

**ACTIONS**  
**Board of Supervisors Meeting of May 1, 2024**

May 2, 2024

AGENDA ITEM/ACTION	ASSIGNMENT	VIDEO
<p>1. Call to Order.</p> <ul style="list-style-type: none"> <li>The Meeting was called to order at 1:00 p.m. by the Chair, Mr. Andrews. All BOS members were present. Also, present were Jeff Richardson, Steve Rosenberg, Claudette Borgersen, and Travis Morris.</li> </ul>		<a href="#">Link to Video</a>
<p>4. Adoption of Final Agenda.</p> <ul style="list-style-type: none"> <li>By a vote of 6:0, <b>ADOPTED</b> the final agenda.</li> </ul>		
<p>5. Brief Announcements by Board Members.</p> <p><u>Diantha McKeel:</u></p> <ul style="list-style-type: none"> <li>Noted that on April 24, the American Red Cross held a <i>Celebration of Heroes</i> where Grace Foster, from the Western Albemarle Rescue Squad, was recognized as the 2024 First Responder Hero, and Marta Keane, Jefferson Area Board for Aging, was presented with the Christopher E. Lee Servant Leader Hero award.</li> </ul> <p><u>Ann Mallek:</u></p> <ul style="list-style-type: none"> <li>Reminded community members to use extra caution as they travel through construction zones.</li> <li>Encouraged community members to watch water usage due to dry conditions.</li> <li>Recognized the 10<sup>th</sup> Anniversary of Solarize Virginia and reminded community member that they were accepting energy assessment applications until June 30 at <a href="http://solarizeva.org">solarizeva.org</a>.</li> <li>Congratulated The Green Olive Tree in Crozet for 45 years of serving the community.</li> <li>Mentioned that on the signup table in the auditorium, there were information sheets for Veteran Services which were provided by the Department of Veterans Services of Virginia.</li> <li>Invited community members to join VFW Post 2044 for a Memorial Day Ceremony at 10:00 a.m. on Monday, May 27, 2024, at Earlysville Green.</li> </ul> <p><u>Bea LaPisto-Kirtley:</u></p> <ul style="list-style-type: none"> <li>Mentioned that the Pantops Community Advisory Committee (CAC) had received a presentation from the Rivanna Water and Sewer Authority regarding Albemarle County reservoirs and water supplies and encouraged Board members to request the presentation at their next CAC meeting.</li> <li>Announced that on May 18, 2024, there would be a celebration of the 50<sup>th</sup> Anniversary of the founding of the Stony Point Volunteer Fire Company.</li> </ul> <p><u>Ned Gallaway:</u></p> <ul style="list-style-type: none"> <li>Mentioned that the Board had received an e-mail regarding trespassing and clarified that in an emergency community members should call 911, but in a non-emergency they should call 434-977-9041.</li> </ul> <p><u>Jim Andrews:</u></p>		

<ul style="list-style-type: none"> <li>• Mentioned that VDOT survey for the 250/Ivy Road improvement study was open on the VDOT website until May 10, 2024.</li> <li>• Commented that the Ivy Material Utilization Center held a successful hazardous waste collection day the previous weekend and the coming weekend they would collect furniture and mattress. On May 11 they would collect appliances and on May 18, they would collect tires.</li> <li>• Announced that Batesville day would be held on May 4.</li> </ul>		
<p>6. Proclamations and Recognitions.</p> <p>a. Proclamation Recognizing May as Older Americans Month.</p> <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> proclamation and presented to Marta Keane, JABA Chief Executive Officer.</li> </ul> <p>b. Proclamation Recognizing May 5-11, 2024, as Public Service Recognition Week.</p> <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> proclamation and presented to Elizabeth-Latta Brother.</li> </ul>	<p>(Attachment 1)</p> <p>(Attachment 2)</p>	
<p>7. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.</p> <ul style="list-style-type: none"> <li>• <b><u>The following individuals addressed the Board concerning the Recreational Activities at the Ragged Mountain Natural Area:</u></b> <ul style="list-style-type: none"> <li>• David Hannah, City</li> <li>• Dan Beiker, Samuel Miller</li> <li>• Kirk Bowers, Rivanna and Sierra Club</li> <li>• Peggy Gilges, Jack Jouett</li> </ul> </li> <li>• <u>Neil Williamson</u>, Free Enterprise Forum, spoke towards item #13 on the agenda, Recommendations for the Affordable Housing Fund.</li> <li>• <u>Peter Krebs</u>, PEC, spoke about Bike Month events and the benefits of biking.</li> <li>• <u>Kenneth Powell</u>, Scottsville, spoke about personal property tax increases.</li> </ul>		
<p>8.1 Fiscal Year 2024 Appropriations.</p> <ul style="list-style-type: none"> <li>• <b>ADOPTED</b> resolution to approve appropriation #2024034 for County government projects and programs.</li> </ul>	<p><u>Clerk:</u> Forward copy of signed resolution to Finance and Budget and County Attorney's office. (Attachment 3)</p>	
<p>8.2 Proposed 2024-2025 Holiday Schedule for Local Government Employees.</p> <ul style="list-style-type: none"> <li>• <b>APPROVED</b> the proposed 2023-2024 Holiday Schedule.</li> </ul>	<p><u>Human Resources:</u> Proceed as approved. (Attachment 4)</p>	
<p>8.3 Tax Refund Approval Request.</p> <ul style="list-style-type: none"> <li>• <b>ADOPTED</b> resolution to approve the refund requests and authorize the Department of Finance and Budget to initiate the refund payments.</li> </ul>	<p><u>Clerk:</u> Forward copy of signed resolution to Finance and Budget and County Attorney's office. (Attachment 5)</p>	
<p>8.4 Southwood Community Development Block Grant (CDBG) Certifications.</p> <ul style="list-style-type: none"> <li>• <b>APPROVED</b> the Local Business and Employment Plan and the Section 504</li> </ul>	<p><u>County Executive:</u> Proceed as authorized.</p>	

<p>Complaint Procedure; and <b>AUTHORIZED</b> the County Executive to execute the Non-Discrimination Policy, the Local Business and Employment Plan, the Fair Housing Certification and the Residential Anti-Displacement and Relocation Assistance Plan.</p>	<p><u>Housing:</u> Provide Clerk with copy of fully executed documents. (Attachments 6-10)</p>	
<p>8.5 Authorize a Public Hearing on Erosion and Stormwater Management Ordinance.</p> <ul style="list-style-type: none"> <li>• <b>AUTHORIZED</b> a public hearing to adopt an Erosion and Stormwater Management Ordinance consistent with the new state law and regulations that take effect July 1, 2024, in addition to other proposed revisions.</li> </ul>	<p><u>Clerk:</u> Schedule on future agenda and advertise in the Daily Progress.</p>	
<p>8.6 SE202400003 Verizon Wireless - Colthurst Personal Wireless Facility Special Exception.</p> <ul style="list-style-type: none"> <li>• <b>ADOPTED</b> Resolution to approve the special exception, provided that the farthest point of the back of any subject antenna not project more than 38 inches from the face of the power utility structure.</li> </ul>	<p><u>Clerk:</u> Forward copy of signed resolution to Community Development and County Attorney's office. (Attachment 11)</p>	
<p>9. Adoption of Calendar Year 2024 Tax Rates, Fiscal Year (FY) 25 Budget, FY 25 Pay Scales, Borrowing Resolution, FY 25-29 Capital Improvements Plan (CIP), and Appropriation of the FY 25 Budget.</p> <p>a. Adoption of the Resolution to Set Calendar Year 2024 Tax Rates.</p> <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> resolution to Set Calendar Year 2024 Tax Rates.</li> </ul> <p>b. Adoption of an Ordinance to Increase the Transient Occupancy Tax Rate.</p> <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> ordinance to increase the transient occupancy tax rate.</li> </ul> <p>c. Adoption of the FY 25 Operating and Capital Budget.</p> <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> FY 25 Budget Resolution approving the FY 25 Budget as recommended by the County Executive and amended by the Board of Supervisors.</li> </ul> <p>d. Adoption of the Resolution to Set the FY 25 Salary Scales.</p> <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> Resolution to Set FY 25 Pay Scales.</li> </ul> <p>e. Adoption of the Annual Resolution of Appropriations.</p> <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> Annual Resolution of Appropriations.</li> </ul> <p>f. Adoption of the Resolution of Official Intent to Reimburse Expenditures with Proceeds of a Borrowing.</p> <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> Resolution of Official Intent to Reimburse Expenditures with Proceeds of a Borrowing.</li> </ul> <p>g. Adoption of the FY 25-29 Capital Improvement Plan (CIP).</p> <ul style="list-style-type: none"> <li>• By a vote of 6:0, <b>ADOPTED</b> the FY 25 - 29 Capital Improvement Plan.</li> </ul>	<p><u>Clerk:</u> Forward copies of the signed ordinance and resolutions to Finance and Budget, Human Resources, and County Attorney office.</p> <p>(Attachment 12)</p> <p>(Attachment 13)</p> <p>(Attachment 14)</p> <p>(Attachment 15)</p> <p>(Attachment 16)</p> <p>(Attachment 17)</p> <p>(Attachment 18)</p>	
<p>Recess.</p> <ul style="list-style-type: none"> <li>• At 2:39 p.m., the Board recessed and reconvened at 2:55 p.m.</li> </ul>		
<p>10. SE202300037 6712 Jarmans Gap Road Homestay. (<i>White Hall Magisterial District</i>)</p>	<p><u>Clerk:</u> Forward copy of signed resolution to Community</p>	

<ul style="list-style-type: none"> <li>By a vote of 5:1 (Pruitt), <b>ADOPTED</b> resolution to approve the proposed special exception for a homestay use at 6712 Jarmans Gap Road to authorize a resident manager to fulfill the residency requirements.</li> </ul>	Development and County Attorney's office. (Attachment 19)	
11. SE202300014 2020 Wingfield Road Homestay. ( <i>Jack Jouett Magisterial District</i> ) <ul style="list-style-type: none"> <li>By a vote of 6:0, <b>ADOPTED</b> resolution to approve the proposed special exception to authorize the use of an accessory structure for a homestay use at 2020 Wingfield Road.</li> </ul>	<u>Clerk:</u> Forward copy of signed resolution to Community Development and County Attorney's office. (Attachment 20)	
12. SE202400002 1030 Woodlands Road Homestay. ( <i>Jack Jouett Magisterial District</i> ) <ul style="list-style-type: none"> <li>By a vote of 6:0, <b>ADOPTED</b> resolution to approve the proposed special exception to authorize use of an accessory structure built after August 7, 2019 for a homestay use at 1030 Woodlands Road.</li> </ul>	<u>Clerk:</u> Forward copy of signed resolution to Community Development and County Attorney's office. (Attachment 21)	
13. Recommendations for the Affordable Housing Fund. <ul style="list-style-type: none"> <li>By a vote of 6:0, <b>APPROVED</b> the funding requests from Piedmont Housing Alliance for \$2,025,000 and the City of Charlottesville for \$100,000 using funds from the Housing Fund Reserve.</li> </ul>	<u>Stacy Pethia:</u> Proceed as approved.	
14. Closed Meeting. <ul style="list-style-type: none"> <li>At 4:21 p.m., the Board went into Closed Meeting pursuant to section 2.2-3711(A) of the Code of Virginia:</li> <li>under subsection (1): <ul style="list-style-type: none"> <li>to discuss and consider appointments to various boards and commissions including, without limitation, Crozet Community Advisory Committee, Albemarle County Board of Equalization, Historic Preservation Committee, JAUNT Board of Directors, Piedmont Family YMCA Board of Directors, Places 29 (North) Community Advisory Committee, Police Department Citizens Advisory Committee, Albemarle County Social Services Advisory Board and Village of Rivanna Community Advisory Committee; and</li> <li>to discuss the assignment, appointment, promotion, performance, demotion, salary, disciplining, or resignation of a specific administrative employee of the county appointed by the Board of Supervisors;</li> </ul> </li> <li>under subsection (3), to discuss or consider the acquisition of real property for transportation improvements, a public purpose, in the White Hall Magisterial District, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County; and</li> <li>under subsection (8), to consult with legal counsel regarding specific legal matters requiring legal advice relating to the possible exercise of authority under (i) Virginia Code § 15.2-1901.1 to acquire real property for transportation improvements, and (ii) Virginia</li> </ul>		

