent with the County's disciplinary policy. Receipt of student loans will not preclude an employee from receiving tuition reimbursement.

8. Funding Limits

The County will establish a maximum reimbursement per employee each fiscal year by the Department of Human Resources. GED, undergraduate degree programs and certificates, professional certifications, and skilled trades training are reimbursable at 100% of the tuition cost for eligible classes. Graduate level classes and certificate programs are reimbursable at 75% of the tuition cost for eligible classes. All reimbursements are subject to budget availability.

9. Repayment Requirement

Employees who voluntarily separate from County employment within twelve (12) months of receiving tuition reimbursement must repay the full amount of reimbursement received during that period. Repayment will not be required if the employee is subject to a Reduction in Force; in the event of the employee's death; or due to the serious illness/injury of the employee.

As a condition of participation in the Tuition Reimbursement Program, employees are required to sign an acknowledgment of this repayment obligation prior to receiving reimbursement. Any outstanding balance owed to the County under this provision may be deducted from the employee's final paycheck to the extent permitted by law. If the final paycheck is insufficient to

satisfy the obligation, the employee remains responsible for repayment of the remaining balance.

10. Taxes

Employees should consult with a tax professional to determine whether tuition reimbursement is considered income and may be subject to taxation.

DRAFT



COUNTY GOVERNMENT HOLIDAY SCHEDULE 2026-2027

Friday, July 3, 2026	Independence Day
Monday, September 7, 2026	Labor Day
Wednesday, November 11, 2026	Veterans' Day
Wednesday, November 25, 2026 (Half Day) Thursday, November 26, 2026 Friday, November 27, 2026	Thanksgiving
Thursday, December 24, 2026	Christmas Eve
Friday, December 25, 2026	Christmas Day
Friday, January 1, 2027	New Year's Day
Monday, January 18, 2027	Martin Luther King Jr. Day
Monday, May 31, 2027	Memorial Day
Friday, June 18, 2027	Juneteenth
<i>Must be taken between: Wednesday, July 1, 2026 and Wednesday, June 30, 2027</i>	Floating Holiday

**RESOLUTION APPROVING THE CONVEYANCE OF A TEMPORARY CONSTRUCTION EASEMENT
TO THE VIRGINIA DEPARTMENT OF TRANSPORTATION
ACROSS COUNTY-OWNED PARCEL 076M1-00-00-002A1**

WHEREAS, the County of Albemarle owns Parcel 076M1-00-00-002A1; and

WHEREAS, the Virginia Department of Transportation (VDOT) has designed the 5th Street Trail Hub Project in conjunction with the County's capital project for the Moores Creek Trailhead Park; and

WHEREAS, in order for VDOT to begin construction of the 5th Street Trail Hub Project, a temporary construction easement is needed across County owned Parcel 076M1-00-00-002A1.

NOW, THEREFORE, BE IT RESOLVED that the Albemarle County Board of Supervisors hereby approves the conveyance of the temporary construction easement to VDOT across Parcel 076M1-00-00-002A1, and authorizes the County Executive to execute any deeds and other necessary or related documents to convey the temporary construction easement, once approved as to form and substance by the County Attorney.

TAX MAP #076M1-00-00-002A1

RW-29
Revised 8/23
UPC 118870

**PREPARED BY VDOT
UNDER SUPERVISION OF THE
OFFICE OF THE ATTORNEY GENERAL**

Exempted from recordation taxes
and fees under Sections 58.1-811(A)(3),
58.1-811(C)(5), 58.1-3315, 25.1-418,
42.1-70, 17.1-266, and 17.1-279(E)

THIS AGREEMENT, made this ____ day of _____, 2026, by and between the **COUNTY OF ALBEMARLE, VIRGINIA**, a political subdivision of the Commonwealth of Virginia, Grantor, and the **COMMONWEALTH OF VIRGINIA**, Department of Transportation, Grantee.