<p>Code § 15.2-1716.1 imposing liability for expenses incurred in responding to terrorism hoax incidents, bomb threats, or malicious activations of fire alarms.</p>		
<p>15. Certify Closed Meeting.</p> <ul style="list-style-type: none"> <li>At 6:00 p.m., the Board reconvened into an open meeting and certified the closed meeting.</li> </ul>		
<p>16. Boards and Commissions:</p> <p>a. Vacancies and Appointments.</p> <ul style="list-style-type: none"> <li><b>APPOINTED</b>, Mr. Andrew Bowers to the Crozet Community Advisory Committee, with said term to expire on March 31, 2025.</li> <li><b>APPOINTED</b>, Mr. Leonard Mailloux as the Jack Jouett District representative, Mr. David Norford as the Rivanna District representative, and Mr. David Mitchell as the White Hall District representative to the Board of Equalization with terms to expire on December 31, 2024.</li> <li><b>REAPPOINTED</b>, Mr. Carter Montague to the Historic Preservation Committee with said term to expire on June 4, 2027.</li> <li><b>APPOINTED</b>, Ms. Elizabeth Engle to the Piedmont Family YMCA Board of Directors, with said term to expire on January 31, 2026.</li> <li><b>APPOINTED</b>, Ms. Renae King to the Village of Rivanna Community Advisory Committee, with said term to expire on March 31, 2026.</li> </ul>	<p><u>Clerk</u>: Prepare appointment/reappointment letters, update Boards and Commissions book, webpage, and notify appropriate persons.</p>	
<p>17. From the County Executive: Report on Matters Not Listed on the Agenda.</p> <ul style="list-style-type: none"> <li>There were none.</li> </ul>		
<p>18. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.</p> <ul style="list-style-type: none"> <li><u>Adrienne Eichner</u>, spoke towards affordable housing, emergency shelters, and social services.</li> </ul>		
<p>19. <b><u>Pb. Hrg.: SP202300016 Charlottesville Climbing Gym.</u></b></p> <ul style="list-style-type: none"> <li>By a vote of 6:0, <b>ADOPTED</b> resolution approving SP202300016.</li> </ul>	<p><u>Clerk</u>: Forward copy of signed resolution to Community Development and County Attorney's office. (Attachment 22)</p>	
<p>20. <b><u>Pb. Hrg.: Public Hearing to Consider an Easement to the ACSA across Parcel 061A0-03-00-000B1.</u></b></p> <ul style="list-style-type: none"> <li>By a vote of 6:0, <b>ADOPTED</b> resolution to authorize conveyance of the proposed easement, upon final review and approval as to form.</li> </ul>	<p><u>Clerk</u>: Forward copy of signed resolution to Parks and Recreation and County Attorney's office.</p> <p><u>County Attorney</u>: Provide Clerk with fully executed copy of easement. (Attachment 23)</p>	
<p>21. From the Board: Committee Reports and Matters Not Listed on the Agenda.</p> <p><u>Mike Pruitt</u>:</p> <ul style="list-style-type: none"> <li>Reminded community members that there was a new member of the Rivanna CAC and others to apply.</li> <li>Commented that the Regional Housing Partnership had started convening in small groups on key focus areas and he had attended a meeting the previous day.</li> </ul> <p><u>Diantha McKeel</u>:</p> <ul style="list-style-type: none"> <li>Mentioned that she and Ann Wall had been invited to travel to Champaign Urbana in</li> </ul>		

<p>Illinois with staff from the Charlottesville Area Transit and members of Charlottesville City Council to look at hydrogen fuel cell mass transit.</p> <p><u>Bea LaPisto-Kirtley:</u></p> <ul style="list-style-type: none"> <li>• Remarkd that while on a recent trip abroad, she had noted that there were electric buses.</li> </ul> <p><u>Ned Gallaway:</u></p> <ul style="list-style-type: none"> <li>• Mentioned that the Long-Range Transportation Plan was open to receive feedback until May 21 on the Thomas Jefferson Planning Commission District Metropolitan Planning Organization website.</li> </ul> <p><u>Jim Andrews:</u></p> <ul style="list-style-type: none"> <li>• Mentioned that the Agricultural Forestal District Committee had met recently and expressed concerns regarding the current membership level.</li> </ul>		
<p>22. Adjourn to May 15, 2024, 1:00 p.m. Lane Auditorium.</p> <ul style="list-style-type: none"> <li>• The meeting was adjourned at 6:48 p.m.</li> </ul>		

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- Attachment 1 – Proclamation Recognizing May as Older Americans Month
- Attachment 2 – Public Service Recognition Week
- Attachment 3 – Resolution to Approve Additional FY 2024 Appropriations
- Attachment 4 – 2024-2025 Holiday Schedule for Local Government Employees
- Attachment 5 – Resolution Requesting Tax Refunds
- Attachment 6 – Southwood CDBG Non-Discrimination Policy
- Attachment 7 – Southwood CDBG Local Business and Employment Plan
- Attachment 8 – Southwood CDBG 504 Complaint Procedure
- Attachment 9 – Southwood CDBG Fair Housing Certification
- Attachment 10 – Southwood CDBG Residential Anti-Displacement and Relocation Assistance Plan Certification
- Attachment 11 – Resolution to Approve SE 2024-00003 Verizon Wireless – Colthurst PWSF
- Attachment 12 – Resolution to Set Calendar Year 2024 Tax Rates
- Attachment 13 – Ordinance No. 24-15(2)
- Attachment 14 – FY 2025 Budget Resolution
- Attachment 15 – FY 2025 Pay Scales Resolution
- Attachment 16 – Annual Resolution of Appropriations for Fiscal Year Ending June 30, 2025
- Attachment 17 – Resolution of Official Intent to Reimburse Expenditures with Proceeds of a Borrowing
- Attachment 18 – FY 2025 Capital Improvements Plan Resolution
- Attachment 19 – Resolution to Approve SE2023-00037 6712 Jarmans Gap Road Homestay
- Attachment 20 – Resolution to Approve SE2023-00014 2020 Wingfield Road Homestay
- Attachment 21 – Resolution to Approve SE2024-00002 1030 Woodlands Road Homestay
- Attachment 22 – Resolution to Approve SP 202300016 Charlottesville Climbing Gym
- Attachment 23 – Resolution Approving Conveyance of a Sanitary Sewer Easement Across County-owned Parcel 061A0-03-00-000B1

**Proclamation Recognizing May as Older Americans Month**

**WHEREAS,** May is Older Americans Month, a time for us to recognize and honor older adults in Albemarle County, Virginia, and their immense influence on every facet of American society; and

**WHEREAS,** Albemarle County recognizes how, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

**WHEREAS,** Albemarle County recognizes that older Americans improve our community through intergenerational relationships, community service, civic engagement, and many other activities; and

**WHEREAS,** Albemarle County benefits when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

**WHEREAS,** Albemarle County must ensure that older Americans have the resources and support needed to stay involved in their communities, reflecting our commitment to inclusivity and connectedness; and

**NOW, THEREFORE, BE IT PROCLAIMED** that we, the Albemarle County Board of Supervisors, do hereby recognize May 2024 to be Older Americans Month and call upon all residents to recognize the profound impact of meaningful interactions and social connections on the well-being and health of older adults in our community.

Signed this 1st day of May 2024.

**Public Service Recognition Week**

**WHEREAS,** Americans are served daily by public servants at the federal, state, county, and city levels. These unsung heroes do the work that keeps our nation working; and

**WHEREAS,** public service is among the most demanding and noble of professions; and

**WHEREAS,** Public Service Recognition Week is observed annually to celebrate and recognize the valuable service that public servants provide to the nation; and

**WHEREAS,** over 900 Albemarle County Local Government employees work tirelessly to serve our residents, businesses, and visitors, providing them with outstanding customer service while maintaining careful stewardship of the resources with which they have been entrusted; and

**WHEREAS,** we appreciate the many accomplishments and contributions made daily by these public servants.

**NOW, THEREFORE, BE IT PROCLAIMED,** that we, the Albemarle County Board of Supervisors, do hereby recognize

**May 5 through May 11, 2024**  
**as**  
**Public Service Recognition Week**

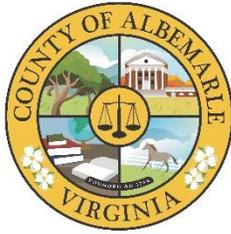
and call upon the Albemarle County community to recognize the significant and important contribution that public employees make to our community.

Signed this 1<sup>st</sup> day of May 2024.

**RESOLUTION TO APPROVE  
ADDITIONAL FY 2024 APPROPRIATIONS**

**BE IT RESOLVED** by the Albemarle County Board of Supervisors:

- 1) That Appropriation #2024034 is approved;
- 2) That the appropriations referenced in Paragraph #1, above, are subject to the provisions set forth in the Annual Resolution of Appropriations of the County of Albemarle for the Fiscal Year ending June 30, 2024.



# HOLIDAY SCHEDULE 2024-2025

## Local Government Employees

Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Monday, November 11, 2024	Veterans' Day
Wednesday, November 27, 2024 (Half Day) Thursday, November 28, 2024 Friday, November 29, 2024	Thanksgiving
Tuesday, December 24, 2024	Christmas Eve
Wednesday, December 25, 2024	Christmas Day
Wednesday, January 1, 2025	New Year's Day
Monday, January 20, 2025	Martin Luther King Jr. Day
Monday, May 26, 2025	Memorial Day
Thursday, June 19, 2025	Juneteenth
<i>Must be taken between: Saturday, July 1, 2024 and Sunday, June 30, 2025</i>	Floating Holiday

**RESOLUTION  
REQUESTING TAX REFUNDS**

**WHEREAS**, Virginia Code §58.1-3981 requires that erroneous tax assessments be corrected and that a refund, with interest as applicable, be paid back to the taxpayer;

**WHEREAS**, Tax refunds resulting from erroneous assessment over \$10,000 must be approved by the Board of Supervisors, after being certified by the Chief Financial Officer and the County Attorney;

**NOW, THEREFORE, BE IT RESOLVED** that a refund in the amount of \$23,091.28 has been reviewed and certified due to a parcel being subdivided and that this refund shall be remitted to March Mountain Properties LLC to conform with Virginia code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$22,430.75 has been reviewed and certified due to business reclassification and that this refund shall be remitted to Pippen Hill Farm & Vineyard LLC to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$21,600.00 has been reviewed and certified due to the business license being held in an affiliated business name and that this refund shall be remitted to CMA Protection Inc. to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$24,080.45 has been reviewed and certified due to an improvement value change and that this refund shall be remitted to Memory Lane LLC to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$17,194.26 has been reviewed and certified due to amended business personal property return and that this refund shall be remitted to Medical Facilities of America to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$16,475.10 has been reviewed and certified due to property being in the wrong garage jurisdiction and that this refund shall be remitted to Heather L Powell to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$16,442.51 has been reviewed and certified due to business location closing and that this refund shall be remitted to Enterprise Leasing Co or Norfolk/Richmond to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$15,882.83 has been reviewed and certified due to overpayment of real estate taxes and that this refund shall be remitted to Michie P Bright Revocable Trust Agreement to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$15,709.47 has been reviewed and certified due to personal property being in the wrong garage jurisdiction and that this refund shall be remitted to F A Bartlett Tree Expert Co to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$14,720.40 has been reviewed and certified due to overpayment of real estate taxes and that this refund shall be remitted to Luck Stone Corporation to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$13,723.65 has been reviewed and certified due to overpayment of business license taxes and that this refund shall be remitted to Morris Creek Yacht Club Inc. to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$12,100.00 has been reviewed and certified due to business location closing and that this refund shall be remitted to The Blake at Charlottesville Services LLC to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$12,082.40 has been reviewed and certified due so overpayment of real estate taxes and that this refund shall be remitted to Eamon E Perrell and Marcelia Perrell to conform with Virginia Code §58.1-3981;

**BE IT RESOLVED** that a refund in the amount of \$11,288.95 has been reviewed and certified due to the business location closing and that this refund shall be remitted to Pilot Travel Centers LLC to conform with Virginia Code §58.1-3981;

**NON-DISCRIMINATION POLICY**

The County of Albemarle or any employee thereof will not discriminate in employment, housing or accommodations because of race, color, religion, national origin, sex or gender, age, familial status, source of income, veteran status, disability, sexual orientation or gender identity. Administrative and personnel officials will take affirmative action to ensure that this policy shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; rates of pay or other forms of compensation; and selection for training.