WITNESSETH:

THAT WHEREAS, it is proposed by the Commonwealth to widen or improve State Highway Route 631, Project 0631-M03-008, RW201 from of Charlottesville/Albemarle border to 0.232 MI E. of Charlottesville/Albemarle border, in the County of <<parcel_city_county_name>>, Virginia; and

WHEREAS, in the improvement it is necessary that the Grantee enter upon the lands of the Grantor located in the aforesaid county to extend the trail slopes and/or other construction onto the lands, from opposite approximate Segment 2 Construction Baseline Station 200+05 to opposite Station 213+08.31 as shown on Sheet Nos. 5, 5RW, 6 & 6RW of the plans for the above project on file in the office of the Department of Transportation, Richmond, Virginia;

NOW, THEREFORE, for and in consideration of the premises and of the benefits accruing or to accrue to the Grantor by reason of such improvement, and for the further consideration of One Dollar (\$1.00) cash in hand paid to the Grantor, receipt of which is hereby acknowledged, the Grantor grants and conveys to the Grantee the temporary construction

easement to use the areas from opposite approximate Station 200+05 to opposite Station 213+08.31, containing 2.708 acres, more or less, and as shown outlined in ORANGE on photocopies of Sheet Nos. 5, 5RW, 6 & 6RW, for the proper execution of the work, which photocopies are hereto attached as a part hereof and recorded simultaneously herewith in the State Highway Plat Book _____, Page _____. This temporary construction easement will terminate at such time as the project is completed.

ADDITIONAL CONSIDERATION:

\$0.00 (Donated) in full for temporary construction easement and all appurtenances thereon, including damages, if any.

The Grantor by the execution of this instrument acknowledges that the plans for the project as they affect their property have been fully explained to their authorized representative.

The Grantor covenants and agrees that the consideration mentioned above and paid to them shall be in lieu of any and all claims to compensation, including all costs to cure and all incurable damages to the value of the Grantor's remaining property caused by this acquisition, if any.

WITNESS the following signature and seal:

SIGNATURES AND SEALS ON NEXT PAGE

COUNTY OF ALBEMARLE, VIRGINIA

_____(SEAL)
Jeffrey B. Richardson
County Executive

COMMONWEALTH OF VIRGINIA,
CITY OF CHARLOTTESVILLE

The foregoing instrument was acknowledged before me this _____ day of _____, 2026, by Jeffrey B. Richardson, County Executive, on behalf of the County of Albemarle, Virginia, a political subdivision of the Commonwealth of Virginia, Grantor.

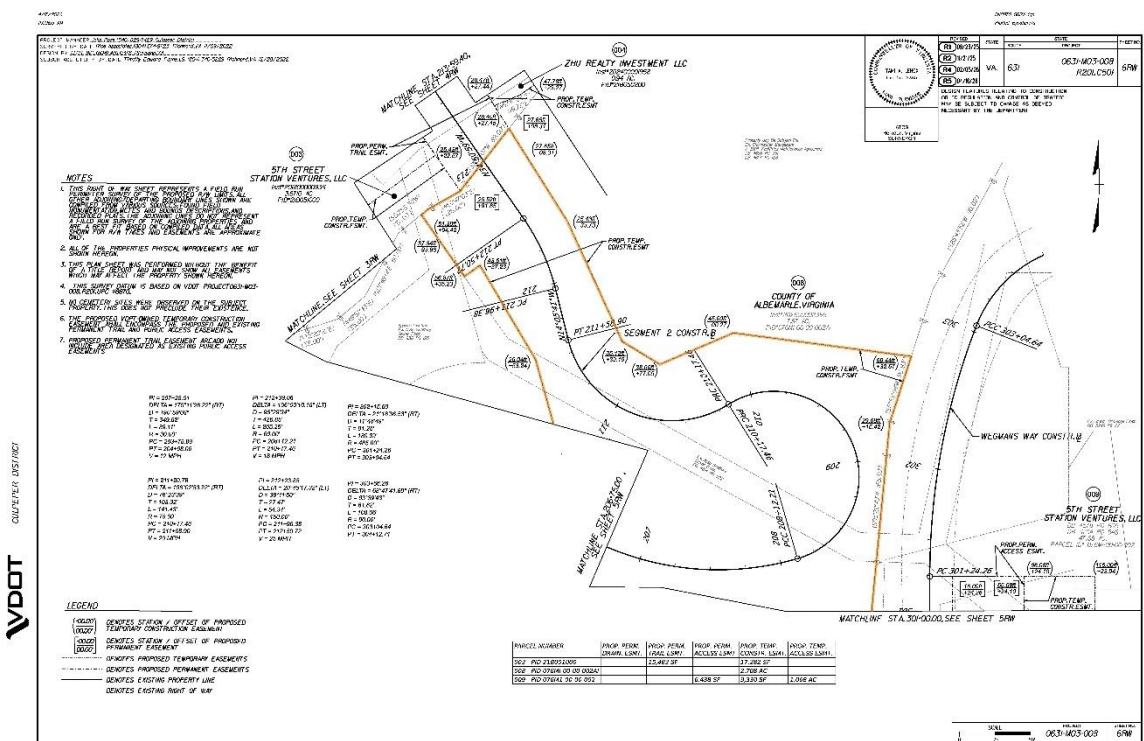
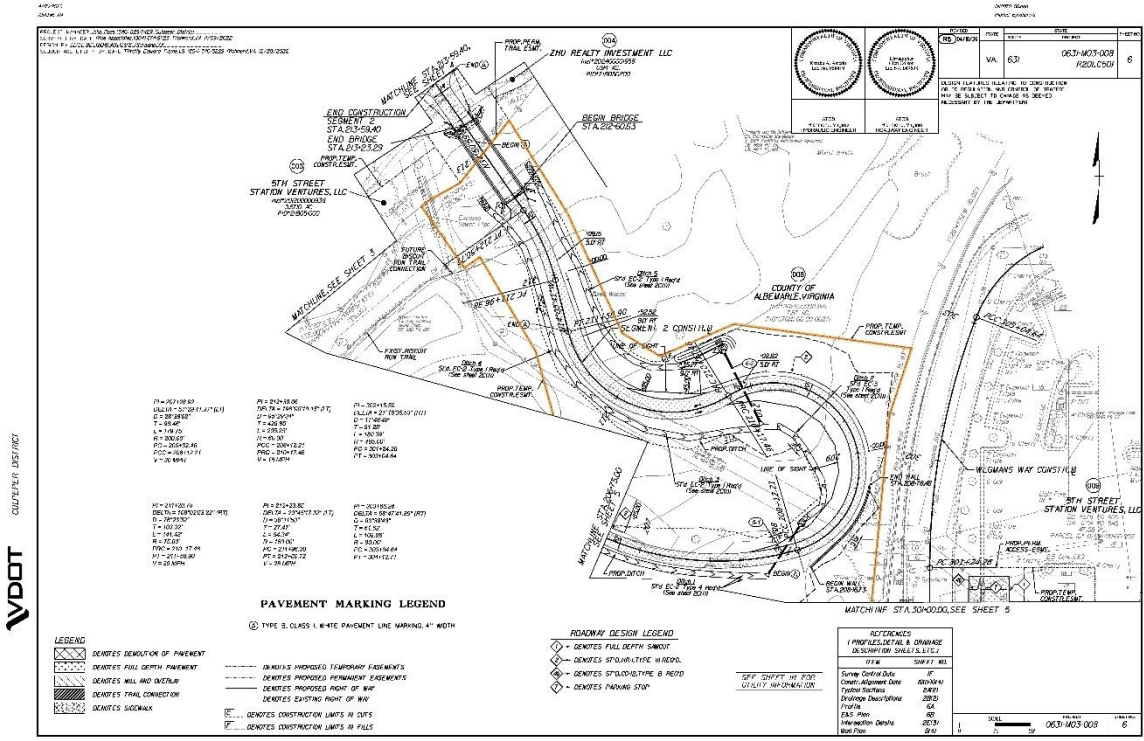
My Commission expires _____.

Notary Registration No.: _____.