Duly adopted at the regular meeting of the Albemarle County Board of Supervisors

on May 1, 2024.

  
\_\_\_\_\_  
Signature of Authorized Official

**SECTION 3  
BUSINESS AND EMPLOYMENT PLAN**

1. The County of Albemarle designates as its Section 3 Business and Employment Project Area the County of Albemarle.
2. The County of Albemarle, its contractors, and designated third parties shall in utilizing Community Development Block Grant (CDBG) funds utilize businesses and lower income residents of the County in carrying out all activities, to the greatest extent feasible.
3. In awarding contracts for construction, non-construction, materials and supplies the County of Albemarle, its contractors, and designated third parties shall take the following steps to utilize businesses which are located in or owned in substantial part by persons residing in the County:
  - a. The County of Albemarle shall identify the contracts required to conduct the CDBG activities.
  - b. The County of Albemarle shall identify through various and appropriate sources including:
 

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the business concerns within the County which are likely to provide construction contracts, non-construction contracts, materials, and services which will be utilized in the activities funded through the CDBG program.
  - c. The identified contractors and suppliers shall be included on bid lists used to obtain bides, quotes or proposals for work or procurement contracts which utilize CDBG funds.
  - d. To the greatest extent feasible the identified business and any other project area business concerns shall be utilized in activities which are funded with CDBG funds.
4. The County of Albemarle and its contractors and subcontractors shall take the following steps to encourage the hiring of lower income persons residing in the County:
  - a. The County of Albemarle in consultation with its contractors (including design professionals) shall ascertain the types and number of positions for both trainees and employees which are likely to be used to conduct CDBG activities.
  - b. The County of Albemarle shall advertise through the following sources:
 

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the availability of such positions with the information on how to apply.

- c. The County of Albemarle, its contractors, and subcontractors shall be required to maintain a record of inquiries and applications by project area residents who respond to advertisements, and shall maintain a record of the status of such inquiries and applications.
  - d. To the greatest extent feasible, the County of Albemarle, its contractors, and subcontractors shall hire lower income project area residents in filling training and employment positions necessary for implementing activities funded by the Community Development Block Grant (CDBG).
5. In order to document compliance with the above affirmative actions and Section 3 of the *Housing and Community Development Act of 1974*, as amended, the County of Albemarle shall keep, and obtain from its contractors and subcontractors, *Registers of Contractors, Subcontractors and Suppliers* and *Registers of Assigned Employees* for all activities funded by the CDBG. Such listings shall be completed and shall be verified by site visits and employee interviews, crosschecking of payroll reports and invoices, and through audits if necessary.

Duly adopted at the regular meeting of the Albemarle County Board of Supervisors on

May 1, 2024.



\_\_\_\_\_  
Signature of Authorized Official

**SECTION 504 COMPLAINT PROCEDURE  
FOR FEDERALLY FUNDED HOUSING AND COMMUNITY DEVELOPMENT PROGRAMS**

The County of Albemarle has adopted the following complaint procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the Department of Housing and Urban Development's (HUD) 24 CFR 8.53(b) implementing Section 504 of the Rehabilitation Act of 1973, as amended (29 USC 794). Section 504 states, in part, that "no otherwise qualified handicapped individual . . . shall solely by reason of his handicap, be excluded from the participation in, be denied benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. . . ."

Complaints regarding alleged discrimination in the implementation of Community Development Block Grant funded programs should be addressed to: Assistant Director of Housing, Albemarle County Office of Housing, 1600 Fifth Street Extended, Suite B, Charlottesville, VA 22902, who shall assist the designated Section 504 Coordinator with Section 504 compliance efforts.

1. A complaint should be filed in writing or verbally containing the name and address of the person filing it and briefly describing the alleged violation of the regulations.
2. A complaint should be filed within **fifteen (15) days** after the complainant becomes aware of the alleged violation. Alleged violations occurring prior to the adoption of this complaint procedure will be handled on a case-by-case basis.
3. An investigation, as may be appropriate, shall follow the filing of a complaint. The investigation will be conducted by the Section 504 Coordinator or his/her designee in a manner that is informal but thorough allowing opportunities for all parties to submit evidence relative to the complaint.
4. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by the Section 504 Coordinator and/or the Director of Community Development and a copy forwarded to the complainant no later than **forty-five (45) days** after its filing.
5. The Section 504 Coordinator shall maintain the files and records of the County of Albemarle related to the complaints filed.
6. The complainant can request reconsideration of the case in instances where he or she is dissatisfied with the resolution. The request for reconsideration should be made within **ten (10) days** and addressed to County Executive, 401 McIntire Road, Charlottesville, VA 22902.
7. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as filing of a Section 504 complaint with HUD. Utilization of this complaint procedure is not a prerequisite to the pursuit of other remedies.
8. These rules shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and to assure that the County of Albemarle complies with Section 504 and HUD regulations.

Adopted: May 1, 2024

**FAIR HOUSING CERTIFICATION**  
Compliance with Title VIII of the Civil Rights Act of 1968

WHEREAS, the County of Albemarle has been offered and intends to accept federal funds authorized under the *Housing and Community Development Act of 1974*, as amended, and;

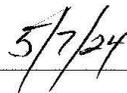
WHEREAS, recipients of funding under the Act are required to take action to affirmatively further fair housing;

THEREFORE, the County of Albemarle agrees to take at least one action to affirmatively further fair housing each grant year, during the life of its projected funded with Community Development Block Grant funds. The action taken will be selected from a list provided by the Virginia Department of Housing and Community Development.



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Signature of Authorized Official



---

Date

## RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN CERTIFICATION

The *County of Albemarle* will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate income dwelling units as a direct result of activities assisted with funds provided under the *Housing and Community Development Act of 1974*, as amended. All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion.

Before obligating or expending funds that will directly result in such demolition or conversion, the *County of Albemarle* will make public and advise the state that it is undertaking such an activity and will submit to the state, in writing, information that identifies:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the housing needs of low- and moderate-income households in the jurisdiction.

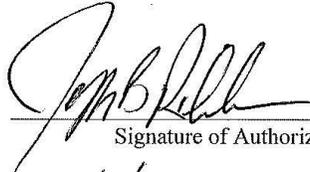
The *County of Albemarle* will provide relocation assistance to each low/moderate-income household displaced by the demolition of housing or by the direct result of assisted activities. Such assistance shall be that provided under Section 104(d) of the *Housing and Community Development Act of 1974*, as amended, or the *Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970*, as amended.

The *County of Albemarle's* FY24 project includes the following activities:

**Infrastructure development, specifically the replacement of failing septic systems with public water and sewer services in Village III of the Southwood Redevelopment. This infrastructure is critical to the construction of 33 new affordable homes benefiting low and moderate-income households.**

The activities as planned will not cause any displacement from or conversion of occupiable structures. As planned, the project calls for the use of existing right-of-way or easements to be purchased or the acquisition of tracts of land that do not contain housing. The *County of Albemarle* will work with the grant management staff, engineers, project area residents, and the Department of Housing and Urban Development to ensure that any changes in project activities do not cause any displacement from or conversion of occupiable structures.

In all cases, an occupiable structure will be defined as a dwelling that meets local building codes or a dwelling that can be rehabilitated to meet code for \$25,000 or less.

  
\_\_\_\_\_  
Signature of Authorized Official

5/7/24  
\_\_\_\_\_  
Date

**RESOLUTION TO APPROVE SE 2024-00003  
VERIZON WIRELESS -- COLTHURST PERSONAL WIRELESS SERVICE FACILITY**

**WHEREAS**, upon consideration of the Memorandum prepared in conjunction with the SE2024-00003 Verizon Wireless -- Colthurst Personal Wireless Service Facility application and the attachments thereto, including staff's supporting analysis, any comments received, all of the relevant factors in County Code §§ 18-5.1.40 and 18-33.9, and the information provided at the Board of Supervisors meeting, the Albemarle County Board of Supervisors hereby finds that a modified regulation would satisfy the purposes of the County's zoning regulations to at least an equivalent degree as the specified requirement and that the proposed special exception would not have adverse visual impacts.

**NOW, THEREFORE, BE IT RESOLVED** that the Albemarle County Board of Supervisors hereby approves a special exception to modify the requirements of County Code § 18-5.1.40(b)(2)(c) on Parcel 06000-00-00-002A1, as specified in the SE 2024-00003 application,, provided that the farthest point of the back of any antenna authorized by this special exception may not project more than 38 inches from the face of the power utility structure.

**RESOLUTION TO SET  
CALENDAR YEAR 2024 TAX RATES**

**BE IT RESOLVED** that the Board of Supervisors of Albemarle County, Virginia, does hereby set the County Levy for Calendar Year 2024 for general County purposes at:

- (1) Eighty-Five and Four-Tenths Cents (\$0.854) on every One Hundred Dollars for assessed value of real estate;
- (2) Eighty-Five and Four-Tenths Cents (\$0.854) on every One Hundred Dollars for assessed value of manufactured homes;
- (3) Eighty-Five and Four-Tenths Cents (\$0.854) on every One Hundred Dollars for assessed value of public service property;
- (4) Three Dollars and Ninety-Six Cents (\$3.96) on every One Hundred Dollars for assessed value of personal property;
- (5) Three Dollars and Ninety-Six Cents (\$3.96) on every One Hundred Dollars for assessed value of business personal property that is not classified as machinery and tools, merchants' capital, or short-term rental property, with an original cost of less than Five Hundred Dollars (\$500.00); and
- (6) Three Dollars and Ninety-Six Cents (\$3.96) on every One Hundred Dollars for assessed value of machinery and tools; and

**BE IT FURTHER RESOLVED** that the Board of Supervisors orders the Chief Financial Officer of Albemarle County to assess and collect County taxes on all taxable property, including all taxable real estate and all taxable personal property.