Notary Public

Approved as to form:

County Attorney



**RESOLUTION OF SUPPORT FOR FY26
SAFE STREETS AND ROADS FOR ALL (SS4A)
GRANT APPLICATION**

WHEREAS, the U.S. Department of Transportation released a Notice of Funding Opportunity on March 27, 2026, for the Safe Streets and Roads for All (SS4A) discretionary grant program; and

WHEREAS, Albemarle County provided a leadership commitment to an eventual goal of halving roadway fatalities and serious injuries by 2045; and

WHEREAS, Albemarle County is committed to improving transportation safety for all users, particularly vulnerable road users (VRUs) such as pedestrians, bicyclists, and e-scooter riders; and

WHEREAS, the intersection of Hydraulic Road and Lambs Road is identified in the Move Safely Blue Ridge Safety Action plan, and will improve safety at the intersection, particularly for VRUs, making the project eligible for the SS4A grant program; and

WHEREAS, Albemarle County has committed approximately \$2.9 million in Transportation Leveraging funds as the local match for the Revenue Sharing application for safety improvements for the Hydraulic Road Safety Improvements.

NOW, THEREFORE, BE IT RESOLVED, that the Albemarle County Board of Supervisors is in full support of and endorses the Safe Streets and Roads for All grant application for the Hydraulic Road Safety Improvements, including the intersection with Lambs Road.

**RESOLUTION TO APPROVE SE 2026-00007
OLD DOMINION VILLAGE VARIATIONS**

WHEREAS, upon consideration of the staff reports prepared for SE2026-00007 Old Dominion Village Variations and the attachments thereto, including staff's supporting analysis, any comments received, and all relevant factors in Albemarle County Code §§ 18-8.5.5.3(c) and 18-33.9, the Albemarle County Board of Supervisors hereby finds that:

- a. The proposed variations are consistent with the goals and objectives of the comprehensive plan;
- b. The proposed variations would not increase the overall approved development density or intensity of development;
- c. The proposed variations would not adversely affect the timing or phasing of any other development in the zoning district;
- d. The proposed variations would not require a special use permit;
- e. The proposed variations are in general accord with the purpose and intent of the approved application.

NOW, THEREFORE, BE IT RESOLVED that the Albemarle County Board of Supervisors hereby approves the special exception for SE 2026-00007 Old Dominion Village Variations, to modify the code of development, as last revised on April 23, 2026, and the application plan, as last revised on April 20, 2026, for Old Dominion Village on parcels 05600-00-00-067B0 and 05600-00-00-074A0.

**RESOLUTION APPROVING THE CONVEYANCE OF A UTILITY EASEMENT TO THE ALBEMARLE
COUNTY SERVICE AUTHORITY
ON TOWNWOOD DRIVE**

WHEREAS, Townwood Drive (formerly Greenbrier Drive) was platted and dedicated to public use on a subdivision plat and right-of-way dedication dated May 14, 1981, and has not been accepted into the State Secondary Highway System; and

WHEREAS, since Townwood Drive has not been accepted into the State Secondary Highway System, the County must authorize the conveyance of any utility easements on the road; and

WHEREAS, the Albemarle County Service Authority (ACSA) has requested a utility easement on Townwood Drive to perform infrastructure upgrades; and

WHEREAS, the utility easement is necessary for ACSA to install, operate, and maintain the water main under Townwood Drive;

NOW, THEREFORE, BE IT RESOLVED that the Albemarle County Board of Supervisors hereby approves the conveyance of the utility easement to the ACSA on Townwood Drive and authorizes the County Executive to sign any documents needed to effect this conveyance as proposed, once those documents have been approved as to form and substance by the County Attorney.

PREPARED BY: *Albemarle County Service Authority
168 Spotnap Road
Charlottesville, VA 22911*

This Deed is exempt from recordation taxes and fees pursuant to §§58.1-811 (A) (3) and 17.1-266, respectively, of the Code of Virginia (1950) as amended and the Constitution of Virginia, Article X, Section 6 (a) (1).