**ORDINANCE NO. 24-15(2)**

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 15, TAXATION, ARTICLE 9, TRANSIENT OCCUPANCY TAX, OF THE CODE OF THE COUNTY OF ALBEMARLE, VIRGINIA

BE IT ORDAINED By the Board of Supervisors of the County of Albemarle, Virginia, that Chapter 15, Taxation, Article 9, Transient Occupancy Tax, of the Code of the County of Albemarle, Virginia, is hereby amended and reordained as follows:

**By amending:**

Sec. 15-901 Transient occupancy tax imposed; amount.

**Chapter 15. Taxation**

**Article 9. Transient Occupancy Tax**

**Sec. 901 Transient occupancy tax imposed; amount.**

A transient occupancy tax is hereby imposed on the use or possession of all rooms or spaces in hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms for fewer than 30 consecutive days as follows:

- A. *Tax rate.* The rate of this tax is nine percent of the amount charged for the use or possession.
- B. *Applicability of Virginia Code §§ 58.1-3819 and 58.1-3826 to this article.* Except as otherwise provided in this article, Virginia Code §§ 58.1-3819 and 58.1-3826 apply to this article.

(11-28-73; 8-15-74; 4-13-88; 3-19-97; § 8-41; Code 1988, § 8-42, Ord. No. 98-8(2), 6-10-98; § 15-901, Ord. 98-A(1), 8-5-98; Ord. 08-15(1), 10-1-08; Ord. 17-15(1), adopted 6-14-17, effective 8-1-17; Ord. 19-15(1), 4-17-19; Ord. 21-15(5), 12-1-21; Ord 22-15(4), 5-4-22, effective 7-1-22; Ord. 24-15(2), 4-17-24 effective 7-1-24)

**State Law reference** - Va. Code §§ 58.1-3819 , 58.1-3826 .

**This ordinance is effective on and after July 1, 2024.**

**FY 2025  
BUDGET RESOLUTION**

**BE IT RESOLVED** by the Board of Supervisors of Albemarle County, Virginia:

1) That the budget for the County for the Fiscal Year beginning July 1, 2024 is made up of the County Executive's Recommended Budget document and the amendments made by the Board of Supervisors.

2) That the budget for the County for the Fiscal Year beginning July 1, 2024 is summarized as follows:

General Fund	\$437,974,231
<u>Less Transfers to Other Funds</u>	<u>(244,488,824)</u>
<b>Net County Government - General Fund</b>	<b>\$193,485,407</b>
School Fund	\$269,407,627
<u>Less Transfer to Other Funds</u>	<u>(7,261,501)</u>
<b>Net Public Schools - School Fund</b>	<b>\$262,146,126</b>
School Special Revenue Funds	\$25,953,238
<u>Less Transfer to Other Funds</u>	<u>(1,176,142)</u>
<b>Net Public Schools - Special Revenue Funds</b>	<b>\$24,777,096</b>
County Government - Other Funds	\$37,582,200
<u>Less Transfer to Other Funds</u>	<u>(7,347,277)</u>
<b>Net County Government - Other Funds</b>	<b>\$30,234,923</b>
<b>Capital Projects Funds</b>	
County Government Capital Fund (net of transfer to School Capital Fund)	\$35,142,256
School Projects Capital Fund	70,683,083
<b>Total Capital Projects Funds</b>	<b>\$105,825,339</b>
<u>Less Transfer to Other Funds</u>	<u>(2,865,800)</u>
<b>Net Capital Projects Funds</b>	<b>\$102,959,539</b>
<b>Debt Service Funds</b>	
County Government Debt Service Fund	\$11,769,605
School Debt Service Fund	16,823,405
<b>Total Debt Service Funds</b>	<b>\$28,593,010</b>
<b>TOTAL COUNTY BUDGET</b>	<b>\$642,196,101</b>

3) That the budget for the County for the Fiscal Year beginning July 1, 2024 as described in 1) and 2) above is approved.

**FY 2025 PAY SCALES RESOLUTION**

**WHEREAS**, the County's budget for the Fiscal Year beginning on July 1, 2024, includes funding for compensation based on the pay scales for the County as described in the attached COUNTY OF ALBEMARLE Classified Salary Scale Effective July 1, 2024 through June 30, 2025, and the attached COUNTY OF ALBEMARLE Classified Public Safety Pay Scales Effective July 1, 2024 through June 30, 2025, for each of the Police Department, Fire Rescue Department and Sheriff's Office (collectively, the "FY 2025 Salary Scales"); and

**WHEREAS**, County staff have recommended to the Board of Supervisors of Albemarle County that it approve the Salary Scales as proposed;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Albemarle County approves the FY 2025 Salary Scales effective on July 1, 2024, for employees on the 14-day pay cycle and July 1, 2024, for employees on the 28-day pay cycle.

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**COUNTY OF ALBEMARLE Classified Salary Scale****Effective July 1, 2024 through June 30, 2025**

<b>Pay Grade</b>	<b>Minimum Annual</b>	<b>Midpoint Annual</b>	<b>Maximum Annual</b>	<b>Range Spread</b>
25	\$33,498	\$40,197	\$46,897	40%
26	\$36,177	\$43,413	\$50,648	40%
27	\$39,071	\$46,886	\$54,700	40%
28	\$42,197	\$50,637	\$59,076	40%
29	\$42,067	\$54,688	\$67,308	60%
30	\$45,433	\$59,063	\$72,692	60%
31	\$49,067	\$63,788	\$78,508	60%
32	\$52,993	\$68,891	\$84,788	60%
33	\$57,232	\$74,402	\$91,571	60%
34	\$61,811	\$80,354	\$98,897	60%
35	\$66,756	\$86,782	\$106,809	60%
36	\$72,096	\$93,725	\$115,354	60%
37	\$77,864	\$101,223	\$124,582	60%
38	\$84,093	\$109,321	\$134,549	60%
39	\$90,820	\$118,066	\$145,312	60%
40	\$98,086	\$127,512	\$156,937	60%
41	\$105,933	\$137,713	\$169,492	60%
DLB	\$114,406		\$230,589	NA

Hourly Rate Step Scale		*2% increase between steps																											
Police Department Postings	Promotion %	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
Police Captain	30.00%								\$46.10	\$46.00	\$46.92	\$47.86	\$48.81	\$49.79	\$50.79	\$51.80	\$52.84	\$53.89	\$54.97	\$56.07	\$57.19	\$58.34	\$59.50	\$60.69	\$61.91	\$63.15	\$64.41	\$65.70	
Police Lieutenant	30.00%					\$40.19			\$41.00	\$41.82	\$42.65	\$43.51	\$44.38	\$45.26	\$46.17	\$47.09	\$48.03	\$48.99	\$49.97	\$50.97	\$51.99	\$53.03	\$54.09	\$55.18	\$56.28	\$57.41	\$58.55	\$59.72	
Police Master Sergeant	40% (above Officer)				\$54.39	\$55.09	\$55.81	\$56.54	\$57.28	\$58.05	\$58.81	\$59.56	\$60.37	\$61.18	\$62.01	\$62.85	\$63.70	\$64.58	\$65.47	\$66.38	\$67.30	\$68.25	\$69.22	\$70.20	\$71.20	\$72.23	\$73.27	\$74.34	
Animal Protection Supervisor	5.00%	\$32.17	\$32.83	\$33.50	\$34.18	\$34.88	\$35.59	\$36.32	\$37.04	\$37.78	\$38.54	\$39.31	\$40.10	\$40.90	\$41.72	\$42.55	\$43.40	\$44.27	\$45.15	\$46.06	\$46.98	\$47.92	\$48.88	\$49.85	\$50.85	\$51.87			
Master Police Officer	5.00%							\$34.59	\$35.28	\$35.98	\$36.70	\$37.44	\$38.19	\$38.95	\$39.73	\$40.52	\$41.33	\$42.16	\$43.00	\$43.86	\$44.74	\$45.64	\$46.55	\$47.48	\$48.43	\$49.40	\$50.39	\$51.39	
Senior Police Officer	5.00%							\$31.04	\$31.66	\$32.29	\$32.94	\$33.60	\$34.27	\$34.96	\$35.66	\$36.37	\$37.10	\$37.84	\$38.59	\$39.37	\$40.15	\$40.96	\$41.78	\$42.61	\$43.46	\$44.33	\$45.22	\$46.12	\$47.05
Police Officer/First Class	5.00%		\$27.86	\$28.41	\$28.98	\$29.56	\$30.15	\$30.76	\$11.37	\$32.00	\$32.64	\$33.29	\$33.96	\$34.64	\$35.33	\$36.04	\$36.76	\$37.49	\$38.24	\$39.01	\$39.79	\$40.58	\$41.39	\$42.22	\$43.07	\$43.93	\$44.81	\$45.71	
Police Officer		\$25.50	\$26.01	\$26.53	\$27.06	\$27.60	\$28.15	\$28.72	\$29.29	\$29.88	\$30.47	\$31.08	\$31.71	\$32.34	\$32.99	\$33.65	\$34.32	\$35.01	\$35.71	\$36.42	\$37.15	\$37.89	\$38.65	\$39.42	\$40.21	\$41.02	\$41.84	\$42.67	

Estimated Salary Annualized at 2080 Hours																												
Police Department Postings	Promotion %	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
Police Captain		\$93,800	\$95,876	\$97,950	\$99,941	\$101,952	\$103,983	\$106,034	\$107,747	\$109,502	\$112,000	\$114,342	\$116,629	\$118,961	\$121,340	\$123,767	\$126,248	\$128,767	\$131,349	\$133,948	\$136,548	\$139,149	\$141,749	\$144,349	\$146,949	\$149,549	\$152,149	\$154,749
Police Lieutenant		\$83,601	\$85,273	\$86,978	\$88,718	\$90,492	\$92,302	\$94,148	\$96,031	\$97,952	\$99,911	\$101,909	\$103,947	\$106,026	\$108,147	\$110,309	\$112,516	\$114,766	\$117,061	\$119,402	\$121,791	\$124,226	\$126,705	\$129,228	\$131,795	\$134,406	\$137,061	\$139,761
Police Sergeant		\$71,531	\$72,991	\$74,481	\$76,001	\$77,552	\$79,134	\$80,747	\$82,391	\$84,068	\$85,778	\$87,521	\$89,298	\$91,109	\$92,954	\$94,833	\$96,746	\$98,694	\$100,677	\$102,696	\$104,750	\$106,840	\$108,966	\$111,128	\$113,326	\$115,561	\$117,833	\$120,143
Animal Protection Supervisor	5.00%	\$66,914	\$68,280	\$69,673	\$71,095	\$72,546	\$74,027	\$75,537	\$77,078	\$78,649	\$80,251	\$81,884	\$83,548	\$85,243	\$86,969	\$88,726	\$90,514	\$92,333	\$94,183	\$96,064	\$97,976	\$99,919	\$101,894	\$103,899	\$105,936	\$107,995	\$110,077	\$112,182
Master Police Officer	5.00%						\$71,940	\$73,379	\$74,847	\$76,344	\$77,871	\$79,428	\$81,017	\$82,637	\$84,288	\$85,970	\$87,683	\$89,427	\$91,202	\$93,008	\$94,845	\$96,714	\$98,615	\$100,548	\$102,513	\$104,509	\$106,537	\$108,596
Senior Police Officer	5.00%							\$64,565	\$65,854	\$67,171	\$68,515	\$69,885	\$71,283	\$72,708	\$74,161	\$75,641	\$77,149	\$78,686	\$80,252	\$81,847	\$83,471	\$85,124	\$86,806	\$88,517	\$90,257	\$92,026	\$93,824	\$95,651
Police Officer/First Class	5.00%			\$57,942	\$59,101	\$60,283	\$61,488	\$62,718	\$63,973	\$65,252	\$66,557	\$67,888	\$69,246	\$70,631	\$72,044	\$73,484	\$74,954	\$76,453	\$77,982	\$79,542	\$81,133	\$82,755	\$84,410	\$86,099	\$87,821	\$89,577	\$91,369	\$93,196
Police Officer		\$53,040	\$54,101	\$55,183	\$56,286	\$57,412	\$58,560	\$59,732	\$60,926	\$62,145	\$63,388	\$64,655	\$65,948	\$67,268	\$68,613	\$69,985	\$71,385	\$72,813	\$74,269	\$75,754	\$77,269	\$78,815	\$80,391	\$81,999	\$83,639	\$85,312	\$87,018	\$88,758

For employees on this pay scale with the following degrees, certifications, or working in the following capacities, increase salary by:

- \$1000 for Associates or \$2000 for Bachelors degree
- \$1500 for Detective Certification

**COUNTY OF ALBEMARLE Classified Public Safety Pay Scale**  
*Fire Rescue July 1, 2024 - June 30, 2025*

Salary Step Scale		*2% increase between steps																											
Fire Rescue Department Postions	Promotion %	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
Fire Rescue Battalion Chief	15.00%	\$97,044	\$98,985	\$100,965	\$102,984	\$105,044	\$107,144	\$109,287	\$111,473	\$113,702	\$115,977	\$118,296	\$120,662	\$123,075	\$125,537	\$128,047	\$130,608	\$133,221	\$135,885										
		\$111,342	\$93,051	\$91,342	\$89,059	\$86,933	\$84,962	\$83,144	\$81,373	\$79,650	\$77,975	\$76,348	\$74,769	\$73,237	\$71,752	\$70,313	\$68,920	\$67,571	\$66,266	\$65,004	\$63,785	\$62,608	\$61,474	\$60,382	\$59,331	\$58,321	\$57,352	\$56,424	\$55,536
Fire Captain II	5.00%	\$82,711	\$84,386	\$86,074	\$87,795	\$89,551	\$91,342	\$93,059	\$94,813	\$96,604	\$98,431	\$100,294	\$102,193	\$104,128	\$106,099	\$108,106	\$110,149	\$112,228	\$114,342	\$116,491	\$118,675	\$120,894	\$123,148	\$125,437	\$127,761	\$130,120	\$132,514	\$134,943	\$137,407
		\$80,368	\$81,975	\$83,615	\$85,287	\$86,993	\$88,732	\$90,507	\$92,317	\$94,164	\$96,047	\$97,968	\$99,927	\$101,926	\$103,964	\$106,043	\$108,164	\$110,328	\$112,534										
Master Fire Fighter/EMT	5.00%	\$68,865	\$71,283	\$73,708	\$76,146	\$78,594	\$81,052	\$83,520	\$86,000	\$88,490	\$90,990	\$93,500	\$96,020	\$98,550	\$101,090	\$103,640	\$106,200	\$108,770	\$111,350	\$113,940	\$116,540	\$119,150	\$121,770	\$124,400	\$127,040	\$129,690	\$132,350	\$135,020	\$137,700
		\$65,854	\$67,171	\$68,515	\$69,886	\$71,283	\$72,708	\$74,162	\$75,646	\$77,159	\$78,702	\$80,276	\$81,881	\$83,519	\$85,189	\$86,893	\$88,631	\$90,404	\$92,212	\$94,056	\$95,937	\$97,856	\$99,814	\$101,812	\$103,850	\$105,928	\$108,046	\$110,204	\$112,402
Senior Fire Fighter/EMT	5.00%	\$53,040	\$54,101	\$55,183	\$56,286	\$57,412	\$58,560	\$59,732	\$60,928	\$62,148	\$63,392	\$64,660	\$65,952	\$67,268	\$68,608	\$69,972	\$71,360	\$72,772	\$74,208	\$75,668	\$77,152	\$78,660	\$80,192	\$81,748	\$83,328	\$84,932	\$86,560	\$88,212	\$89,888
		\$51,488	\$52,718	\$53,973	\$55,254	\$56,561	\$57,894	\$59,264	\$60,672	\$62,118	\$63,600	\$65,118	\$66,672	\$68,262	\$69,888	\$71,550	\$73,248	\$74,982	\$76,752	\$78,558	\$80,399	\$82,276	\$84,189	\$86,138	\$88,124	\$90,147	\$92,207	\$94,304	\$96,438

Hourly Rate at 2080 Annual Hours																													
Fire Rescue Department Postions	Promotion %	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
Fire Rescue Battalion Chief	15.00%	\$46.66	\$47.59	\$48.54	\$49.51	\$50.50	\$51.51	\$52.54	\$53.59	\$54.66	\$55.76	\$56.87	\$58.01	\$59.17	\$60.35	\$61.56	\$62.79	\$64.05	\$65.33	\$66.63	\$67.96	\$69.32	\$70.70	\$72.10	\$73.53	\$74.99	\$76.48	\$77.99	\$79.52
		\$43.77	\$44.38	\$45.01	\$45.66	\$46.33	\$47.02	\$47.73	\$48.46	\$49.21	\$49.98	\$50.77	\$51.58	\$52.41	\$53.26	\$54.13	\$55.02	\$55.93	\$56.86	\$57.81	\$58.78	\$59.77	\$60.78	\$61.81	\$62.86	\$63.93	\$65.02	\$66.13	\$67.26
Fire Captain II	5.00%	\$37.14	\$37.88	\$38.64	\$39.41	\$40.20	\$41.00	\$41.82	\$42.66	\$43.51	\$44.38	\$45.27	\$46.18	\$47.10	\$48.04	\$49.00	\$49.98	\$50.98	\$52.00	\$53.04	\$54.10	\$55.18	\$56.28	\$57.39	\$58.52	\$59.67	\$60.84	\$62.03	\$63.24
		\$31.56	\$32.29	\$33.04	\$33.81	\$34.60	\$35.41	\$36.23	\$37.07	\$37.94	\$38.83	\$39.74	\$40.67	\$41.62	\$42.59	\$43.58	\$44.59	\$45.62	\$46.67	\$47.74	\$48.83	\$49.93	\$51.05	\$52.19	\$53.35	\$54.53	\$55.73	\$56.95	\$58.19
Master Fire Fighter/EMT	5.00%	\$29.56	\$30.15	\$30.76	\$31.37	\$32.00	\$32.64	\$33.29	\$33.96	\$34.64	\$35.33	\$36.04	\$36.76	\$37.49	\$38.24	\$39.01	\$39.79	\$40.58	\$41.39	\$42.22	\$43.07	\$43.94	\$44.83	\$45.74	\$46.67	\$47.62	\$48.59	\$49.58	\$50.59
		\$28.15	\$28.72	\$29.29	\$29.88	\$30.47	\$31.08	\$31.71	\$32.34	\$32.99	\$33.65	\$34.32	\$35.01	\$35.71	\$36.42	\$37.15	\$37.89	\$38.65	\$39.42	\$40.21	\$41.02	\$41.84	\$42.67	\$43.52	\$44.39	\$45.28	\$46.18	\$47.10	\$48.04

Hourly Rate at 2496 Annual Hours																													
Fire Rescue Department Postions	Promotion %	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
Fire Rescue Battalion Chief	15.00%	\$38.88	\$39.66	\$40.46	\$41.26	\$42.08	\$42.93	\$43.78	\$44.66	\$45.55	\$46.46	\$47.39	\$48.34	\$49.31	\$50.30	\$51.30	\$52.33	\$53.37	\$54.44	\$55.53	\$56.63	\$57.75	\$58.89	\$60.05	\$61.23	\$62.43	\$63.65	\$64.89	\$66.15
		\$35.81	\$36.48	\$37.17	\$37.88	\$38.60	\$39.33	\$40.07	\$40.84	\$41.61	\$42.40	\$43.21	\$44.04	\$44.88	\$45.73	\$46.60	\$47.49	\$48.39	\$49.31	\$50.24	\$51.19	\$52.16	\$53.15	\$54.15	\$55.17	\$56.20	\$57.25	\$58.32	\$59.41
Fire Captain II	5.00%	\$31.57	\$32.20	\$32.84	\$33.50	\$34.17	\$34.85	\$35.55	\$36.26	\$36.99	\$37.73	\$38.48	\$39.25	\$40.04	\$40.84	\$41.65	\$42.48	\$43.33	\$44.19	\$45.07	\$45.96	\$46.87	\$47.79	\$48.73	\$49.69	\$50.67	\$51.67	\$52.68	\$53.70
		\$26.38	\$26.91	\$27.45	\$28.00	\$28.56	\$29.13	\$29.71	\$30.31	\$30.91	\$31.53	\$32.16	\$32.81	\$33.46	\$34.13	\$34.81	\$35.51	\$36.22	\$36.94	\$37.68	\$38.44	\$39.21	\$40.00	\$40.81	\$41.63	\$42.47	\$43.33	\$44.20	\$45.09
Master Fire Fighter/EMT	5.00%	\$23.46	\$24.03	\$24.61	\$25.20	\$25.80	\$26.41	\$27.03	\$27.66	\$28.30	\$28.95	\$29.61	\$30.28	\$30.96	\$31.65	\$32.35	\$33.06	\$33.79	\$34.53	\$35.29	\$36.06	\$36.84	\$37.64	\$38.45	\$39.28	\$40.13	\$41.00	\$41.88	\$42.78
		\$22.11	\$22.55	\$23.00	\$23.46	\$23.93	\$24.41	\$24.90	\$25.40	\$25.91	\$26.43	\$26.96	\$27.50	\$28.05	\$28.61	\$29.18	\$29.76	\$30.35	\$30.95	\$31.56	\$32.18	\$32.81	\$33.45	\$34.10	\$34.76	\$35.43	\$36.11	\$36.80	\$37.50
Fire Fighter/EMT	5.00%	\$21.25	\$21.68	\$22.11	\$22.55	\$23.00	\$23.46	\$23.93	\$24.41	\$24.90	\$25.40	\$25.91	\$26.43	\$26.96	\$27.50	\$28.05	\$28.61	\$29.18	\$29.76	\$30.35	\$30.95	\$31.56	\$32.18	\$32.81	\$33.45	\$34.10	\$34.78	\$35.47	\$36.17
		\$20.00	\$20.35	\$20.70	\$21.06	\$21.43	\$21.80	\$22.18	\$22.57	\$22.96	\$23.36	\$23.77	\$24.18	\$24.60	\$25.03	\$25.47	\$25.92	\$26.38	\$26.85	\$27.33	\$27.82	\$28.32	\$28.83	\$29.35	\$29.88	\$30.42	\$30.97	\$31.53	\$32.10