This **DEED OF EASEMENT**, made as of this _____ day of _____, 2026 by and between **THE COUNTY OF ALBEMARLE**, a political subdivision of the Commonwealth of Virginia (the “County”), Grantor, and the **ALBEMARLE COUNTY SERVICE AUTHORITY** (the “**ACSA**”), whose address is 168 Spotnap Road, Charlottesville, Virginia 22911, Grantee.

WITNESSETH:

WHEREAS County is the owner of the Townwood Drive Right-Of-Way located in Albemarle County, Virginia;

WHEREAS, the ACSA has requested and the County has agreed to grant to the ACSA a permanent utility easement to construct, install, operate, maintain, repair, replace, relocate, and extend water lines and any appurtenances thereto. The location of the easement is more particularly described as follows:

That certain real property shown and designated as “20’ Permanent Utility Easement 22,067 Sq. Ft.” as shown on the plat prepared by Dewberry Engineers, Inc. and entitled “PLAT SHOWING WATERLINE EASEMENT ALONG TOWNWOOD DRIVE, Rio District, Albemarle County, Virginia”, dated October 8, 2025 (the “Plat”), and attached hereto and recorded herewith.

NOW, THEREFORE, for and in consideration of the sum of ONE DOLLAR (\$1.00) and other good and valuable consideration, receipt of all of which is hereby acknowledged, the County does hereby GRANT and CONVEY with GENERAL WARRANTY and ENGLISH COVENANTS of TITLE unto the ACSA, its successors and assigns, perpetual utility easements to construct, install, operate, maintain, inspect, protect, repair, replace, relocate, remove, change the size of and extend water lines consisting of pipes, equipment, and appurtenances to such pipes and equipment, over, under and across the real property of the County located in

Albemarle County, Virginia as more particularly shown on the Plat, and to access any other adjacent easement held by the ACSA (the "Easement").

PROVIDED HOWEVER, that it is expressly understood and agreed that the ACSA shall not be deemed to have accepted the conveyances set forth hereinabove until such time as the same shall have been evidenced by the affirmative acceptance thereof in accordance with the usual and customary practices of the ACSA.

Reference is made to the Plat for the exact location and dimension of the Easement hereby granted and the property over which the same crosses.

As part of the Easement, the ACSA shall have the right to enter upon the above-described property within the Easement for the purpose of installing, constructing, operating, maintaining, inspecting, protecting, repairing, replacing, relocating, removing, changing the size of and extending the water lines, and appurtenances thereto, within such Easement, and the right of ingress and egress thereto as reasonably necessary to construct, install, operate, maintain, inspect, protect, repair, replace, relocate, remove, change the size of and extend such water lines within the Easement. If the ACSA decides in its sole discretion that it is unable reasonably to exercise the right of ingress and egress over the right-of-way, the ACSA shall have the right of ingress and egress over the property of the County.

Whenever it is necessary to excavate earth within the Easement, the ACSA agrees to backfill such excavation in a proper and workmanlike manner so as to restore surface conditions as nearly as practicable to the same condition as prior to excavation, including restoration of such paved surfaces as may be damaged or disturbed as part of such excavation; provided, however, that the ACSA shall have no obligation to restore permeable pavers, stamped concrete, or similar surfaces within the Easement.

The County, its successors or assigns, agrees that no trees, shrubbery, fences, structures, buildings, over-hangs or other improvements or obstructions shall be placed within the Easement conveyed herein.

The Easement provided for herein shall include the right of the ACSA to trim, cut, and remove any trees, shrubbery, fences, structures, buildings, over-hangs or other improvements or obstructions and take other similar action reasonably necessary to provide economical and safe water line construction, installation, operation, maintenance, inspection, protection, repair, replacement, relocation, removal, and extension. The ACSA shall have no responsibility to the County, its successors or assigns, to replace or reimburse the cost of said trees, shrubbery, fences, structures, buildings, over-hangs or other improvements or obstructions that are removed or otherwise damaged.

The facilities constructed by ACSA within the Easement shall be the property of the ACSA and its successors and assigns, which shall have the right to inspect, rebuild, remove, repair, relocate improve and make such changes, alterations and connections to or extensions of its facilities within the boundaries of the Easement as are consistent with the purposes expressed herein.

[SIGNATURE PAGE FOLLOWS]

WITNESS the following signature and seal:

COUNTY OF ALBEMARLE, VIRGINIA
a political subdivision of the
Commonwealth of Virginia

By: _____ (SEAL)
Jeffrey B. Richardson, County Executive

STATE OF VIRGINIA
COUNTY/CITY OF _____, to wit:

The foregoing instrument was acknowledged before me this ____ day of _____,
2026, by Jeffrey B. Richardson, County Executive for the County of Albemarle, Virginia.

Notary Public

My Commission Expires: _____
Registrations number: _____

Approved as to form:

County Attorney

**RESOLUTION TO APPROVE
THE SECONDARY SYSTEM SIX-YEAR PLAN (FY 27-32)**

WHEREAS, Virginia Code § 33.2-331 provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary System Six-Year Plan; and

WHEREAS, on April 1, 2026, the Board held a work session and agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures;

WHEREAS, on May 20, 2026, the Board held a public hearing on the proposed Plan (FY 27-32), after being duly advertised so that all residents of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, local and regional representatives of the Virginia Department of Transportation recommend approval of the Secondary System Six Year Plan (FY27-32); and

WHEREAS, the Secondary System Six Year Plan (FY 27-32) is in the best interest of the County and of the residents of the County.

NOW, THEREFORE, BE IT RESOLVED, that the Albemarle County Board of Supervisors hereby approves the Secondary System Six-Year Plan (FY 27-32) and authorizes the County Executive to sign the Secondary System Six-Year Plan (FY 27-32); and

BE IT FURTHER RESOLVED, that the clerk of the Board shall forward a certified copy of this resolution to the District Administrator of the Virginia Department of Transportation.

District: Calpepper
 County: Albemarle County
 Board Approval Date:

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

DRAFT

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Requested	FISCAL YEAR ALLOCATIONS						Balance Incomplete	Traffic Count		
					Project #	Description	2026-27	2027-28	2028-29	2029-30			2030-31	2031-32
							SSYF Funding	Other Funding	Total					
RL 0613 XXXX SIF HIRED EQUIP. S NO PLAN SECONDARY 0006.00	GIANNINI LANE 0613-002-XXX, N-501 R/L 813 - RURAL RUSTIC RD (SURFACE TREAT NONHARDSURFACE RD) R/OUL 802 END STATE MAINTENANCE	PE \$3,000 RW \$0 COM \$145,000 Total \$148,000	\$0	\$148,000	\$148,000	\$0	\$0	\$0	\$0	\$0	\$0	80 VPD 0627/2018 DISTRICT GRANT UNPAVED >50 VPD RURAL RUSTIC PROJECT RESOLUTION NEEDED		
RL 0718 XXXX SIF HIRED EQUIP. S NO PLAN SECONDARY 0007.00	MURRAY LANE 0718-002-XXX, N-501 R/L 718 - RURAL RUSTIC RD (SURFACE TREAT NONHARDSURFACE RD) ROUTE 29 END STATE MAINTENANCE	PE \$3,000 RW \$0 COM \$388,000 Total \$391,000	\$0	\$391,000	\$391,000	\$0	\$0	\$0	\$0	\$0	\$0	80 VPD 0524/2018 DISTRICT GRANT UNPAVED >50 VPD RURAL RUSTIC PROJECT RESOLUTION NEEDED		
RL 0748 XXXX SIF HIRED EQUIP. S NO PLAN SECONDARY 0008.00	BROOKLYN SUN ROAD 0748-002-XXX, N-501 R/L 748 - RURAL RUSTIC RD (SURFACE TREAT NONHARDSURFACE RD) ROUTE 633 END STATE MAINTENANCE	PE \$3,000 RW \$0 COM \$275,000 Total \$278,000	\$0	\$278,000	\$37,000	\$241,000	\$0	\$0	\$0	\$0	\$0	80 VPD 0718/2018 DISTRICT GRANT UNPAVED >50 VPD RURAL RUSTIC PROJECT RESOLUTION NEEDED		
RL 0658 XXXX SIF HIRED EQUIP. S NO PLAN SECONDARY 0009.00	BLACKS LANE 0638-002-XXX, N-501 R/L 638 - RURAL RUSTIC RD (SURFACE TREAT NONHARDSURFACE RD) R/OUL 796 END STATE MAINTENANCE	PE \$3,000 RW \$0 COM \$249,000 Total \$252,000	\$0	\$252,000	\$37,000	\$215,000	\$0	\$0	\$0	\$0	\$0	80 VPD 0727/2021 DISTRICT GRANT UNPAVED >50 VPD RURAL RUSTIC PROJECT RESOLUTION NEEDED		
RL 0717 XXXX SIF HIRED EQUIP. S NO PLAN SECONDARY 0010.00	OLD SAND ROAD 0717-002-XXX, N-501 R/L 717 - RURAL RUSTIC RD (SURFACE TREAT NONHARDSURFACE RD) ROUTE 6 ROUTE 765	PE \$3,000 RW \$0 COM \$435,000 Total \$438,000	\$0	\$438,000	\$36,989	\$401,011	\$0	\$0	\$0	\$0	\$0	70 VPD 0710/2012 DISTRICT GRANT UNPAVED >50 VPD RURAL RUSTIC PROJECT RESOLUTION NEEDED		