Hourly Rate at 2912 Annual Hours		0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
Fire Rescue Department Positions	Promotion %																												
Fire Rescue Battalion Chief	5.00%										\$33.33	\$33.99	\$34.67	\$35.37	\$36.07	\$36.79	\$37.53	\$38.28	\$39.05	\$39.83	\$40.62	\$41.44	\$42.26	\$43.11	\$43.97	\$44.85	\$45.75	\$46.66	
Fire Captain II	5.00%							\$28.41	\$28.96	\$29.56	\$30.15	\$30.75	\$31.37	\$31.99	\$32.63	\$33.29	\$33.95	\$34.63	\$35.32	\$36.03	\$36.74	\$37.47	\$38.21	\$38.96	\$39.74	\$40.54	\$41.36	\$42.19	
Fire Captain III	5.00%							\$26.53	\$27.05	\$27.60	\$28.15	\$28.71	\$29.29	\$29.87	\$30.47	\$31.08	\$31.70	\$32.34	\$32.98	\$33.64	\$34.32	\$35.00	\$35.70	\$36.42	\$37.14	\$37.89	\$38.64	\$39.41	
Master Fire Fighter/EMT	5.00%							\$22.61	\$23.07	\$23.53	\$24.00	\$24.48	\$24.97	\$25.47	\$25.98	\$26.50	\$27.03	\$27.57	\$28.12	\$28.68	\$29.25	\$29.84	\$30.44	\$31.05	\$31.67	\$32.30	\$32.95	\$33.60	
Senior Fire Fighter/EMT	5.00%						\$21.12	\$21.54	\$21.97	\$22.41	\$22.86	\$23.31	\$23.78	\$24.26	\$24.74	\$25.24	\$25.74	\$26.25	\$26.78	\$27.32	\$27.86	\$28.42	\$28.99	\$29.57	\$30.16	\$30.76	\$31.38	\$32.00	
Fire Fighter/EMT	5.00%	\$18.21	\$18.58	\$18.95	\$19.33	\$19.72	\$20.11	\$20.51	\$20.92	\$21.34	\$21.77	\$22.20	\$22.65	\$23.10	\$23.56	\$24.03	\$24.51	\$25.00	\$25.50	\$26.01	\$26.53	\$27.07	\$27.61	\$28.16	\$28.72	\$29.30	\$29.88	\$30.46	

**For employees on this pay scale with the following degrees, certifications, or working in the following capacities, increase annual salary by:**

- \$1000 for Associates or \$2000 for Bachelors degree Fire Rescue Dept. specific;
- \$10,000 for Advanced Life Support (ALS)
- \$1000 for Driver Pump Operator (DPO)
- \$1000 for Technical Rescue Technician (TRT)
- \$1000 for Hazardous Materials Technician (HAZMAT)



**ANNUAL RESOLUTION OF APPROPRIATIONS  
OF THE COUNTY OF ALBEMARLE  
FOR THE FISCAL YEAR ENDING June 30, 2025**

A RESOLUTION making appropriations of sums of money for all necessary expenditures of the COUNTY OF ALBEMARLE, VIRGINIA, for the fiscal year ending June 30, 2025; to prescribe the provisions with respect to the items of appropriation and their payment; and to repeal all previous appropriation ordinances or resolutions that are inconsistent with this resolution to the extent of such inconsistency.

BE IT RESOLVED by the Albemarle County Board of Supervisors:

**SECTION I - COUNTY GOVERNMENT**

That the following sums of money be and the same hereby are appropriated from the GENERAL FUND to be apportioned as follows for the purposes herein specified for the fiscal year ending June 30, 2025:

**Paragraph One: ADMINISTRATION**

Board of Supervisors	\$794,435
Executive Leadership	\$3,916,855
Human Resources	\$2,025,597
County Attorney	\$1,714,338
Finance & Budget	\$9,790,485
Information Technology	\$8,768,969
Voter Registration and Elections	<u>\$1,552,970</u>
	<b>\$28,563,649</b>

**Paragraph Two: JUDICIAL**

Clerk of the Circuit Court	\$1,351,868
Commonwealth's Attorney	\$2,531,965
Sheriff	\$4,269,229
Circuit Court	\$128,772
General District Court	\$38,300
Magistrate	\$5,725
Juvenile Court	\$144,465
Public Defender's Office	<u>\$181,983</u>
	<b>\$8,652,307</b>

**Paragraph Three: PUBLIC SAFETY**

Police Department	\$27,934,600
System-Wide Fire Rescue Services	\$26,476,041
Crozet Volunteer Fire Department	\$206,868
Earlsville Volunteer Fire Company	\$218,978
East Rivanna Volunteer Fire Company	\$224,031
North Garden Volunteer Fire Company	\$113,882
Scottsville Volunteer Fire Department	\$165,843
Seminole Trail Volunteer Fire Department	\$504,900
Stony Point Volunteer Fire Company	\$233,924
Western Albemarle Rescue Squad (WARS) (including Contingency: WARS MOU)	\$511,698
Emergency Communications Center	\$4,720,486
Albemarle Charlottesville Regional Jail	\$4,560,092
Blue Ridge Juvenile Detention Center	\$580,250
Charlottesville Albemarle SPCA	\$804,093
Virginia Juvenile Community Crime Control Act (VJCCCA)	<u>\$52,231</u>
	<b>\$67,307,917</b>

**Paragraph Four: PUBLIC WORKS**

Facilities and Environmental Services	\$9,302,739
Rivanna Conservation Alliance - Streamwatch	\$30,000
Rivanna Solid Waste Authority (RSWA)	\$2,526,205
Thomas Jefferson Soil and Water Conservation	<u>\$138,899</u>
	<b>\$11,997,843</b>

**Paragraph Five: HEALTH AND WELFARE**

Health and Human Services	\$25,915,708
Community Safety Contingency	\$100,000
Albemarle Housing Improvement Program (AHIP)	\$445,619
American Red Cross	\$25,000
Boys & Girls Club	\$59,987
BRACH - System Coordination Program	\$25,000
The Bridge Line	\$29,173
Central Virginia Community Justice	\$30,000
Charlottesville Free Clinic	\$116,699
Charlottesville/Albemarle Health Department	\$909,670
Child Health Partnership	\$342,634
Computers4Kids	\$15,351
Foothills Child Advocacy Center	\$46,583

The Fountain Fund	\$18,200
Georgia's Friends	\$25,000
The Haven	\$17,104
Habitat for Humanity	\$75,000
Jefferson Area Board for Aging (JABA)	\$416,728
Legal Aid Justice Center	\$42,652
Light House Studio	\$17,308
Literacy Volunteers	\$29,016
Local Food Hub	\$10,000
Meals on Wheels	\$10,816
Monticello Area Community Action Agency (MACAA)	\$48,000
Offender Aid and Restoration (OAR)	\$178,563
OAR Criminal Justice Planner Program	\$25,966
OAR Local Probation	\$34,288
OAR Pretrial Services	\$31,339
On Our Own	\$10,279
PACEM	\$710
Partner for Mental Health	\$15,600
Piedmont Court Appointed Special Advocates	\$10,000
Piedmont Family YMCA	\$10,816
Piedmont Housing Alliance (PHA)	\$65,714
Piedmont Virginia Community College	\$25,658
ReadyKids	\$77,187
Reclaimed Hope Initiative	\$25,000
Region Ten	\$826,760
Sexual Assault Resource Agency (SARA)	\$22,729
Shelter for Help in Emergency (SHE)	\$98,775
United Way	\$161,000
Women's Initiative	<u>\$15,000</u>
	\$30,406,632

**Paragraph Six: PARKS, RECREATION AND CULTURE**

Parks & Recreation	\$5,128,531
100 Black Men of Central Virginia	\$2,500
Artisans Studio Tour	\$2,500
Charlottesville/Albemarle Convention and Visitor's Bureau	\$1,150,441
Charlottesville Ballet	\$2,500
Charlottesville Band	\$8,000
Charlottesville Opera	\$2,500
Charlottesville Symphony	\$2,500
Creciendo Juntos	\$2,500
Crozet Arts	\$2,500
The Front Porch	\$2,500
Jefferson-Madison Regional Library	\$5,503,305
Lighthouse Studio/Vinegar Hill Theater	\$2,500
Live Arts	\$15,000
Music Resource Center	\$2,500
New City Arts Initiative	\$2,500
Paramount Theater	\$2,500
Virginia Discovery Museum	\$5,000
Virginia Festival of the Book	\$12,500
Virginia Film Festival	\$12,500
Virginia Theatre Festival	<u>\$5,000</u>
	\$11,870,277

**Paragraph Seven: COMMUNITY DEVELOPMENT**

Department of Community Development	\$9,272,059
Office of Economic Development	\$800,597
Central Virginia Partnership for Economic Development	\$57,747
Central Virginia Small Business Development Center (CVSBDC)	\$68,069
Community Investment Collaborative	\$25,000
Virginia Career Works - Piedmont Region	\$23,099
Central Shenandoah Planning District Commission	\$7,090
Charlottesville Area Transit	\$1,859,184
Jaunt	\$3,317,693
Regional Transit Partnership	\$25,000
Contingency: Micro-transit Grant	\$1,741,887
Thomas Jefferson Planning District Commission	\$165,171
Virginia Cooperative Extension Service	<u>\$256,902</u>
	\$17,619,498

**Paragraph Eight: REVENUE SHARING AGREEMENT**

Revenue Sharing Agreement	\$17,760,728
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**Paragraph Nine: TAX REFUNDS, ABATEMENTS, & OTHER REFUNDS:**

Refunds, Abatements, and Tax Relief	\$2,162,600
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**Paragraph Ten: OTHER USES OF FUNDS**

Transfer to School Operations	\$195,048,815
Transfer to Capital Projects and Debt Service Funds	\$40,930,847
Transfer to Water Resources Fund	\$2,022,963
Transfer to Economic Development Authority Fund	\$310,000
Reserve for Contingencies	\$1,718,155
Efficiencies and Other Savings	(\$250,000)
Salary and Benefits Reserve	\$1,100,000
Early Retirement	\$752,000
	\$241,632,780

Total GENERAL FUND appropriations for the fiscal year ending June 30, 2025: \$437,974,231

To be provided as follows:

Revenue from Local Sources	\$385,608,405
Revenue from the Commonwealth	\$30,244,111
Revenue from the Federal Government	\$9,256,666
Non-Revenue Receipts	\$213,496
Transfers In from Other Funds	\$7,208,172
Use of Fund Balance	\$5,443,381

Total GENERAL FUND resources available for fiscal year ending June 30, 2025: \$437,974,231

**SECTION II: GENERAL FUND SCHOOL RESERVE FUND**

That the following sums of money be and the same hereby are appropriated for GENERAL FUND SCHOOL RESERVE FUND purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2025:

**Paragraph One: GENERAL FUND SCHOOL RESERVE FUND**

Transfer to the School Fund	\$2,135,000
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Total GENERAL FUND SCHOOL RESERVE FUND appropriations for fiscal year ending June 30, 2025: \$2,135,000

To be provided as follows:

Use of Fund Balance	\$2,135,000
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Total GENERAL FUND SCHOOL RESERVE FUND resources available for fiscal year ending June 30, 2025: \$2,135,000

**SECTION III: REGULAR SCHOOL FUND**

That the following sums of money be and the same hereby are appropriated for SCHOOL purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2025:

**Paragraph One: REGULAR SCHOOL FUND**

School Fund Expenditures	\$269,407,627
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Total REGULAR SCHOOL FUND appropriations for fiscal year ending June 30, 2025: \$269,407,627

To be provided as follows:

Revenue from Local Sources (General Fund Transfer)	\$195,048,815
Revenue from Other Local Sources	\$2,051,815
Revenue from the Commonwealth	\$68,377,855
Revenue from the Federal Government	\$618,000
Transfers	\$1,176,142
Transfer from General Fund School Reserve Fund	\$2,135,000

Total REGULAR SCHOOL FUND resources available for fiscal year ending June 30, 2025: \$269,407,627

**SECTION IV: OTHER SCHOOL FUNDS**

That the following sums of money be and the same hereby are appropriated for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2025:

**Paragraph One: OTHER SCHOOL FUNDS**

Other School Funds	\$25,953,238
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Total OTHER SCHOOL FUND appropriations for fiscal year ending June 30, 2025: \$25,953,238

To be provided as follows:

Revenue from Local Sources	\$6,866,205
Revenue from the Commonwealth	\$3,419,914
Revenue from the Federal Government	\$10,509,760
Transfers	\$3,758,692
Use of Fund Balance	\$1,398,667