District: Calpepper
 County: Albemarle County
 Board Approval Date:

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

DRAFT

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Requested	FISCAL YEAR ALLOCATIONS						Balance Incomplete	Traffic Count		
					Project #	Description	2026-27	2027-28	2028-29	2029-30			2030-31	2031-32
							SSYF Funding	Other Funding	Total					
RL 9999 116189	9999-002-742 FUTURE DISTRICT GRANT UNPAVED FUNDS VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 COM \$4,122,980 Total \$4,122,980	\$0	\$4,122,980	\$0	\$106,810	\$963,821	\$1,017,493	\$1,017,428	\$1,017,428	\$0	DISTRICT GRANT UNPAVED >50 VPD		
RE 4007 66700	1204007 COUNTYWIDE TRAFFIC SERVICES VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 COM \$666,011 Total \$666,011	\$105,801	\$560,210	\$0	\$0	\$0	\$73,878	\$243,266	\$243,266	\$0	TELEFEE FUNDS TRAFFIC SERVICES INCLUDE SECONDARY SHELDS, CONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS		
RE 4009 66775	1204009 COUNTYWIDE RIGHT OF WAY FENCING VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 COM \$50,341 Total \$50,341	\$50,341	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	ILLI LLI FUNDS USE WHEN IMPRACTICAL TO OPEN A PROJECT ATTORNEY FEES and ACQUISITION COST		
RE 4008 99803	1204006 COUNTYWIDE FERTILIZATION & SEEDING VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 COM \$21,233 Total \$21,233	\$21,233	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	ILLI LLI FUNDS FERTILIZATION AND SEEDING TO IMPROVE SLOPE STABILIZATION ON SECONDARY SYSTEM		
RE 4009 99846	1204009 COUNTYWIDE CALMING VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 COM \$59,034 Total \$59,034	\$59,034	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	ILLI LLI FUNDS TRAFFIC CALMING MEASURES AS DETERMINED BY RESIDENCY AND DISTRICT TRAFFIC ENGINEER		

District: Calpepper
 County: Albemarle County

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

DRAFT

Board Approval Date:

2026-27 through 2031-32

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count					
					Project #	Description	SSYF Funding	Other Funding	Total	2026-27			2027-28	2028-29	2029-30	2030-31	2031-32
										2026-27			2027-28	2028-29	2029-30	2030-31	2031-32
RS-9005		PE \$0															
99923	1204005	RW \$0															
	COUNTYWIDE ENGINEERING & SURVEY	GOW \$28,558															
	VARIOUS LOCATIONS IN COUNTY	Total \$28,558	\$28,558	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	ILLUSTRATIONS		
9999 99															MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.		