Total OTHER SCHOOL FUND resources available for fiscal year ending June 30, 2025: \$25,953,238

SECTION V: OTHER COUNTY GOVERNMENT FUNDS

That the following sums of money be and the same hereby are appropriated for OTHER PROGRAM purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2025:

Paragraph One: OTHER COUNTY GOVERNMENT FUNDS

CACVB Fund	\$2,712,676
Children's Services Act	\$14,276,423
Commonwealth's Attorney Delinquent Fines and Fees	\$23,741
Courthouse Maintenance	\$22,390
Darden Towe Memorial Park	\$563,710
Disposable Plastic Bag Tax Fund	\$120,000
Economic Development Authority	\$630,080
Economic Development Fund	\$1,702,530
Grant Funds	\$2,562,444
Housing Assistance Fund	\$5,836,385
Internal Service Funds	\$1,863,535
Old Crozet School Operations	\$119,891
Regional Firearms Training Center - Capital	\$276,932
Regional Firearms Training Center - Operations	\$97,524
Tourism	\$2,615,976
Water Resources	\$2,022,963

Total OTHER COUNTY GOVERNMENT FUNDS appropriations for fiscal year ending June 30, 2025: \$35,447,200

To be provided as follows:

Revenue from Local Sources	\$5,041,209
Revenue from the Commonwealth	\$10,388,151
Revenue from the Federal Government	\$6,491,002
Transfers In from Other Funds	\$11,761,778
Use of Fund Balance	\$1,765,060

Total OTHER COUNTY GOVERNMENT FUNDS resources available for fiscal year ending June 30, 2025: \$35,447,200

SECTION VI - COUNTY GOVERNMENT CAPITAL IMPROVEMENTS FUND

That the following sums of money be and the same hereby are appropriated from the COUNTY GOVERNMENT CAPITAL IMPROVEMENTS FUND to be apportioned as follows for the purposes herein specified for the fiscal year ending June 30, 2025:

Paragraph One: ADMINISTRATION

County Server Infrastructure Upgrade	\$661,200
Core Systems Modernization	\$100,000
Voting Machine Replacements	\$300,000
	\$1,061,200

Paragraph Two: JUDICIAL

Court Facilities Addition/Renovation	\$6,000,000
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Paragraph Three: PUBLIC SAFETY

Fire Rescue Apparatus Replacement Program	\$3,903,000
Fire Rescue Station Renovations	\$500,000
	\$4,403,000

Paragraph Four: PUBLIC WORKS

County Office Building Space Renovations	\$1,400,000
County Government Maintenance/Replacement Programs	\$3,095,760
Ivy Landfill Remediation	\$896,069
Moore's Creek Septage Receiving Station	\$109,441
Northern Convenience Center Development	\$500,000
Regional Firearms Training Center Capital Reserve - County Share	\$46,491
Woolen Mills Trailhead ADA Compliance	\$635,000
	\$6,682,761

**Paragraph Five: PARKS, RECREATION & CULTURE**

Biscuit Run Park	\$6,169,170
Darden Towe Park Field Rebuild	\$650,533
Urban Pocket Park	<u>\$150,000</u>
	\$6,969,703

**Paragraph Six: COMMUNITY DEVELOPMENT**

Transportation Leveraging Program	\$5,100,000
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**Paragraph Seven: OTHER USES OF FUNDS**

Cost of Issuance	\$1,544,914
Project Management and Administrative Services	\$2,285,678
Community Non-Profit Capital Process - Bennett's Village	\$65,000
Community Non-Profit Capital Process - Earlysville Volunteer Fire Company	\$800,000
Community Non-Profit Capital Process - Seminole Trail Volunteer Fire Department	\$230,000
Borrowed Proceeds Transfer	<u>\$59,827,647</u>
	\$64,753,239

**Total COUNTY GOVERNMENT CAPITAL IMPROVEMENTS FUND appropriations for fiscal year ending June 30, 2025:** \$94,969,903

**To be provided as follows:**

Revenue from Local Sources (General Fund Transfer)	\$8,728,959
Revenue from Local Sources (Other Transfers)	\$22,390
Revenue from Other Local Sources (including proffers)	\$1,495,682
Borrowed Funds	\$78,790,612
Use of Fund Balance	<u>\$5,932,260</u>

**Total COUNTY GOVERNMENT CAPITAL IMPROVEMENTS FUND resources available for fiscal year ending June 30, 2025:** \$94,969,903

**SECTION VII: PUBLIC SCHOOLS CAPITAL IMPROVEMENTS FUND**

That the following sums of money be and the same hereby are appropriated from the PUBLIC SCHOOLS CAPITAL IMPROVEMENTS FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2025:

**Paragraph One: EDUCATION (PUBLIC SCHOOLS)**

Project Management Services	\$533,631
School Bus Replacement	\$1,760,000
School Capacity #1 - High School Capacity and Improvements - Center 2	\$6,000,000
School Capacity #2 - Southern Elementary School	\$45,537,452
School Maintenance/Replacement Program	\$13,574,000
School Renovations	\$2,860,000
School Network Infrastructure	\$418,000

**Total PUBLIC SCHOOLS CAPITAL IMPROVEMENTS FUND appropriations for fiscal year ending June 30, 2025:** \$70,683,083

**To be provided as follows:**

Revenue from Local Sources (County Govt Capital Programs Transfer)	\$59,827,647
Revenue from Local Sources (General Fund Transfer)	\$4,211,018
Revenue from the Commonwealth	\$270,000
Use of Fund Balance	<u>\$6,374,418</u>

**Total PUBLIC SCHOOLS CAPITAL IMPROVEMENTS FUND resources available for fiscal year ending June 30, 2025:** \$70,683,083

**SECTION VIII: DEBT SERVICE**

That the following sums of money be and the same hereby are appropriated for the function of DEBT SERVICE to be apportioned as follows from the COUNTY GOVERNMENT DEBT SERVICE FUND and the PUBLIC SCHOOLS DEBT SERVICE FUND for the fiscal year ending June 30, 2025:

**Paragraph One: PUBLIC SCHOOLS DEBT SERVICE FUND**

Debt Service - Public Schools	<u>\$16,823,405</u>
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**Total PUBLIC SCHOOLS DEBT SERVICE appropriations for fiscal year ending June 30, 2025:** \$16,823,405

**To be provided as follows:**

Revenue from Local Sources (Transfer from General Fund)	\$16,418,782
Revenue from the Commonwealth	\$324,468
Revenue from the Federal Government	<u>\$80,155</u>

**Total PUBLIC SCHOOLS DEBT SERVICE resources available for fiscal year ending June 30, 2025:** \$16,823,405

**Paragraph Two: COUNTY GOVERNMENT DEBT SERVICE FUND**

Debt Service - County Government	<u>\$11,769,605</u>
<b>Total COUNTY GOVERNMENT DEBT SERVICE appropriations for fiscal year ending June 30, 2025:</b>	<b>\$11,769,605</b>
<b>To be provided as follows:</b>	
Revenue from Local Sources (Transfer from General Fund)	\$11,572,090
Revenue from Local Sources (Transfer from Water Resources Fund)	<u>\$197,515</u>
<b>Total COUNTY GOVERNMENT DEBT SERVICE resources available for fiscal year ending June 30, 2025:</b>	<b>\$11,769,605</b>
<b>GRAND TOTAL - DEBT SERVICE FUNDS</b>	<b><u>\$28,593,010</u></b>

**TOTAL APPROPRIATIONS INCLUDED IN  
SECTIONS I - VIII OF THIS RESOLUTION  
FOR THE FISCAL YEAR ENDING June 30, 2025**

**RECAPITULATION:**

**Appropriations:**

Section I	General Fund	\$437,974,231
Section II	General Fund School Reserve Fund	\$2,135,000
Section III	School Fund	\$269,407,627
Section IV	Other School Funds	\$25,953,238
Section V	Other County Government Funds	\$35,447,200
Section VI	County Government Capital Improvements Fund	\$94,969,903
Section VII	Public Schools Capital Improvements Fund	\$70,683,083
Section VIII	Debt Service	<u>\$28,593,010</u>
		\$965,163,292

Less Inter-Fund Transfers (\$322,967,191)

**GRAND TOTAL - ALBEMARLE COUNTY APPROPRIATIONS** **\$642,196,101**

**SECTION IX: EMERGENCY COMMUNICATIONS CENTER**

That the following sums of money be and the same hereby are appropriated from the EMERGENCY COMMUNICATIONS CENTER FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2025:

**Paragraph One: EMERGENCY COMMUNICATIONS CENTER FUND**

Emergency Communications Center	<u>\$10,054,441</u>
<b>Total EMERGENCY COMMUNICATIONS CENTER FUND appropriations for fiscal year ending June 30, 2025:</b>	<b>\$10,054,441</b>
<b>To be provided as follows:</b>	
Albemarle County	\$4,698,198
City of Charlottesville	\$2,429,298
University of Virginia	\$1,865,682
Revenue from Other Local Sources	\$284,378
Revenue from the Commonwealth	\$772,892
Revenue from the Federal Government	\$3,993
<b>Total EMERGENCY COMMUNICATIONS CENTER FUND resources available for fiscal year ending June 30, 2025:</b>	<b>\$10,054,441</b>

**SECTION X**

All of the monies appropriated as shown by the contained items in Sections I through IX are appropriated upon the provisos, terms, conditions, and provisions herein before set forth in connection with said terms and those set forth in this section. The Chief Financial Officer and Clerk to the Board of Supervisors are hereby designated as authorized signatories for all bank accounts.

**Paragraph One**

Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional, and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all of the appropriations in full.

Otherwise, the said appropriations shall be deemed to be payable in such proportion as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.

**Paragraph Two**

All revenue received by any agency under the control of the Board of Supervisors included or not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by the said agency under the control of the Board of Supervisors without the consent of the Board of Supervisors being first obtained, nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

**Paragraph Three**

No obligations for goods, materials, supplies, equipment, or contractual services for any purpose may be incurred by any department, bureau, agency, or individual under the direct control of the Board of Supervisors except by requisition to the purchasing agent; provided, however, no requisition for items exempted by the Albemarle County Purchasing Manual shall be required; and provided further that no requisition for contractual services involving the issuance of a contract on a competitive bid basis shall be required, but such contract shall be approved by the head of the contracting department, bureau, agency, or individual, the County Attorney, and the Purchasing Agent or Chief Financial Officer. The Purchasing Agent shall be responsible for securing such competitive bids on the basis of specifications furnished by the contracting department, bureau, agency, or individual.

In the event of the failure for any reason of approval herein required for such contracts, said contract shall be awarded through appropriate action of the Board of Supervisors.

Any obligations incurred contrary to the purchasing procedures prescribed in the Albemarle County Purchasing Manual shall not be considered obligations of the County, and the Chief Financial Officer shall not issue any warrants in payment of such obligations.

**Paragraph Four**

Allowances out of any of the appropriations made in this resolution by any or all County departments, bureaus, or agencies under the control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the rate established by the County Executive for its employees and shall be subject to change from time to time.

**Paragraph Five**

All travel expense accounts shall be submitted on forms and according to regulations prescribed or approved by the Chief Financial Officer.

**Paragraph Six**

Any funds appropriated herein to recipients who are not directly governed by the Board of Supervisors ("External Recipients") may be used only for the exclusive and singular purpose for which the funds are appropriated, subject to any additional conditions as stated in the Approved Budget, County policies, County agreement with the External Recipient, or as otherwise required or proscribed by law or ordinance. External Recipients have an affirmative fiscal duty to account for the appropriate and most responsible use of the funds and, as an express condition of the appropriation and in addition to other reporting requirements, must provide an accounting and such other reports as are requested by the County, in a form determined by the Department of Finance and Budget and within 30 days of any such request. External Recipients must be able to at all times account for any County funds appropriated to them separate from donations from any other source. Failure to adhere to these conditions or to the purposes for which the appropriations are made may, among other remedies, affect future appropriations. The Department of Finance and Budget is authorized to withhold transfers of appropriated funds to any External Recipient until any pending requests for reporting and accounting have been met to the County's satisfaction. If any funds allocated to an External Recipient remains unused at the end of FY 25, the unspent balance must be returned to the County unless a County agreement with the External Recipient, an agreement to which the County is a party pertaining to the funding terms of the External Recipient, or the applicable law, provides otherwise. These foregoing conditions shall be deemed incorporated into any agreement with an External Recipient executed after May 1, 2024.

**Paragraph Seven**

The County Executive is authorized to:

- 1) administratively approve budget transfers of unencumbered funds of up to \$500,000.00 per fund in the fiscal year from one classification, department, or project to another within the same fund;
- 2) allocate funding between the below identified classifications and the appropriate budget line-items for expenditure:
  - Expenditure Classifications Eligible for Transfer Under this Resolution:
  - General Fund
    - Business Process Optimization Reserve
    - Efficiencies and Other Savings
    - Climate Action Pool
    - Reserve for Contingencies
    - Salary and Benefits Reserve
  - Capital Funds
    - Advancing Strategic Priorities Reserve in CIP
    - Transportation Leveraging Fund
- 3) allocate salary lapse between department budgets;
- 4) administratively approve the carry forward of outstanding grants and capital projects and programs from year to year;
- 5) close out Capital projects and transfer any unencumbered residual funds to the Capital Improvement Fund fund balance;
- 6) close out grant funds; including the transfer of any unencumbered residual funds to the appropriate fund's fund balance.
- 7) administratively approve the carry forward of outstanding balances up to \$24,000,000 for estimated encumbered purchase orders.

**Paragraph Eight**

The Chief Financial Officer is hereby authorized to transfer monies from one fund to another, from time to time as monies become available, sums equal to, but not in excess of, for the appropriations made to these funds for the period covered by this resolution of appropriations.

**Paragraph Nine**

All resolutions and parts of resolutions inconsistent with the provisions of this resolution shall be and the same are hereby repealed.

**Paragraph Ten**

This resolution shall become effective on July 1, 2024.

**RESOLUTION OF OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF A BORROWING**

**WHEREAS**, the Board of Supervisors of Albemarle County, Virginia (the "Borrower") has or intends to acquire, construct and equip various capital improvement projects described in the Borrower's Capital Improvement Program (as it may be amended from time to time), including but not limited to projects undertaken for the following governmental and public purpose categories: (a) County administration, (b) judicial, (c) parks, recreation and cultural, (d) community development, (e) public safety, (f) public works, (g) schools, (h) transportation, (i) water resources and (j) solid waste (collectively, the "Project"); and

**WHEREAS**, plans for the Project have advanced and the Borrower expects to advance its own funds to pay expenditures related to the Project (the "Expenditures") prior to incurring indebtedness and to receive reimbursement for such Expenditures from proceeds of tax-exempt bonds or taxable debt, or both.

**NOW, THEREFORE, BE IT RESOLVED** by the Albemarle County Board of Supervisors that:

1. The Borrower intends to utilize the proceeds of tax-exempt bonds (the "Bonds") or to incur other debt to pay the costs of the Project in an amount not currently expected to exceed \$92,342,429.
2. The Borrower intends that the proceeds of the Bonds be used to reimburse the Borrower for Expenditures with respect to the Project made on or after the date that is no more than 60 days prior to the date of this Resolution. The Borrower reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Bonds or other debt.
3. Each Expenditure was or will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure); (b) a cost of issuance with respect to the Bonds; (c) a nonrecurring item that is not customarily payable from current revenues; or (d) a grant to a party that is not related to or an agent of the Borrower so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Borrower.
4. The Borrower intends to make a reimbursement allocation, which is a written allocation by the Borrower that evidences the Borrower's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Borrower recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction of at least five years.
5. The Borrower intends that the adoption of this Resolution confirms the "official intent" within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.
6. This Resolution shall take effect immediately upon its passage.

**FY 2025  
CAPITAL IMPROVEMENTS PLAN RESOLUTION**

**BE IT RESOLVED by the Board of Supervisors of Albemarle County, Virginia:**

- 1) The County Executive has prepared and recommended a Five-Year Capital Improvements Plan (CIP) to the Board of Supervisors and that plan is included in the Budget Document and was presented at Budget Work Session #3 on March 13, 2024 and at Budget Work Session #4 on March 25, 2024, with project discussion and amendments by the Board of Supervisors at additional budget work sessions.
- 2) The Board of Supervisors of Albemarle County hereby adopts the Five-Year Capital Improvements Plan for FY 25 - 29 as summarized below:

<b>CIP Expenditures (net of transfers)</b>	<b>FY 25 - 29</b>	
Administration	\$	6,632,213
Judicial	\$	6,000,000
Public Safety	\$	18,648,438
Public Works	\$	26,095,652
Parks, Recreation, & Culture	\$	23,457,590
Community Development	\$	30,033,035
Other	\$	17,930,833
Public Schools	\$	206,780,355
<b>Total CIP Expenditures</b>	<b>\$</b>	<b>335,578,116</b>

**RESOLUTION TO APPROVE SE2023-00037  
6712 JARMANS GAP ROAD HOMESTAY**

**WHEREAS**, upon consideration of the Memorandum prepared in conjunction with the SE2023-00037 6712 Jarmans Gap Road Homestay application and the attachments thereto, including staff's supporting analysis, any comments received, and all of the relevant factors in Albemarle County Code §§ 18-5.1.48 and 18-33.9, the Albemarle County Board of Supervisors hereby finds that a modified regulation would satisfy the purposes of the Zoning Ordinance to at least an equivalent degree as the specified requirement, and that the proposed special exception:

- (i) would not cause adverse impacts to the surrounding neighborhood;
- (ii) would not cause adverse impacts to the public health, safety, or welfare;
- (iii) would be consistent with the Comprehensive Plan and any applicable master or small-area plan(s); and
- (iv) would be consistent in size and scale with the surrounding neighborhood.

**NOW, THEREFORE, BE IT RESOLVED**, that in association with the 6712 Jarmans Gap Road Homestay, the Albemarle County Board of Supervisors hereby approves a special exception to authorize a resident manager to fulfill the residency requirements for a homestay use on Parcel 05500-00-00-02400, pursuant to Albemarle County Code § 18-5.1.48(b)(2).

**RESOLUTION TO APPROVE SE2023-00014  
2020 WINGFIELD ROAD HOMESTAY**

**WHEREAS**, upon consideration of the Memorandum prepared in conjunction with the SE2023-00014 2020 Wingfield Road Homestay application and the attachments thereto, including staff's supporting analysis, any comments received, and all of the relevant factors in Albemarle County Code §§ 18-5.1.48 and 18-33.9, the Albemarle County Board of Supervisors hereby finds that a modified regulation would satisfy the purposes of the Zoning Ordinance to at least an equivalent degree as the specified requirement, and that the requested special exception:

- (i) would not cause adverse impacts to the surrounding neighborhood;
- (ii) would not cause adverse impacts to the public health, safety, or welfare;
- (iii) would be consistent with the Comprehensive Plan and any applicable master or small-area plan(s); and
- (iv) would be consistent in size and scale with the surrounding neighborhood.

**NOW, THEREFORE, BE IT RESOLVED**, that in association with the 2020 Wingfield Road Homestay, the Albemarle County Board of Supervisors hereby approves a special exception to authorize the use of an accessory structure for a homestay use on Parcel 04400-00-00-06500.

**RESOLUTION TO APPROVE SE2024-00002  
1030 WOODLANDS ROAD HOMESTAY**

**WHEREAS**, upon consideration of the Memorandum prepared in conjunction with the SE2024-00002 1030 Woodlands Road Homestay application and the attachments thereto, including staff's supporting analysis, any comments received, and all of the relevant factors in Albemarle County Code §§ 18-5.1.48 and 18-33.9, the Albemarle County Board of Supervisors hereby finds that a modified regulation would satisfy the purposes of the Zoning Ordinance to at least an equivalent degree as the specified requirement, and that the requested special exception:

- (i) would not cause adverse impacts to the surrounding neighborhood;
- (ii) would not cause adverse impacts to the public health, safety, or welfare;
- (iii) would be consistent with the Comprehensive Plan and any applicable master or small-area plan(s); and
- (iv) would be consistent in size and scale with the surrounding neighborhood.

**NOW, THEREFORE, BE IT RESOLVED**, that in association with the 1030 Woodlands Road Homestay, the Albemarle County Board of Supervisors hereby approves a special exception to authorize the use of an accessory structure built after August 7, 2019 for a homestay use on Parcel 04400-00-00-004B1.

**RESOLUTION TO APPROVE SP 202300016  
CHARLOTTESVILLE CLIMBING GYM**

**WHEREAS**, the Charlottesville Climbing Gym applied for the expansion of a previously-approved special use permit (SP 2012-01), and

**WHEREAS**, the amendment application is identified as SP202300016 Charlottesville Climbing Gym (“SP 2023-16”); and

**WHEREAS**, on March 12, 2024, after a duly noticed public hearing, the Albemarle County Planning Commission recommended approval of an amended SP 2023-16; and

**WHEREAS**, upon consideration of the staff reports prepared for SP2023-16 and all of their attachments, including staff’s supporting analysis, the information presented at the public hearings, any comments received, and all of the relevant factors in Albemarle County Code §§ 18-23.2.2(14) and 18-33.8(A), the Albemarle County Board of Supervisors hereby finds that the amended special use would:

1. not be a substantial detriment to adjacent parcels;
2. not change the character of the adjacent parcels and the nearby area;
3. be in harmony with the purpose and intent of the Zoning Ordinance, with the uses permitted by right in the Commercial Office (CO) zoning district, and with the public health, safety, and general welfare (including equity); and
4. be consistent with the Comprehensive Plan.

**NOW, THEREFORE, BE IT RESOLVED** that the Albemarle County Board of Supervisors hereby approves SP 202300016 Charlottesville Climbing Gym, provided that the indoor athletic facility use not exceed 6,125 square feet.

**RESOLUTION APPROVING CONVEYANCE OF A SANITARY SEWER EASEMENT  
ACROSS COUNTY-OWNED PARCEL 061A0-03-00-000B1**

**WHEREAS**, the County owns Parcel 061A0-03-00-000B1 along Meadow Creek;

**WHEREAS**, the developer of the Rio Point project and the Albemarle County Service Authority (ACSA) have requested that the County grant a sanitary sewer easement across this Parcel to the ACSA;

**WHEREAS**, the developer of the Rio Point project has offered to compensate the County for the easement's estimated fair market value of \$5,337.49; and

**WHEREAS**, a public hearing was held pursuant to *Virginia Code* §15.2-1800 to consider the proposed conveyance of this easement;

**NOW, THEREFORE, BE IT RESOLVED** that the Albemarle County Board of Supervisors hereby approves the proposed conveyance of a sanitary sewer easement across Parcel 061A0-03-00-000B1 to the Albemarle County Service Authority, and authorizes the County Executive to sign any documents needed to effect this conveyance on behalf of the County once those documents have been approved as to form and substance by the County Attorney.